



LLANHARAN COMMUNITY COUNCIL

Minutes of the Open Spaces Committee, Rights of Way and Allotments Committee (ORA) held remotely at 7.00pm on Tuesday 2nd November 2021.

The meeting was held on a remote basis in accordance with:
The Local Government and Elections (Wales) Act 2021

Present:

Councillors: Chris Parker (Chair of the ORA Committee), Helen Donnan, Janine Turner.

Co-optees to the ORA Committee: Mark Steer.

Clerk to the Council: Leigh Smith

Absent: Councillors Parmindra Pannu, Jeff Williams and co-opted member Olie Wicks.

ORA2021/052 Welcome, introductions, and apologies for absence
Councillor Chris Parker (Chair) welcomed everyone to the meeting.

No apologies.

ORA2021/053 Disclosures of Interests

There were no disclosures of personal and/or prejudicial interests from members in accordance with the Code of Conduct.

ORA2021/054 Minutes

Resolved

The minutes of the ORA Committee meeting held remotely on Tuesday 7th September at 7.00pm were approved as a true and accurate record of the meeting.



ORA2021/055 Matters arising

None

ORA2021/056 ORA Action plan

The action plan was noted.

ORA2021/057 Public Speaking Slot

None.

ORA2021/058 Decorative sculptures plan

Noted

ORA2021/059 Fencing at Jubilee Street allotments.

It was noted that the fence requires some minor repair and should be carried out as a matter of routine maintenance and that no referral to CIL committee or full council was necessary.

ORA2021/060 Urgent Matters

None

There being no further business the meeting closed at 9.30pm.

The next meeting will be held on Tuesday 4th January 2022

Councillor Chris Parker
Chair of the ORA Committee
Chair of the Council



LLANHARAN COMMUNITY COUNCIL

Minutes of the Open Spaces Committee, Rights of Way and Allotments Committee (ORA) held remotely at 7.00pm on Tuesday September 7th 2021.

The meeting was held on a remote basis in accordance with:
The Local Government and Elections (Wales) Act 2021

Present:

Councillors Chris Parker (Chair of the ORA Committee and Chair of the Council), Helen Donnan

Co-optees to the ORA Committee Mark Steer.

Project Officer/Assistant Clerk to the Council and Officer for this Committee. Leigh Smith

1 member of the public

Absent: Councillors Parmindra Pannu, Janine Turner and Jeff Williams and co-opted member Olie Wicks.

ORA2021/039 Welcome, introductions, and apologies for absence
Councillor Chris Parker (Chair) welcomed everyone to the meeting.

There were apologies received from Councillors Parmindra Pannu, Janine Turner and Jeff Williams and co-opted member Olie Wicks.

ORA2021/040 Disclosures of Interests

There were no disclosures of personal and/or prejudicial interests from members in accordance with the Code of Conduct.



ORA2021/041 Minutes

Resolved

The minutes of the ORA Committee meeting held remotely on Tuesday 8th June 2021 at 7.00pm were approved as a true and accurate record of proceedings subject to the following amendments to minute reference ORA2021/35

*Steps in the alley between Bridgend Road and **Parc Bryn Derwyn***

To be changed to:

*Steps in the alley between Bridgend Road and **Parc View***

ORA2021/042 Matters arising

Updates were requested on a number of recommendations made in the minutes and subsequently resolved by Full council. Members were directed to the ORA action plan which details progress although progress on a number of resolutions were also discussed.

ORA2021/043 ORA Action plan

The action plan was noted.

ORA2021/044 Public Speaking Slot

A member of the public spoke on the subject of book-swap stations See agenda item 11 (Minute reference ORA2021/049 of these minutes).

ORA2021/045 Decorative sculptures

Recommended

That the artist be invited to a site meeting at Brynna Woods with members of the ORA Committee to discuss concepts and costs.

ORA2021/046 Purchase of further benches

Recommended

Project Officer/Assistant Clerk to order 3 new benches



ORA2021/047 Memorial Bench at Bridgend Road allotments

Recommended

That permission be given for a memorial bench to be erected at Bridgend Road allotments at a suitable location as indicated by the Project Officer/Assistant clerk

ORA2021/48 Security bond scheme for new allotment plot-holders

Recommended

That a security bond of £26 be collected from new allotment plot-holders and up to 3 months from the start of the tenancy be given to pay the bond in full.

ORA2021/049 Book-swap stations

Recommended

That the Project Officer/Assistant Clerk liaise with interested parties to develop a community plan showing where book swap stations could be placed, how they would be managed and what funds would be requested from the Community Council.

Recommended

That the Project Officer/Assistant Clerk liaise with interested parties to obtain designs and a price for a suitable outdoor cabinet to be sited at Mountain Hare.

ORA2021/050 Working group for path from Terry's Way to Black Path

Recommended

That a working group be set up in order to carry out a feasibility study and costings on providing a pathway between approximately Terry's Way and the Black Path.

ORA2021/051 Urgent Matters

None



There being no further business the meeting closed at 9pm.

The next meeting will be held on Tuesday 2nd November 2021

Councillor Chris Parker
Chair of the ORA Committee
Chair of the Council

DRAFT



Llanharan Community Council Action Plan

Action no	Date added	Category	From	Action	Notes	Status	Owner
131b		Full Council	ORA	Arrange persimmon to install benches on new road	Sites now decided upon. Awaiting timing of fixing benches.		LS
2020/232h	19.2.2021	Full Council	ORA	That a draft leaflet/factsheet be produced containing information outlining the rights and responsibilities of landowners, RCT, The Community Council and members of the public.	To be progressed once ROW database progress made.		LS
2020/232i	19.2.2021	Full Council	ORA	That a draft leaflet/factsheet be produced containing information on popular or interesting walking routes around the community.	To be progressed once ROW database progress made.		LS
2021/007	22.4.21	Full Council	ORA	Public ROW RAN31/1 The owners of Garth Uchaf farm have been contacted to see if a suitable alternative route can be identified on their land to avoid the blocked section of path. An alternative route has been agreed with the landowner. The Acting Clerk to check Land registry documents to ensure the alternative route is on land under the same ownership and to liaise with RCTCBC and the Owner of Garth Isaf to finalise an alternative route.	Land registry documents confirm alternative Garth Uchaf route is on the owners land. RE Garth Isaf, RCTCBC have conducted negotiations with involved landowners and are setting a meeting to finalise an alternative route in the coming weeks.		LS
2021/007	22.4.21	Full Council	ORA	The ROW database to be made available for members to access and update with suitable controls.	Not started.		LS
192	22.4.21	Full Council	ORA	Waymarkings/Roadsigns RCT Rights Of Way have provided a number of waymarkers. LCC to approach RCTCBC for a discussion on purchasing (or contributing towards purchasing) a batch of highway signs when we have identified a batch to be completed.	ID a batch and recommend to committee Not started.		LS

2021/007	14.4.21	Full Council	ORA	<p>Recommended – That priority of those added to waiting lists be given in the following manner:</p> <p>i. Those living inside the boundary of the Community Council area who are not existing plotholders.</p> <p>ii. Those living inside the boundary of the Community Council area who are existing plotholders.</p> <p>iii. Those living outside of the boundary of the Community Council area but within 3 miles of the boundary who are not existing plotholders.</p> <p>iv. Those living outside of the boundary of the Community Council area but within 3 miles of the boundary who are existing plotholders.</p> <p>v. Those living further than 3 miles from the boundary of the Community Council area would not be added to the waiting list.</p>	To be codified and distributed to interested parties - Add to next years tenancy agreement as well as action relating to swapping of plots.		LS
2021/007	14.4.21	Full Council	ORA	<p>the management of barren allotment plots.</p> <p>Recommended – That RCTCBC and Llanharan Horticultural Society be consulted to see what expertise they have in terms of returning barren plots to a growing condition.</p>	Not started. No current unlet barren plots.		LS
2021/053	16.6.2021	Full Council	ORA	<p>ORA2021/025 Footpath to the north of Talyfan Road (RAN 6/1)</p> <p>Recommended – The Project Officer/Assistant Clerk to obtain quotes to infill the damaged section of the path with suitably sized aggregate to provide stability and drainage.</p>	Meeting affected landowners in October 21		LS
2021/053	16.6.2021	Full Council	ORA	<p>ORA2021/026 Unofficial pathway on grass bank between Bridgend Road and Parc Bryn Derwyn.</p> <p>Recommended – Project Officer/Assistant Clerk to investigate registering this as a permitted right of way. In particular with regards to landowners consent.</p>	Not Started		LS
2021/053	16.6.2021	Full Council	ORA	<p>ORA2021/027 Footpath north of the newly installed path to the north of Llanharan Cemetery. (PSM53/2)</p> <p>Recommended - Project Officer/Assistant Clerk to approach RCTCBC to enquire whether a joint approach/cost share could be agreed to carry out repairs.</p>	<p>Written to RCTCBC to enquire on a joint approach. 13.7.21</p> <p>RCTCBC have responded verbally indicating that they would be open to sharing the Cost. project Officer to obtain an estimate.</p>		LS

2021/053	16.6.2021	Full Council	ORA	ORA2021/030 Consider RAN32/1 at Parc Bryn Derwyn. Recommended - Project Officer/Assistant Clerk to approach RCTCBC to resolve this obvious mistake.	Not started		LS
2021/053	16.6.2021	Full Council	ORA	Recommended - Project Officer/Assistant Clerk to approach the developer to check whether they hold any paperwork from a historical diversion order.	Not started		LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/031 Consider PSM32/1 near Gellifedi Road Recommended - Project Officer/Assistant Clerk to enquire with RCTCBC whether a diversion order was ever submitted and/or processed.	Written to RCTCBC on 13.7.21 and again in August 21.		LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/034 Benches along A473 to Talbot Green Recommended – That the Project Officer/Assistant Clerk proceed with the fitting of the 2 benches.	Planned Week commencing 18th Oct 21		LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/035 Steps in the alley between Bridgend Road and Parc Bryn Derwyn. Recommended – That the Project Officer/Assistant Clerk approaches the Land registry to discover the due process to claim ownership of the lane and steps so that the Community Council can maintain them.	Not Started		LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/036 Consideration of allowing existing allotment plot-holders to swap to more desirable plots as they become available before offering to new tenants on the waiting list Recommendation – To allow existing plot-holders to go onto the waiting list to move plots. However, they must take the next available plot when it is their turn on the waiting list. If they refuse the available plot then they drop to the bottom of the waiting list. Upon taking a new plot they must immediately vacate their current plot.	Add to next years tenancy agreement alson with waiting list hierarchy		LS
230	4.8.21	ORA	ORA	Contact owners of Garth Uchaf farm to arrange site meeting Ref 2021/007			LS
ORA2021/041	24.9.21	ORA	ORA	The minutes of the ORA Committee meeting held remotely on Tuesday 8th June 2021 at 7.00pm were approved as a true and accurate record of proceedings subject to the following amendments to minute reference ORA2021/35 Steps in the alley between Bridgend Road and Parc Bryn Derwyn To be changed to: Steps in the alley between Bridgend Road and Parc View	Change them and reissue on website and sharepoint		
2021/097a		Full Council	ORA	RESOLVED (RE Decorative sculptures): That the artist be invited to a site meeting at Brynna Woods with members of the ORA Committee to discuss concepts and costs	Cllr Donnan to arrange.		LS

2021/097a		Full Council	ORA	RESOLVED Project Officer/Assistant Clerk to order 3 new benches	Not started		LS
-----------	--	--------------	-----	---	-------------	--	----

Appendix 3

Brynna Wood sculptures

Council has arranged a meeting with an artist, Chris Woods on 17th November 2021 to discuss the possibility of commissioning some items for Brynna Woods.

This meeting follows conversations between the artist and Cllr Donnan and subsequent presentations to Council.

In order to leave that meeting with a firm proposal or proposals so the artist can give costings and timeframes it is important that we are able to articulate what kind of art we want, and where.

Council can then make informed decisions on budget and a final scheme based on these costings.

Appendix 3a gives the current draft of the plan to be priced. The photographs are indicative only and not all of the photographs are of Chris Woods' work.

Council is invited to comment on or alter the plan, or to delegate this task to a smaller group of Councillors to be finalised prior to the meeting on 17th November.

Further examples of Chris Woods' art can be found on his website.

<http://www.woodartworks.co.uk/>



Dragon Tree



Themed seats

Dair a chnau cyffwrdd
Hazel leaves and nuts



Fairy garden area

Dechreuwch Ymys
Start Here

Key
----- Community Route (? Km / ? local)
----- Shorter Route (? km / ? local)
----- Line of old Ogmore-Cardiff Railway

7. Pont y Rheilffordd
Codiwyd y bont hon i gadael i dda byw groes i'r
porffeydd a wahandod oddi ar y fferm pan gafodd
rheilffordd Owm Ogmore-Caerdydd ei hadeiladu yn y
1890au.
7. Railway bridge
This bridge was built to give livestock access to
grazing land that was cut off by the construction of the
Ogmore-Cardiff railway line in the 1890's.



Gwybedwr Smotlog
Spotted Flycatcher



Mining heritage
sculpture



Mushroom seats



Fairy houses



Tree stump carvings - Randomly spaced.

Appendix 4

Condition of fencing at Jubilee Street allotments.

A tenant (who wishes to remain anonymous) has requested the following:

As previously reported to the council - the majority of the wood fencing around the site is in need of replacement because of ageing/degradation and vandalism.

Pencoed Allotments have fencing on the site that is metal with a security aspect to it too. I have attached some photos of their main gate and a section of fence at the rear.

Could CIL funding be used for this standard of fence (at 2m high) for Jubilee Allotments?

Officer's report

Upon inspection of the fence around Jubilee allotments I find the existing timber fence to be in generally good condition. (See photographs below).

There are 2 small sections of fence where the 'feather edge' board has come away from the underlying structure in parts. However, these areas can be quickly and cheaply repaired by our maintenance team.

Replacement of the current timber fence along it's length is not necessary.

Should the fencing ever need replacement in future, erection of steel fencing could be considered excessive and disproportionate given the cost and the lack of need for high security fencing around the allotment.

Photographs







Officer's recommendation

That the 2 small areas of damaged fence are repaired by our in-house maintenance team.