



## **LLANHARAN COMMUNITY COUNCIL**

Minutes of the Council meeting held by remote attendance, 7pm on Thursday 20<sup>th</sup> January 2022.

*The meeting was held in accordance with:*

**The Local Government and Elections (Wales) Act 2021**

**Members Present:**

**Councillors;** Chris Parker (Chair), Roger Turner, Barry Stephens JP, Will Thomas, Janine Turner, Pam Uppal, Daniel Morelli, Helen Donnan, Rhys Jenkins.

**Apologies:** Robert Lewis-Watkin JP (Deputy Chair) Jeff Williams, Parmindra Pannu.

**Absent:** Robert Lewis-Watkin JP (Deputy Chair), Jeff Williams, Parmindra Pannu, Serkan Aksin, Geraint Hopkins.

**Clerk to the Council:** Leigh Smith

**Office Administrator:** Christina Badham

2 members of the public.

**2022/001 Welcome and Apologies.**

Apologies for absence were received from Robert Lewis-Watkin JP (Deputy Chair) Jeff Williams, Parmindra Pannu.

**2022/002 Disclosures of personal and/or prejudicial interests.**

None



### **2022/003 Public speaking.**

A member of the public spoke on agenda item 18 stating that as a trustee of a local group they would like to volunteer to participate in any working group set up to examine the feasibility of setting up a community café.

A member of the public spoke on agenda items 13 and 14, voicing concerns about the use of public money for Christmas lights and summer flowers. The same member of the public spoke on agenda item 10 regarding Mark Steer's contribution to the RCTCBC local partnership website.

### **2022/004 Minutes of Ordinary Council meeting.**

#### ***RESOLVED***

The minutes for the meeting of the Council held by remote attendance at 7.00pm on Thursday 16th December 2021 were approved as a true and accurate record of proceedings.

### **2022/005 Matters arising.**

None

### **2022/006 Action plan**

The Council's action plan was noted.

### **2022/007 Expenditure for December 2021**

Noted and approved subject to the acceptance that the line item 'Adobe £7,069.32 Invoice 9451' is an error and that the £7,069.32 and Invoice 9451 was for the 'Fireworks display'.

### **2022/008 Police crime report (excluding information considered sensitive)**

The Police Crime Report was noted.



## **2022/009 Members reports**

### Cllr Roger Turner

The leader of RCTCBC has given an update explaining that the footbridge over the railway on the A473, Bridgend Road will be removed overnight this Sunday night with a traffic diversion in place to allow the works to be carried out.

I report on an incident in the Mountain Hare area of the village whereby on new years day there was a hit and run incident involving a vehicle. The neighbourhood watch cameras were used to identify the registration number of the vehicle which was given to the police and the owner of the vehicle was identified. I am pleased that the neighbourhood watch, of which I am Chairman was able to have been of use in this matter.

### Cllr Helen Donnan

I report that the DMMO for the disused railway line near Brynna Woods is progressing. I will keep council posted on its progress.

As a volunteer with the Wildlife trust in Brynna Woods I can report that we have sited a number of new benches through the woods.

I am also happy to see real progress on the Trenos railway crossing bridge with survey work to begin soon.

### Cllr Will Thomas

I report on the difficulties of parking in some areas of the village. There have been incidents of minor sabotage and altercations between neighbours reported given the lack of adequate parking on some of our streets.

### Cllr Janine Turner

I report on the dangers to women when running in our community. There have been incidents reported of women being inappropriately approached when out running in the evenings.

I also report that I am talking to Transport for Wales with regards to exploring the possibility of 'adopting' Llanharan Railway station. Part of this involves looking for volunteers to help water any flower baskets we might place. More details will be brought to council at a later date.



**2022/010 Recommendations of ORA committee meeting held remotely on Tuesday 4th January 2022 at 7.00pm.**

***RESOLVED***

Improvements to southern end of RAN17/5 at Enterprise Way.  
The Clerk to investigate options to create access both along the ridge of the bank and up the slope of the bank. To design a scheme of works and obtain budget prices and obtain advice and permissions from relevant landowners and authorities. For the project to be added to the CIL123 list and Active project list for further investigation.

***RESOLVED***

Ground conditions on Bridleway PSM40/4  
With regards to the asphalt section leading immediately from Bethlehem View, the Clerk to approach the relevant landowners to enquire about their attitude to allowing improvement works to be carried out in principle. The Clerk to also check access rights, easements etc... over the land.

***RESOLVED***

With regards to the section of the PROW prone to flooding near the entrance to Brynna Woods, the Clerk to arrange to place a 'bund' of several tonnes of material along the southern bank of the stream to effectively increase the capacity of the stream in this area. All work to be carried out with prior permission of the landowner and in conjunction with the Wildlife Trust.

***RESOLVED***

Allotment tenancy agreements proposed changes.  
Existing tenancy agreements to be used for existing plot holders for the 2022 period, with a consultation note outlining the changes to be made to the agreements for next year, explaining that the changes are already in force.  
New amended tenancies to be issued to new plot-holders provided One Voice Wales do not raise any concerns over the insertion of the clause relating to the taking of a security deposit (bond).



**RESOLVED**

Poultry wellbeing policy, proposed changes.

That the amended version of the Poultry wellbeing policy be adopted as presented with changes made to the wording to clarify that birds other than hens are permitted to be kept, but cockerels are not permitted to be kept. Changes also to be made to the wording to make it clear that on the Pendre allotment only new plot-holders need restrict the size of their flocks to 6 birds.

**RESOLVED**

To approve Mark Steer's contribution to the RCTCBC Local Nature Partnership website on behalf of the Community Council

**2022/011 Recommendations of Audit Committee held remotely Tuesday 16<sup>th</sup> November 2021.**

**RESOLVED**

To grant Hope Rescue the sum of £2000 towards building of a Welfare facility for staff and volunteers as per the application received.

**RESOLVED**

To grant Bryncae FC the sum of £800 towards general running costs of the club as per the application received.

**RESOLVED**

That (an) amended forms and process be adopted with the following alterations: That on page 1 of the application form the text "...returned by the end of June and the end of October respectively unless otherwise indicated". Be amended to, "Returned by the end of June and the end of October respectively or they shall be submitted in the subsequent grant meeting if appropriate....."

**RESOLVED**

That the green tractor be disposed of and for the clerk to ascertain a fair market price and to return to council with a recommended sale price.



## **2022/012 Recommendations of Audit committee meeting held remotely on Tuesday 11th January 2022**

### ***RESOLVED***

That the draft budget be amended and presented for consideration by full Council resulting in the following outcomes:

- A balanced budget with total expenditure set at £251,154
- A total income of £251,154. Comprising precept and 'other income'
- A resultant Band D Council tax rate of £75.40 representing an increase of 16.79% or £10.84 per annum generating a precept of £243,094

## **2022/013 Christmas lights and decorations 2022**

### ***RESOLVED***

To retain the existing plan for the purchase and placement of Christmas decorations in 2022 allowing for minor adjustments.

### ***RESOLVED***

The Clerk to gather background information and carry out a feasibility study with a view to presenting options to council for budgeting in late 2022 in preparation for budget 2023/24 and Christmas 2023 in relation to the following areas:

New Road (A473); Lanley estate; Enterprise Way.

## **2022/014 Summer hanging baskets and planters 2022**

### ***RESOLVED***

To retain the existing plan for the purchase and placement of Summer plants in 2022 allowing for minor adjustments.

### ***RESOLVED***

To approve the spend of up to £7500 for summer plants for 2022.

### ***RESOLVED***

To form a working group to examine purchase and placement of summer plants with a view to presenting options to council for budgeting in late 2022 in preparation for budget 2023/24 and summer 2023.



## **2022/015 Recommendations of CIL committee meeting held remotely on Wednesday 12th January 2022**

### ***RESOLVED***

To add the potential project 'Improvements to the Welfare Field Shower Block' (Already on CIL123 list) to the Active Projects list for scoping and further investigation.

### ***RESOLVED***

To reject the potential project 'Improvements to road leading to Brynna Gwynnion play area'. Reason: The road surface being considered to be in a reasonable condition for a public footpath and therefore not an effective use of public funds.

### ***RESOLVED***

To reject the proposal to move the potential project 'Upgrade of Council notice boards' (already on CIL123 list), particularly to replace noticeboards at Ynsymaerdy and Llanharry Road, onto the Active project list for further investigation. Reason: The noticeboards have not been widely used over the period of the pandemic. When Council is regularly using the noticeboards again for the posting of agenda's and minutes the proposal to be revisited.

### ***RESOLVED***

To remove the noticeboards at Ynysmaerdy and Llanharry Road given their poor condition.

## **2022/016 Progress regarding the 'Garage & Memorial Garden project'.**

### ***RESOLVED***

To approve spend of up to £955 (plus VAT) from CIL funds to carry out survey of Memorial Garden site to identify status and details of underground drain/sewer with reference to the holding objection to the SuDS application lodged by Dwr Cymru/Welsh Water.

## **2022/017 Solicitor for CAT of Bryncae Community Centre.**



### **RESOLVED**

To appoint Howells Solicitor based on the quote and terms provided (£1770+VAT) plus to allow a further spend of up to £250 for Land Registry fees.

### **2022/018 Governance, oversight and operational management of 'The Pantry'.**

### **RESOLVED**

Governance constituted to full Council with day-to-day operation delegated to Councillor Janine Turner in conjunction with the Officers.

### **RESOLVED**

The Pantry to be operated in line with the following procedures:

#### Finance

Pantry funds to be managed using the Council's bank account and via a separate cashbook in the Rialto accounting software.

Account(s) set up with food providers where appropriate.

Any payments made by officers of the Council in the normal fashion.

Credit cards issued to officers who make purchases on behalf of the pantry.

#### Cash

A small cash float of less than £50 to be maintained at the Pantry.

Cash above the float level taken brought to office weekly. (Receipt issued).

Cash receipts, cash in hand at pantry and cash in hand at office to be recorded weekly.

When cash held at office reaches £50 cash is deposited to bank.

Pantry payments, receipts, cash in hand and balance reported to Council monthly.

#### Additional funds

The Pantry is assumed to be self-supporting via income generated via donations and grant funding.

Where additional funds are requested from the council these are to be requested and applied for from Council in the usual manner. This can take place outside of the normal grant windows and without submitting a full grant form. However, any application must detail specifically what the funds are for and why they are required.



### Grants

The Officers of the Council Freedom to apply for grants.

The Officer's to ensure the grant is appropriate.

Any grants applied for to be reported to Council retrospectively.

The Clerk and the Chair of the Council to sign any terms and conditions or declarations on behalf of the Council.

### **2022/019 Community café or 'hub' for the community.**

#### ***RESOLVED***

A working group to be set up to examine the feasibility of setting up and running a Community café / hub. The working group to comprise a maximum of 5 members, with a recommended makeup of 3 Councillors and 2 members of the public.

### **2022/020 Urgent matters**

None.

### **2022/021 Deferment of further items.**

#### ***RESOLVED***

To defer all other agenda items (items 19, 20 and 21) to the next meeting of the Council.

There being no further business the meeting closed at 9.07pm

Councillor Chris Parker

Chair of the Community Council



## **LLANHARAN COMMUNITY COUNCIL**

Minutes of the Council meeting held by remote attendance, 7pm on Thursday 16<sup>th</sup> December 2021.

*The meeting was held in accordance with:*

**The Local Government and Elections (Wales) Act 2021**

### **Members Present:**

**Councillors;** Chris Parker (Chair), Rob Lewis-Watkin JP (Deputy Chair), Roger Turner, Geraint Hopkins, Barry Stephens JP, Will Thomas, Janine Turner, Pam Uppal.

**Apologies:** Cllrs Helen Donnan, Jeff Williams, Rhys Jenkins.

**Absent:** Cllrs Helen Donnan, Serkan Aksin, Jeff Williams, Daniel Morelli, Parmindra Pannu, Rhys Jenkins.

**Clerk to the Council:** Leigh Smith

**Office Administrator:** Christina Badham

1 member of the public.

### **2021/158 Welcome and Apologies.**

Apologies for absence were received from Cllrs Helen Donnan, Jeff Williams and Rhys Jenkins.

### **2021/159 Disclosures of personal and/or prejudicial interests.**

None

### **2021/160 Public speaking.**

None



### **2021/161 Minutes of Ordinary Council meeting.**

#### **RESOLVED**

The minutes for the meeting of the Council held by remote attendance at 7.00pm on Thursday 18th November 2021 were approved as a true and accurate record of proceedings.

### **2021/162 Matters arising.**

None

### **2021/163 Action plan**

The Council's action plan was noted.

### **2021/164 Income and expenditure for November 21 and spend v budget year to date.**

Noted and approved.

### **2021/165 Police crime report.**

The Police Crime Report was noted.

### **2021/166 Members reports**

#### Cllr Geraint Hopkins

The footbridge across the railway on Bridgend Road will be removed on Christmas night and over boxing day. The road bridge will also be closed and so there will be no access for all of boxing day. This date has been chosen as the quietest time to carry out the work and to coincide with Network rail stopping rail traffic. I am pleased that work is proceeding.

#### Cllr Roger Turner

Following complaints from local residents about persistent dog fouling along the lane to the rear of William Street in Brynna. Extra signage has been placed from McColls stores all the way to the entrance of Brynnau school. This has been an ongoing issue and Council officers have visited the lane on a number of occasions in the past to clean up and in an attempt to catch the offenders as this is a well-used route to the school. It is hoped that extra signage might have some impact.



### Cllr Will Thomas

A number of residents have complained about traffic queuing on the square due to the lights sometimes mounting the pavement in order to squeeze past and causing a danger to pedestrians. Specifically, traffic coming down Hillside Avenue and wanting to turn left towards Talbot Green. I will make enquiries with RCT to see if an obstacle such as a planter can be placed there to discourage this.

### Cllr Barry Stephens

Recently an elderly resident stumbled off the narrow path leading towards the Church alongside the high Corner pub. I am making enquiries to see if the hedge can be cut which is exacerbating the problem of the narrow path.

I am also making enquiries regarding the possibility of moving the traffic calming island leading westwards into Brynnau Gwinion. I am enquiring as to whether it can be moved slightly eastwards and if it can have better lighting as it has been struck by a car and this has happened on a number of occasions.

### **2021/167 Community asset transfer of Bryncae Community Centre *RESOLVED***

The Clerk to seek a solicitor with relevant experience to handle the CAT on behalf of the Community Council and to return to Council with findings before engaging formally.

### **2021/168 3 Year contract with Rialtos for 'year end' assistance. *RESOLVED***

To sign a 3 year contract with Rialtos for assistance with financial 'year end'.

### **2021/169 CIL funding of £400 for the installation of a Christmas tree support socket near St Peters Church, Brynna.**

***RESOLVED***



To grant £400 from CIL funds for the installation of a Christmas tree support socket at St Peters Church, Brynna. To add to the CIL123 and Active project lists.

### **2021/170 CIL funding for replacement of lights on War Memorial**

#### ***RESOLVED***

To grant £720 from CIL funds for the replacement of lights at the War Memorial. To add to the CIL123 and Active project lists.

### **2021/171 Queen's Platinum Jubilee in June 2022**

#### ***RESOLVED***

The Community Council to mark the Queens Platinum Jubilee in principle. Ideas to be put forward to Council in future meetings.

### **2021/172 Planning**

Noted without comment.

### **2021/173 Office Administrator banking administration.**

#### ***RESOLVED***

To authorise the Office Admin Assistant as a signatory to all banking accounts including online banking and the Public Sector Deposit Fund to allow her to administer the bank accounts and Fund, to initiate payments or authorise payments in accordance with the Financial Regulations.

### **2021/174 Credit cards**

#### ***RESOLVED***

To apply for a credit card for the Office Admin Assistant and to set monthly spend and transaction limits for The Clerk, Office Admin Assistant and Maintenance staff as per the recommendation.



**2021/175 Exclusion of press and public.**

***RESOLVED***

To agree that by virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussion of agenda items 19, 20 and 21 on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

**2021/176 Appointment of Office Admin Assistant as delegated.**

Reports and documentation noted.

**2021/177 Local authority pension scheme**

***RESOLVED***

To grant permission to enrol the Office Admin Assistant onto the RCT local authority pension scheme.

**2021/178 Meadow Rise encroachments.**

Noted.

**2021/179 Urgent matters**

None.

There being no further business the meeting closed at 7.59pm

Councillor Chris Parker  
Chair of the Community Council



## Llanharan Community Council Action Plan

Action no	Date added	Category	From	Action	Notes	RAG	Status	Owner
131b		Full Council	ORA	Arrange persimmon to install benches on new road	Sites now decided upon. Awaiting timing of fixing benches. Benches purchased, awaiting persimmon. Persimmon taking delivery Jan 22.			LS
2020/232h	19.2.2021	Full Council	ORA	That a draft leaflet/factsheet be produced containing information outlining the rights and responsibilities of landowners, RCT, The Community Council and members of the public.	To be progressed once ROW database progress made.			LS
2020/232i	19.2.2021	Full Council	ORA	That a draft leaflet/factsheet be produced containing information on popular or interesting walking routes around the community.	To be progressed once ROW database progress made.			LS
2020/107	22.1.2021	Full Council	Full Council	Jan full council action - 2020/107 Public Speaking a) A member of the public requested to speak on a matter arising from item 8 – Budget 2021-22 - hanging baskets, planters and Christmas lights. RESOLVED  That Officers of the Council will discuss with businesses, in order to gauge public interest in sponsoring council xmas lights.	Not started. This action to be deferred to next year.			LS
2020/111	22.1.2021	Full Council	Full Council	RESOLVED - That councillors should be presented with a possible decrease of 1% of precept for consideration at next years council precept meeting.	New year 2022.		Completed	LS
2020/118	22.1.2021	Full Council	Full Council	Jan - Full Council action - 2020/118 CorrespondenceThe meeting noted a letter received from a local resident, listing suggestions for possible uses of a piece of land at the bottom of Harold Street, Llanharan. RESOLVED - a) To commission a survey requesting ideas for future usage of the land. b) To follow up with RCT regarding the possibility of the Community Council purchasing or leasing the land.	a) Cannot proceed with survey until land purchase progresses. b) Emailed RCTCBC in May - Response that no decision yet made.			LS
2020/231	19.2.2021	Full Council	Full Council	RESOLVED - Officers of the council to develop a Service Level Agreement in collaboration with the LCDP and to arrange annual reporting to members.	In progress			LS
2021/007	22.4.21	Full Council	ORA	Public ROW RAN31/1  The owners of Garth Uchaf farm have been contacted to see if a suitable alternative route can be identified on their land to avoid the blocked section of path. An alternative route has been agreed with the landowner. The Acting Clerk to check Land registry documents to ensure the alternative route is on land under the same ownership and to liaise with RCTCBC and the Owner of Garth Isaf to finalise an alternative route.	RCT progressing with landowners Draft agreement agreed and diversion order application in progress.		Completed	LS

2021/007	22.4.21	Full Council	ORA	The ROW database to be made available for members to access and update with suitable controls.	Not started.		Completed	LS
192	22.4.21	Full Council	ORA	Waymarkings/Roadsigns RCT Rights Of Way have provided a number of waymarkers. LCC to approach RCTCBC for a discussion on purchasing (or contributing towards purchasing) a batch of highway signs when we have identified a batch to be completed.	ID a batch and recommend to committee A list has been sent to RCT. Further work to id the next batch is required.			LS
2021/007	14.4.21	Full Council	ORA	Recommended – That priority of those added to waiting lists be given in the following manner:  i. Those living inside the boundary of the Community Council area who are not existing plotholders.  ii. Those living inside the boundary of the Community Council area who are existing plotholders.  iii. Those living outside of the boundary of the Community Council area but within 3 miles of the boundary who are not existing plotholders.  iv. Those living outside of the boundary of the Community Council area but within 3 miles of the boundary who are existing plotholders.  v. Those living further than 3 miles from the boundary of the Community Council area would not be added to the waiting list.	To be codified and distributed to interested parties - Add to next years tenancy agreement as well as action relating to swapping of plots. 2022 Draft Tenancy agreement containing this text presented to ORA Jan 22.		Completed	LS
2021/007	14.4.21	Full Council	ORA	the management of barren allotment plots.  Recommended – That RCTCBC and Llanharan Horticultural Society be consulted to see what expertise they have in terms of returning barren plots to a growing condition.	Not started. No current unlet barren plots.		Completed	LS
2021/108		Full Council	ORA	2021/108 Foodbank and 'The Pantry' RESOLVED To continue funding the foodbank at current levels. For the Community Council to 'take on' 'The Pantry'.	Cllr J Turner to advise on subsequent conversations with Fairshare. And to provide detail on requirements for paper for Council.		Completed	LS
2021/133	29.10.21	Full Council		RESOLVED The Clerk to investigate what is required to allow Hybrid meetings in the future. The investigation to include equipment and venues and attending a Hybrid meeting of another similarly sized Community Council if possible.	Take Councillor Rhys Jenkins for technical advice			LS

2021/138	31.10.21	Full Council	HR Com	2021/138 HR Support RESOLVED To delegate authority to spend up to the value of 10 hours of specialist HR support at a cost of £57/hour to the Clerk in relation to the particular issue discussed. And to Delegate authority to spend to the value of up to a further 10 hours at a rate of £57/hour to the HR Committee in relation to the same matter.				LS
2021/148	20.11.2021	Full Council	CIL	RESOLVED To approve CIL application from LCDP for improvements to pathway outside LCDP office. To move to phase 1 of the CIL123 list and to the Active project list and to approve the project at a cost of £1200(net) subject to the receipt of the appropriate financial information being received and scrutinised to the satisfaction of the Clerk. This application is recommended pending RCTCBC's decision on LCDP's eligibility for CIL funding.	Obtain approval from RCT. Emailed 15.12.2021 Update tracker accordingly when received and email. LCDP			LS
2021/148	20.11.2021	Full Council	CIL	RESOLVED That with regards to the LCDP CIL Application for improvements to pathway outside LCDP office, LCDP be encouraged to include the potential project 'Install suitable disabled access ramp' to this project and to obtain fresh quotes. Any application will be held pending RCTCBC's decision on LCDP's eligibility for CIL funding	Obtain approval from RCT. Emailed 15.12.2021 Update tracker accordingly when received and email. LCDP			LS
2021/148	20.11.2021	Full Council	CIL	RESOLVED The Clerk to carry out a project to identify suitable locations for further defibrillators and associated equipment.				LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/025 Footpath to the north of Talyfan Road (RAN 6/1) Recommended – The Project Officer/Assistant Clerk to obtain quotes to infill the damaged section of the path with suitably sized aggregate to provide stability and drainage.	Met affected landowners in October 21. Quotes and a design now required.			LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/026 Unofficial pathway on grass bank between Bridgend Road and Parc Bryn Derwyn. Recommended – Project Officer/Assistant Clerk to investigate registering this as a permitted right of way. In particular with regards to landowners consent.	Not Started			LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/027 Footpath north of the newly installed path to the north of Llanharan Cemetery. (PSM53/2) Recommended - Project Officer/Assistant Clerk to approach RCTCBC to enquire whether a joint approach/cost share could be agreed to carry out repairs.	Written to RCTCBC to enquire on a joint approach. 13.7.21 RCTCBC have responded verbally indicating that they would be open to sharing the Cost. project Officer to obtain an estimate.			LS

2021/053	16.6.2021	Full Council	ORA	ORA2021/030 Consider RAN32/1 at Parc Bryn Derwyn. Recommended - Project Officer/Assistant Clerk to approach RCTCBC to resolve this obvious mistake.	Not started			LS
2021/053	16.6.2021	Full Council	ORA	Recommended - Project Officer/Assistant Clerk to approach the developer to check whether they hold any paperwork from a historical diversion order.	Not started			LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/031 Consider PSM32/1 near Gellifedi Road Recommended - Project Officer/Assistant Clerk to enquire with RCTCBC whether a diversion order was ever submitted and/or processed.	Written to RCTCBC on 13.7.21 and again in August 21.			LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/034 Benches along A473 to Talbot Green Recommended – That the Project Officer/Assistant Clerk proceed with the fitting of the 2 benches.	Completed			LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/035 Steps in the alley between Bridgend Road and Parc Bryn Derwyn. Recommended – That the Project Officer/Assistant Clerk approaches the Land registry to discover the due process to claim ownership of the lane and steps so that the Community Council can maintain them.	Not Started			LS
2021/053	16.6.2021	Full Council	ORA	ORA2021/036 Consideration of allowing existing allotment plot-holders to swap to more desirable plots as they become available before offering to new tenants on the waiting list Recommendation – To allow existing plot-holders to go onto the waiting list to move plots. However, they must take the next available plot when it is their turn on the waiting list. If they refuse the available plot then they drop to the bottom of the waiting list. Upon taking a new plot they must immediately vacate their current plot.	Add to next years tenancy agreement alson with waiting list hierarchy		Completed	LS
2021/077	16.7.21	Full Council	CIL	3. Project LCC21/12. Llanharan Primary School, outdoor classroom. To be retained in Phase 1 of the 'CIL 123 List' and marked 'Project approved and in progress' on the 'Active Project List' with a value of £15,000 approved for spend.	£15,000 spend authorised. Applicant informed of decision. Awaiting request to transfer funds.			LS
		Full council	ORA	ORA2021/041 Minutes Resolved The minutes of the ORA Committee meeting held remotely on Tuesday 8th June 2021 at 7.00pm were approved as a true and accurate record of proceedings subject to the following amendments to minute reference ORA2021/35  Steps in the alley between Bridgend Road and Parc Bryn Derwyn  To be changed to:  Steps in the alley between Bridgend Road and Parc View				LS

		Full council	ORA	ORA2021/045 Decorative sculptures Recommended That the artist be invited to a site meeting at Brynna Woods with members of the ORA Committee to discuss concepts and costs.	Completed		Completed	LS
		Full council	ORA	ORA2021/046 Purchase of further benches Recommended Project Officer/Assistant Clerk to order 3 new benches	Completed		Completed	LS
		Full council	ORA	ORA2021/047 Memorial Bench at Bridgend Road allotments Recommended That permission be given for a memorial bench to be erected at Bridgend Road allotments at a suitable location as indicated by the Project Officer/Assistant clerk	In progress		Completed	LS
		Full council	ORA	ORA2021/48 Security bond scheme for new allotment plot-holders Recommended That a security bond of £26 be collected from new allotment plot-holders and up to 3 months from the start of the tenancy be given to pay the bond in full.			Completed	LS
		Full council	ORA	ORA2021/049 Book-swap stations Recommended That the Project Officer/Assistant Clerk liaise with interested parties to develop a community plan showing where book swap stations could be placed, how they would be managed and what funds would be requested from the Community Council.				LS
		Full council	ORA	Recommended That the Project Officer/Assistant Clerk liaise with interested parties to obtain designs and a price for a suitable outdoor cabinet to be sited at Mountain Hare.				LS
2021/094	6.10.21	Full Council	Full Council	2021/094 Minutes of the Ordinary Council meeting held 15th July 2021 RESOLVED That the minutes for the meeting of the Ordinary Council meeting by remote attendance at 7.00pm on Tuesday 15th July 2021 were a true and accurate record of proceedings subject to the following amendment: That Councillor Will Thomas be recorded as present				LS
2021/097		Full Council	Audit	That up to £2250 from the Christmas Lights Budget is spent on the purchase of the necessary lights and ancillary equipment to facilitate the new premises and locations	In progress.		Completed	LS
2021/097		Full Council	Audit	That up to £2000 from Christmas Lights Budget is spent on the purchase of Christmas trees of varying heights to distribute to the listed businesses, community centres and community locations;	In progress		Completed	LS

2021/097		Full Council	Audit	That under the remit of the Financial Regulations V2.02 of this Council, LML Electrics are appointed as the contractor to oversee the installation of all the festival lighting and any necessary electrical works and that The Festive Lighting Co. Ltd be the sole supplier of any festive lighting and ancillary parts that are required for the remainder of the year 2021	In progress		Completed	LS
2021/097a		Full Council	ORA	RESOLVED (RE Decorative sculptures): That the artist be invited to a site meeting at Brynna Woods with members of the ORA Committee to discuss concepts and costs	Arranged for 24th Nov 21 - Awaiting prices from CW			LS
		Full Council	ORA	RESOLVED That a security bond of £26 be collected from new allotment plot-holders and up to 3 months from the start of the tenancy be given to pay the bond in full.	Amend tenancy agreements - See other actions.		Completed	LS
		Full Council	ORA	RESOLVED That a working group be set up in order to carry out a feasibility study and costings on providing a pathway between approximately Terry's Way and the Black Path. Its members to be made up of the following: Cllrs Chris Parker, Helen Donnan, Geraint Hopkins, Jeff Williams. And Co-opted members of the ORA committee Mark Steer and Olle Wicks.				LS
2021/105		Full Council	ORA	2021/105 Method of funding CIL LCC21/14 'RBL Poppy shed'. RESOLVED For Llanharan Community Council to purchase the container and arrange all ancillary works to the value of £19,500 (net) from CIL funds. The Community Council to pay and reclaim the VAT in the usual manner.				LS
2021/105		Full Council	ORA	RESOLVED The container to then be leased to the Llanharan branch of the RBL at a peppercorn rent for an appropriate period designed to reflect the useful life of the container (30 years).				LS
2021/105		Full Council	ORA	RESOLVED Furthermore, that all negotiations with interested parties be delegated to the Officers of the Council in order to produce an appropriate agreement or agreements to be presented before Council for resolution at a later date.				LS
2021/106		Full Council	ORA	RESOLVED to increase the budget of 'Memorial Garden and Garage' (LCC19/07&21/04) by £10,981 (inclusive of VAT) as a result of works required to meet RCT Sustainable drainage (SuDS) requirements	Check final costs . Awaiting SUDS permission.		Completed	LS
2021/167	23.12.2021	Full Council		2021/167 Community asset transfer of Bryncae Community Centre RESOLVED The Clerk to seek a solicitor with relevant experience to handle the CAT on behalf of the Community Council and to return to Council with findings before engaging formally.				

2021/168	23.12.2021	Full Council		2021/168 3 Year contract with Rialtos for 'year end' assistance. RESOLVED To sign a 3 year contract with Rialtos for assistance with financial 'year end'.			Completed	LS
2021/169	23.12.2021	Full Council		2021/169 CIL funding of £400 for the installation of a Christmas tree support socket near St Peters Church, Brynna. RESOLVED To grant £400 from CIL funds for the installation of a Christmas tree support socket at St Peters Church, Brynna. To add to the CIL123 and Active project lists.	On list, check if paid / funds transferred.			LS
2021/170	23.12.2021	Full Council		2021/170 CIL funding for replacement of lights on War Memorial RESOLVED To grant £720 from CIL funds for the replacement of lights at the War Memorial. To add to the CIL123 and Active project lists.	On list, check if paid / funds transferred.			LS
2021/171	23.12.2021	Full Council		2021/171 Queen's Platinum Jubilee in June 2022 RESOLVED The Community Council to mark the Queens Platinum Jubilee in principle. Ideas to be put forward to Council in future meetings.			Completed	
2021/173	23.12.2021	Full Council		2021/173 Office Administrator banking administration. RESOLVED To authorise the Office Admin Assistant as a signatory to all banking accounts including online banking and the Public Sector Deposit Fund to allow her to administer the bank accounts and Fund, to initiate payments or authorise payments in accordance with the Financial Regulations.			Completed	
2021/174	23.12.2021	Full Council		2021/174 Credit cards RESOLVED To apply for a credit card for the Office Admin Assistant and to set monthly spend and transaction limits for The Clerk, Office Admin Assistant and Maintenance staff as per the recommendation			Completed	

## Current and Premium Bank A/c

## List of Payments made between 01/12/2021 and 31/12/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/12/2021	Salaries	BACS	3,252.29	CP	Salaries November 2021
01/12/2021	Expenses November 2021	BACS	39.15	CP	Expenses November 2021
02/12/2021	Kevin Sayer	BACS	400.00	CP	inv 021221
02/12/2021	RCT CBC	BACS	24,000.00	CP	RCT -Dolau Primary School
02/12/2021	RCT CBC	BACS	50,000.00	CP	RCT - Dolau Primary School
06/12/2021	Barclays Bank	DIRECT	9.75	CP	comm charges 13/10-14/11
08/12/2021	Festive Lighting	BACS	123.48	CP	Inv 19647
08/12/2021	Brynns Cleaning Services	BACS	96.00		Inv 00376
08/12/2021	Forest Park & Garden	BACS	58.81	CP	Inv IDB0011726
08/12/2021	Tesco Mobile phones x 3	DD	25.00	CP	Tesco Mobile
09/12/2021	Trustmark Print & Design	BACS	17.94		inv 96339
09/12/2021	Trustmark Print & Design	BACS	10.79		inv 96338
09/12/2021	LML Electrics	BACS	18,725.00	CP	inv 31426
09/12/2021	LML Electrics	BACS	720.00	CP	inv 31427
09/12/2021	ADOBE	BACS	7,069.32	CP	INV 9451
09/12/2021	Pencoed Travel	BACS	50.00	CP	inv 20918
09/12/2021	RCT Pensions	BACS	1,063.20	CP	RCT Pensions
17/12/2021	The Corner Shop	BACS	1,006.80	CP	inv 72
17/12/2021	Sarah's	BACS	1,666.00	CP	15/12/21
17/12/2021	Sarah's	BACS	75.00	CP	15/12/21
17/12/2021	LCDP	BACS	3,254.96	CP	inv 9562 xmas dinnes
21/12/2021	Welsh Water	BACS	37.98	CP	inv 2000077692
21/12/2021	Welsh Water	BACS	78.65	CP	inv 2000049000
21/12/2021	Trustmark Print & Design	BACS	489.56	CP	inv 96487
21/12/2021	JB Directors Trust	BACS	875.00	CP	30112021
21/12/2021	British Telecomm	BACS	232.02		INV Q08861
21/12/2021	Bynna Cleaning	BACS	96.00	CP	inv 378
22/12/2021	Salaries December 2021	BACS	3,816.29	CP	Salaries December 2021
23/12/2021	SSE Electric	DD	191.08	CP	INV 0001
29/12/2021	Barclaycard	Dec CC	454.84		Credit Card

<b>Total Payments</b>	<u>117,934.91</u>
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Time: 16:35

## Barclaycard

## List of Payments made between 01/12/2021 and 31/12/2021

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
20/12/2021	Barclaycard	CREDITCARD	25.00	CP	B&Q
20/12/2021	Barclaycard	CREDITCARD	25.70	CP	Screwfix
20/12/2021	Barclaycard	CREDITCARD	30.03	CP	MFG Pencoed
20/12/2021	Barclaycard	CREDITCARD	18.00	CP	Riverlea
20/12/2021	Barclaycard	CREDITCARD	14.89	CP	Llanharan Service Station
20/12/2021	Barclaycard	CREDITCARD	34.86	CP	Llanharan Service Station
20/12/2021	Barclaycard	CREDITCARD	60.00	CP	MFG Pencoed SS
20/12/2021	Barclaycard	CREDITCARD	65.96	CP	Argos
20/12/2021	Barclaycard	CREDITCARD	4.99	CP	Treforest Hardware
20/12/2021	Barclaycard	CREDITCARD	122.40	CP	Microsoft
20/12/2021	Barclaycard	CREDITCARD	19.95	CP	Indeed
20/12/2021	Barclaycard	CREDITCARD	5.90	CP	Treforest Hardware
21/12/2021	ADOBE	CREDITCARD	15.17	CP	Adobe
21/12/2021	Barclaycard	CREDITCARD	11.99	cp	Zoom

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Total Payments      454.84



## **Crime Figures**

Incidents of note for the past 30 days.

### **Llanharan**

#### **Burglary – 0 incidents**

#### **Damage – 2 incidents**

Danygraig road – Damage to dwelling and outbuildings. Tiles smashed. CCTV negative. House to house negative. Patrols in place.

St James Mews – Damage to garden fence and awning. House to house negative. Believed to be local youths. CCTV being installed.

Bridgend road – Road traffic collision to stationary vehicle. Enquiries ongoing.

#### **Theft – 7 incidents**

Chapel road – Sextortion. No further action wanted. Suitable online safety advice given.

Robert street, Jubilee street, Bridgend road area – Theft of tools from vehicles. Registration plate taken. Investigation ongoing.

#### **ASB – 2 Incidents**

Jubilee street – Smell of cannabis in lane. Identities unknown. Patrol strategy in place.

Harold Street – Damage to vehicle by youths. Officers have attended. No evidence the damage is new. No person responsible identified. Suitable words of advice given.

Park view – Youths on petrol scooters. Patrol conducted. Perpetrators not identified.

### **Other**

Coed Bychan Crescent - Neighbour dispute. Threats. Damage to vehicle found.

Ynysddu – Threats due to testing positive for covid. Enquiries have been made. No further incidents. No evidence. No further enquiries available.

Park view – Neighbour dispute. Mental health episode. No further police involvement wanted. Reassurance visit carried out and suitable advice.

Lanelay road – Suspicious male talking to young teenage female. Male identified and suitably advised. No offences committed.

## **Brynna**

### **Burglary – 0 incidents**

### **Damage – 1 incident**

- Brynna road – Road traffic collision to stationary vehicle. Suspect identified and has passed details for insurance.

### **Theft – 0 incidents**

### **ASB – 6 incidents**

- Trenos gardens – Civil dispute over messages on facebook over quality of product/service. Suitable advice given to both parties.
- Trenos place – Youths causing a nuisance to lone male. Ball being kicked at dwelling. No witnesses/identities known. Patrol strategy in place.
- Powell drive – Youths smoking cannabis in park. Identities unknown. Patrol strategy in place.
- Gellifedi road/Brynna lanes – Off road bikes. Identities unknown. Patrols in place.

### **Other occurrences**

- Sextortion – Reporting person doesn't wish to pursue a complaint
- Attempt GBH – Road rage incident in the square. Bottle thrown through window. CCTV negative. Forensic opportunities not available. No further lines of enquiry. VRM and identities unknown.
- Duffryn Crescent – 2 vehicles have pulled up and 1 male has assaulted a female. Investigation ongoing.
- Bridgend road – intruder on site. CCTV captured. Officers attended, no persons seen. Identity unknown. No further enquiries available. Nothing appeared to have been taken/damaged.
- Pathway near Bryncae arms a loose dog causing concern to members of public. Enquiries ongoing to locate the owner and dog.

## Appendix 5

### Recommendations of ORA Committee held 4<sup>th</sup> January 2022

#### **ORA2021/067 Improvements to southern end of RAN17/5 at Enterprise Way.**

##### ***RECOMMENDED***

The Clerk to investigate options to create access both along the ridge of the bank and up the slope of the bank. To design a scheme of works and obtain budget prices and obtain advice and permissions from relevant landowners and authorities. For the project to be added to the CIL123 list and Active project list for further investigation.

#### **ORA2021/068 Ground conditions on Bridleway PSM40/4**

##### ***RECOMMENDED***

With regards to the asphalt section leading immediately from Bethlehem View, the Clerk to approach the relevant landowners to enquire about their attitude to allowing improvement works to be carried out in principle. The Clerk to also check access rights, easements etc... over the land.

##### ***RECOMMENDED***

With regards to the section of the PROW prone to flooding near the entrance to Brynna Woods, the Clerk to arrange to place a 'bund' of several tonnes of material along the southern bank of the stream to effectively increase the capacity of the stream in this area. All work to be carried out with prior permission of the landowner and in conjunction with the Wildlife Trust.

#### **ORA2021/069 Allotment tenancy agreements, proposed changes.**

##### ***RECOMMENDED***

Existing tenancy agreements to be used for existing plot holders for the 2022 period, with a consultation note outlining the changes to be made to the agreements for next year, explaining that the changes are already in force.

New amended tenancies to be issued to new plot-holders provided One Voice Wales do not raise any concerns over the insertion of the clause relating to the taking of a security deposit (bond).

**ORA2021/070 Poultry wellbeing policy, proposed changes.**

***RECOMMENDED***

That the amended version of the Poultry wellbeing policy be adopted as presented with changes made to the wording to clarify that birds other than hens are permitted to be kept, but cockerels are not permitted to be kept. Changes also to be made to the wording to make it clear that on the Pendre allotment only new plot-holders need restrict the size of their flocks to 6 birds.

***RECOMMENDED***

To approve Mark Steer's contribution to the RCTCBC Local Nature Partnership website on behalf of the Community Council.



## **LLANHARAN COMMUNITY COUNCIL**

### **ALLOTMENT TENANCY AGREEMENT**

An Agreement made on the 1st January 2022 between the Council of the Community of Llanharan (hereinafter called 'the Council') of the one part and the following:

Name

Plot number(s)

Address

Telephone



Email

**(hereinafter called ‘the Tenant’) of the other part.**

**Whereby** the Council agrees to let and the Tenant agrees to take on a yearly tenancy of their allotted plot as referenced in the Register of Allotment Gardens provided by the Council at the advised yearly rental



payable annually in advance, or at a proportionate rent for any part of a year which the tenancy may extend.

**The Tenancy** is subject to the following conditions:

## **1. Rent**

(a) The annual rent is due on the 1<sup>st</sup> January each year and must be paid to an Officer of the Council for the forthcoming term.

(b) Should a tenant relinquish their plot part way through the tenancy the Council shall not be required to return any part of the rent.

(c) Payment of the rent is deemed as acceptance of all the terms and conditions as stated in this agreement.

## **2. Security Bonds**

All new allotment plot-holders will be required to pay a security bond

of £26.00 for each 5 perch plot. This is payable in full within 3

months from the start of the tenancy. Bonds will be returned when a

tenant voluntarily relinquishes a plot that is left in a reasonable



condition that in the opinion of the Clerk does not require remedial works before it can be re-let.

### **3. Assignment and Occupants**

(a) The Tenant shall not underlet, assign, or part with the possession of the Allotment, or any part thereof, without the written consent of the Council.

(b) Only Tenants or person(s) authorised by the Tenant are allowed on the Allotments and while on site the Tenant is responsible for their conduct and supervision, particularly in the case of children.

(c) If existing plot-holders wish to move to an alternative plot then they may be added to the waiting list as an existing plot-holder. However, the plot-holder must take the next available plot when they become top of the list. If they refuse the available plot, they will be placed at the bottom of the list. Upon taking a new plot they must immediately vacate their current plot. (See 4 below)

### **4. Waiting List**

The following hierarchy will apply to those on the waiting list:

- a) Those living inside the boundary of the Community Council area who are not existing plot-holders.
- b) Those living inside the boundary of the Community Council area who are existing plot-holders.



- c) Those living outside of the boundary of the Community Council area but within 3 miles of the boundary, who are not existing plot-holders.
- d) Those living outside of the boundary of the Community Council area but within 3 miles of the boundary, who are existing plot-holders..
- e) Those living further than 3 miles from the boundary of the Community Council area would not be added to the waiting list and are ineligible for an allotment

## **5. Use and Cultivation of the Allotments**

- a) The Tenant must ensure that the Allotments are used and occupied as Allotment Gardens and for no other purpose.
- b) The Tenant must ensure that the Allotments are not used for any trade or business purposes.
- c) The Tenant shall keep the Allotment in a good state of cultivation and not allow it to become overgrown with weeds.
- d) The Tenant must ensure that general rubbish or building materials are not deposited or dumped anywhere on the site and that the Allotment is kept in a reasonably tidy condition.
- e) Manure deliveries made to the designated areas on each site should be moved to the Tenants own plot as soon as practicable and must not cause an obstruction.
- f) The Tenant must keep all hedges within the boundary of their plot cut and trimmed to a reasonable size; also keep all ditches, drains and watercourses clear.
- g) Tenants may only plant fruit or any other trees on the Allotment with the specific consent of the Council.



h) The Tenant shall not remove any earth, mineral, gravel, sand or timber from the Allotments without the written permission of the Council.

i) Tenants will be allowed to remove any perennial crop or fruit bushes planted or purchased by them before the end of their tenancy, providing they replace any surface soil disturbed by such removal.

## **6. Buildings & Structures**

(a) Permanent buildings must not be erected on the Allotments. Small sheds, chicken houses and greenhouses are permitted providing they are of reasonable size. Any large structures will be subject to the Council's prior approval as to its siting and size.

(b) Any building or structure allowed by the Council must be maintained in a good state of repair and condition to the satisfaction of the Council. If not satisfied, the Council may order the Tenant to remove the building or structure within three months of receipt of a letter from the Clerk to the Council.

(c) The Council is not to be liable for any loss by accident, fire, theft or damage of any tools or contents of any shed or greenhouse and need not replace any shed or greenhouse which is damaged or destroyed.

## **7. Paths**

(a) The Council reserves all rights of way and other rights existing over the premises.

(b) The Tenant must not permit any new right of way and other rights to be acquired over the premises.

(c) Paths set out by the Council on the allotment must be kept clear of obstruction at all times.



(d) The Tenant shall not use any barbed wire fence adjoining any path set out by the Council for the use of the occupiers of the Allotments.

## **8. Nuisance**

(a) The Tenant shall not cause any nuisance or annoyance to the occupiers of any other allotment garden on the site or to the local neighbourhood generally.

## **9. Bonfires**

(a) No bonfires are permitted on the allotments from 1<sup>st</sup> April to 30<sup>th</sup> September and thereafter, any bonfire must be after 6pm on any day of the week.

(b) Bonfires must be restricted to burning dry allotment waste only, with care being taken not to be a nuisance to neighbouring residents through excess smoke or smell.

(c) Fires are only permitted where an appropriate garden incinerator is used. No ground fires are permitted.

## **10. Animals**

There are different rules for the three sites owned by the Community Council – these are:

**(a) Bridgend Road** – Strictly, no animals are allowed on the site.



**(b) Jubilee Street** – The only animals allowed on the site are Poultry (excluding cockerels) and only with the prior consent of the Council.

The minimum number of **birds** allowed on the Jubilee site **PER PLOT HOLDER** is 3 and the maximum is 6 **Please refer to the attached Policy with regards to the rules for keeping hens.** **The Poultry Welfare Policy forms part of this Tenancy Agreement.**

**(c) Pendre** – The only animals allowed on the site are poultry (with the exception of cockerels) and only with the prior consent of the Council. The minimum number of **birds** allowed on the Pendre site **PER PLOT HOLDER** is 3 and the maximum is 6 **excluding existing ploholders on Pendre allotments who took up tenancy prior to January 1<sup>st</sup> 2022.** **Please refer to the attached Policy with regards to the rules for keeping hens.** **This Poultry Welfare Policy forms part of this Tenancy Agreement.**

**(d)** Dogs belonging to Tenants should only be brought into the Allotments if they are on a lead and the Tenant must always clean up any mess left by their dog.

## 11. Inspection



(a) Any Official or Member when directed by the Council may enter and inspect any Allotment (& any shed or greenhouse on it) at any time upon reasonable notice.

(b) If the state of repair, cultivation or condition of the Allotment is not found to be satisfactory, the Council will give or leave on the premises written notice of such defects to the Tenants. Tenants must make good such defects within three months of the written notice **unless the notice relates to animal welfare, a health and safety issue or a legal enforcement issue whereupon the notice period for action may be shorter.**

## **12. Termination of Tenancy**

(a) The Tenancy of the Allotment Garden(s) shall terminate on the yearly rent day after the death of the Tenant and shall also terminate whenever the tenancy or right of occupation of the Council terminates.

(b) The Tenancy of the Allotment Garden is renewable yearly and is therefore not passable from person to person or family member to family member.

(c) The Council may also terminate a tenancy in any of the following ways:

(a) Six months written notice to quit (expiring on or before the 6th April or on and after the 29th September – Allotment Act 1922 Section 1.1.e).

(b) One month's written notice to quit if the rent is overdue by 20 days or more.

(c) One month's notice to quit if the Tenant is not duly observing the conditions of the tenancy.



- (d) One month's notice if the Tenant is involved in any illegal activity relating to the plot.

### 13. Annual Payment

(a) To pay by bank transfer please use your first initial, surname and plot number as reference and return the completed Tenancy Agreement to the Council office by email, post, or hand.

**Barclays Bank      Acc No 80778710      Sort Code 20 18 27**

**Date Payment made** .....

**Bank Payment Reference Used** .....

Name of Tenant(s):.....

Signature.....Date.....

Witnessed by (Print, sign and date).....

.....



Name & Position of Council Officer(s):.....

Signature.....Date.....

Witnessed by (Print, sign and date).....

Please return the completed and signed agreement by email to:

[Clerk@Llanharan-cc.gov.wales](mailto:Clerk@Llanharan-cc.gov.wales)

or by post/hand to:

Llanharan Community Council  
2 Chapel Rd,  
Llanharan,  
CF72 9QA.



## LLANHARAN COMMUNITY COUNCIL

### **Poultry Safety and Wellbeing Policy**

(Version 2, January 2022)

At Llanharan Community Council, we take the safety and wellbeing of animals seriously, therefore, have developed this policy to ensure all keepers of hens on the Council Allotment Gardens understand the minimum safety and wellbeing requirements expected and comply with legal requirements.

**The rules of this Policy (which forms part of the allotment tenancy agreement) must be strictly adhered to by all keepers of hens. Failure to do so will result in permission to keep hens being revoked and hens being removed by the plot holder. If the tenant refuses to remove the hens then the plot tenancy agreement will be terminated.**

Any keeper of hens on the allotment gardens, must take the following appropriate and practicable steps, that can be demonstrated to an inspector on request.

An inspection maybe be carried out at any time with reasonable notice.

Should there be reasonable suspicion that hen welfare is being put at risk, or that legal requirements are not being met then an inspection may take place without notice.

(1) The keeping of hens on the Allotment Gardens at Jubilee Street and Pendre is permitted, so long as they are for the tenant's own use and not for business or profit.

(2) New tenants must request permission to become a keeper of hens by contacting the Clerk to the Council. If agreed the Clerk will grant permission in writing, as a record of permission having been granted to the plot holder.

(3) Existing keepers of hens (prior to this policy being issued) must inform the Clerk that they have a flock and detail the maximum number of hens being kept.



(4) Hens are flock animals, therefore, plot holders must keep a minimum of 3 and a maximum of 6 hens, regardless of how many plots they rent from the Council.

Note: Clause 4 DOES NOT apply to existing ploholders on Pendre allotments who became ploholders prior to January 1<sup>st</sup> 2022.

(5) Strictly no animals, other than poultry (excluding cockerels, which are prohibited) are to be kept on the allotment gardens.

(6) Hens must be fed indoors or under a covered area which sufficiently discourages the landing of wild birds and thereby prevent contact by wild birds with their feed.

(7) Stray feed must be removed daily to discourage vermin.

(8) Hens drinking water must be changed daily and kept undercover to discourage the landing of wild birds, hence avoiding contamination.

Further information on keeping hens, including the ideal size of perch, house and scratching land, can be found at the British Hen Welfare Trust [www.bhwt.org.uk](http://www.bhwt.org.uk)

(9) Hens must be visited every evening (to secure them from night-time predators) in safe and suitable housing with adequate space, bedding, and perches.

(10) Feed must be locked away at night in a vermin proof container.

(11) Hens must be visited every morning to allow them to roam freely in the run during the daytime and to ensure they have adequate feed and water.

(12) The run must be securely fenced to keep hens within the plot and protect them from predators.

(13) There must be regular cleaning and disinfecting of hard surface walkways, paths to which hens or wild birds have access.

(14) The dipping/cleaning of hen equipment (drinkers etc) in the mains/communal water trough is prohibited due to the risk of cross contamination.



(15) Precautions must be taken to avoid the transfer of contamination between plots, including cleansing and disinfection of equipment and footwear. It is strongly advised that all keepers of hens have a footwear cleaning site with brushes and liquid disinfectant at the entrance to their plot.

(16) The area must be actively managed, to ensure all reasonable steps are taken to remove feathers and faecal material from both captive and wild birds.

(17) If the run becomes muddy, well-draining material must be laid, for example, wood chips, straw, sawdust. Mud is not good for chickens, it can promote bumblefoot, internal parasites, attract flies, cause bad smells, and make it difficult for hens to get around, all of which will discourage natural foraging behaviour.

(18) Adequate area must be provided for the hens to display natural behaviour such as scratching and foraging.

(19) Measures must be in place to ensure that wild birds are not attracted to the vicinity, for example, the prevention of permanent puddles or standing water.

(20) There must be no direct contact with hens on other neighbouring plots.

(21) If wild birds are frequenting the area, active measures (for example, bird scares, foils, streamers) must be taken to discourage wild birds from entering the area.

(22) Any carcasses of hens must be immediately removed from the area and must not be buried or burnt. They must be disposed of through commercial incineration, or by double bagging and placing in your wheelie bin.

(23) If any bird on an allotment is deemed a nuisance, health hazard or their well-being is affected then they will be removed.

(24) **Avian Flu prevention measures**

From time to time, following increased levels of avian flu affecting poultry and captive birds in Wales, the Welsh Government, the Chief



Veterinary Officer for Wales or other bodies introduce measures designed to mitigate the spread of avian flu. Whilst the measures may vary, common measures include the netting or covering of all birds to prevent contact with wild birds, and to provide disinfectant and suitable equipment to allow the disinfecting of footwear and clothing at the entry and exit to all allotment plots.

As such, all plot holders keeping birds must design their runs with this in mind and **MUST** be able to ensure all runs are fully covered and netted within 1 week of notification from the Community Council. Plot holders must ensure they hold such equipment or supplies as necessary to be able to achieve this requirement.

All other measures put in place must be complied with as notified by the council.

## **Appendix 5b**

### **Recommendations of Audit Committee held 16th November 2021**

#### ***Recommended***

To grant Hope Rescue the sum of £2000 towards building of a Welfare facility for staff and volunteers as per the application received.

#### ***Recommended***

To grant Bryncae FC the sum of £800 towards general running costs of the club as per the application received.

#### ***Recommended***

That (an) amended forms and process be adopted with the following alterations: That on page 1 of the application form the text "...returned by the end of June and the end of October respectively unless otherwise indicated". Be amended to, "Returned by the end of June and the end of October respectively or they shall be submitted in the subsequent grant meeting if appropriate....."

#### ***Recommended***

That the green tractor be disposed of and for the clerk to ascertain a fair market price and to return to council with a recommended sale price.

## Appendix 6

### Recommendations of Audit Committee 11th January 2022

#### **Recommended**

That the draft budget be amended and presented for consideration by full Council resulting in the following outcomes:

- A balanced budget with total expenditure set at £251,154
- A total income of £251,154. Comprising precept and 'other income'
- A resultant Band D Council tax rate of £75.40 representing an increase of 16.79% or £10.84 per annum generating a precept of £243,094





# Llanharan Community Council

## Cyngor Cymuned Llanharan

### DRAFT BUDGET 2022/23

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**Meeting:** Council

**Date:** 12<sup>th</sup> January 2022

**Report by:** Leigh Smith - The Clerk, on behalf of the Audit Committee

#### Purpose of the Report

The purpose of this report is to set out for Members' consideration and approval, the proposed expenditure against the expected income and appropriate precept to achieve a balanced budget that meets the Council 's objectives for the financial year 2022/23 and note the likely movement on the Council balances and reserves.

#### Background

- The Community Council does not receive any grant from either the Welsh Government or the Unitary Authority (Rhondda Cynon Taf CBC) and relies solely on the precept which it has the power to set and income from other sources<sup>1</sup>.
- The Community Council's tax base for 2021/22 was £3,078.31 compared to 2022/23 which has been set at £3224.19
- The bank balance (i.e., general reserves) at the end of business on 31<sup>st</sup> March 2021 was £ 91,702.56.
- The bank balance (i.e., general reserves) at the end of business on 31<sup>st</sup> March 2022 is estimated to be £ 72,203.00 <sup>2</sup>

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<sup>1</sup> See Appendix 1

<sup>2</sup> See Table A

- Where appropriate, the proposed increases in the budget, all areas, are based on an expected increase in the rate of inflation of 5% for the year 2022/23. Any other increases (or decreases) are noted separately

## **Well Being of Future Generations**

- Section 40 of this Act places a duty on certain community councils to take all reasonable steps towards meeting the local objectives in the local well-being plan that has effect in their area. The requirement only applies where the Council's gross income or expenditure was at least £200,000 in each of the preceding three financial years prior to the local well-being plan for its area being published.
- **The Council will be subject to this duty to publish a report at the end of 2022/23, detailing the progress it has made in meeting the objectives contained in the local well-being plan**

## **Community Infrastructure Levy**

- CIL monies are kept as a separate entity from the Council general revenue monies
- An amount of £ £ 510,516.65 has been received by the Council to date. £191,358.88 has been spent on active & completed projects with a further £246,328.00 committed to active but uncompleted projects
- The evaluation and scrutiny of projects brought forward to the Council or by the Council is carried by the Council's CIL committee who in turn make the appropriate recommendation to full Council.

## **Summary**

- Over the last 2 years the Council has not increased the penny rate of £64.56 and has funded increases in expenditure from its reserves

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- If this trend continues the Council will be faced with a deficit budget within the next 2 years.
- To avoid this situation the Council needs to consider setting a balanced budget for 2022/23 and in future considerations setting such a budget that allows the build-up of reserves to at least 50% of expenditure. This is the Clerk's recommendation.
- **Therefore, to achieve this and keep the current objectives in terms of Christmas Lighting, Summer Baskets, etc. it is recommended to the Council that:**
  - **the penny rate is increased from £64.56 to £75.40 (16.79% or £10.84 per annum increase) thus generating a precept of £243,094 as detailed in Appendix 3 and in conjunction with the expected other income as detailed in Appendix 1,**
  - **the budget for expenditure as detailed in Appendix 2 is set at £251,154.**
  - **An amount of £25,000 is initially earmarked from CIL monies for expenditure in those categories that have been identified where CIL funding is appropriate.**

**Leigh Smith**

**Clerk to the Council**

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## Appendix 1 - Income (other than precept)

Item Description	2020 - 2021		2021 - 2022		Draft Budget 2022 - 2023		
	Budget	Yr end Total	Budget	Proj'ed Yr End	Expected	Inc / Dec cf Yr End	
						Amount	%
<b>Income</b>							
<b>Precept</b>	<b>199428</b>		<b>198736</b>	<b>198736</b>			
Investment Interest	300	300		77	80	3	3.90%
Agency Income	1330	1330	1330	6230	1330	-4900	78.65%
Allotment Income	1500	300	2100	2190	2500	310	14.16%
Employment Allowance Income			0	4324	4000	-324	-7.49%
Other Income	3130	4630	0	138	150	12	8.70%
<b>Total</b>	<b>6260</b>	<b>6560</b>	<b>3430</b>	<b>12959</b>	<b>8060</b>	<b>-4899</b>	<b>37.80%</b>

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## Appendix 2 - Expenditure

### 1. Administration Costs:

Item Description	2020 - 2021		2021 - 2022			Draft Budget 2022 - 2023					
	Budget	% of Total	Budget	% of Total	Projed Year End	Proposed	% of Total	cf 2021/22 Budget		cf 2021/22 Year end	
								Difference	%	Difference	%
Staff Salaries & Wages (Net)	60000	26.60%	65000	23.56%	46852	56042	22.31%	-8958	-13.78%	9190	19.61%
HMRC Interest Charges					16	1	0.00%	0		-16	
Employer & Employee Pension	12000	5.32%	13455	4.88%	15164	20155	8.03%	6700	49.80%	4992	32.92%
Employer & Employee NI & Tax	6000	2.66%	8970	3.25%	10822	19294	7.68%	10324	115.10%	8473	78.29%
Mileage & Subsistence			750	0.27%	447	100	0.04%	-650	-86.67%	-347	-77.63%
Council Tax	2500	1.11%	2400	0.87%	2247	2400	0.96%	0	0.00%	153	6.81%
Office Rent	3500	1.55%	3500	1.27%	2625	3500	1.39%	0	0.00%	875	33.33%
IT Costs (Office 365)Web Site	3000	1.33%	2000	0.73%	2139	7246	2.89%	5246	262.30%	5107	238.75%
Telephone & Broadband	2000	0.89%	1600	0.58%	1329	1400	0.56%	-200	-12.50%	71	5.34%
Energy	1200	0.53%	1500	0.54%	1280	3500	1.39%	2000	133.33%	2220	173.44%
Water Rates (for Office)	150	0.07%	200	0.07%	150	350	0.14%	150	75.00%	200	133.33%

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Stationery and postage	500	0.22%	700	0.25%	726	330	0.13%	-370	-52.86%	-396	-54.55%
Cleaning Materials	100	0.04%	400	0.15%	117	123	0.05%	-277	-69.25%	6	5.13%
Cleaning Contract			1160	0.42%	1058	1160	0.46%	0	0.00%	102	9.64%
Office Cap Expenditure Chain of Office	1350	0.60%	2000	0.73%	0	0	0.00%	-2000	-100.00%	0	
Office Maintenance			500	0.18%	700	500	0.20%	0	0.00%	-200	-28.57%
Professional and Legal Fees	3000	1.33%	3000	1.09%	3000	3500	1.39%	500	16.67%	500	16.67%
Land Registry Fees					57	60	0.02%	60		3	5.26%
Internal Audit Fees			450	0.16%	450	475	0.19%	25	5.56%	25	5.56%
External Audit Fees			450	0.16%	1000	1000	0.40%	550	122.22%	0	0.00%
Subscriptions and Memberships			2000	0.73%	2000	2000	0.80%	0	0.00%	0	0.00%
Bank Charges			100	0.04%	138	150	0.06%	50	50.00%	12	8.70%
Storage Space Rental			0	0.00%	180	180	0.07%	180		0	0.00%
<b>Overhead Expenditure</b>	<b>95300</b>	<b>42.24%</b>	<b>110135</b>	<b>39.93%</b>	<b>92496</b>	<b>123465</b>	<b>49.16%</b>	<b>13330</b>	<b>12.10%</b>	<b>30969</b>	<b>33.48%</b>

### 1.1. 2021/22:

Budgeted: £110,135 (39.93% of total budget)  
Projected year end spend: £ 92,496

### 1.2. 2022/23:

Proposed Budget: **£123,465 (49.16% of total budget)**

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Increase on 2021/22 budget                    £ 13,330 (12.10%)  
Increase on projected year end spend: £ 30,969 (33.48%)

### **1.3. Notes:**

- 1.3.1.**     *Salaries* - for both Clerk and Admin Office: Based on a possible 2.5% pay increase plus incremental awards for achieving pre-set milestones in their personal development, subject to recommendation by HR Committee.
- 1.3.2.**     *Wages* – based on 3000 hours in the year by Grounds Staff at £10.71 per hour (hourly rate increase, calculated on maintaining the differential on the minimum wage)
- 1.3.3.**     *Mileage & Subsistence* – with the current hiring of a van and the expectation to purchase/lease a van in 2022/23 the proposed budget is £115 (equivalent to approx. 250 miles p.a.)
- 1.3.4.**     *PAYE*, National Insurance and Pension payments are derived from the figures associated with 1 & 2.
- 1.3.5.**     *IT (Office 365) Web Site* - includes a provision of uplift of £5,000 for IT equipment that will need to be purchased to meet the requirements of Local Government & Elections (Wales) Act 2021 with respect to Council meetings. (Note: that the Council has been awarded £1,111.11 from RCT towards the cost of such equipment)
- 1.3.6.**     *Energy* – Totally unpredictable and therefore a near 100% increase plus £1000 to cover garage.
- 1.3.7.**     *Water* – Uplifted by an extra £200 to cover garage.
- 1.3.8.**     *Professional & Legal Fees* – Although it projected that there may be a spend before the year end it would be prudent to allocate a similar for the 2022/23 year.
- 1.3.9.**     *Audit Fees* – both internal and external. The council may want to re-visit the appointment of an internal auditor and carry out a value for money exercise. There are issues outstanding with the external auditor and therefore one costs will more than likely occur.

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## 2. Insurances

Item Description	2020 - 2021		2021 - 2022			Draft Budget 2022 - 2023					
	Budget	% of Total	Budget	% of Total	Proj'ed Year End	Proposed	% of Total	cf 2021/22 Budget		cf 2021/22 Year end	
								Difference	%	Difference	%
General Insurance	2100	0.93%	3500	1.27%	3476	4000	1.59%	500	14.29%	524	15.07%
Vehicle Insurance	850	0.38%	1000	0.36%	2208	1750	0.70%	750	75.00%	-458	-20.74%
Office Insurance	80	0.04%	80	0.03%	82	87	0.03%	7	8.75%	5	6.10%
<b>Overhead Expenditure</b>	<b>3030</b>	<b>1.34%</b>	<b>4580</b>	<b>1.66%</b>	<b>5766</b>	<b>5837</b>	<b>2.32%</b>	<b>1257</b>	<b>27.45%</b>	<b>71</b>	<b>1.23%</b>

### 2.1. 2021/22:

Budgeted: £ 4,500 (1.27% of total budget)  
 Projected year end spend: £ 5,776

### 2.2. 2022/23:

Proposed Budget: **£ 5,837 (2.32% of total budget)**  
 Increase on 2021/22 budget: £ 1,257 (27.45%)  
 Increase on projected year end spend: £ 71 (1.23%)

### 2.3. Notes:

**2.3.1.** *General Insurance* – An increase in premium above inflation is expected due to the claims that have been made during 2021/22

**2.3.2.** *Vehicle Insurance* – proposed budget is based on the outgoings paid this year to cover the hire of a van and the reduction brought about by the proposed to disposal of the green tractor (which is now regarded as surplus to requirements)

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### 3. Staff & Member Training

Item Description	2020 - 2021		2021 - 2022			Draft Budget 2022 - 2023					
	Budget	% of Total	Budget	% of Total	Proj'ed Year End	Proposed	% of Total	cf 2021/22 Budget		cf 2021/22 Year end	
								Difference	%	Difference	%
<b>Staff &amp; Member Training</b>											
Members Training			500	0.18%	95	525	0.21%	25	5.00%	430	452.63%
Staff Training			1000	0.36%	1000	1050	0.42%	50	5.00%	50	5.00%
<b>Overhead Expenditure</b>	<b>0</b>	<b>0.00%</b>	<b>1500</b>	<b>0.54%</b>	<b>1095</b>	<b>1575</b>	<b>0.63%</b>	<b>75</b>	<b>5.00%</b>	<b>480</b>	<b>43.84%</b>

#### 3.1. 2021/22:

Budgeted: £ 1,500 (0.54% of total budget)  
 Projected year end spend: £ 1,095

#### 3.2. 2022/23:

Proposed Budget: **£ 1,575 (0.63% of total budget)**  
 Increase on 2021/22 budget: £ 75 (27.45%)  
 Increase on projected year end spend: £ 480 (43.84%)

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## 4. Members Allowances

Item Description	2020 - 2021		2021 - 2022			Draft Budget 2022 - 2023					
	Budget	% of Total	Budget	% of Total	Proj'ed Year End	Proposed	% of Total	cf 2021/22 Budget		cf 2021/22 Year end	
								Difference	%	Difference	%
Chair	1500	0.66%	1500	0.54%	1500	1500	0.60%	0	0.00%	0	0.00%
Special Responsibility	1500	0.66%	500	0.18%	500	500	0.20%	0	0.00%	0	0.00%
Member Allowances	2100	0.93%	2110	0.76%	1500	2100	0.84%	-10	-0.47%	600	40.00%
<b>Overhead Expenditure</b>	<b>5100</b>	<b>2.26%</b>	<b>4110</b>	<b>1.49%</b>	<b>3500</b>	<b>4100</b>	<b>1.63%</b>	<b>-10</b>	<b>-0.24%</b>	<b>600</b>	<b>17.14%</b>

### 4.1. 2021/22:

Budgeted: £ 4,110 (1.59% of total budget)  
 Projected year end spend: £ 3,500

### 4.2. 2022/23:

Proposed Budget: **£ 4,100 (1.54% of total budget)**  
 Increase on 2021/22 budget **£ -10 (-0.24%)**  
 Increase on projected year end spend: £ 600 (17.14%)

**4.3. Notes:** The Independent Remuneration Panel determine that Councils must make a payment of £150 to each Member in respect of telephone usage, information technology, consumables etc. unless a Member advises the Clerk in writing that they do not wish to receive the amount. Proposed budget is based on 14 x £150 plus £1500 (Chair's allowance) plus £500 (Deputy Chair's allowance).

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## 5. Plant & Equipment

Item Description	2020 - 2021		2021 - 2022			Draft Budget 2022 - 2023					
	Budget	% of Total	Budget	% of Total	Proj'ed Year End	Proposed	% of Total	cf 2021/22 Budget		cf 2021/22 Year end	
								Difference	%	Difference	%
Plant Purchase / Lease			7000	2.54%	3209	7000	2.79%	0	0.00%	3791	118.14%
Bowser Maintenance			100	0.04%	318	400	0.16%	300	300.00%	82	25.79%
Green Mower Maintenance			1500	0.54%	651	0	0.00%	-1500	-100.00%	-651	-100.00%
Red Tractor Maintenance			1200	0.44%	547	1000	0.40%	-200	-16.67%	453	82.82%
Portable & Hand Tools Purchase			2000	0.73%	77	250	0.10%	-1750	-87.50%	173	224.68%
Portable & Hand Tools Maintenance						400	0.16%	400		400	
PPE - New & Replacement			300	0.11%	253	275	0.11%	-25	-8.33%	22	8.70%
Plant & Equipment Fuel			3000	1.09%	1436	2500	1.00%	-500	-16.67%	1064	74.09%
<b>Overhead Expenditure</b>	<b>0</b>	<b>0.00%</b>	<b>15100</b>	<b>5.47%</b>	<b>6491</b>	<b>11825</b>	<b>4.71%</b>	<b>-3275</b>	<b>-21.69%</b>	<b>5334</b>	<b>82.18%</b>

### 5.1. 2021/22:

Budgeted: £ 15,100 (5.47% of total budget)  
 Projected year end spend: £ 6,491

### 5.2. 2022/23:

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Proposed Budget: £ 11,825 (4.71% of total budget)  
Increase on 2021/22 budget £ -3,275 (-21.69%)  
Increase on projected year end spend: £ 5334 (82.18%)

### 5.3. Notes:

- 5.3.1.** *Plant Purchase/Lease* – It is expected that the Council will consider the purchase/long term lease of van in 2022/23. Whilst there is sufficient funds within the general reserves to purchase outright, the more likely cost-effective option would be to lease. Therefore, the proposed budget for this is £7,000
- 5.3.2.** *Bowser maintenance.* – The most vulnerable part of this equipment is the water pump. A replacement pump costs approximately £400
- 5.3.3.** *Plant & Equipment Fuel* - If a van is purchased, subject to whether it is internal combustion engine or hybrid or whole electric power the budget proposed is significantly high that in the past.

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## 6. Street Furnishings

Item Description	2020 - 2021		2021 - 2022			Draft Budget 2022 - 2023					
	Budget	% of Total	Budget	% of Total	Proj'ed Year End	Proposed	% of Total	cf 2021/22 Budget		cf 2021/22 Year end	
								Difference	%	Difference	%
Hanging Baskets & Planters	3250	1.44%	10100	3.66%	11534	7500	2.99%	-2600	-25.74%	-4034	-34.97%
Christmas Lights and Trees	24000	10.64%	38500	13.96%	38866	26000	10.35%	-12500	-32.47%	-12866	-33.10%
Public Clocks - Maintenance	300	0.13%	900	0.33%	400	425	0.17%	-475	-52.78%	25	6.25%
Notice Boards - Maintenance			150	0.05%	290	100	0.04%	-50	-33.33%	-190	-65.52%
Bus shelter - Maintenance	5000	2.22%	500	0.18%	549	100	0.04%	-400	-80.00%	-449	-81.79%
Planters - Maintenance			150		50	100	0.04%	-50	-33.33%	50	100.00%
Benches & Tables Maintenance			150		100	100	0.04%	-50	-33.33%	0	0.00%
<b>Overhead Expenditure</b>	<b>32550</b>	<b>14.43%</b>	<b>50450</b>	<b>18.29%</b>	<b>51789</b>	<b>34325</b>	<b>13.67%</b>	<b>-16125</b>	<b>-31.96%</b>	<b>-17464</b>	<b>-33.72%</b>

### 6.1. 2021/22:

Budgeted: £ 50,450 (18.29% of total budget)  
 Projected year end spend: £ 51,789

### 6.2. 2022/23:

Proposed Budget: £ 34,325 (13.67% of total budget)  
 Increase on 2021/22 budget: £ -16,125 (-31.96%)  
 Increase on projected year end spend: £ -17,464 (33.72%)

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### **6.3. Notes:**

**6.3.1.** *Summer Hanging Baskets* – proposed budget includes uplift of 5% on normal plant purchase costs plus an additional £800 for the purchase of wild-flowers and trees (possible future project). Note that the 2022/23 proposed budget figure is lower than the 2021/22 budget and forecast figure due to the capital costs to purchase extra baskets in that financial year.

**6.3.2.** *Christmas Lights and Trees* – proposed budget includes limited expansion of lights to be considered. i.e Community Trees or other lighting located at Lanelay Hall, Bryncae and the new Persimmons Estates. (These would be dependent on approval of CIL funding to cover the cost of providing suitable power points) and to maintain the existing array of displays, currently the Council would only have the option of renting over a 3-year period although further hire term periods are being explored with suppliers. The proposed 2022/23 budget figure is lower than the 2021/22 budget and actual figure due to the potential to sign fresh hire agreements for the same number of motifs at a reduced annual cost.

**6.3.3.** *Bus Shelters, Notice Boards, Benches & Tables, Planters and Public Clock purchases and maintenance* – Funding for these can be sought from CIL monies therefore a nominal amount of £100 is proposed for each to cover minor repairs.

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## 7. Community Functions

Item Description	2020 - 2021		2021 - 2022			Draft Budget 2022 - 2023					
	Budget	% of Total	Budget	% of Total	Proj'ed Year End	Proposed	% of Total	cf 2021/22 Budget		cf 2021/22 Year end	
								Difference	%	Difference	%
Christmas Dinners	3700	1.64%	3700	1.34%	3305	5500	2.19%	1800	48.65%	2195	66.41%
Soup and Carols	230	0.10%	170	0.06%	0	250	0.10%	80	47.06%	250	
Firework Display	6000	2.66%	6000	2.18%	7069	7425	2.96%	1425	23.75%	356	5.04%
Multi Cultural Carnival			2000	0.73%	0	2500	0.10%	500	25.00%	2500	
General Sponsorship			1000	0.36%	0	1000	0.40%	0	0.00%	1000	
<b>Overhead Expenditure</b>	<b>9930</b>	<b>4.40%</b>	<b>12870</b>	<b>4.67%</b>	<b>10374</b>	<b>16675</b>	<b>6.64%</b>	<b>3805</b>	<b>29.56%</b>	<b>6301</b>	<b>60.74%</b>

### 7.1. 2021/22:

Budgeted: £ 12,870 (4.47% of total budget)  
 Projected year end spend: £ 10,374

### 7.2. 2022/23:

Proposed Budget: **£ 16,675 (6.64% of total budget)**  
 Increase on 2021/22 budget: £ 3805 (29.56%)  
 Increase on projected year end spend: £ 6301 (60.74%)

### 7.3. Notes:

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- 7.3.1.** *Christmas Dinners* – The dinners for 2022 were attended by approximately 145 people. The usual attendance prior to the pandemic was in the region 230 people. It would therefore be prudent to budget for around 230 people in the hope that more people will venture out in 2023 providing there are very encouraging signs that the Covid pandemic is very much under control. The proposed budget is therefore based on that number plus a 5% uplift and an additional £500 to cover transport and other sundry costs.
- 7.3.2.** *Soup and Carols* – the proposed budget is the same as 2021/22
- 7.3.3.** *Fireworks Display* – The 2022 event was managed by LCDP on Brynna Playing Fields with over 1500 people in attendance. (Numbers were limited to keep within prevailing COVID-19 restrictions. The cost of the event went over budget by £1069. The proposed budget takes this into account plus a 5% uplift.

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## 8. Grants

Item Description	2020 - 2021		2021 - 2022			Draft Budget 2022 - 2023					
	Budget	% of Total	Budget	% of Total	Proj'ed Year End	Proposed	% of Total	cf 2021/22 Budget		cf 2021/22 Year end	
								Difference	%	Difference	%
General Grants	15000	6.65%	15000	5.44%	9284	12500	4.98%	-2500	-16.67%	3216	36.64%
COVID-19 relief to local organisation	12500	5.54%						0		0	
LCDP - SLA	25000	11.08%	26000	9.43%	25000	25000	9.95%	-1000	-3.85%	0	0.00%
Wildlife Trust - Brynna Woods	10000	4.43%	10000	3.63%	10000	10000	3.98%	0	0.00%	0	0.00%
Food Bank	5695	2.52%	5850	2.12%	5850	3500	1.39%	-2350	-40.17%	-2350	-40.17%
<b>Overhead Expenditure</b>	<b>68195</b>	<b>30.23%</b>	<b>56850</b>	<b>20.61%</b>	<b>50134</b>	<b>51000</b>	<b>20.31%</b>	<b>-5850</b>	<b>-10.29%</b>	<b>866</b>	<b>1.73%</b>

### 8.1. 2021/22:

Budgeted: £ 56,850 (20.61% of total budget)  
 Projected year end spend: £ 50,134

### 8.2. 2022/23:

Proposed Budget: **£ 51,000 (20.31% of total budget)**  
 Increase on 2021/22 budget **£ -5850 (-10.29%)**  
 Increase on projected year end spend: £ 866 (1.73%)

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**8.3. Notes:** - A major part of the budget is allocated to local community organisations, some of which have indicated that without the Council's financial support they would struggle to exist.

**8.3.1.** *General Grants* – The uptake on general grant has been approximately £10,000 p.a. over the last 2 years.

**8.3.2.** *The Llanharan Community Development Project* – The Council in February 2021 agreed to a new 3-year SLA with the annual grant of £25,000.

**8.3.3.** *The Wildlife Trust* – This grant is subject to satisfactory management of Brynna Woods & Llanharan Marshes. The South & South West Wales Wildlife Trust have actively engaged with the Council in two major projects that the Council is currently taking forward.

**8.3.4.** *The Foodbank* – The Council on 17 January 2019 agreed to support the Foodbank's Holiday School Lunch project with a grant of £4000 in kind with the agreement that food provided would be distributed throughout the Llanharan Community. However, the Council in 2022 decided in principle to take over the administration of *Llanharan Pantry*,<sup>3</sup> and the overarching control of Bryncae Community Centre. This gives scope for the Council to re-examine and possibly extend its objectives toward relieving poverty within the community

---

<sup>3</sup> Llanharan pantry is project that was initiated by a member to help alleviate food poverty in the community. Due to its success the Council has agreed in principle to administer the project.

**Clerk to the Council**  
**2 Chapel Road, Llanharan, Pontyclun, CF72 9QA**

## 9. Open Spaces

Item Description	2020 - 2021		2021 - 2022			Draft Budget 2022 - 2023					
	Budget	% of Total	Budget	% of Total	Proj'ed Year End	Proposed	% of Total	cf 2021/22 Budget		cf 2021/22 Year end	
								Difference	%	Difference	%
Rights of Way	5000	2.22%	1500	0.54%	5730	1330	0.53%	-170	-11.33%	-4440	-76.79%
Skateboard Park - Maintenance	500	0.22%	500	0.18%	500	100	0.04%	-400	-80.00%	-400	-80.00%
Play & O/Spaces Maintenance			1000	0.36%	1007	100	0.04%	-900	-90.00%	-1907	-189.37%
General Repair Consumables					84	250	0.10%	250		166	
<b>Overhead Expenditure</b>	<b>5500</b>	<b>2.44%</b>	<b>3000</b>	<b>1.09%</b>	<b>7321</b>	<b>1780</b>	<b>0.71%</b>	<b>-1220</b>	<b>-40.67%</b>	<b>-5541</b>	<b>-75.69%</b>

### 9.1. 2021/22:

Budgeted: £ 3,000 (1.09% of total budget)  
 Projected year end spend: £ 7,321

### 9.2. 2022/23:

Proposed Budget: **£ 1,780 (0.71% of total budget)**  
 Increase on 2021/22 budget **£ -1,220 (-40.67%)**  
 Increase on projected year end spend: **£ -5,541 (-75.69%)**

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**9.3. Notes:**

- 9.3.1.** *Rights of Way* – Funding for major repairs can be sought from CIL monies, however the Council receives an agency fee from RCT and it proposed that this used to cover minor repairs
- 9.3.2.** *Skateboard Park and Open Spaces Maintenance* – Funding for these can be sought from CIL monies therefore a nominal amount of £100 is proposed for each to cover minor repairs.

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## 10. War Memorials

Item Description	2020 - 2021		2021 - 2022			Draft Budget 2022 - 2023					
	Budget	% of Total	Budget	% of Total	Proj'ed Year End	Proposed	% of Total	cf 2021/22 Budget		cf 2021/22 Year end	
								Difference	%	Difference	%
Maintenance Contract	3000	1.33%						0		0	
Other Maintenance			1000	0.36%	0	100	0.04%	-900	-90.00%	100	
<b>Overhead Expenditure</b>	<b>3000</b>	<b>1.33%</b>	<b>1000</b>	<b>0.36%</b>	<b>0</b>	<b>100</b>	<b>0.04%</b>	<b>-900</b>	<b>-90.00%</b>	<b>100</b>	

### 10.1. 2021/22:

Budgeted: £ 1,000 (0.36% of total budget)  
 Projected year end spend: £ 0

### 10.2. 2022/23:

Proposed Budget: **£ 100 (0.04% of total budget)**  
 Increase on 2021/22 budget **£ -900 (-90.00%)**  
 Increase on projected year end spend: £ 100

### 10.3. Notes:

A deep clean of the war memorials are carried out prior to the Remembrance parade as part of a 3-year maintenance contract with Mossfords. Any cost of major repair can be sought from CIL monies therefore a nominal amount of £100 is proposed for each to cover minor repairs not covered under the maintenance contract.

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## 11. Allotments

Item Description	2020 - 2021		2021 - 2022			Draft Budget 2022 - 2023					
	Budget	% of Total	Budget	% of Total	Proj'ed Year End	Proposed	% of Total	cf 2021/22 Budget		cf 2021/22 Year end	
								Difference	%	Difference	%
Allotment Lease Costs					1000	22	0.01%	22		-978	-97.80%
Allotment Maintenance	3000	1.33%	1000	0.36%	37	100	0.04%	-900	-90.00%	63	170.27%
Water			250	0.09%	337	350	0.14%	100	40.00%	13	3.86%
<b>Overhead Expenditure</b>	<b>3000</b>	<b>1.33%</b>	<b>1250</b>	<b>0.45%</b>	<b>1374</b>	<b>472</b>	<b>0.19%</b>	<b>-778</b>	<b>-62.24%</b>	<b>-902</b>	<b>-65.65%</b>

### 11.1. 2021/22:

Budgeted: £ 1,250 (0.45% of total budget)  
 Projected year end spend: £ 1,374

### 11.2. 2022/23:

Proposed Budget: £ 472 (0.19% of total budget)  
 Increase on 2021/22 budget: £ -778 (-62.24%)  
 Increase on projected year end spend: £ -902(-65.65%)

### 11.3. Notes:

Any cost of major repair can be sought from CIL monies therefore a nominal amount of £100 is proposed for each to cover minor repairs not covered under the maintenance contract

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## 12. Contingency

Item Description	2020 - 2021		2021 - 2022			Draft Budget 2022 - 2023					
	Budget	% of Total	Budget	% of Total	Proj'ed Year End	Proposed	% of Total	cf 2021/22 Budget		cf 2021/22 Year end	
								Difference	%	Difference	%
Contingency			15000	5.44%	0	0	0.00%	-15000	0.00%	-15000	
<b>Overhead Expenditure</b>	<b>0</b>	<b>0.00%</b>	<b>15000</b>	<b>5.44%</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	<b>-15000</b>	<b>0.00%</b>	<b>-15000</b>	

### 12.1. 2021/22:

Budgeted: £ 15,000 (5.44% of total budget)

Projected year end spend: £ 0

### 12.2. 2022/23:

Proposed Budget: £ 0 (0.00% of total budget)

Increase on 2021/22 budget £ -15,000 (-100%)

Increase on projected year end spend: £ 0

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## 13. Total Expenditure

Item Description	2020 - 2021		2021 - 2022			Draft Budget 2022 - 2023					
	Budget	% of Total	Budget	% of Total	Proj'ed Year End	Proposed	% of Total	cf 2021/22 Budget		cf 2021/22 Year end	
								Difference	%	Difference	%
<b>Total Expenditure</b>	<b>225605</b>	<b>100%</b>	<b>275845</b>	<b>100.00%</b>	<b>230340</b>	<b>251154</b>	<b>100.00%</b>	<b>-24691</b>	<b>-10.72%</b>	<b>20814</b>	<b>9.04%</b>

### 13.1. 2021/22:

Budgeted: £ 275,845  
 Projected year end spend: £ 230,340

### 13.2. 2022/23:

Proposed Budget: **£ 251,154**  
 Increase on 2021/22 budget **£ -24,691 (-4.12%)**  
 Increase on projected year end spend: £ 20,814 (9.04%)

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## Appendix 3 - Precept

Incremental increase in steps of £2.50 from £64.56 (current rate)										
Estimated balance 31st March 2022 (£)	72,203	72,203	72,203	72,203	72,203	72,203	72,203	72,203	72,203	72,203
Proposed expenditure (£)	251,154	251,154	251,154	251,154	251,154	251,154	251,154	251,154	251,154	251,154
Expected other Income (£)	8,060	8,060	8,060	8,060	8,060	8,060	8,060	8,060	8,060	8,060
Precept Required for zero balance	243,094	243,094	243,094	243,094	243,094	243,094	243,094	243,094	243,094	243,094
Community Council Tax Base / penny rate	3,224	3,224	3,224	3,224	3,224	3,224	3,224	3,224	3,224	3,224
<b>Community Council Tax Band D - Rate</b>	<b>64.56</b>	<b>67.06</b>	<b>69.56</b>	<b>72.06</b>	<b>74.56</b>	<b>77.06</b>	<b>£ 79.56</b>	<b>75.40</b>	<b>82.56</b>	<b>82.56</b>
£ increase in precept	-	2.50	5.00	7.50	10.00	12.50	15.00	10.84	18.00	18.00
% Increase in precept	0.00%	3.87%	7.74%	11.62%	15.49%	19.36%	23.23%	16.79%	27.88%	27.88%
Precept Generated	208,154	216,214	£224,275	232,335	240,396	248,456	256,517	243,094	266,189	266,189
<b>Projected Balance in the Bank 31 March 2023</b>	<b>37,263</b>	<b>45,323</b>	<b>53,384</b>	<b>61,444</b>	<b>69,505</b>	<b>77,565</b>	<b>85,626</b>	<b>72,203</b>	<b>95,298</b>	<b>95,298</b>
Reserves used	34,941	26,880	18,820	10,759	2,699	-5,362	-13,422	£	-23,095	-23,095

**Table A**

	Budgeted	Projected Year End
<b>Community Council Tax Band D - Rate 2020 (£)</b>	<b>64.56</b>	
Community Council Tax Base 2020 (£)	3089	
Precept 2020 (£)	199427	199401
Community Council Tax Base 2021 (£)	3078	
<b>Community Council Tax Band D - Rate 2021 (£)</b>	<b>64.56</b>	
Precept 2021 (£)	198736	198736
<b>Bank Balance 31st March 2021 (£)</b>	<b>91703</b>	
Projected Total INCOME (£)	202466	211695
Projected Expenditure (£)	275845	231194

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Net Income over Expenditure (£)	-73379	-19499
<b>Estimated Balance in the Bank 31 March 2022</b>	<b>18324</b>	<b>72203</b>
Reserves used	73379	19499

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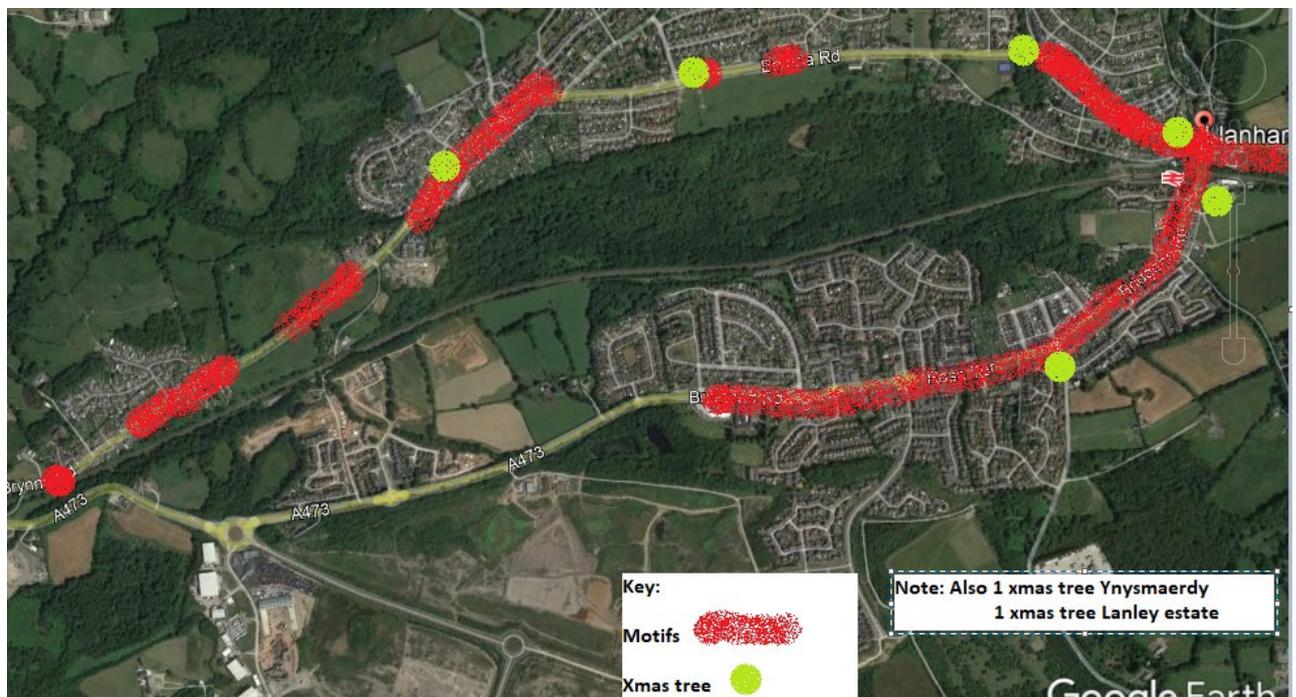
Email: [clerk@llanharan-cc.gov.wales](mailto:clerk@llanharan-cc.gov.wales)

## Appendix 7

### Planned location of Xmas decorations 2022

#### Background:

Following requests from members of the public Council is invited to review the plan for the placement of Christmas decorations for future years.



***Diagram is indicative and approximate only, designed to give an overview of the geographical spread of xmas decorations. It is also subject to change. Note that there are no further motifs placed in Ynysmaerdy, Lanley estate or elsewhere. It also does not cover those trees and decorations placed on business premises.***

#### Considerations

- The plan (above) showing the current proposed 2022 placement is based on the draft budget of £26,000 including installation, maintenance during period of erection and removal of 67 motifs and 8 Christmas trees (with accompanying Christmas tree lights).

- A number of lampposts around the community are unsuitable for the hanging of motifs. (for example wooden lamp-posts).
- Other considerations affect the placement of motifs on some other lamp-posts such as overhanging trees, potential proximity to overhead power lines, potential to overhang the carriageway etc..
- The replacement of lampposts for those suitable to bear the motifs, plus the supply of power to lampposts to power motifs is in-scope for CIL funding.
- The design of the individual motifs, whilst not illustrated here is subject to budget constraints.
- The Council is in the process of agreeing a new long-term contract for the current package of lights and motifs. Further information to be presented to Council in due course.
- Any consideration should take into account known future housing developments. (For example the Llanilid former opencast development).

### **Potential options for Council to consider**

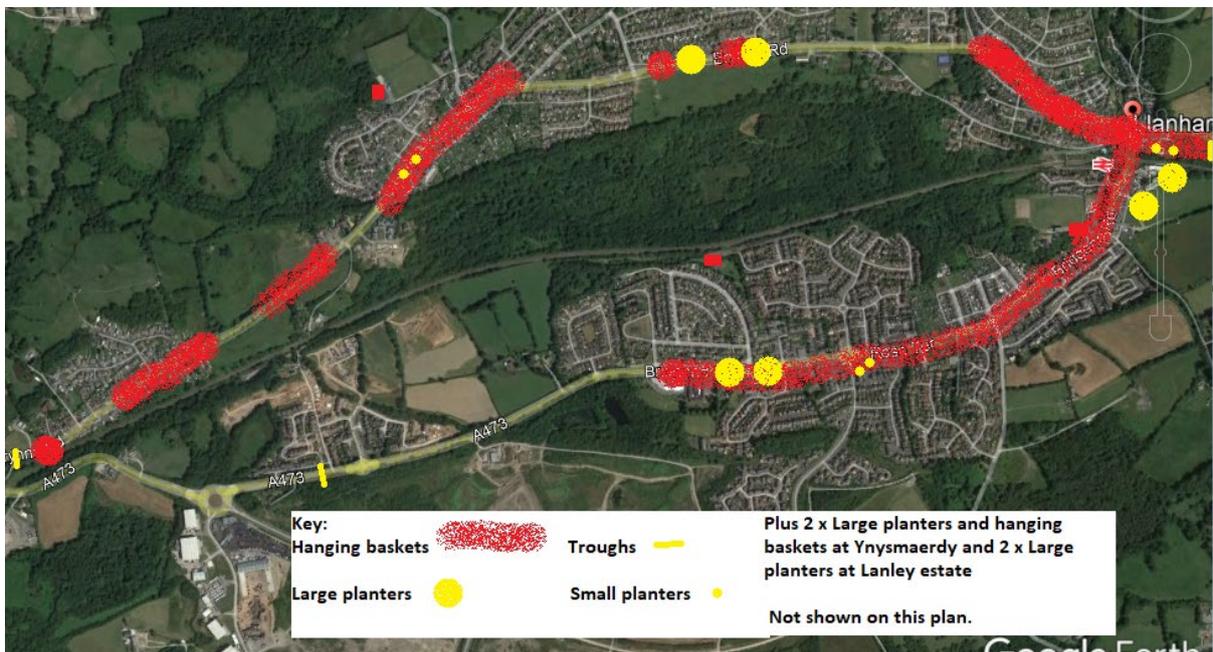
- To keep the plan as-is  
  
and/or
- To form a working group to make recommendations to Council for any changes to the location of Christmas decorations and/or for the design of motifs. (Subject to confirmation of unit price by the supplier).

## Appendix 8

### Planned location of summer plants 2022

#### Background:

Following requests from members of the public Council is invited to review the plan for the placement of summer plants for future years.



***Diagram is indicative and approximate only, designed to give an overview of the geographical spread of summer plants. It is also subject to change.***

#### Considerations:

- The plan (above) showing the current proposed 2022 placement is based on the draft budget of £7,500 comprising approximately the same arrangements as for 2021.
- Any consideration should take into account known future housing developments. (For example the Llanilid former opencast development).

## **Potential options for Council to consider**

- To keep the plan as-is.
- To suggest changes to the plan in Council
- To form a working group to make recommendations to Council for any changes to the location of summer plants and/or for the design of such. (Subject to confirmation of unit price by the supplier).

## **Purchase of 2022 summer plants.**

A proposal is submitted to allow orders to be placed for plants and ancillary items for up to the final agreed budget figure for 'Hanging baskets & planters' under the 'Street furnishings' section of the budget (6).

(Note: Draft budget allocation of £7,500 subject to resolution of Council).

## **Appendix 9**

### **Recommendations of CIL Committee 12<sup>th</sup> January 2022**

#### **CIL2022/007 Potential project ‘Improvements to the Welfare Field Shower Block’**

##### ***Recommended***

To add the potential project ‘Improvements to the Welfare Field Shower Block’ (Already on CIL123 list) to the Active Projects list for scoping and further investigation.

#### **CIL2022/008 Potential project ‘Improvements to road leading to Brynna Gwynnion play area’**

##### ***Recommended***

To reject the potential project ‘Improvements to road leading to Brynna Gwynnion play area’. Reason: The road surface being considered to be in a reasonable condition for a public footpath and therefore not an effective use of public funds.

#### **CIL2022/009 Potential project ‘Upgrade of Council notice boards’ in particular in relation to replacing the noticeboards at Ynysmaerdy and Llanharry Road. (Already on CIL123 list)**

##### ***Recommended***

To reject the proposal to move the potential project ‘Upgrade of Council notice boards’ (already on CIL123 list), particularly to replace noticeboards at Ynysmaerdy and Llanharry Road, onto the Active project list for further investigation. Reason: The noticeboards have not been widely used over the period of the pandemic. When Council is regularly using the noticeboards again for the posting of agenda’s and minutes the proposal to be revisited.



## Update for Grove Terrace residents Garage and Memorial Garden

**Given the delays with the project the Community Council felt it appropriate to update residents on the current situation, the reasons for it and the planned next steps.**

Planning permission for a garage was granted by RCTCBC in January 2021.

The Community Council awarded the tender for the work to erect the garage and to renovate the Memorial Garden in May 2021.

The Community Council complied with the relevant aspects of the planning permission including liaising with building control, highways and other bodies to ensure all preparations were in place for the commencement of work.

However shortly after work began, we received a letter from RCTCBC informing us that no work could take place until a SuDS application had been submitted and approved by RCTCBC. (SuDS deals with how surface water runoff will be managed). There had been no notification of a requirement for SuDS and whilst ignorance is no defence, the legislation, brought in in 2019 was not widely known about.

Work was immediately halted, a reputable specialist consultant was engaged, site investigations undertaken and a technical drainage design drawn up as part of the SuDS application.

The drainage consultant lodged the SuDS application with RCTCBC on our behalf in September 2021.

Unfortunately, our consultant failed to respond to some technical questions regarding the application within the required timescales and so the application was automatically rejected as there are set timescales for a response.

The consultant resubmitted the application at their own expense in November 2021.

As part of the statutory consultation process, Welsh Water have now responded with a 'holding objection' as the status of one of the drains on the site is in question. Welsh Water have asked us to check that the drawings are correct and that the highway drain into which our design discharges surface water is not in fact a public sewer.

This means that we have to positively identify whether the drain is indeed a highway drain as shown on the plans or a public sewer and this will necessitate further site investigations and unfortunately a further delay.

It is not possible to give residents an estimate for the commencement of works on site or an estimated completion date at this time until those site investigations and their conclusions have been assessed.

However, the project will go ahead once the conclusions are known and any required alterations to the design made, notwithstanding any further applications that may then become necessary as a result.

On behalf of the Community Council, I would like to apologise to residents of Grove Terrace for the length of time the area has been unavailable for parking and left in a semi-finished state. We will endeavour to keep you updated of any significant developments in the future and look forward to as speedy a resolution as possible. Do not hesitate to contact me should you require further information.

The Clerk to the Council. 7<sup>th</sup> January 2022. [Clerk@Llanharan-CC.Gov.Wales](mailto:Clerk@Llanharan-CC.Gov.Wales) 01443 231430

**From:** [Scott Hardacre](#)  
**To:** [The Clerk / Project Officer](#)  
**Cc:** [Richard Peskett](#)  
**Subject:** FW: RCTSAB122-001-FA2 - Llanharan Memorial Garden DCWW Response  
**Date:** 20 December 2021 16:52:14  
**Attachments:** [image003.png](#)  
[image006.png](#)  
[image009.png](#)  
[image010.png](#)  
[image012.png](#)  
[864e423a-5995-11ec-b60e-000000273616.doc](#)  
[PLA0061971\\_Easement.docx](#)  
[PLA0061971.pdf](#)  
[122FA2 DCWW Map.PNG](#)

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Leigh,

Hope you are well.

Please note the correspondence below from RCT highlighting an unforeseen issue with the SAB application for the Memorial Garden. In summary, DCWW latest asset records identify the possibility of their combined sewer conveying through the site and as such they have raised a holding objection until this issue is investigated further. Interestingly this wasn't highlighted on the first submission and it was previously thought this was a highway sewer.

In order to resolve the issue we will first need to commission a topographical survey to accurately plot the line and level of the sewer, followed by a CCTV drainage survey.

We will obtain quotations for these surveys ASAP.

It should be noted if the sewer is correct as per DCWW's asset register, then this could have significant implications on the current proposals. In particular, the proposed garage position will be unacceptable to DCWW and may need to be reviewed to avoid a costly and timely diversion of the sewer. We can establish the impact further once the results of the additional surveys are received.

Appreciate this will be unwelcome news but we'll prioritise a resolution as quickly as possible.

Regards,

**Scott Hardacre**  
Associate Director



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☎ 01656 863794  
✉ [scott.hardacre@vale-consultancy.co.uk](mailto:scott.hardacre@vale-consultancy.co.uk)



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---

**From:** Richard Peskett <[richard.peskett@vale-consultancy.co.uk](mailto:richard.peskett@vale-consultancy.co.uk)>

**Sent:** 20 December 2021 09:23

**To:** Scott Hardacre <[scott.hardacre@vale-consultancy.co.uk](mailto:scott.hardacre@vale-consultancy.co.uk)>

**Subject:** FW: RCTSAB122-001-FA2 - Llanharan Memorial Garden DCWW Response

Kind Regards,

Richard Peskett MSc, BSc (Hons)



 01656 863794

 [Richard.Peskett@vale-consultancy.co.uk](mailto:Richard.Peskett@vale-consultancy.co.uk)



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---

**From:** Price, Jack <[Jack.Price@rctcbc.gov.uk](mailto:Jack.Price@rctcbc.gov.uk)> **On Behalf Of** SAB Application  
**Sent:** 15 December 2021 09:10  
**To:** Richard Peskett <[richard.peskett@vale-consultancy.co.uk](mailto:richard.peskett@vale-consultancy.co.uk)>  
**Subject:** RCTSAB122-001-FA2 - Llanharan Memorial Garden DCWW Response

Hi Richard,

With regard to the above full-application, Dwr Cymru Welsh Water have responded to our consultation request with a holding objection, see response attached. It appears as though DCWW left the combined sewer off the plan they sent with the response, therefore I attach a snip to show the location of this. Please see DCWW's concerns (extracted from the attached word document) below:

*"The submitted application form and accompanying 'Drainage Layout' (Drawing No. 13401/500 Rev. 03), indicates proposals to discharge surface water flows into a "highway drain". However, clarity on the status and alignment of the highway drain is required as it appears to follow exactly the same route as the public combined sewer (see extract of public sewer record attached. Therefore, we offer a **holding objection** until such time as it can be proved that the highway drain is not a public sewer.*

*The site is also crossed by a 4" distribution watermain, the approximate position being shown on the attached plan. Dwr Cymru Welsh Water as Statutory Undertaker has statutory powers to access our apparatus at all times. I enclose our Conditions for Development near Watermain(s). It may be possible for this watermain to be diverted under Section 185 of the Water Industry Act 1991, the cost of which will be re-charged to the developer. The developer must consult Dwr Cymru Welsh Water before any development commences on site."*

Kind Regards

**Jack Price** BSc (Hons)

Peiriannydd Cynorthwyol / **Assistant Engineer**  
Corff Cymeradwyo Systemau Draenio Cynaliadwy / **SuDS Approval Body**  
CBS Rhondda Cynon Taf / **Rhondda Cynon Taf CBC**  
Tŷ Sardis / **Sardis House**  
Sardis Road  
Pontypridd  
CF37 1DU

**Ffon** / Tel: 01443 281172

**Gwefan** / Website: [www.rctcbc.gov.uk/sustainabledrainage](http://www.rctcbc.gov.uk/sustainabledrainage)

Dewiswch iaith a diwyg eich dogfen | **Available in alternative formats and languages**  
Fydd gohebu yn y Gymraeg ddim yn arwain at oedi | **Corresponding in Welsh will not lead to a delay**



Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi. Rhowch wybod inni beth yw'ch dewis iaith e.e. Cymraeg neu'n ddwyieithog

Mae'r neges ar gyfer y person / pobl enwedig yn unig. Gall gynnwys gwybodaeth bersonol, sensitif neu gyfrinachol. Os nad chi yw'r person a enwyd (neu os nad oes gyda chi'r awdurdod i'w derbyn ar ran y person a enwyd) chewch chi ddim ei chopio neu'i defnyddio, neu'i datgelu i berson arall. Os ydych chi wedi derbyn y neges ar gam, rhowch wybod i'r sawl sy wedi anfon y neges ar unwaith. Mae'n bosibl y bydd holl negeseuon yn cael eu cofnodi a/neu fonitro unol â'r ddeddfwriaeth berthnasol. I ddarllen yr ymwadiad llawn, ewch i <http://www.rctcbc.gov.uk/ymwadiad>

We welcome correspondence in Welsh and corresponding with us in Welsh will not lead to a delay. Let us know your language choice if Welsh or bilingual

This transmission is intended for the named addressee(s) only and may contain personal, sensitive or confidential material and should be handled accordingly. Unless you are the named addressee (or authorised to receive it for the addressee) you may not copy or use it, or disclose it to anyone else. If you have received this transmission in error please notify the sender immediately. All traffic may be subject to recording and/or monitoring in accordance with relevant legislation For the full disclaimer please access <http://www.rctcbc.gov.uk/disclaimer>

Rhondda Cynon Taf County Council  
Sardis House  
Sardis Road  
Pontypridd  
CF37 1DU

**Date: 10/12/2021**  
**Our Ref: PLA0061971**  
**Your Ref: RCTSAB122-001-FA2**

Dear Sir/Madam

**Grid Ref: SS998833 299856 183372**

**Site: Memorial Garden, Grove Terrace, Llanharan**

**Development: SAB - Construct a new garage (6 x 8m) along with associated gravel paths and raised planters. The proposed works include re-surfacing of the whole site**

We refer to your planning consultation relating to the above site, and we can provide the following comments in respect to the proposed development.

As statutory consultee, we welcome the opportunity to comment on this SAB application for surface water drainage proposals at Memorial Garden, Grove Terrace, Llanharan in accordance with Schedule 3 of the Flood & Water Management Act 2010. Our comments are provided in response to the hierarchy (S1) and fixed standards (S2 – S6), as highlighted in the Welsh Government 'Statutory standards for sustainable drainage systems', and on the basis of information provided by the SAB application. Should the proposal alter during the course of the application process we kindly request that we are re-consulted and reserve the right to make new representation.

The submitted application form and accompanying 'Drainage Layout' (Drawing No. 13401/500 Rev. 03), indicates proposals to discharge surface water flows into a "highway drain". However, clarity on the status and alignment of the highway drain is required as it appears to follow exactly the same route as the public combined sewer (see extract of public sewer record attached). Therefore, we offer a **holding objection** until such time as it can be proved that the highway drain is not a public sewer.

The site is also crossed by a 4" distribution watermain, the approximate position being shown on the attached plan. Dwr Cymru Welsh Water as Statutory Undertaker has statutory powers to access our apparatus at all times. I enclose our Conditions for Development near Watermain(s). It may be possible for this watermain to be diverted under Section 185 of the Water Industry Act 1991, the cost of which will be re-charged to the developer. The developer must consult Dwr Cymru Welsh Water before any development commences on site.

Our response is based on the information provided by your application. Should the proposal alter during the course of the application process we kindly request that we are re-consulted and reserve the right to make new representation.

If you have any queries, please contact the undersigned on 0800 917 2652 or via email at [developer.services@dwrwymru.com](mailto:developer.services@dwrwymru.com)

Please quote our reference number in all communications and correspondence.

Yours faithfully,

**Maria Evans**  
**Development Control Officer**  
**Developer Services**



Welsh Water is owned by Glas Cymru – a 'not-for-profit' company.  
Mae Dŵr Cymru yn eiddo i Glas Cymru – cwmni 'nid-er-elw'.

We welcome correspondence in  
Welsh and English

Dŵr Cymru Cyf, a limited company registered in  
Wales no 2366777. Registered office: Pentwyn Road,  
Nelson, Treharris, Mid Glamorgan CF46 6LY

Rydym yn croesawu gohebiaeth yn y  
Gymraeg neu yn Saesneg

Dŵr Cymru Cyf, cwmni cyfyngedig wedi'i gofrestru yng  
Nghymru rhif 2366777. Swyddfa gofrestredig: Heol Pentwyn  
Nelson, Treharris, Morgannwg Ganol CF46 6LY.

## **Appendix y**

### **Memorial Garden site - Site drainage survey RE SuDS application**

Proposal to approve spend of £955 (plus VAT) from CIL funds to carry out survey of Memorial Garden site to identify status and details of underground drain/sewer with reference to the holding objection to the SuDS application lodged by Dwr Cymru/Welsh Water. (See Appendix x).

Quotes and terms and conditions below.



JOHN VINCENT SURVEYS LTD

Niberian House  
Monastery Road  
Neath Abbey Business Park  
Neath  
SA10 7DR

Tel. 01792 812468  
Email: jvsurvey@aol.com

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Our Ref. Q414/MP/2021

Date. 23rd December 2021

Vale Consultancy  
29 Bocam Park  
Old Field Road  
Pencoed  
Bridgend  
CF35 5LJ

For the Attention of Akeem Amin

Dear Sir,

**LLANHARAN MEMORIAL GARDEN**

We are pleased to submit our quotation for carrying out the following survey work at the above site.

TO CARRY OUT TOPOGRAPHICAL SURVEY, TO PREPARE SURVEY  
DRAWING AT A SUITABLE SCALE AND TO SUPPLY AUTOCAD DWG

..... £ 380.00 + VAT

I trust the above quotation is acceptable and await your instructions.

Yours faithfully  
For JOHN VINCENT SURVEYS LTD

Carolyn Taylor

Draintech  
Atlantic House  
Charnwood Park  
Bridgend

CF31 3PL

tel +44 (0) 1656 767 001  
fax +44 (0)1656 762 839

**Akeem Amin**  
**Vale Consultancy**  
**29 Bocam Park, Old Field Road, Pencoed**  
**Bridgend**  
**CF35 5LJ**

DATE	PAGE	Job Number	QUOTE NUMBER
22-12-2021	1 / 1	13928	288604

## Lanharan Memorial Garden

Product Name	Description	Price	Quantity	Total
CCTV	Two fully trained engineers to CCTV Survey and Inspect as per instructions.	£575.00	1.0	£575.00
Processing/Coding Report	Conditional Report and PDF Plan - Included	£0.00	1.0	£0.00

<b>Sub Total</b>	575.00
<b>Tax</b>	115.00
<b>Grand Total</b>	690.00

Description
<p>Please note the above price does not allow for Jetting/Desilting of the lines.</p> <p><b>All Reports and Plans will be delivered within 5 working days of final completion on site.</b></p> <p>All survey work will be undertaken in accordance with the Water Research Centre [WRC] Model Contract Documents Manual of Sewer Condition Classification and Manhole Location Surveys and The Production of Record Maps.</p>

Terms & Conditions
<p><b>Please note that Draintech's Terms and Conditions are attached to this quote.</b></p>

## Definitions and interpretation

### 1. Scope and Definition

1.1 These terms and conditions shall apply to all contracts with Draintech Surveys Ltd for the sale of our services. These terms and conditions shall prevail over any communication or form of contract.

1.2 All information contained in our brochures and sales literature and displayed on our website is to the best of our knowledge and accurate at the time of going to press. All information is given in good faith.

1.3 Acceptance of the Contractor's Quotation, either by the Client's Official Order, by email or by Letter of Intent is deemed as acceptance of these Terms and Conditions.

### 2. Appointment

2.1 The Client appoints the Contractor to undertake the Services in return for the payments.

### 3. Payment

3.1 Payment for services supplied on a credit account shall be due no later than 30 days from date of invoice.

3.2 If payment is not made by the due date, then Draintech Surveys Ltd may suspend performance of its obligations under any or all contracts with the customer and/or charge interest on any overdue payment at the rate of 8% above the annual base lending rate of the Royal Bank of Scotland compounded quarterly from the due date until payment is made in full. The customer shall further indemnify Draintech Surveys Ltd for all fees, costs and expenses incurred in collecting any sums due.

3.3 For non credit customers, payment shall be made in full either to the engineer on site or on collection of the survey report.

### 4. Provision of Services – Customers Obligations

4.1 For the provision of services by Draintech Surveys Ltd, our agents or sub contractors the customer shall allow us safe and reasonable access to the site at all times (Access must be pre arranged).

4.2 The price quoted for such services assumes that

(a) the site is ready and suitable for the services to commence at the agreed time.

(b) the necessary permissions have been received from the asset owners if the required work is on their apparatus.

(c) all reasonable steps have been taken to ensure that there are no hazardous deposits and/or illegal discharges within the apparatus

(d) an adequate supply of water is available on site free of charge

(e) access or keys to the site to always be pre arranged by the client.

## 5. Cancellation

Prior to commencement of the works on site the Client may cancel this agreement at any time by giving the Contractor one week's written notice, and shall then be liable to pay to the Contractor for all work undertaken and expenses incurred in preparing for the works. Upon commencement of the works on site the Client may not cancel this agreement, save as set out in clause 8.

## 6 VAT

6.1 All sums payable under this agreement unless otherwise stated are exclusive of VAT and other duties or taxes.

6.2 Any VAT or other duties or taxes payable in respect of such sums shall be payable in addition to such sums.

## 7 Liability and Liquidated damages

7.1 The Contractor shall not be liable to the Client for loss or damage to the Client unless due to the negligence of the Contractor.

7.2 In the event that Contractor is held to be in breach of its obligations under this agreement, due to negligence, the parties agree that the Contractor shall pay to the Client as and by way of agreed liquidated damages an amount equal to the price of the services provided by the Contractor up to the date of breach.

7.3 In the event that the Client disputes the work undertaken by the Contractor, all disputes must be notified to the Contractor within 14 days of the work being carried, or within 14 days of the invoice, whichever is the later. The Client shall be prohibited from disputing the work undertaken or the amount of the invoice after this 14 day period, save where the Client is dealing as a consumer.

7.4 Save as expressly referred to above, and except where the Client is dealing as a consumer (as defined in the Unfair Contract Terms Act 1977 Section 12 as amended and/or the Unfair Terms in Consumer Contracts Regulations 1999 Regulation 3(1)), all other warranties, conditions or terms relating to fitness for purpose, quality or condition of the Goods and/or Services, whether express or implied by statute or common law or otherwise are excluded to the fullest extent permitted by law.

7.5 For the sake of clarity, the Contractor will not be held liable for any consequential losses suffered by the Client as a result of any breach of the Contractors obligations, whether reasonably foreseeable or otherwise.

7.6 The Client shall indemnify defend and hold harmless the Contractor in full against all loss, costs, damages, charges, expenses and other liabilities awarded against or incurred as a result of or in connection with any claim made against the Contractor by a third party in respect of any matter caused by the Client or for which liability has been assumed by the Client.

## 8. Termination for breach

The following obligations are conditions of this agreement and any breach of them shall be deemed a fundamental breach which shall determine this agreement immediately and the rights and liabilities of the parties shall then be determined in accordance with clause 9:

8.1 Failure on the part of the Client to make punctual payment of all sums due to the Contractor under the terms of this agreement;

8.2 Failure on the part of the Contractor to observe any obligation under this agreement not requiring

Notice to be served and in the case of obligations requiring Notice to be served failure to comply with the terms of any Notice;

8.3 The levying of any distress or execution against the Client or the making by him of any Each party acknowledges that this agreement contains the whole agreement between the parties and composition or arrangement with creditors or being a company the Client's liquidation (other than that it has not relied upon any oral or written representation made to it by the other or its employees or than a members' voluntary liquidation with the written consent of the Client);

## 9 Termination consequences

In the event of this agreement being determined whether by effluxion of time Notice breach or otherwise:

9.1 The Client shall immediately pay to the Contractor:

9.1.1 all arrears of Payments and any other sums due under the terms of this agreement, and

9.1.2 all further sums which would but for the determination of this agreement have fallen due at the end of the works

9.2 Either party shall be entitled to exercise any one or more of the rights and remedies given to it under the terms of this agreement and the determination of this agreement shall not affect or prejudice such rights and remedies and each party shall be and remain liable to perform all outstanding liabilities under this agreement notwithstanding that the other may have exercised one or more of the rights and remedies against it; and

9.3 Any right or remedy to which either party is or may become entitled under this agreement or in consequence of the other's conduct may be enforced from time to time separately or concurrently

with any right or remedy given by this agreement or now or afterwards provided for and arising by operation of law so that such rights and remedies are not exclusive of the other or others but are cumulative.

## 10 The Works

10.1 The works, unless otherwise notified, have been priced to be carried out between the hours of 08:30 and 16:30 unless agreed prior to commencement and allowed for and agreed in the Contractor's quotation. In the event that the Client changes the hours within which the works are to be undertaken, the Client shall be liable for the Contractor's additional costs.

10.2 In the event that working time is lost on site due to delays caused either by the actions of the Client, his Representative or by other Contractors employed by the Client, or by sewer surcharge caused by storm, flood, tidal or pump failure, the Client shall be liable for the additional costs incurred by the Contractor. In addition, in the event that the Contractor experiences delays for which they are not responsible, the Client shall be liable for the Contractor's additional costs in relation to the additional setting up or out of sequence working.

10.3 Unless otherwise stated in writing it is assumed that vehicular access is possible to all manholes on every sewer length on which work is being undertaken. In the event that this is not possible the Client shall be liable for an extra costs incurred due to lack of access.

10.4 If access is required onto private land it will be the Client's responsibility to ensure all relevant permissions have been obtained

10.5 In the event that the Contractor is required to work in any confined spaces as defined by the Health and Safety at Work Act or any manhole deeper than 1.4 metres the Contractor reserves the right to charge the Client for the required additional safety equipment. This may at some time consist of a fully trained and equipped onsite rescue team.

## 11 Specific Works (to be read in conjunction with the above Conditions)

### 11.1 Cleaning

Removal of silt/debris in excess of 10%, or which requires additional equipment for the removal of fat deposits, grout, encrustation, concrete, builders rubble or roots will be charged additionally unless otherwise stated in writing.

### 11.2 CCTV/Sonar Inspection Works

Due to the nature of CCTV inspection, the Contractor cannot guarantee the accuracy of any CCTV inspection or measurement. A CCTV Survey will only show the interior of the sewer or pipe, and will not show the exterior. Alternatively Sonar may be used to track the route of a pipe, however Sonar by its nature may be up to 1 metre out in accuracy. Any interpretation and advice as a result of CCTV inspection shall not be binding on the Contractor, and is the sole responsibility of the Client. In the

event that the measurements or advice given is inaccurate, the Contractor shall not be responsible for any loss or damage howsoever caused.

### 11.3 Sewer Condition

Where information is provided or implied either verbally or in writing or through CCTV recordings concerning the condition of the sewers and this is found to be inaccurate or out of date the Client shall be responsible for any extras costs incurred for additional work that may be required to complete the works. The Contractor shall not be liable for any deterioration, structural or otherwise, that develops or becomes apparent on any pipe they are working on howsoever caused.

### 11.4 Waste Material

4.1 Waste material such as silt, debris or sewerage removed from the customer's site will be disposed of by Draintech Surveys Ltd at an approved waste disposal site.

4.2 Payment for all charges relating to the removal and disposal of such waste, including travel costs to and from the waste disposal site, tipping costs and any license fee will be the responsibility of the customer.

### 11.5 Re-lining

Due to the nature of relining there can be no delays once the linings have been impregnated. In the event that there are delays beyond the Contractor's control any linings impregnated may have to be discarded and new linings provided. Further the Client warrants that the sewers or pipes will be free of live water prior to the works being undertaken by the Contractor. In the event that live water is present, the linings used by the Contractor will not function. The Client will be liable for the additional costs incurred should new linings be required in any event.

## 12. Damage or Loss to Equipment

If damage or loss is sustained to the Contractors equipment due to reasons beyond their control, or due to the condition of the pipe work or some other known or unknown risk, the Contractor reserves the right to charge for the costs in retrieving the Equipment, including the instruction of another contractor and/or the costs of replacing the Equipment. The Contractor also reserves the right to charge for loss of profits and down time whilst the items are recovered or replaced.

## 13 Miscellaneous

### 13.1 Warranty

Each of the parties warrants its power to enter into this agreement and has obtained all necessary approvals to do so.

### 13.2 Force majeure

In the event of national emergency, war, prohibitive governmental regulation or any other cause beyond the control of the parties ('force majeure event') the obligations of the parties shall be suspended for so long as the force majeure event renders performance of the agreement impossible and upon the occurrence of a force majeure event all money then due to the Contractor shall be paid immediately

### 13.3 Severance

If any provision of this agreement is declared by any judicial or other competent authority to be void voidable illegal or otherwise unenforceable or indications to that effect are received by either of the parties from any competent authority the remaining provisions of this agreement shall remain in full force and effect unless the Contractor in the Contractor's discretion decides that the effect of such declaration is to defeat the original intention of the parties in which event the Contractor shall be entitled to terminate this agreement by 30 days notice to the Client and the provisions of clause 10 shall apply accordingly.

13.4 Whole agreement party acknowledges that this agreement contains the whole agreement between the parties and that it has not relied upon any oral or written representation made to it by the other or its employees or agents and has made its own independent investigations into all matters relevant to it.

### 13.5 Notices

All notices to be given under this agreement shall be in writing and shall either be delivered

Personally or sent by first class or airmail prepaid post or by telex, cable or facsimile transmission and shall be deemed duly served:

### 13.6 Proper law and jurisdiction

This agreement shall be governed by and construed in accordance with the law of England and

Wales and each party agrees to submit to the exclusive jurisdiction of the courts of England and Wales.

### 13.7 Waiver

The failure by either party to enforce at any time or for any period any one or more of the terms or conditions of this agreement shall not be a waiver of them or of the right at any time subsequently to enforce all terms and conditions of this agreement.

### 13.8 Third party rights

A person who is not a party to this agreement has no rights under the Contracts (Rights of Third Parties) Act 1999 to enforce any terms of this agreement.

## JVS TERMS AND CONDITIONS

1. Our quotation which is net of all discounts is based upon the information within your enquiry.
2. The client will obtain any licence, sanction, easement, wayleave, right of way, access of authority required for the execution of the work ordered.
3. Our quotation assumes, unless specifically indicated otherwise within your enquiry, that unobstructed access to the whole of the site is available to our surveying personnel. To prevent injury to our personnel and/or damage to our equipment, all livestock/animals should be moved from areas to be surveyed or be securely tethered.
4. Any estimated time for completion stated within our quotation assumes, amongst other things, that weather conditions will allow site survey work to be undertaken. In the event that circumstances prevent completion as envisaged, a revised completion date will be advised to the client, in any event JVS will not be responsible for any consequences of delayed completion.
5. Our quotation assumes that the work ordered can be completed in one continuous operation, unless specifically stated to the contrary in writing.
6. Unless specified elsewhere in your enquiry our quotation for survey work is based upon undertaking the work in accordance with JVS quality manual Survey procedure QCP 2.1 – a copy of which is available from ourselves on request.
7. Unless specifically stated in writing our rates and prices for setting-out exclude the provision of any necessary materials.
8. Work will only commence upon receipt by ourselves of a written order to proceed from the person responsible for paying the invoice.
9. Unless otherwise agreed in writing prior to commencement, payment for work undertaken will be the responsibility of the organisation or person who issues the order to proceed. JVS will not invoice third parties once the original invoice for the work has been raised.
10. We will not be held responsible for any damage which occurs as an inevitable consequence of carrying out our work. It is the responsibility of the client to inform us of any property which requires particular protection/consideration.
11. Standing time for our surveying personnel due to reasons beyond our control will be charged as follows: - Full survey team £560/day, Full survey team £80/hour. Both these prices will be subject to V.A.T at the current rate.
12. Parking permits will be provided by the client prior to the survey taking place. Any expenses/parking fines unavoidably incurred as a result of such permits not being provided will be added to the final account at cost.
13. Unless specified otherwise, location of underground services will be limited to where service markers are visible at the surface.
14. Unless otherwise agreed in writing prior to commencement no retention is to be deducted from any interim or final payment due.
15. No contra-charge is to be deducted from out interim or final invoice value without our prior consent in writing.
16. Unless specified elsewhere in your enquiry, 1 No. film copy and 1 No. copy disk in DXF format will be provided upon completion of survey work. Additional film or paper copies will be available at extra cost.
17. Title to all survey information produced remains with JVS Ltd. Survey information should only be used for the purpose intended.
18. Our quotation, which is exclusive of V.A.T. which will be charged at current rates, remains open for acceptance for a period of 30 days.
19. Interim invoice, for all work undertaken during more than one calendar month, will be raised on the last day of each calendar month. Final invoices will be raised immediately upon completion of the work.
20. Payment terms are 30 days from invoice. Interest on overdue payments will be charged at a rate of 2% above the current base lending rate of Barclays Bank Plc and will be compounded monthly.
21. Unless otherwise agreed in writing, the terms and conditions of this quotation shall apply to any order placed by the customer. In the event of any inconsistency between these terms and those passing between the parties, these terms shall prevail. No variation of these terms and conditions shall be allowed unless expressly agreed and accepted by JVS in writing.

## **Appendix 10**

### **Solicitor for Community Asset Transfer of Bryncae Community Centre**

#### **Proposal**

To appoint Howells Solicitor based on the quote and terms provided (£1770+VAT) plus to allow a further spend of up to £250 for Land Registry fees.

or

To delegate to the Clerk the appointment of a suitable solicitor to represent the Council on the CAT of Bryncae Community Centre based on the quote and terms provided below by Howells solicitors of £1770 + VAT. Plus to allow up to a further £250 for Land registry fees.

## For Llanharan Community Council

Date: 10 January 2022

Nature of the Transaction: Purchase of Bryncae Community Centre, Powell Drive, CF72 9UU Bryncae, Llanharan from RCTCBC ( value not yet confirmed)

The Work (as set out below):

- Acquisition of freehold commercial use property by way of Community Asset Transfer
- Full review of owner's title,
- Commissioning and reviewing searches
- Following completion, dealing with registration matters at the Land Registry

Fees	Legal Costs	VAT@20%
<b><u>The Work:</u></b>		
Dealing with Acquisition of Property in accordance with the points set out above	£1,250.00	£250.00
Bank Transfer Fee <i>(sending any monies to seller's solicitor – if necessary)</i>	£40.00	£8.00
Lawyer Checker Fee	£20.00	£4.00
Money Laundering ID searches <i>(per client)</i>	£10.00	£2.00
<b>Sub Total:</b>	<b>£1,270.00</b>	<b>£264.00</b>
<b><u>Expenses/Disbursements:</u></b>		
Searches <i>(estimated)</i>	£500.00	-
Land Registry Fee	£TBA	-
<b>Sub Total</b>	<b>£500.00</b>	
<b>Gross Total</b>	<b>£1,770.00</b>	<b>£264.00</b>

This fixed fee quote is based on the information provided, the Work and the below assumptions. If the assumptions do not apply or the Work alters then Howells reserve the right to make additional charges. The quote is valid for a period of 1 month from the date at the top of page 1.

## **ASSUMPTIONS**

- No defects in the Property title and the Property title is not large or complex;
- The Property is unencumbered;
- The Property is registered under a single freehold title at the Land Registry;
- No additional searches other than those listed in the disbursements section are required;
- No adverse search results;
- The property is being sold with vacant possession and is not subject to any occupational tenancies
- The Property is not a Listed Building;
- No Land Transaction Tax return is required (confirmation of valuation/price awaited)
- No title indemnity policy is required

## **Contact Us**

### **Llio Preece**

Senior Associate | Commercial Property

**M:** 07825428432

**T:** 02920 404027

**E:** [llio.preece@howellslegal.com](mailto:llio.preece@howellslegal.com)

Fitzalan House, Fitzalan Court, Cardiff, CF24 0EL

## **Appendix 11**

### **Governance, oversight and operational management of 'The Pantry'**

#### **Option 1**

Constituted to full Council with day-to-day operation delegated to Councillor Janine Turner in conjunction with the Officers.

#### **Option 2**

Constituted to full Council with day-to-day operation delegated to a working group in conjunction with the Officers.

The working group may make recommendations to council but has no delegated powers.

The members of the working group to be decided by Council.

#### **Finance**

Pantry funds to be managed using the Councils bank account and via a separate cashbook in the Rialtos accounting software.

Account(s) set up with food providers where appropriate.

Any payments made by officers of the Council in the normal fashion.

- a) Credit cards issued to officers who make purchases on behalf of the pantry.

A small cash float of less than £50 to be maintained at the Pantry.

Cash above the float level taken brought to office weekly. (Receipt issued).

Cash receipts, cash in hand at pantry and cash in hand at office to be recorded weekly.

When cash held at office reaches £50 cash is deposited to bank.

Pantry payments, receipts, cash in hand and balance reported to Council monthly.

### **Additional funds**

The Pantry is assumed to be self-supporting via income generated via donations and grant funding.

Where additional funds are requested from the council these are to be requested and applied for from Council in the usual manner. This can take place outside of the normal grant windows and without submitting a full grant form. However, any application must detail specifically what the funds are for and why they are required.

### **Grants**

The Officers of the Council Freedom to apply for grants.

The Officer's to ensure the grant is appropriate.

Any grants applied for to be reported to Council retrospectively.

The Clerk and the Chair of the Council to sign any terms and conditions or declarations on behalf of the Council.

## **Appendix 12**

### **Community Café / Hub**

#### **Proposal**

Given the acceptance of LCC's application and upcoming negotiations for the CAT of Bryncae Community Centre. A request has been made by a member to set up a working group from members of the Council to investigate the feasibility of running a Community café / Hub.

Subject to instructions of Council the working group could examine and potentially make representations to council on:

The scope of the project.

Local need.

Existing provision.

What would the Community café/Hub offer?

Fit with Cwm Taff wellbeing plan.

Venue.

Projected business plan (income and expenditure).

Potential partners.

Available resources.

Operational factors.

Governance/oversight (inc finance).

## Appendix 13

### The Queen's Platinum Jubilee celebrations.

In the Full Council meeting held on 16<sup>th</sup> December 2021 council resolved the following:

#### **2021/171 Queen's Platinum Jubilee in June 2022**

#### **RESOLVED**

*The Community Council to mark the Queens Platinum Jubilee in principle. Ideas to be put forward to Council in future meetings.*

At that meeting the official guide was presented as a paper to Council (Reproduced at the end of this document) which contains a number of suggestions including the lighting of beacons, bonfire beacons etc...

Since the meeting several ideas have also been submitted by members:

- Decorations.
- Street parties (With the Council inviting those who would like to take part to register their interest with the Council and the Council publicising, co-ordinating and facilitating the events).
- A jubilee carnival.

Given the timescales available, it is recommended that Council consider which, if any suggestions to take forward and to make specific resolutions where appropriate.



THE QUEEN'S  
PLATINUM JUBILEE  
BEACONS  
2<sup>ND</sup> JUNE 2022



YOUR GUIDE TO TAKING PART



# Certificate of Grateful Recognition



This A4 certificate will be sent to all participants at the end of June 2022, via email, enabling them to print, frame and keep it as a permanent reminder of the moment in history celebrated.

You may wish to print off extra copies, presenting them to those assisting you in this special tribute to Her Majesty The Queen.

# Introduction

## A warm welcome to all our fellow celebrators.

There is a long and unbroken tradition in our country of celebrating Royal Jubilees, Weddings and Coronations with the lighting of beacons - on top of mountains, church and cathedral towers, castle battlements, on town and village greens, country estates, parks and farms, along beaches and on cliff tops. In 1897, beacons were lit to celebrate Queen Victoria's Diamond Jubilee. In 1977, 2002 and 2012, beacons commemorated the Silver, Golden and Diamond Jubilees of The Queen, and in 2016 Her Majesty's 90th birthday.



The Queen's Diamond Jubilee Beacon, The Mall, London, 4th June 2012.  
©Press Association Images.



Town Crier, James Donald - Howick, New Zealand.

On 2nd June 2022, we will celebrate another unique milestone in our history, Her Majesty The Queen's 70th year as our Monarch and Head of the Commonwealth - her Platinum Jubilee. It is a feat no previous monarch has achieved.

More than 1,500 beacons will be lit throughout the United Kingdom, Channel Islands, Isle of Man and UK Overseas Territories, and one in each of the capital cities of Commonwealth countries in recognition of The Queen's long and selfless service. The beacons will enable local communities, individuals and organisations to pay tribute to her as part of the official Platinum Jubilee Weekend of celebrations from 2nd to 5th June 2022.

There are three types of beacons being lit for this historic occasion:

- A free - standing beacon fuelled by bottle gas (see pages 12 & 13)

- A beacon brazier with a metal shield. This could be built by local craftsmen/women or adopted as a project by a school or college (see page 14).

- A bonfire beacon and (see page 15)

Communities with existing beacon braziers are encouraged to light these on the night.

If you wish to take part, you can register your participation by providing the information requested on page 11 under the heading, "How to take part," sending it direct to [brunopeek@mac.com](mailto:brunopeek@mac.com).



Bonfire Beacon (HM The Queen's Diamond Jubilee, 4th June 2012). Inveraray Castle, Scotland.  
© Inveraray Castle.



A gas fuelled beacon on HM Tower of London in celebration of The Queen's Diamond Jubilee. Photo provided by courtesy of HM Tower of London.

At **1pm** local time Town Criers are being invited to undertake the Proclamation (see page 9) announcing the lighting of the beacons later that evening. As the sun sets at **9.09pm** across the UK and the Commonwealth, individual pipers and pipe bands are being asked to play "Diu Regnare" from central locations of their choice from within their local communities as their personal tribute to Her Majesty The Queen. (This time will vary in each time zone across the world). This unique tune has been especially written for this historic Jubilee by Piper Stuart Liddell, 2020 Glenfiddich

Champion and Pipe Major of the World Champion Pipe Band, Inveraray and District (see page 10).

"The Royal Scottish Pipers' Society are honoured to participate in our Patron The Queen's Platinum Jubilee Celebrations in June 2022.

Her Majesty's extraordinary service to this country is unparalleled. Accordingly, we encourage everyone to express their appreciation and gratitude by supporting this amazing Jubilee event," said Gordon Wallace, Hon. Pipe Major, Royal Scottish Pipers' Society.



Piper Robert Cunningham on the Peak of Scafell Pike, England. By kind permission of The National Trust.

Alan Hay, Chairman of The Royal Celtic Society whose Patron is Her Royal Highness The Princess Royal said, "Having for two hundred years been at the cutting edge of traditional music and language in Scotland, we recognise the enormous commitment Her Majesty The Queen, has made in serving the Commonwealth and its people. We are delighted therefore, to encourage all our members to participate in the Jubilee celebrations and our pipers to play Diu Regnare, composed by our member Stuart Liddell in honour of this historic event."

The National Piping Centre, whose Patron is His Royal Highness The Prince of Wales, is also delighted to be involved in The Queen's Platinum Jubilee Beacons, and will be encouraging pipers throughout the UK, Channel Islands, Isle of Man, and in the capital cities of the Commonwealth, to play this special tune five minutes before the beacons are lit that evening.

"The Royal Scottish Pipe Band Association would be delighted to support such an auspicious occasion and we will invite all our members to support this initiative as events like these help promote the long standing relationship the The Royal Scottish Pipe Band Association has with The Royal Family and we



*Northumbrian Piper Andrew Davidson.*

congratulate Her Majesty The Queen on her Platinum Jubilee,” said Kevin Reilly, Chairman RSPBA.

“The Northumbrian piping community will be extremely thrilled and honoured to be involved in this tremendous project being organised to recognise The Queen’s Platinum Jubilee,” said Tom Fairfax - Trustee, Northumbrian Pipers’ Society.

### **Song for the Commonwealth**

To coincide with the lighting of the beacons throughout the Commonwealth, choirs in local communities will be encouraged to sing a specially written song. A competition to select the song will take place throughout the Commonwealth and I have asked my good friends from the Commonwealth Resounds, a musical organisation accredited to the Commonwealth with many years of experience, to coordinate this on my behalf. Details of the competition can be found on the website [www.commonwealthresounds.com](http://www.commonwealthresounds.com).



*Hadrian's Wall runs from Wallsend in Tyneside through the county of Northumberland to the west of Carlisle, Cumbria, England. Photos by courtesy of Roger Clegg.*



'I warmly encourage Christians and church choirs throughout the country to join in singing the 'Song for the Commonwealth' at 9.15pm on 2nd June 2022, as the Queen's Jubilee Beacons are lit throughout the United Kingdom, Channel Islands, Isle of Man and in each of the Capital Cities of the Commonwealth.

This will be a moment of remarkable celebration, as we join together across different generations, denominations, faiths and communities all over the world in proper tribute to Her Majesty the Queen. My prayer is that this might be a chance to truly celebrate Her Majesty's historic 70 years of service to her country and the Commonwealth, reaching



Beacon Brazier, St Mary's Green, City of Ely, Cambridgeshire.

out in friendship, and building community as we are reminded of our common bond under the Crown. May God watch over Her Majesty, may He bless her and her people, and may this wonderful celebration be an occasion to give thanks, both for the Queen and for the God of service and unity,' said The Most Revd Justin Welby, Archbishop of Canterbury.

"Churches Together in England encourages church choirs throughout England, from every tradition, to come together in local communities, joining where possible with other community choirs at 9.15pm on 2nd June 2022, to make the celebrations of Her Majesty the Queen's Platinum Jubilee truly memorable, and a fitting tribute to the dedication of her Majesty to the service of the nations of the United Kingdom and Commonwealth. This is an opportunity to join together ecumenically, and with the wider community, to make music, and build community. I hope that every choir in the land will find ways of embracing such a unique opportunity to make music together by singing the "Song for the Commonwealth," forming new friendships and deepening existing ones, in honour her Majesty and the God whom she serves with such faithfulness." Rev'd Dr Paul Goodliff General Secretary, Churches Together in England.

"Help for Heroes is honoured to salute Her Majesty The Queen, as we did in June 2012, by taking part in The Queen's Platinum Jubilee Beacons. Wounded veterans and their families will proudly light beacons at the four furthest corners of the UK and at the National Arboretum, where the Help for Heroes choir will join with voices across the Commonwealth by singing the Song for the Commonwealth," said, Melanie Waters, Chief Executive, Help for Heroes.

#### **The Queen's Platinum Jubilee Beacon Tart.**

To celebrate this historic moment in The Queen's reign, we wanted to produce a special Tart made from produce from each of the four countries of the United Kingdom, that could be served either hot or cold at the individual Beacon locations, as well as those singing the Song for the Commonwealth from locations of their choice from within their local communities



Battel Bonfire Boyes. Photograph by Clifton Brothers.

whether they were involved with a Beacon or not, so my friends from Country Women Country Wide have kindly devised a unique recipe for this Tart (see page 18), it's delicious.

"Battel Bonfire Boyes, (photo above) the world's **oldest** bonfire society, is delighted to be lighting a beacon in celebration of The Queen's Platinum Jubilee as part of this amazing tribute," said Matt Southam, press and publicity officer.

"The RNLI are also thrilled to commit to the event by lighting a Beacon in each of their 6 lifesaving regions of the UK," said Emily Foster, Bicentenary Campaign Manager RNLI.

"The Royal Institution of Chartered Surveyors (RICS) is honoured to lead the lighting of the UK's Anchor Chain of beacons for our Patron's historic Platinum Jubilee. It is only fitting that this aspect of the beacons will be led by RICS Matrics, a key part of our organisation which supports many thousands of young professionals in shaping their own future history and lasting legacy." Sean Tompkins, CEO RICS.

“The NFU is delighted to be supporting The Queen’s Platinum Jubilee Beacons and will be encouraging our members throughout England and Wales to light beacons as part of the celebration. From the uplands to the lowlands, our farmers will be lighting beacons on the most iconic parts of the countryside in tribute.” Minette Batters, President, NFU.

Walking with the Wounded, one of our country’s leading Forces charities, will light gas-fuelled beacons on top of the four highest peaks in the UK - Ben Nevis, Scotland; Scafell Pike, England; Mount Snowdon, Wales, and Slieve

Donard, Northern Ireland, paying tribute to The Queen while raising valuable funds for the welfare of wounded service personnel.

Beacons will also be lit on The Queen’s Sandringham and Balmoral Estates, at the Copper Horse statue of King George III in Windsor Great Park, Hillsborough Castle, Northern Ireland, and on the battlements of the Tower of London. In my home town of Great Yarmouth, Norfolk, the Borough Council will light its beacon brazier on the town’s famous Golden Mile. One will also be lit outside the 17th century Tan Hill Inn in the Yorkshire

Dales, the highest pub in Great Britain. English Heritage will light at least 17 beacons on heritage sites, and others will be lit in Enniskillen, County Fermanagh, Northern Ireland; Sark and Alderney in Channel Islands, St Davids, the most westerly City in Wales, and the Isle of Wight.

One Voice Wales, which has taken part in previous jubilee events, will be inviting member councils to light beacons, and Historic Houses will encourage member estates to participate too.

The Queen’s Jubilee Beacons on 2nd June 2022 also provides a unique opportunity for NHS leaders at trusts across the UK to say thank you to all hospital workers for their dedication and professionalism during these recent challenging times, believing it will assist in reaffirming the support and respect colleagues have for each other, and serve as a “beacon of light” within the healthcare community.

Two hospitals have already signed up. Tameside and Glossop Integrated Care NHS FT in Greater Manchester, and The Royal Orthopaedic Hospital, (ROH) in Birmingham, and they plan to create a party atmosphere as part of beacon lighting in celebration of this unique Jubilee by inviting their staff to a pre-lighting event, involving food, refreshment and local entertainment. Tameside Hospital is hiring a giant marquee which will serve afterwards as the venue for the annual staff awards and ROH will run a competition to find the lucky colleague given the honour of lighting the beacon on the night.

With this in mind, hospitals can easily get involved by approaching their Trust’s endowment or charitable fund to cover the cost of a gas-fuelled beacon. This shouldn’t create a problem as it will be seen as an important staff health and wellbeing benefit. Nearby supermarkets may be happy to supply snacks and drinks at low or no cost.

This is an important celebratory moment in The Queen’s life and for tips on how your Trust can make it a night to remember contact Susan Osborne, NHS Liaison Director, Platinum



Jubilee Beacons at [susanosborne.uk@me.com](mailto:susanosborne.uk@me.com) Go to **page 11** to register your participation.

In a similar way to previous Royal Jubilees, the Army Cadet Force Association will be actively supporting this special occasion by lighting the National Sports Beacon at the start of the National Athletics Championships in Grantham, England, one of many others across the UK.

Dyfed & Glamorgan Army Cadet Force will light a beacon on top of Pen-y-Fan, the highest peak in South Wales, as part of a pan-Wales Army Cadets event to mark the Jubilee.

We are also pleased to confirm the involvement of Girlguiding throughout the UK, Channel Islands and the Isle of Man, with Girlguiding Chief Guide Amander Medler saying, "I'm delighted that Girlguiding is supporting the lighting of Beacons to celebrate this very special Jubilee marking the 70-year reign of our Patron Her Majesty the Queen."

"The Chiddingfold Bonfire Association (*photo left*) consider it a great honour in using this opportunity to pay tribute to Her Majesty The Queen by lighting a beacon in celebration of her Platinum Jubilee on behalf of our wonderful village and community. Our tradition of lighting beacons for Her Majesty The Queen extends all the way back to her Coronation in 1953, Silver, Golden and Diamond Jubilees and her 90th Birthday Beacons. The earliest known record of a beacon lighting in the village is for George V's Silver Jubilee of 1935," said Simon Manuel, Chairman of the Association.

Beacons are being lit on some of our country's oldest estates, including Woburn Abbey, Highclere Castle, Cholmondeley Castle, Hatfield House, Belvoir Castle, Holkham Hall, Houghton Hall, Bolton Abbey, Blenheim Palace, Arundel Castle, Chatsworth, Wellington, Roxburgh and Badminton. Hadrian's Wall Partnership and its communities along the Wall are also involved and will be lighting celebration beacons.

The Right Honourable Lord McLoughlin CH, BTA Chairman said, "I would like to encourage every City, County, Borough,

District, Regional, Community, Town and Parish Council throughout Great Britain to light a beacon in celebration of this unique moment in The Queen's life, and would ask all those taking part to go to page 11 of this Guide and register their involvement as soon as possible."

"The National Coastwatch Institution is delighted to be part of this important tribute to Her Majesty The Queen, and will be encouraging all its 56 watch stations around the coast of England and Wales to take part in lighting beacons on the night," said Commander Lesley Suddes RN, Chairman NCI. Beacons will also be lit at Coastwatch Scotland's Irvine and St Monans stations by their groups of volunteers.

Captain Ian McNaught, Deputy Master of Trinity House, said, "I am pleased that we, at Trinity House, can support this event marking HM The Queen's Platinum Jubilee. By lighting beacons at lighthouses around our shores we will help make this a celebration to remember and also honour our long-standing involvement with Her Majesty and The Royal Family."

"Rotary International Great Britain & Ireland are delighted to once again take part in Her Majesty's Platinum Jubilee Beacon Event as we were for the Diamond Jubilee, we look forward to clubs around Scotland, England, Ireland, Wales, The Channel Islands and the Isle of Man taking an active role in this prestigious event," said David Ellis, Chairman of the Executive, Rotary International Great Britain & Ireland.

Councillor Sue Baxter, NALC chair, said: "The National Association of Local Councils (NALC) is delighted to be supporting The Queen's Platinum Jubilee Beacons, and will be encouraging local councils throughout England to light beacons as part of this celebration".

"The Queen's Commonwealth Trust (QCT), which was launched in recognition of Her Majesty The Queen's lifetime of service to others and her love for the Commonwealth and its young people, is delighted to be involved in The Queen's Platinum Jubilee Beacons' project, with QCT young leaders lighting

beacons across the 54 Commonwealth countries in recognition of Her Majesty The Queen's 70 years of service and her belief that young people across the Commonwealth are beacons of hope for our collective future," said Christopher Kelly, Chief Executive, The Queen's Commonwealth Trust.

As this will be the last chain of Beacons lit during The Queen's 70-year reign, we hope that individuals, local authorities, voluntary and youth groups, farming communities and others will join with the many organisations who have already agreed to take part in this special tribute to Her Majesty on 2nd June 2022. Let's make it the largest celebration of its kind the world has ever seen.

**IMPORTANT:** To enable us to register your involvement in this unique tribute to Her Majesty the Queen on 2nd June 2022, please go to **page 11** of the Guide and provide the information requested in **Step 1**, sending it directly to [brunopeek@mac.com](mailto:brunopeek@mac.com) asap, or by **no later than 30th May 2022**, allowing us to send you updated information in due course.

**To assist in the sustainability of our planet, we would like to encourage those lighting Beacons to plant a circle of seven trees, with each tree representing a decade in The Queen's reign.**

**IN ADDITION:** If you would like your beacon lighting event to feature on the interactive map on the government's Platinum Jubilee website, please also submit details at: [www.platinumjubilee.gov.uk/event-submission](http://www.platinumjubilee.gov.uk/event-submission)

*Bruno Peek*

Bruno Peek LVO OBE OPR  
Pageantmaster  
The Queen's Platinum Jubilee Beacons



# A Proclamation



*Oyez Oyez Oyez*

*Today in our nation - and throughout the Commonwealth -  
we are celebrating our glorious Queen's Platinum Jubilee.*

*Elizabeth - the second of that name -  
our most beloved Sovereign and Head of the Commonwealth for seventy years.*

*How apt that this should be the Platinum anniversary of her accession -  
Platinum - that most noble of metals,  
more precious even than gold.*

*And so it is in honour of this unique occasion  
that beacons will be lit this evening  
throughout the United Kingdom,  
the Channel Islands, the Isle of Man and the UK Overseas Territories -  
and in all the Capital Cities of the Commonwealth.*

*Let it be known,  
in proclaiming this tribute to Her Majesty the Queen on her Platinum Jubilee,  
that we are one nation and one Commonwealth.*

*God Save The Queen*



Jane L. Smith, Bognor Regis Town Crier  
and author of the Proclamation.



# Diu Regnare

Music written by Pipe Major Stuart Liddell - Glenfiddich Champion Piper

The musical score for 'Diu Regnare' is presented in ten staves of music. The key signature is one sharp (F#) and the time signature is 6/8. The score includes various musical notations such as treble clefs, notes, rests, and repeat signs. There are first and second endings marked with '1' and '2' respectively. The music is written in a clear, legible font.



Stuart Liddell at Duntrune Castle on the north side of Loch Crinan in Argyll, Scotland.

*Stuart Liddell*

# How to take part and beacon lighting ceremony

## How to take part

**Step 1:** To confirm your involvement and make important communication as easy as possible please register your involvement, providing the information below, direct to [brunopeek@mac.com](mailto:brunopeek@mac.com) as soon as possible please, but **no later than 1st June 2022.**

If your event is a private occasion and NOT open to the public, and you do not want your involvement shown on any public or media listing, it is important that you confirm this when providing information. Your participation will still be noted as part of this historic occasion but NOT made public. However, if your event IS open to the public, your contact details will be shared with the media so that they can contact you direct to arrange any publicity and/or coverage of your event.

Name and Job Title of Contact/Coordinator  
Name of Council or Organisation  
Name of Piper, if applicable  
Name of Town Crier, if applicable  
Name of Choir, if applicable  
Postal address including county and postcode  
Name of capital city - Commonwealth countries only  
Country - ie England, Wales, Scotland, Northern Ireland, Channel Islands, Isle of Man, UK Overseas Territory, Commonwealth Country  
Telephone number - landline  
Mobile number  
Email address  
Beacon location - if known when registering, please include the postcode

### Public or private event

Ensure you have undertaken all the safety measures outlined on pages 11 and 12 before lighting your beacon. Alert the emergency services, including the Fire Brigade, undertake any risk assessments required and ensure everyone involved is happy and familiar with your plans. (This is your responsibility as coordinator).

## Beacon lighting ceremony - 2nd June 2022

Please light your Beacon at 9.15pm.

The Beacon lighting ceremony should be undertaken as follows:

**Step 2:** Invite your Lord Lieutenant, Deputy Lieutenant, Lord Mayor, High Sheriff, High Steward, Lord Provost, Chairman or Leader of the Council to light your beacon at 9.15pm. Alternatively, you may like to organise a competition in partnership with your local media, with the winner having the honour of lighting the beacon.

**Step 3:** You might consider having professional photographs taken during your event. Immediately after, please send no more than two high quality, copyright-free photographs to [brunopeek@mac.com](mailto:brunopeek@mac.com), including the name of the photographer, the beacon location, county, country and postcode, along with the name of the council or organisation.

**Step 4:** If appropriate, use social media channels - Twitter, Facebook etc - to promote your event. On Facebook, post photographs of your beacon lighting ceremony.

**Step 5:** Publicise your event. We will provide you with a Press Release template which you can localise, providing as much information as you wish regarding your event, but including your contact details. You can send this to your local media to enable them to get in touch with you direct.



Gas fuelled beacon, East Antrim, Northern Ireland.



Bonfire beacon, Killyleagh, County Down, Northern Ireland.



Wood fuelled beacon brazier, Hilton, Derbyshire, England.

# Platinum Jubilee Gas-Fuelled Beacon

## Bullfinch Gas Equipment

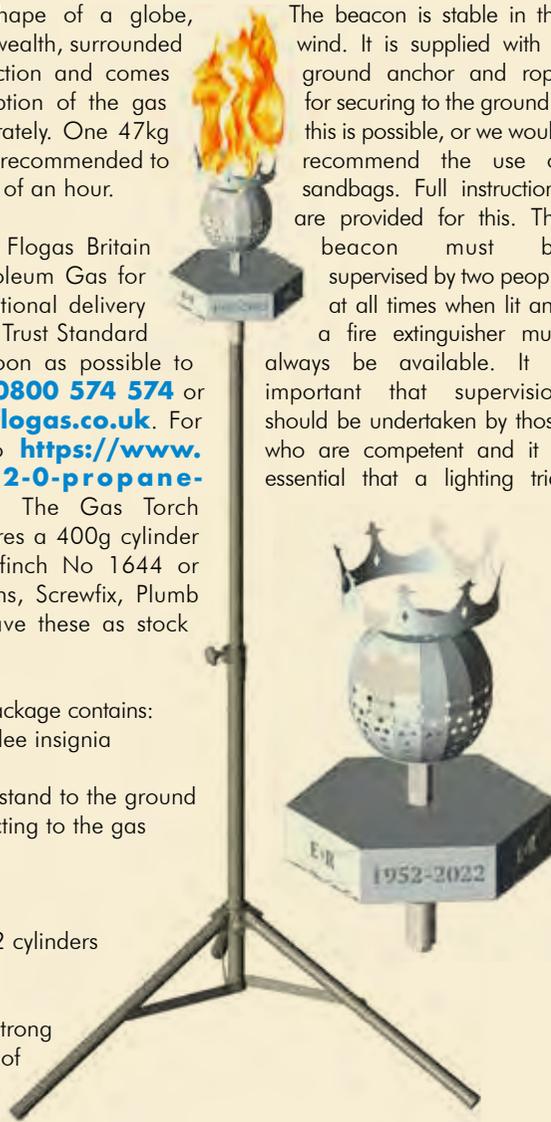
The beacon's burner-head is in the shape of a globe, representing the countries of the Commonwealth, surrounded by a Crown. It is of lightweight construction and comes assembled and complete, with the exception of the gas cylinders, which must be purchased separately. One 47kg propane cylinder or 2 x 19kg cylinders are recommended to give a full flame for a good three quarters of an hour.

These cylinders can be purchased from Flogas Britain who have been supplying Liquefied Petroleum Gas for over 35 years. They have the largest national delivery network in the UK, and hold the Carbon Trust Standard and Royal Warrant. Contact them as soon as possible to avoid delays or disappointment. Phone: **0800 574 574** or contact them via their website: [www.flogas.co.uk](http://www.flogas.co.uk). For their propane safety data sheet go to <https://www.flogas.co.uk/app/uploads/2-0-propane-cylinder-safety-sheet-v2-1-1.pdf>. The Gas Torch needed to light your beacon safely requires a 400g cylinder of propane with CGA600 fitting - Bullfinch No 1644 or Rothenberger or equivalent. Travis Perkins, Screwfix, Plumb Centers and some DIY stores should have these as stock items, or search online.

The Platinum Jubilee Gas-Fuelled Beacon Package contains:

- Burner unit with Crown & Platinum Jubilee insignia
- 2m high stand
- Ground anchor and rope for fixing the stand to the ground
- 10m hose with the regulator for connecting to the gas
- Gas torch for lighting
- Spanner
- Leak detecting fluid
- Hose assembly and Y manifold to link 2 cylinders
- Lighting and safety instructions

The above items are packed into 2 strong cartons. The tripod describes a circle area of about 1.32m diameter and the beacon has an extended height of about 2.15m.



The beacon is stable in the wind. It is supplied with a ground anchor and rope for securing to the ground if this is possible, or we would recommend the use of sandbags. Full instructions are provided for this. The beacon must be supervised by two people at all times when lit and a fire extinguisher must always be available. It is important that supervision should be undertaken by those who are competent and it is essential that a lighting trial



Gas-fuelled Beacon on a Church Tower.

takes place before the event to ensure that everyone is fully trained and familiar with the operation. The price of a gas-fuelled Platinum Jubilee Beacon is £490 plus VAT, including carriage to your door within UK mainland (Highlands and Islands excluded). There will be an extra charge for other areas.

Some of the benefits of this style of beacon are that it can be seen for miles once lit, is suitable for all manner of high

and low locations, is easily collapsible and once used can be stored away for later use.

To order your beacon please contact:  
Bullfinch Gas Equipment,  
Kings Road, Tyseley,  
Birmingham, B11 2AJ.  
Tel: 0121 765 2000  
Fax: 0121 707 0995  
Email: [sales@bullfinch-gas.co.uk](mailto:sales@bullfinch-gas.co.uk)  
Web: [www.bullfinch-gas.co.uk](http://www.bullfinch-gas.co.uk)

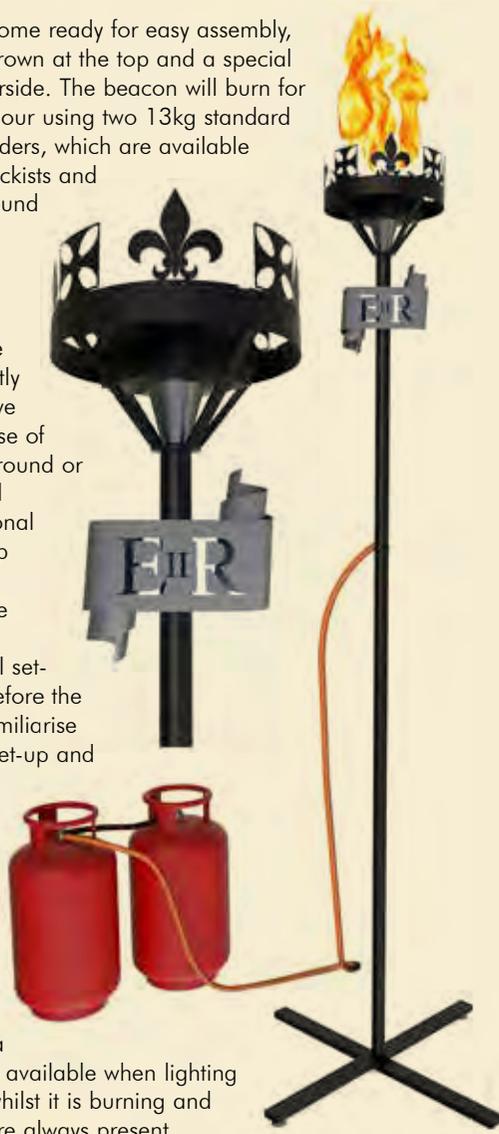


Payment by cheque, BACS transfer, or Credit/Debit Card. Last date to order to guarantee delivery by 29th May is 18th April 2022. However please enquire after this date for availability.

# Platinum Jubilee Gas-Fuelled Beacon

## 21CC Group Ltd

The beacon will come ready for easy assembly, designed with a crown at the top and a special date plaque underside. The beacon will burn for approximately 1 hour using two 13kg standard propane gas cylinders, which are available from most gas stockists and petrol stations around the UK. The gas assembly is easily connected to the burner by a quick release fitting. The beacon is inherently stable; however, we recommend the use of anchors on soft ground or sandbags on hard ground for additional stability. Full set-up instructions are included within the pack and we recommend a trial set-up and lighting before the actual event to familiarise yourself with the set-up and operation. We have included two long-reach lighting sticks so that you can practice lighting the beacon in advance. We would also recommend that a fire extinguisher is available when lighting the beacon and whilst it is burning and that two people are always present.



### The Platinum Jubilee Beacon package contains:

- Assembly, lighting and safety instructions
- 2m high stand and burner
- 10m hose with the regulator for connecting to the gas
- Two long-reach lighting sticks
- Spanner and leak detection fluid
- Hose and Y splitter manifold to link 2 cylinders
- No additional connections required - all you need is in the box

### Beacon Price:

The price of our beacon is £490 + vat, including carriage within the UK mainland. An additional charge may be applied for other areas.

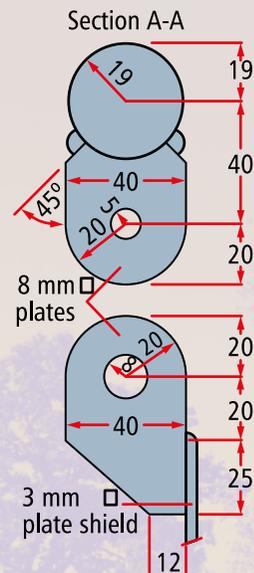
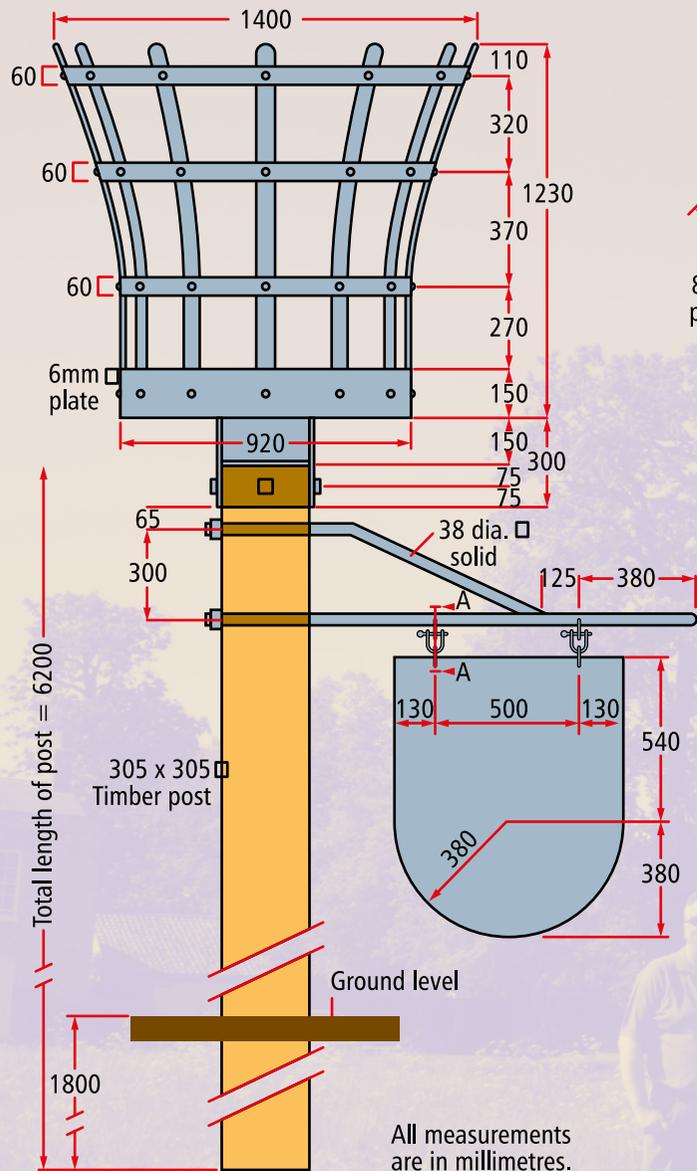
### Ordering & Payment

To order your Platinum Jubilee beacon, please contact 21CC Group Ltd by phone; **0131 331 4509** or email our beacon team on [beacons@21ccgroup.com](mailto:beacons@21ccgroup.com). Additional information can be found on our website at [www.21ccgroup.com/beacons](http://www.21ccgroup.com/beacons). Payment can be made in all the usual ways including BACS, cheque and credit/debit card. Orders received before **29th April 2022** will be delivered by 31st May 2022. All orders after 29th April 2022 will be taken on a case by case basis and subject to stock availability.



*The lighting of a gas-fuelled beacon at Edinburgh Castle, Scotland in celebration of Her Majesty The Queen's Diamond Jubilee in June 2012.*

# The Queen's Platinum Jubilee Beacon Brazier



## Beacon Brazier with Metal Shield

A beacon brazier will provide a permanent reminder of this unique moment in The Queen's reign. It can be built by local craftsmen and women, and may be used for future historic occasions in your community. It could be sited in a country park, on a hilltop overlooking the sea or a lake, in the centre of your town or village, and could become a tourist attraction for your area.



## Materials Required for Beacon Construction

Wooden centre post consisting of 305mm x 305mm wooden post, 6.25 metres in length of which 2 metres goes into the ground.

Basket and fixing brackets consisting of:

- 1 x 920mm diameter steel plate.
- 1 x 4,178mm long 60mm x 5mm steel flat bar rolled into 1,330mm diameter ring.
- 1 x 3,455mm long 60mm x 5mm steel flat bar rolled into 1,100mm diameter ring.
- 1 x 2,985mm long 60mm x 5mm steel flat bar rolled into 950mm diameter ring.
- 1 x 2,922mm long 150mm x 5mm steel flat bar rolled into 930mm diameter ring.
- 12 x (approx 1,250mm long) 60mm x 5mm vertical bars (rolled to shape).
- 1 x 310mm x 310mm x 300mm high connection box welded to base of basket.
- 1 x hanging shield and support: 3.7m length of 38mm diameter solid steel rod.
- 1 x 920mm x 760mm steel plate 3mm thick 4 x connection brackets 8mm thick (see detailed drawings left).
- 2 x pins and loops.



# Bonfire Beacon

Locate the bonfire at least 60m away from buildings, roads, railways and public rights of way, and a safe distance from dangerous materials and overhead power lines. Ensure it has good access for the transportation of materials for the bonfire and sufficient space for spectators to stand upwind.

Obtain the landowner's permission and involvement.

*Liaise with your local fire brigade and all emergency services in your area, presenting them with your plans, and seek their advice and support.*

**1** Prepare site by removing top layer of turf and stack away from fire area. Obtain seven poles, 5-6m in length. Attach four guy ropes to top of one pole and anchor as shown.

**2** Erect remaining poles as shown, ensuring tops are secured in place.

**3** Use either pallets or suitable lengths of timber, spreading them over ground area of beacon for a good through draught. Secure timber horizontally between poles as shown, preventing material placed over the framework from dropping through. Construct access tunnel to the middle of the beacon. Keep middle empty

until required. Always construct the bonfire so it collapses inwards as it burns.

**4** Use only wood for combustible materials. Do not burn dangerous items such as foam-filled furniture, old tyres, aerosols or tins of paint. Build upwards until height of centre pole is reached. Materials around top should be loosely packed to allow air flow. Cover bonfire to keep it dry.

**5** Fill centre with suitable, dry combustible materials. Check construction is stable and remove any unsuitable materials that may have been added. Look specifically for fireworks, aerosols, highly inflammable materials or containers with such materials.

**6** Construct a safety barrier out of ropes and stakes or scaffold poles to ensure public is kept at a safe distance from the fire.

**7** *In daylight, and for several hours, and up to lighting, check that there are no children or animals playing or hiding in or round the bonfire. Arrange for at least 12 marshals to be in attendance, and undertake a sufficient safety briefing before lighting the beacon.*

**8** The person looking after the fire should not wear lightweight clothing that could ignite easily. They should wear a substantial

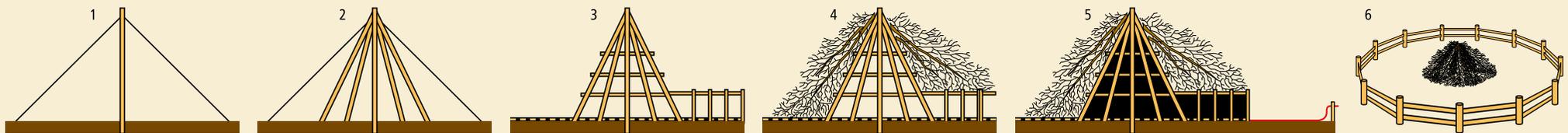
outer garment of wool, or other material of low flammability, and stout boots. They should know what to do in the event of a burn injury, or a person's clothing catching fire, and should have a fire blanket ready in the bonfire area along with a number of fire extinguishers.

**9** Lighting: the safest and recommended approach is to use paper and solid firelighters in six places just inside the walls of the beacon to ensure an even burn. Never use flammable liquids such as paraffin or petrol to get it going as this can result in uncontrolled spread of fire or explosion.

**10** To light the beacon: from poles 2m in length, prepare hand torches for lighting with paraffin-soaked rags wired around one end. Remember, paraffin is dangerous and great care should be taken. Paraffin can be used as directed, but it is still dangerous and should at all times be treated with great care - for example, always ensure all excess paraffin is drained off rags before use. If spilt on your clothes during the preparation of your beacon lighting you should replace those items of clothing before approaching any naked flames. In particular, always remember to replace the lid on any container of unused paraffin and store it in a safe place away from naked flames. Do not use an accelerant on the fire itself.



Bonfire Beacon, Shipston-on-Stour, Warwickshire, England.



▲ After the event, extinguish fire and collect remaining debris. ▲ Dig over site and re-lay turf. ▲ Leave site clean and tidy.



Above and background: The Tower of London built by William the Conqueror in the early 1080s. Through the centuries, successive monarchs have added to the fortifications.

If you are inviting personal guests to your home it is worth checking with your household insurer that you are covered in the unfortunate circumstances that there should be an accident. If your event includes inviting the public, or it is a third party venue then, where applicable, the following advice should be heeded, to ensure you have a safe and enjoyable event for everyone involved.

### Licensing

Generally, all public entertainment has to be licensed by the local authority. The law on this aims to ensure the safety of the public and performers. Local authorities treat each event individually, and what one will allow another will not. Do not be put off by the length of some of the forms - the licensing officer is there to help you.

The licensing officer's job is to advise the local authority's licensing committee on the granting of public entertainment licenses. For small scale events he or she, in effect, makes the decision. Only if your event is contentious will the licensing committee decide to consider the application in detail. Talk to the licensing officer as soon as possible. In Northern Ireland, if you plan to sell alcohol at an event, you will need to apply for an occasional liquor license from the Northern Ireland Court Service.

### Insurance

Unfortunately, accidents can happen at even the best organised events. Therefore, you will need to consider and obtain insurance cover for your event, whether you are holding an event on your own premises or someone else's. beacon/bonfire events require specialist public liability cover. If you hire a park or venue or use land owned by a third party for your activity, they are likely to require you to have your own suitable insurance to cover your liability for any injury to the public or damage to other people's land or property.

# Legal Essentials and Safety

If hiring equipment for the event, you may need to insure these items; you may also need to consider cover for loss of any financial outlay you incur if the event has to be cancelled for reasons beyond your control, or loss of money, particularly if you are holding a fund-raising event. Therefore, to help you obtain the appropriate insurance, and risk management advice, we are working closely with Unity Insurance Services, which is a specialist insurance broker in the voluntary and non-profit sector.

They have developed a range of bespoke insurance covers specifically for the Beacon/Bonfire events. Unity is owned by a charity and donates all its profits back to charity, so to obtain a quote or for more details or advice on the insurance cover you may need, please visit Unity's website or telephone them on 0345 040 7702.



Alternatively, the licensing officer may be able to direct you to a suitable specialist company or broker, but you should not try to source this kind of insurance from a non-specialist.



### Emergency Services

Tell the police well in advance about the type of event you are planning, and get in touch with your local community police officer. Write to the fire brigade and ambulance service, particularly if you are planning to have a beacon/bonfire, fireworks, or an event that will attract a large crowd. St John's Ambulance and the British Red Cross will provide first aid and sometimes a vehicle. In some areas they are simply happy to receive a donation. In others, expect a fee to be charged.



### Food and Drink

Basic food hygiene guidelines should be followed at all times if you are providing food and drink. Caterers must have food hygiene certificates. Advice on this subject can be obtained from your local council environmental officer.



### Alcohol

If you want to sell alcohol you will need to secure a licence. From February 2005, licenses are granted by the local authority rather than the Magistrates Court. You should therefore contact your local authority licensing section and seek information from them on how to apply. During 2005 all existing licenses have to be renewed and this will inevitably lead to long lead-in-times. Please apply as early as possible.



### Site Clearance

The local authority will arrange for clearance and disposal of litter after your event if it is on public ground (check for possible charges). You can help this process by arranging litter bins or recycling bins around the site, and a crew to clear up throughout the event.



### Hiring or Borrowing Equipment

Your local authorities, or local event organisers may be able to help you with contacts for supplies such as marquees, portable toilets, barriers and bunting, or may in some cases have these for you to hire and borrow. You may also need to consider generators, a public address system, and emergency flood lighting. If you need to arrange insurance for your hired equipment, Unity Insurance Services can arrange this for you too.



### All Ability Access

Access for people with a disability is very important. Many local authorities run community transport schemes. Talk to them about arranging transport. On greenfield sites, access may be improved by cutting the grass before the event.



# THE QUEEN'S PLATINUM JUBILEE BEACON TRAIL

5<sup>TH</sup> MAY - 2<sup>ND</sup> JUNE 2022

If your location is lighting a beacon anywhere in the world we also encourage you to take part in this specially designed augmented reality trail that will create buzz and awareness in the four-week run up to the lighting on the 2nd of June. The Queen's Platinum Jubilee Beacon Trail will take families on a free, whistlestop tour of Her Majesty's 70 years of service.

Families and friends in locations taking part will be able to visit seven venues around their village, town or city centre, learning about a different decade in The Queen's reign at each one. Players will learn about The Queen's part in modern history as well as engaging in a fun story with characters like Sir Barnaby Beacon. Along the trail they'll meet him and his friends from Buckingham Palace, and they'll be able see and interact with them in augmented reality.



An example trail vinyl - actual printed vinyls may vary

## How It Works for Players

To take part is very simple, players don't need to download an app or even register beforehand.



### Step 1

Players go online to find the trail map and visit the venues in their location, in any order.



### Step 3

A digital stamp will automatically pop up on their phone's browser and tell them about that decade in The Queen's reign.

### Step 4

Players can then choose to see the character in AR. This means that the character will appear life-sized in the player's environment, leading to perfect selfie opportunities and yelps of joy from children!



### Step 5

Once players have collected all seven of the digital stamps, they will be given information about where and when their local beacon will be lit, and encouraged to share this with their friends and family.

## How it Works for Hosts

What We Do:

- Provide all the window vinyl artworks with QR codes
- Set up your trail on the collection platform and create your digital map
- Show your trail on a central bespoke website



See me in AR >>  
Scan here from a smartphone

### Step 2

When they visit a venue they simply find the window vinyl and scan its unique QR code.



## Cost

You can bring the trail to your location for four weeks for just £499, which includes the full artwork pack (delivered worldwide) and all digital setup and assets. This means that even if you also need to purchase one of the gas beacons, the whole event would cost under £1,000.

## How to Take Part

We advise hosts to sign up as soon as possible to give adequate pre-marketing time but the deadline for applications is 7th April 2022.

To see more or to sign up as a host, please visit High Street Safari's website [highstreetsafari.com/jubilee](https://highstreetsafari.com/jubilee) or contact the project director, Stephen Blackwell, at [info@highstreetsafari.com](mailto:info@highstreetsafari.com)

- Run a large scale marketing campaign
- Give you a Marketing Toolkit, specially developed for the trail
- Send you a final report on user analytics

What You Do:

- Decide where you want to put up the seven trail vinyls within your area
- Give us the list so we can create your map
- Promote the event locally using the Marketing Toolkit



# The Queen's Platinum Jubilee Beacon Tart

Ingredients representing all 4 nations of the UK

England: Cheddar Cheese Northern Ireland: Potatoes

Scotland: Smoked Salmon Wales: Leek

Average cost of ingredients per tart, between £3.75 & £5.00

The following quantities will serve TEN people.

## Pastry

140 g (5 oz) plain flour

35 g (1 ¼ oz) margarine

35 g (1 ¼ oz) vegetable fat

About 1 ½ tablespoons cold water

Or use ready-made shortcrust pastry

\* 20 cm (8") loose-bottom flan tin

\* baking beans

## Filling

100 g (4 oz) Smoked salmon (trimmings or chopped small)

50 g (2 oz) leek

100g (4 oz) cooked potatoes

70g (2 ¾ oz) Cheddar cheese (grated)

200 ml (7 fl oz) single cream

2 large eggs (beaten)

1 tablespoon fresh chopped parsley

Black pepper

Butter or oil

- To make pastry - place flour in bowl add the fats and rub in lightly with fingertips until mixture resembles fine breadcrumbs. Add enough cold water to bind to a soft dough, knead briefly and shape in to a ball. Wrap and chill for 30 minutes.
- Roll out the pastry and use to line the flan tin. Prick the bottom of the pastry with a fork. Line pastry shell with foil and fill with baking beans. Place tin on a heated baking tray and bake in preheated oven at 200°C Fan (Gas 7) for 10 minutes, remove foil and baking beans, return to the oven for a further 10 minutes.
- Reduce oven temperature to 160°C Fan (Gas 4)
- Scrub potatoes and place in a pan of lightly salted boiling water to cook for 15 minutes. Drain and allow to cool before removing the skin and then slicing thinly.



- Finely chop leek. Heat a little butter or oil in a small frying pan, add chopped leek to the pan and cook over a low to moderate heat, stirring occasionally, for about 10 minutes until soft but not coloured - allow to cool.
- Mix together cream, beaten eggs, chopped parsley and plenty of ground black pepper. Layer filling in pastry case; spread smoked salmon over base of tart followed by cooked leek and then 50 g (2 oz) grated cheese (keeping remaining 20g (¾ oz) to sprinkle on top). Top with thinly sliced cooked potatoes. Sprinkle remaining grated cheese over the top then gently pour cream and egg mixture in to the tart.
- Bake in oven for 30 - 35 minutes until filling is set and golden. Serve cold.

**NB** These quantities also make 18 small tarts using 8cm (3 ¼") plain round cutter and lining patty tins. When making small tarts there is no need to blind bake the cases first. Bake small tarts at 160°C Fan (Gas 4) for about 30 minutes until filling is set and golden.

## Guide to serving

A construction of seven Platinum Jubilee Beacon Tarts as shown below will serve 70 guests.

Each tart represents a Decade of Her Majesty's reign.

Each slice represents a Year of Her Majesty's reign.

You will need: 7 x 8" freshly made Platinum Jubilee Beacon Tarts as per recipe

7 x 8" x 0.5" silver (platinum) cake boards

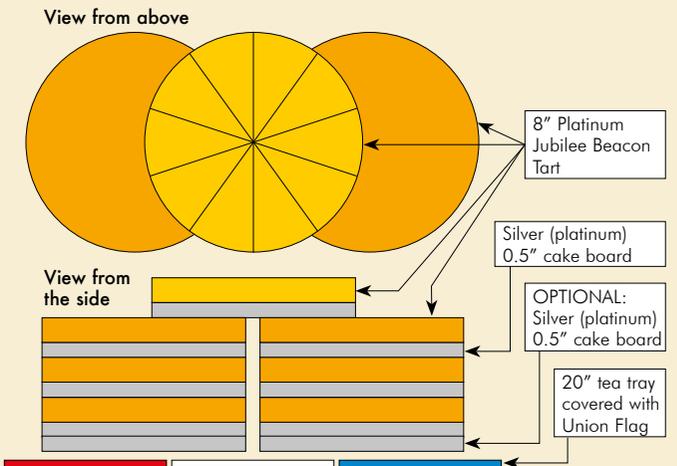
1 x 20" tea tray

2 or 3 x Union Flag napkins

Optional: 2 additional silver (platinum) cake boards if greater elevation is required

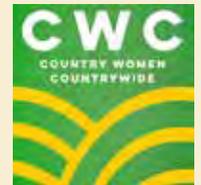
Additional napkins to hand to guests with their slice of tart

Create two stacks of 3 x 8" tarts, each on a silver (platinum) cake board, and place side by side on a 20" rectangular tray covered with Union Flag napkins. Place a further tart centrally on top (7 tarts in total).



The above produces a 6" high stack of tarts. If further elevation is needed an additional cake board could be placed under each stack of 3 tarts.

Once the top tart has been ceremonially cut, remove it from the stack and set to one side to cut into ten slices. This will avoid crushing the tarts underneath. Carry out the same process for each subsequent tart, remembering to remove each one from the stack before cutting into ten. The slices can then be handed round to guests from their individual boards accompanied by napkins if desired.



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**(THE LIST OF SUPPORTERS, ORGANISATIONS AND PARTICIPANTS IN ALL ACTIVITIES,  
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## Beacons



### BEACONS

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**OTHER BEACON LOCATIONS IN THE UNITED KINGDOM, CHANNEL ISLANDS AND THE ISLE OF MAN**  
**(THE LIST OF BEACONS, TOWN CRIERS AND PIPERS WILL BE UPDATED AT THE END OF EACH MONTH UNTIL 1ST JUNE 2022)**

### ENGLAND

**Avon:** Yate Town Council – Tylers Field, Yate.

**Bath & North Somerset:** Peasedown St John Parish Council – Beacon Hall, Peasedown St John.

**Bedfordshire:** Woburn Abbey. Donnington Castle (English Heritage). Yelden. Clapham Parish Council – Milton Road, Clapham. Barton-le-Clay Parish Council. Pottton Town Council.

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**Hertfordshire:** Hatfield House, British Camp. Stevenage Borough Council. Aldenham Parish Council – Salters Field, Cobden Hill, Radlett.

**Isle of Wight:** Carisbrooke Castle (English Heritage).

**Kent:** Dover Castle (English Heritage), Ashford. Badlesmere Lees and Hall Committee – Badlesmere Lees (Parish Hall). Stockbury Parish Council – Church Farm, Stockbury, Sittingbourne. Sandgate Parish Council – Esplanade, John Moore Memorial, Sandgate. Upchurch Parish Council – Upchurch Recreation Ground. Headcorn Parish Council – Days Green, Headcorn. Bethersden Parish Council – The George Field, Bethersden. Elmsted Court Farm, Ashford. New Romney Town Council – The Greens, Littlestone, New Romney. Yalding Parish Council – Roof of St Peter & St Paul Church, Yalding, Maidstone. Eythorne Parish Council – Eythorne Railway Station, Shooters Hill, Elvington, Dover. Horton Kirby and South Darenth Parish Council – Heathside, South Darenth. High Halden Parish Council – High Halden Village Green, High Halden. Minster Parish Council – St Mary's Church, Church Street, Minster, Nr Ramsgate. Westgate on Sea Town Council. Hartlip Parish Council – Hartlip Village Hall, Hartlip. Gravesham Borough Council. Appledore Parish Council. Recreation Ground, Village Hall, Historic Society etc – Appledore Recreation Ground, Appledore. Hartley Parish Council. Hawkhurst Parish Council. Eastry Parish Council. Woodnesborough Parish Council. Lydd Town Council – The Pilot, Battery Road, Lynn on Sea, Dungeness. Ashford Borough Council. Chittenden Farm, Staplehurst. Sevenoaks Town Council – The Vine, Sevenoaks. Chilham Parish Council – Chilham, Shottenden, Old Wives Lees. Addington Parish Council – Addington Village Hall, Addington. Trottscliffe Parish Council – Village Hall, Trottscliffe. Brookland Parish Council – St Augustine's Church, Brookland, Romney Marsh. Crockenhill Parish Council – Village Green, Crockenhill. Canterbury City Council – Westgate Gardens, Canterbury. Seafront, Herne Bay. Seafront, Tankerton, Whitstable. Friends of Downe Activity Centre – Downe Activity Centre, Downe. Newchurch Parish Council – The Spinney, Romney Marsh. Hole Park Estate, Rolvenden – Windmill Farm, Rolvenden, Cranbrook. Chartham Parish Council – Chartham, Canterbury. Brenchley and Matfield Parish Council – Matfield Green, the Green, Matfield, Tonbridge. National Trust, White Cliffs of Dover – South Foreland Lighthouse, The Front, St Margaret's Cliffe. Swanley Town Council – Recreation Ground, Swanley. Upchurch Parish Council – Recreation Ground, Upchurch, Sittingbourne.

**Lancashire:** Duchy of Lancaster, Lancaster City Council, Lancaster Priory and Lancashire Lieutenantcy Office – Lancaster Castle. Earby Town Council – Bleara Moor, Earby.

Barnoldswick Town Council. West Bradford Parish Council. Catterall Parish Council – Queen Elizabeth II Playing Field, Catterall, Garstang, Preston. Bolton Council.

Bibbs Farm Scout Camp Site and Activity Centre – Heath Charnock, Chorley. ROCA Committee – 21 Group Royal Observer Corps, Preston – Goosnargh, Preston.

Whittington Parish Council, Whittington. Grindleton Parish Council, Grindleton. Claughton-on-Brock Parish Council and Claughton Hall Estate – Cobble Hey, Claughton-on-Brock, Preston.

Browsholme Hall and Estate – Browsholme, Clitheroe. Hambleton Parish Council - Bob Williamson Park, Hamilton.

**Leicestershire:** Whitwick Scout Group – Whitwick. Glenfield Parish Council – Ellis Park, off Stamford Street, Glenfield. Belvoir Castle, Barkestone Wood.

Barkby & Barkby Thorpe Parish Council. Hinckley and Bosworth Borough Council – Argents Mead, Hinckley. Stoney Stanton Parish Council, Stanton.

**Lincolnshire:** Lincoln Castle. Scrivelsby Estate/Horncastle Town Council. Pinchbeck Memorial Ground – Opposite St. Mary's Church, Church Street, Pinchbeck. Manor Farm, Howell, Sleaford.

Deeping St James Parish Council – Jubilee Park, Thackers Way, Deeping St James. Elsham Parish Council. Worlaby Parish Council. Swayfield Parish Council – High Street, Swayfield.

North Scarle Parish Council – North Scarle. Haxey Parish Council. Lincoln Scout Group – Thorpe-on-the Hill. Barkston and Syston Parish Council – Barkston Heath Farm, Barkston. Collyweston Parish Council – Collyweston Slater, Collyweston, Stamford. Ludford Parish Council and Ludford Village Hall and Playing Field Association – Ludford Playing Field, Ludford, Market Rasen.

International Bomber Command Centre – The Memorial Spire, Bomber Command Centre, Lincoln. New Holland Parish Council, New Holland.

Allington Parish Council – Allington Playing Field, Allington, Grantham. Village of Fotherby. East Lindsey.

**London:** HM Tower of London. Lambeth Palace. Islington Council – Dartmouth Park, Dartmouth Park Hill.

**Merseyside:** St Helens Council – Taylor Park, Grosvenor Road, St Helens. Wirral Council, Wallasey.

**Norfolk:** Sandringham Estate. Holkham Hall. Norfolk Tank Museum. Potters Leisure Resort. Broad Farm, Salhouse, Norwich. Tharston Events, Tharston. F.A.I.T.H Animal Rescue - Willow Brooks, Stubb Road, Hickling, Norwich. Acle Bridge Inn, Acle. Cromer Town Council – Runtton Road Car Park, Cromer. Sir George Morse Park, Laundry Lane, Thorpe St Andrew, Norwich. Hockham Parish Council – Hockham Playing Field. The Lacon Arms, Seaview Road, Hemsby. Jay Jays's at the Beach Cafe, Gorleston-on Sea. South Norfolk Council – Shelfanger. Ashill Parish Council – The Green, Ashill, Thetford. Northrepps Parish Council. Rockland St Mary with Hellington Parish Council. Croxton Village Hall – Playing Field, rear of village, Croxton, Thetford.

Barnham Parish Council – Barnham CEVC Primary School, Barnham. Honing Estate, Honing. Thetford Town Council – Guildhall and Market Square, Thetford. Hilgay Parish Council. King's Lynn & West Norfolk Borough Council – Kings Staithe Square, South Quayside, King's Lynn. Hunstanton Town Council. North Wootton Village Hall – North Wootton.

Gordon Barrett – The Harbour, The Quay, Wells-next-the-Sea. Village of East Rudham, East Runham.

Caister Lifeboat Station & Caister-on-Sea Parish Council, Caister Lifeboat Station, Caister. Edgefield Parish Council, Edgefield. Fakenham Town Council – Millennium Park, Fakenham.

# Acknowledgements

## Beacons

**Northamptonshire:** Raunds Town Council, Raunds. Brackley Town Council – Brackley RUFC Clubhouse, Brackley.

**North Yorkshire:** Bolton Abbey. Tan Hill Inn. Pickering Castle (English Heritage). Richmond Castle (English Heritage). Scarborough Castle (English Heritage). Spofforth Castle Easingwold Town Council. Hauxwell Hall, Leyburn. Ripon Community Poppy Project – Ripon Market Square, Ripon. Hellifield Parish Council – Hellifield Haw. Riccall Parish Council – Riccall Park, Riccall. Barby and Osgodby Town Council – Wainhomes Playing Field. Burton in Lonsdale Parish Council. West Tanfield Village – West Tanfield. St George the Martyr Church, Scackleton, Ryedale. Eskdaleside cum Ugglebarnby Parish Council – Sleights Moor. Ripon Community Poppy Project, Ripon. Kirk Smeaton and Little Smeaton Community Event Club. Giggleswick Parish Council. Giggleswick. The Police Treatments Centre, St Andrews, Harrogate. Carthorpe Parish Council – Carthorpe, Bedale.

**Northumberland:** Alnwick Castle. Ford & Etal Estates, Ford, Berwick-upon-Tweed – Watchlaw Farm, Berwick-upon-Tweed. Longhorsley Parish Council – Longhorsley Village Green, Longhorsley. Howick Village Hall – Hips Heugh, Howick. Green Croft Arts – HADRIAN'S WALL - Green Croft, Gilsland, Brampton.

**Nottinghamshire:** Robin Hood Hill, Oxtun. North Leverton with Hablesthorpe Parish Council – North Leverton Mindmill Field. Walesby Forest Activity Centre – Walesby, Newark.

**Oxfordshire:** Blenheim Palace. Henley on Thames Town Council. Westwell Parish Council. Croxden Parish Council. Brize Norton Parish Council. Highlands Farm Brightwell-cum-Sotwell – Highlands Farm, Brightwell-cum-Sotwell, Wallingford. Brightwell Baldwin Parish Meeting – Brightwell Baldwin. Grove Parish Council – Village Green, Grove.

**Rutland:** Caldecott Parish Council. Barrowden Parish Council – Village Green, Barrowden.

**Somerset:** Rotary Club of Taunton. Burrington Parist Council. Uphill Village Society – Tower, Uphill Hill. Long Ashton Community Association – Peel Park, Long Ashton Recreation Ground, Long Ashton. Milton Clevedon Parish Council. St Cuthbert (Out) Parish Council. Winscombe and Sandford Jubilee Committee – Winscombe and Sandford. Glastonbury Town Council – Glastonbury Tor. Porlock Parish Council – Porlock Recreation Ground, Porlock, Minehead. Ripland Farm, West Hatch, Taunton. Mid Somerset Show – Mid Somerset Showground, Cannards Grave, Shepton Mallett. Kingston Seymour Parish Council – Crossman's Wharf, alongside the Bristol Channel between Clevedon and Weston-super-Mare. Somerset Young Farmers – Godney Farm, Godney, Wells. Winford Parish Council – Felton Common.

Chard Town Council – Corner of junction north east of Crowshute Link and Michell Gardend, Chard. Wellington Town Council

**South Yorkshire:** Conisbrough Castle (English Heritage). Barnsley Metropolitan Borough Council - Owd Martha's Yard Community Garden Hoyland.

Maltby Town Council – Land between Victoria Street, Muglet Lane and Blyth Road, Maltby. Ulley Parish Council. Wales Parish Council. Hooton Pagnell Parish Council, Doncaster.

Conisbrough Parks Parish Council, Doncaster. Ulley Parish Council. Askern Town Council – Askern Lake, Askern. Ecclestone Parish Council. Ecclestone.

Penistone Agricultural Society Show – Penistone Agricultural Show Field, Penistone.

**Shropshire:** Sibdon Carwood Meeting. Trefonen Hill Walk - Mynydd Myfyr. Burwarton Estate – Summit of Brown Clee Hill (Highest point in Shropshire).

Prees Parish Council – Prees Cricket and Recreation Club, Prees. Loggerheads Parish Council – Loggerheads, Market Drayton.

Astley Abbots Parish Council – Cross Lane Head, Bridgnorth. Acton Burnell, Frodesley, Pitchford, Ruckley and Langley Parish Council – Burnell Bank.

Sansaw Estate and Clive Parish Council – Summit of Grinshill, Clive, Shrewsbury.

**Staffordshire:** Kingstone Jubilee Group – Kingstone Parish Council. Croxden Parish Council – Wood Farm, Greatgate, Tean. Tean Leys Farm – Bagals Ordinary Worms, Leigh, Stoke of Trent.

North Staffordshire Combine Healthcare NHS Trust, Stoke on Trent. Hixon Millennium Green Trust – Hixon Millennium Green, Hixon, Stafford. Brocton Parish Council, Brocton.

**Suffolk:** Framlingham (English Heritage). St Peter's Church, Carlton. Ringsford and Weston Parish Council – Russell Green, Ringsfield, Beccles.

Mendlesham Parish Council - Scout Site, Land adjacent to Green Road, Mendlesham Green. West Row Parish Council – Church Green, West Row. Polstead Parish Council. Eye Town Council.

Southwold Town Council – Gun Hill, Southwold. Sudbury Town Council – The Croft, Sudbury. Bungay Town Council – Bigod Castle, Bungay. Benhall & Sternfield Parish Council – Aldecar Lane, Benhall. Acaster Malbis Parish Council – Acaster Malbis, York. Woolpit Parish Council – Our Ladys Well, Woolpit. Flowton Parish Meeting – Flowton, Ipswich. Levington and Stratton & Stratton Parish Council – Church Field, Levington. Little Thurlow and Great Thurlow Parish Councils, Thurlow. Kessingland Parish Council – Roy Brown Garden, Beach Road, Kessingland.

Friston Parochial Church Council – Friston. Aldeburgh Town Council, Aldeburgh. Beccles Town Council – Beccles Quay, Beccles.

**Surrey:** Chiddingfold (Chiddingfold Bonfire Association). Woldingham Parish Council – Woldingham. Dormansland Parish Council – Dormansland Recreation Ground, Dormansland.

St Barnabas Church, Ranmore Common, Dorking. Caterham Festival – Westway Common, Caterham. Pirbright Parish Council – Village Green, Pirbright.

Tandridge Parish Council – Tandridge Village, Tandridge.

# Acknowledgements

## Beacons

**Tyne and Wear:** Tynemouth Priory (English Heritage). Easington Lane Community Access Point – ELCAP, Brickgarth. Salvation Army Swan Lodge – Sunderland.

**Warwickshire:** Burton Green Residents' Association, junction of Cromwell Lane and Red Lane, Burton Green. Fillongley Parish Council.

The Queen's Platinum Jubilee Committee and Atherstone Town Council – Atherstone. Alcester Town Council and Alcester Royal British Legion – Alcester Centenary Field, Alcester.

**West Midlands:** The Royal Orthopaedic Hospital NHS Foundation Trust – Bristol Road South, Northfield, Birmingham.

**West Sussex:** Arundel Castle, Burges Hill (Burgess Hill Bonfire Society). Bognor Regis Town Council. Cowdray Estate – Cowdray Park, Midhurst.

Ashurst Wood Village Council – John Pears Field, Ashurst Wood. Boxgrove Parish Council - Halnaker Windmill - Halnaker.

**West Yorkshire:** Horsforth Town Council – Hall Park, Horsforth. City of Bradford Metropolitan District Council. Friends of Cliff Recreation Ground – Cliff Recreation Ground, Holmfirth.

Cookhill Parish Council – Cookhill Village Hall, Cookhill, Alcester. Kippax Parish Council – Cheney Basin, Kippax, Leeds.

**Wiltshire:** Old Sarum. Maiden Bradley with Yarnfield. Amesbury Town Council. Netheravon Parish Council. Little Somerford Parish Council. Latton Parish Council - Playing Field, Latton.

Melksham Town Council. Devizes Town Council – Roundway Hill, The Plantation, Devizes. Winterslow Parish Council – Winterslow Recreation Ground, Winterslow.

All Cannings Parish Council – Cliffords Hill, All Cannings. Steeple Langford Parish Council, Steeple Langford. West Tisbury Parish Council - Newtown, West Tisbury.

**Worcestershire:** Beacon Hill, Worcester. Spetchley Park and Gardens Estate. Spetchley Park and Gardens Estate. Wythall Community Association. Stock & Bradley Parish Council.

Hanley Broadheath - Top Horse Pasture, Court Farm, Hanley, Childe.

## SCOTLAND

**Aberdeenshire:** Balmoral Castle. Hill of Tillymorgan Gulsalmond. Turriff & District Community Council – Turriff Showground, Turriff. Inverurie Pipe Band – Bennachie Hill, Inverurie.

**Angus:** Kinnaird Castle.

**Argyll:** Inveraray Castle.

**Clackmannanshire:** Menstrie Scout Group – Top of Dumyat Hill, Menstrie.

**Dumbartonshire:** The Police Treatment Centre – Castlebrae, Auchterarder.

**Fife:** St Monans (Coastwatch Scotland St Monans Unit). Royal Naval Association Rosyth & West Fife Branch - Hillend Playpark

**North Ayrshire:** Irvine (Coastwatch Scotland – Irvine Unit). Beith and District Community Council.

**Perthshire:** Blair Castle and Cardens

**Roxburghshire:** Roxburgh Estate.

**Shetland Islands:** Unst.

**South Lanarkshire:** Rutherglen West and Wardlawhill Parish Church.

**West Lothian:** West Lothian Council – Beecraigs Country Park, Linlithgow, West Lothian.

# Acknowledgements

## Beacons

### WALES

**Brecknockshire:** Pen-y-Fan.

**Cardiff:** Cardiff Castle.

**Ceredigion:** Cyngor Cymuned Aberporth Community Council – Penrhodyn, Aberporth.

**Denbighshire:** Rhuddlan Town Council.

**Gwynedd:** Abergwyngregny Regeneration Company – Abergwyngregyn.  
Neath Town Council – Neath Castle Gardens, Neath.

**Mid Glamorgan:** Garth Hall Farm and Garth Fawr Farm, Cilfynydd, Pontypridd.

**Monmouthshire:** Cyngor Dinas Casnewydd/Newport City Council.

**Pembrokeshire:** St Davids City. Marloes Community Council – Beacon Field, Marloes.

Pembroke Dock Town Council. Milford Haven Town Council. Solva Community Council – Solva, Little Valley, Wiston, Haverfordwest. Neyland Town Council. Letterston Community Council, Letterston.

**Powys:** Llanfair Caereinion Town Council – Llanfair Caereinion. Llanelwedd Community Council – On Hill, at Maengowyn Farm, Llanelwedd Builth Wells.

**Vale of Glamorgan:** Penarth Town Council, Penarth Clifftops, Penarth. Llantwit Major Town Council.



### NORTHERN IRELAND

**County Fermanagh:** Eniskillen Castle.

**County Tyrone:** Caledon Castle.



### CHANNEL ISLANDS

Isle of Sark, States of Alderney,  
States of Guernsey, Isles of Scilly,  
Isle of Herm, Isle of Jethou,  
the Government of Jersey.

### ISLE OF MAN

Snaefell.



Photograph: Lisburn & Castlereagh City Council.

The Hillsborough Fort Guard, who will be attending a Beacon lighting event, location TBC, 2nd June 2022.



Photograph: Lisburn & Castlereagh City Council.

Hillsborough Fort Guard  
Sergeant Major P F Shields (Former Major - Irish Guards).

# Acknowledgements

## Beacons

### UK OVERSEAS TERRITORIES



**ANGUILLA**



**FALKLAND ISLANDS**



**ASCENSION ISLAND**



**GIBRALTAR**



**BERMUDA**



**SAINT HELENA**



**BRITISH VIRGIN ISLANDS**



**SOUTH GEORGIA &  
THE SOUTH SANDWICH ISLANDS**

King Edward Point, South Georgia



**CAYMAN ISLANDS**



**TRISTAN DA CUNHA**

(The world's most remote inhabited island)



**CYPRUS**

Episkopi Garrison



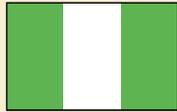
**TURKS AND CAICOS ISLANDS**

# Acknowledgements

## Beacons

### COMMONWEALTH CAPITAL CITY BEACONS Regions

#### AFRICA



#### Nigeria

City - Abuja  
Rotary District 9125  
District Governor Ayoola Oyedokun



#### Ghana

City - Accra  
Rotary District 9102  
Past Assistant Governor Andrews Jack Dotsey



#### The Gambia

City - Banjul  
Rotary District 9101  
District Governor Christopher Forster



#### Tanzania

City - Dar es Salaam  
Rotary District 9214  
District Governor Young Kimaro



**Coordinators: Rotary in London District 1130**  
**District Governor – Selwyn Forman**  
**Assistant Governor – Sreetharan Vallipuram**

### Rotary Districts involved



#### Sierra Leone

City - Freetown  
Rotary District 9101  
District Governor Christopher Forster



#### Uganda

City - Kampala  
Rotary District 9213  
District Governor John Ndamira Magezi



#### Botswana

City - Gaborone  
Rotary District 9400  
District Governor Stella Anyangwe



#### Rwanda

City - Kigali  
Rotary District 9150  
District Governor Edgar Cyr K. Tougouma



#### Malawi

City - Lilongwe  
Rotary District 9210  
District Governor Victor Mensah



#### Eswatini

City - Lobamba, Mbabane  
Rotary District 9400  
District Governor Stella Anyangwe



#### Zambia

City - Lusaka  
Rotary District 9210  
District Governor Victor Mensah



#### Mozambique

City - Maputo  
Rotary District 9400  
District Governor Stella Anyangwe

# Acknowledgements

## Beacons



### **Lesotho**

City - Maseru

Rotary District 9370

District Governor Madeleine (Maddy) Webber



### **Kenya**

City - Nairobi

Rotary District 9212

District Governor Alex Nyaga



### **Mauritius**

City - Port Louis

Rotary District 9220

District Governor Dinesh Gajeelee



### **South Africa**

City - Pretoria

Rotary District 9400

District Governor Stella Anyangwe



### **Seychelles**

City - Victoria

Rotary District 9220

District Governor Dinesh Gajeelee



### **Namibia**

City - Windhoek

Rotary District 9350

District Governor Ian Robertson



### **Cameroon**

City - Yaoundé

Rotary District 9150

District Governor Edgar Cyr K. Tougouma

## **ASIA**



### **Brunei Darussalam**

City - Bandar Seri Begawan

Rotary District 3310

District Governor Dolly Yeap Siew Keat



### **Sri Lanka**

City - Colombo

Rotary District 3220

District Governor Aruni Malalasekara



### **Bangladesh**

City - Dhaka

Rotary District (3281)

District Governor Mutasim Billah Faruqui



### **Pakistan**

City - Islamabad

Rotary District 3272

District Governor Saifullah Ejaz Chouhdary



### **Malaysia**

City - Kuala Lumpur

Rotary District 3300

District Governor Dato' Bindi Rajasegaran



### **Maldives**

City - Male

Rotary District 3220

District Governor Aruni Malalasekara



### **India**

City - New Delhi

Rotary District 3011

District Governor Anup Mittal



### **Singapore**

City - Singapore

Rotary District 3310

District Governor Dolly Yeap Siew Keat

# Acknowledgements

## Beacons

### CARIBBEAN & THE AMERICAS



#### **St Kitts and Nevis**

City - Basseterre, Charlestown  
Rotary District 7030  
District Governor Sonya Alleyne



#### **Belize**

City - Belmopan  
Rotary District 4250  
District Governor Nominee Maria Price  
Immediate Past District Governor Orlando Burns



#### **Barbados**

City - Bridgetown  
Rotary District 7030  
District Governor Sonya Alleyne



#### **St. Lucia**

City - Castries  
Rotary District 7030  
District Governor Sonya Alleyne



#### **Guyana**

City - Georgetown  
Rotary District 7030  
District Governor Sonya Alleyne



#### **Jamaica**

City - Kingston  
Rotary District 7020  
District Governor Louis Wever



#### **St. Vincent and The Grenadines**

City - Kingstown  
Rotary District 7030  
District Governor Sonya Alleyne



#### **Bahamas**

City - Nassau  
Rotary District 7020  
District Governor Louis Wever



#### **Canada**

City - Ottawa  
Rotary District 7040  
District Governor Fay Campbell



#### **Trinidad and Tobago**

City - Port of Spain  
Rotary District 7030  
District Governor Sonya Alleyne



#### **Dominica**

City - Roseau  
Rotary District 7030  
District Governor Sonya Alleyne



#### **Grenada**

City - Saint George's  
Rotary District 7030  
District Governor Sonya Alleyne



#### **Antigua and Barbuda**

City - Saint John's  
Rotary District 7030  
District Governor Sonya Alleyne

# Acknowledgements

## Beacons

### EUROPE



#### Cyprus

City - Nicosia  
Rotary District 2452  
Deputy District Governor Peter Ashdjian



#### Malta

City - Valletta  
Rotary District 2110  
Past District Governor John De Giorgio

### PACIFIC



#### Samoa

City - Apia  
Rotary District 9920  
District Governor Steve Chaney



#### Australia

City - Canberra  
Rotary District 9705  
District Governor Leo Farrelly



#### Tuvalu

City - Funafuti  
Rotary District 9920  
District Governor Steve Chaney



#### Solomon Islands

City - Honiara  
Rotary District 9600  
District Governor Wendy Protheroe



#### Tonga

City - Nuku'alofa  
Rotary District 9920  
District Governor Steve Chaney



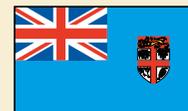
#### Papua New Guinea

City - Port Moresby  
Rotary District 9600  
District Governor Wendy Protheroe



#### Vanuatu

City - Port Vila  
Rotary District 9910  
District Governor Grant Smith



#### Fiji

City - Suva  
Rotary District 9920  
District Governor Steve Chaney



#### Kiribati

City - Tarawa  
Rotary District 9920  
District Governor Steve Chaney



#### New Zealand

City - Wellington  
Rotary District 9940  
District Governor Mark Wheeler



#### Nauru

City - Yaren  
Rotary District 9600  
District Governor Wendy Protheroe

### BEYOND THE COMMONWEALTH



#### Hawaii

City - Honolulu  
Rotary District 5000  
District Governor Sandy Matsui

# Pipes & Drums - Roll of Honour

## PLAYING OF DIU REGNARE

(Written by Pipe Major Stuart Liddell, Glenfiddich Champion Piper)

McCallum Bagpipes are delighted to support The Queen's Platinum Jubilee Beacons and in particular, the playing of Diu Regnare kindly written for this historic occasion by Pipe Major Stuart Liddell. Such an important milestone in The Queen's reign is of immense importance.

We are also pleased to supply a unique set of McCallum's MacRae SL4 Bagpipes by Stuart Liddell, complete with bag and maintenance kit, fully inscribed, for the piper that undertakes the playing of this unique tune from the most unusual location, at 9.09pm local time in the country they are in on 2nd June next year, as part of this unique celebration.



### ENGLAND

Pipe Sergeant Ian Solesbury, City of Norwich Pipe Band – (Martham, Norfolk)  
Pipe Major Simon Cater, Great Yarmouth Pipers – (Gorleston-on-Sea, Great Yarmouth, Norfolk)  
Piper Allen Clement, Greenhead – (Haltwhistle, Northumberland)  
Pipe Major Roger Bayes, City of Norwich Pipe Band

### City of Leeds Pipe Band – (City of Leeds, West Yorkshire)

Pipe Major Andrew Neal  
Pipe Sergeant Mhairi Sellar  
Piper Alex Thomson  
Piper Bob Green  
Piper Danny Love  
Piper David Danks  
Piper George Anderson  
Piper Gordon Laycock  
Piper Jim Jack  
Piper Paula Howes  
Piper Richard Ashcrough  
Piper Robert Lawson  
Piper Robert Procter  
Piper Sam Westerman  
Drummer Lead Tip Billy MacDonald  
Drummer Amanda Liberty  
Drummer George Harrison

Piper Robert Procter,  
City of Leeds Pipe Band.



# Pipes & Drums - Roll of Honour

Drummer Ian Turner  
Drummer Stuart Richmond  
Drummer Thomas Gallagher

Piper Joann Goddard (Essex)  
Piper Ken Beamer (St Helens, Merseyside)  
Piper Jacob Millin (Cromer, Norfolk)  
Piper Ian White (Willingdon & Jevington Parish Council, East Sussex)  
Piper Mungo Akerman (Brightling, East Sussex)  
Piper W Miller (Kingstone, Staffordshire)  
Piper Mike Mackay, No band (Inverurie, Aberdeenshire)  
Piper Gerard McDonald, Reading Scottish Pipe Band (Wokingham, Berkshire)  
Piper Stephen Beattie (Alsager, Cheshire)  
Piper Don Earl (St. Dennis, Cornwall)  
Piper Brian Ross (High Bickington, Devon)  
Piper Alex Drummond, Ringwood Pipe Band (Christchurch, Dorset)  
Piper Angus O'Donnell (Pocklington, East Yorkshire)  
Piper Gavin Davis, Pentland Caledonia (Currie, Edinburgh)  
Piper Andrew MacGregor, The Essex Bagpiper (Braintree, Essex)  
Piper Joanne Goddard (Bulphan, Essex)  
Piper Steve Law (Norwich, Norfolk)  
Piper Jacky Barnett (Pitstone, Buckinghamshire)  
Piper Corinne Thomson (Romsey, Hampshire)  
Piper Laura McEwan, Scots Guards Association (South). (Totland Bay, Isle of Wight)  
Piper Mark Baker, Liverpool Clan Wallace Pipe Band (Liverpool, Merseyside)  
Piper Graham Botcher, Glenmoriston Pipe Band (Attleborough, Norfolk)  
Piper Steve Law (Norfolk)  
Piper Hugh Gillies, North Yorkshire Fire and Rescue Pipe Band (West Tanfield, North Yorkshire)  
Piper Mark Harrison (Nuthall, Nottinghamshire)  
Piper Rod Caird (Henley, Suffolk)

## **Britannia Pipe Band** (Feldsted, Essex)

Piper Iain Geddes  
Piper James Geddes  
Piper Victoria Geddes  
Piper Janet Johnston  
Piper Kier Johnston  
Piper Lorna Johnston

Piper Ian Anderson (Southend-on-Sea, Essex)  
Piper Ken Fitzpatrick (Dunston, Gateshead)  
Piper Ed Arnold, Tameside and Glossop Integrated Care NHS Foundation Trust (Ashton-Under-Lyne, Greater Manchester)  
Piper Pauline Nash, Rose Fletcher Ladies Pipe Band (Moston, Manchester, Greater Manchester)  
Piper Bernadette Smith, St Andrews Pipe Band (Hamble, Hampshire)  
Piper David Smith (Horndean, Hampshire)  
Piper Finn Miller (Winchester or North Waltham, Hampshire)  
Piper Keith Wellings (Hope under Dinmore, Herefordshire)  
Piper George Carr, Harpenden Pipe Band & RAF Bruise Norton Pipes and Drums (Borehamwood, Hertfordshire)  
Piper Charles Mackie, Black Watch London (Dartford, Kent)  
Piper Ryan Guthrie, City of Preston Pipes and Drums (Lancaster, Lancashire)  
Piper Colin Murphy, Manchester Community Pipe NAND (Leigh, Lancashire)  
Piper Philip Da Silva, Piper ex Preston Pipes & Drums (Lytham St Annes, Lancashire)  
Piper Alan Webster (Preston, Lancashire)  
Piper Iain Cairn MacGillivray Sutherland (Whittington, Carnforth, Lancashire)  
Piper Sally Mason (Ancaster, Lincolnshire)  
Piper Peter Abbott, Grimsby and District Pipe Band (Grimsby, Lincolnshire)

## **The Great Yarmouth Pipers** (Gorleston, Norfolk)

Pipe Sergeant Tom Foster  
Pipe Corporal Adrian Nicholls  
Piper Stanley King

Piper Jan Hawkins, The Highland Pipes and Drums Ensemble (Hingham, Norfolk)  
Piper John Innes (Stoke Holy Cross - Exact Location To Be Confirmed, Norfolk)  
Piper Aidan Hindley, Solo (Belton, Doncaster, North Lincolnshire)  
Piper John O'Boyle (New Holland, North Lincolnshire)  
Piper John Anderson (Weedon Bec, Northamptonshire)  
Piper William Patrick (Weedon Bec, Northamptonshire)  
Piper Gill Lyons, Alnwick Pipers Society (Alnwick, Northumberland)  
Piper Andrew Miller, Rothbury Highland Pipe Band (Rothbury, Northumberland)  
Piper Steven Purchase, Seaforth Highlanders Notts Branch (Mansfield, Nottinghamshire)  
Piper Kal Vaikla, Seaforth Highlanders Nottingham Branch (Mansfield Woodhouse, Nottinghamshire)  
Piper Stuart Gullen, Seaforth Highlanders Notts&Leicester Branches (Mansfield Woodhouse, Nottinghamshire)  
Piper John Roulstone (Nottingham, Nottinghamshire)

# Pipes & Drums - Roll of Honour

Piper Vicki Kennerley, Wolverhampton Pipeband (Nottinghamshire)  
Piper Harry Gow, Oxford Pipe Band (Brightwell-cum-Sotwell, Oxfordshire)  
Piper Prof Alan F Harrison (Charlbury, Oxfordshire)  
Piper William Mackenzie Smith, Reading Scottish Pipe Band (Oxford, Oxfordshire)  
Piper Angus Whittied, Oxford Caledonian Pipe Bamd (tbc, Oxfordshire)  
Piper Casper Whitfield, Abingdon School (tbc, Oxfordshire)  
Piper Tony Hurst, The Wiltshire Piper (Uffington, Oxfordshire)  
Piper James Buchanan (Belton in Rutland, Rutland)  
Piper Jim Stanley, Harbour Pipes and Drums (Hedge End, Southampton)  
Piper Graham Prebble, RAF Pipes & Drums (TBC, TBC)  
Piper Alan Robinson (Newcastle upon Tyne, Tyne and Wear)  
Piper Alex Brennan, 102 R.E.M.E. Battalion Pipes and Drums. (Whitley Bay, Tyne and Wear)  
Piper Peter Lambert, City of Bradford Pipe Band (Rawdon, Leeds, West Yorkshire)  
Piper Dave Surtees (Chilmark, Wiltshire)  
Piper Ian Mitchell (Thornton Bradford, Yorkshire)  
Piper Jaqueline Mitchell (Thornton Bradford, Yorkshire)  
Piper Brian McGivenor (Town Square, Shefford, Bedfordshire)  
Piper Ivan Brooks – (Hartlip Village Hall, Hartlip, Kent)  
Piper Tricia Drawbridge – (Sudbury Town Piper, Sudbury, Suffolk)  
Piper Robert Wilson – Samlesbury Memorial Hall, Preston)  
Piper James Meiklejohn (Siston, Gloucestershire)  
Piper Ivan Hubbard (Bassingbourn-Cum-Kneesworth, Cambridgeshire)  
Piper Bill McKay (Urmston, Manchester)  
Piper Ray Russell (Thetford and Hockwold cum Wilton, Norfolk)  
Piper Sue Ribson (Brightwell-cum-Sotwell, Oxfordshire)  
Piper Tricia Drawbridge, Sudbury Town Piper (Sudbury, Suffolk)  
Piper Roland Lawson (Carlisle, Cumbria)  
Piper Ivan Brooks, Hartlip Parish Council (Hartlip, Kent)  
Piper Andy Burton, Friends of Cliff Recreation Ground (Holmfirth, West Yorkshire)  
Piper Robin Bartholomew, St Andrews Pipe Band, Hamble le Rice (Hamble, Hampshire)  
Piper Graham MacAusland, Flt Lt RAF (Retd), (Southwold, Suffolk)  
Piper David Gillingwater, Aldeburgh Town Council (Aldeburgh, Suffolk)  
Piper Bernard Farmer, Bolton Caledonia Pipe Band (Irlam, Manchester, Lancashire)  
Piper Andy Raeburn, Bolton Caledonia Pipe Band (Irlam, Manchester, Lancashire)  
Piper Colin King, City of Preston Pipes and Drums (Preston, Lancashire)  
Piper Will Bissett (Englefield Green or Windsor Great Park, Surrey)  
Piper George Rokahr, Retired (Old Catton, Norwich, Norfolk)  
Piper John Gabbetis, City of York Pipe Band (Stamford Bridge York, York)  
Piper Pete Murray-Jones (Lee-on-the-Solent, Hants)  
Piper Finlay MacGhee, International Bomber Command Centre (Lincoln, Lincolnshire)

Piper Ken Fitzpatrick (Dunston, Gateshead)  
Piper Ian Pool (Telford, Shropshire)  
Piper Susan Craven, Northumbrian Smallpipes (Northumberland)

## **Kernow Pipes and Drums**

Pipe Major Nigel Warmington  
Piper Adam Bowkett  
Piper Matthew Campbell  
Piper John Christophers  
Piper Alex Dryden  
Piper Craig Davidson  
Piper Allan Downie  
Piper Keith Garner  
Piper Mike Heaslip  
Piper Felicity Hood  
Piper David Hutchison  
Piper Don Lewis  
Piper David Maitland  
Piper Alec McColl  
Piper Ali Robinsor  
Piper Emma Stringer  
Drummer Steve Dowley – Lead Tip  
Drummer Henry Bowkett  
Drummer Matthew Bennetts  
Drummer Vic Coop  
Drummer Kelvyn Cruddace  
Drummer Anita Nall  
Drummer Chris Nixon  
Drummer Sue Robertson  
Drummer Shoalie Taylor  
Drummer Ed Watson

## **Northumbrian Pipers**

Northumbrian Piper Andrew Davison OBE – Chairman, Northumbrian Pipers' Society – (Hexham, Northumberland)  
Northumbrian Piper Tom Fairfax – (Mindrum, Northumberland)  
Northumbrian Piper Freddie Fairfax – (Uppingham, Rutland)  
Northumbrian Piper Dr Gill Jennifer Lyons – (Alnwick, Northumberland)  
Northumbrian Piper – Philippa Sinclair  
Northumbrian Piper Anne Ramsay – (Heaton, Newcastle upon Tyne)

# Pipes & Drums - Roll of Honour

Northumbrian Piper David Stych – (Kirby Misperton, North Yorkshire)  
Northumbrian Piper Helen Capes – (President, New Zealand Northumbrian Pipers Society)  
Northumbrian Piper Moira Hague – (Macclesfield, Cheshire)  
Northumbrian Piper Louise Woodman (Gosforth, Newcastle-upon-Tyne)  
Northumbrian Piper Susan Craven (North Broomhill, Northumberland).  
Northumbrian Piper Jim Fenwick (Alnwick, Northumberland)

## **Clanaulder-Clayton Pipers** (Clayton, Bradford, West Yorkshire)

Piper John Balderson  
Piper Keith Davey  
Piper Ian Derick  
Piper Ken Oldfield

## **City of Bradford Pipe Band** (Bradford, West Yorkshire)

Piper Anne Betty  
Piper Ben Gillan  
Piper Bob Jenkins  
Piper Peter Lambert  
Piper Barbara Leddy  
Piper Ian Sabiston  
Drummer Adam Fenton  
Drummer Jim Leddy  
Drummer Andy Newton  
Drummer Robert Newton  
Drummer Vicky Reynolds  
Drummer Paul Tyson  
Drummer Val Wolff



## **SCOTLAND**

Pipe Major Stuart Liddell, Inveraray & District Pipe Band – (Inveraray, Argyll and Bute)  
Ross Ainslie – (Glasgow)  
Pipe Sergeant Gordon Casely, Banchory Pipe Band –  
(Nine Stanes Stone Circle, Banchory, Kincardineshire)  
Piper Martin Johnstone, Piper to the Braemar Royal Highland Piping Society – (Princess Royal  
Duke of Fife Memorial, Braemar, Aberdeenshire)  
Piper Peter Wood – (Sandwick, Shetland Islands)

Piper William McCallum – Bearsden, East Dumbartonshire – (Cambeltown, Argyll & Bute)  
Pipe Major Ben Duncan – Royal Scots Dragoon Guards Pipes and Drums  
Pipers Stuart McCallum & Piper Kennie MacLeod – McCallum Bagpipes (Kilmarnock, East Ayrshire)  
Piper Archie Cowie, 9 years old – Banchory Pipe Band (From the summit of Bennachie, Aberdeenshire)

## **Delgatie Castle Pipers** (Delgatie Castle, Turriff, Aberdeenshire)

Pipe Major Lady Jane MacRae  
Drum Major Alexander Aitken  
Pipe Sergeant Stuart Thomson  
Piper James Mason  
Piper Richard Learmouth  
Piper Andrew MacKenzie  
Piper Joan Johnson  
Piper Melenie Horridge  
Piper Chris Horridge

## **Gordonstoun Pipe Band - Moray**

Pipers Jacqueline Gibson  
Piper Michael MacLugash (Alford, Aberdeenshire)  
Piper Pamela Rotheroe-Hay, Ballater and District Pipe Band (Balmoral, Aberdeenshire)  
Piper Donald Downie (West Mains of Ethie, Angus)  
Piper Scott Wilson, Dunoon Argyll PipeBand (Dunoon, Argyll)  
Piper Duncan MacLeod, Dunoon Argyll Pipe Band (Sandbank,, Argyll)  
Piper Andrew (Drew) Crockett, Playing solo (current member of Helensburgh CC Pipe Band and  
formerly the Argyll & Sutherland Highlanders Pipe Band) (CARDROSS, Argyll & Bute)  
Piper John Bissett (Barrhill, Ayrshire)  
Piper John Stewart (Irvine, Ayrshire)  
Piper Grant Angus (Crovie, Banff)  
Piper John Duthie, Glasgow Highland Club (Glasgow, City of Glasgow)  
Piper Alexander Brodie (Dundee, Dundee)  
Piper Gavin Halliday (Glasgow, East Dumbartonshire)  
Piper Flynn Porter (Lenzie, East Dumbartonshire)  
Piper John McIntyre, Dunfermline & District (RBL Scot) Pipe Band (DUNFERMLINE, Fife)  
Piper Brooklyn Morris, Burntisland & District Pipe Band (Hillend, Fife)  
Piper Paul Hendry, Unattached (Rosyth , Dunfermline, Fife)  
Piper Tabby Angier (Drumnadrochit, Highlands)  
Piper Gavin Robertson, Solo Inverness British Legion Ps & Ds (Inverness, Inverness-shire)  
Piper William Shaw, Last of the Summer Wine Pipers (Glasgow, Lanarkshire)  
Piper Calum Macleod, Lothian and Border Pipe and Drums (Danderhall, Midlothian)  
Piper Richard Montgomery, Glencorse pipe band (Mayfield, Midlothian)

# Pipes & Drums - Roll of Honour

Piper Alan Harrison, Comrie Pipe Band (Comrie, Crieff, Perth & Kinross)  
Piper Stuart Letford (Dunkeld, Perth & Kinross)  
Piper Diarmid Mackenzie Smith (Methven, Perthshire)  
Piper Jonathan Stranix, City of Inverness (Ullapool, Ross and Cromarty)  
Piper Andrew Wallace, Strathendrick Pipe Band (Strathblane, Stirlingshire)  
Pipe Major Scott Methven, Former Queen's Piper (Thornhill, Stirlingshire)  
Piper Lorna Doig (Dundee, Tayside)  
Piper Martin Doig (Dundee, Tayside)  
Piper Mark Morrison (Dumbarton, West Dunbartonshire)  
Piper John Johnstone (Legion Hall, Wilkieston, Kirknewton, West Lothian)  
Piper Ross Colquhoun, Uphall Station Pipe Band (Uphall Station, West Lothian)  
Piper Gordon McCready (Renfrew, West Renfrewshire)  
Piper John Paton – (Rutherglen West and Wardlawhill Parish Church - Lanarkshire)  
Piper Gerry Swan (Perth, Perthshire)  
Piper Lynzie Mack (Top of Dumyat Hill, Menstrie Clackmannanshire)

## **Banchory and District Pipes and Drums** (Banchory, Aberdeenshire)

Pipe Major Andy Cowie  
Piper George Alne  
Piper Stuart Archer  
Piper Don Black  
Piper Harry Chalmers  
Piper Freya Coughlin  
Piper Ronny Coughlin  
Piper Gordon Cruikshank  
Piper Karina Dublowski  
Piper Renzo Girardi  
Piper Jack Hardy  
Piper Kieran Hopkins  
Piper Kevin Jappy  
Piper Jack Lawrence  
Piper Jeff Lawrie  
Piper Tom Lawrie  
Piper Mike Mecham  
Piper Nicky Morrisey  
Piper Brian Morrison  
Piper John Murray  
Piper Dan Pewter  
Piper George Pierce  
Piper Ed Richmond

Piper Lynette Ross  
Piper Michael Sawston  
Piper Daisy Shaju  
Piper Neil Shaju  
Piper Lee Taylor  
Piper Stewart Thompson  
Drummer Anna Aitken  
Drummer Patrick Bridges  
Drummer Bryan Crighton  
Drummer Neil Ferguson  
Drummer Alison Geddes  
Drummer Alec Hunter  
Drummer Ian Mullen  
Drummer Ross Munro  
Drummer Bill O'Shea  
Drummer Tony Sinclair  
Drummer Chris Stockdale  
Drummer Gordy Thompson

Pipe Major Ian Stuart, Huntly and District Pipeband (Huntly, Aberdeenshire)  
Piper Raymond Munro, Solo Piper (Inverurie, Aberdeenshire)  
Piper Drew McLellan, Kintyre Schools Pipe Band (Campbeltown, Argyll and Bute)  
Piper Graeme Ross, Solo (Alloa, Clackmannanshire)  
Piper James White, Dfs woodworks (Dumfries, Dumfries and Galloway)  
Piper Ronnie Dinsmor (Baillieston, Glasgow)  
Piper Duncan Lamont, HM Forces - Royal Corps of Signals (St Fillans, Crief, Perthshire)  
Piper Greg Stewart, Strathendrick Pipe Band (Strathblane, Stirlingshire)  
Piper Major Mark Black, Royal Corps of Signals Pipes and Drums  
Piper Major Alan Mackenzie, Isle of Skye Pipe Band (Portree, Isle of Skye)  
Piper Lewis Kinnell, Boghall and Bathgate Caledonia Pipe Band (Eliburn Livingston, West Lothian)  
Piper Fiona Caldwell (Hopeman, Moray)  
Piper Scott Manson (Ayr, Ayrshire)  
Piper Fraser Cruikshank, Hoddum & Kinmount Estate (Lockerbie, Dumfries and Galloway)  
Piper James Gillies (Midlothian)  
Piper Gemma McVey, Overtown Parish Church (Overtown, North Lanarkshire)  
Piper Janette Greenwood (Springs, South Ayrshire)  
Piper Neil Swan, Neil Swan Piping Services (Gorebridge, MidLothian)  
Piper Bob Rayson (Leith, Edinburgh)  
Piper Kaya Tatar, Caledonian Piping Club (Saltcoats, Ayrshire)  
Piper Alistair Graham, Dunfermline and District (RBL Scot) Pipe Band (Tillicoultry, Clackmannanshire)

# Pipes & Drums - Roll of Honour

Piper Ian Milne, East Kilbride Pipe Band (Rowardennan, Trossachs)  
Piper Iain Cox, Troon Blackrock Pipe Band (South Ayrshire)  
Piper Richard Fairnie (Stenton, East Lothian)  
Piper Steven MacQueen, Lewis (Stornoway, Isle of Lewis)



## WALES

Pipe Major David Clement QPM, Pipes & Drums of the Tyneside Scottish TA Band – (Gowerton, South Wales)  
Piper Sean Slater – (Olmarch, Ceredigion)  
Piper Graham Phillips – (Pembroke Dock Town Council, Pembrokeshire, Wales)



## NORTHERN IRELAND

Pipe Major Richard Parkes MBE, Field Marshall Montgomery Pipe Band  
Piper Kristian Hanna, Pipes and Drums of the Police Service of Northern Ireland (Ballymena, Antrim)  
Piper Grahame Harris, Campbell College Pipes and Drums (Belfast, County Antrim)  
Piper Andrew McIlwaine, Tullylagan Pipe Band (Magheramason, Londonderry)



## ISLE OF MAN

Piper Vladimir Stefanov, Vlad the Piper (St. Johns, Isle of Man)  
Piper Paul Davenport, Skirl Pipers (Isle of Man)  
Piper Steve Cretney



## JERSEY

Piper Gregor Allan, Jersey Pipe Band (St. John's Village, Jersey)



## AUSTRALIA

Pipe Major Alisdair McLaren, West Australian Police Force – (Perth)  
Pipe Major Matt Fraser, Hawthorn Pipe Band – (Melbourne)  
Piper Laura Johnstone, Inveraray & District Pipe Band – Sydney)  
Australian Federal Police Pipes & Drums (Canberra, Australia)  
Pipe Major Spephen Ladd  
Pipe Sergeant Nicole Koenig  
Pipe Corporal Michael Challen  
Drum Major Steven Terrance  
Drum Sergeant Michelle Hecker  
+ (12-16 Pipers & 6-8 Drummers)

Piper Alister Smith, Maclean & District Pipe Band (Maclean, New South Wales)  
Piper Geoffrey Kinchin, Rainbow Celtic Folk (Taree, New South Wales)  
Piper Mark Gerber (West Pennant Hills, New South Wales)  
Piper Kane Johnston, Gladstone Thistle Pipe Band (Biloela, Queensland)  
Piper Charlie Elliott (Brisbane, Queensland)  
Piper Pete Murray (Caloundra, Sunshine Coast, Queensland)  
Piper Barry Baldwin (Maroochydore, Queensland)  
Piper David Moody, Ormiston Heritage Pipes and Drums (Scarborough, Queensland)  
Piper Ian Reid, RSL Memorial Pipes & Drums Townsville (Townsville, Queensland)  
Piper Don Ormiston, Ambulance Victoria pipes and drums (Melton, Victoria)  
Piper Alistair MacCallum, Sale RSL Pipe Band (Sale Victoria, Victoria)  
Piper Darral Wilkie (Hillside Garden Village, Mount Richon, Western Australia)  
Piper Andrew Head (Winthrop, Western Australia)  
Piper Cameron Bell, Professional Bagpipe Services - Australia (Malua Bay, New South Wales)  
Piper James Black (Brisbane, Queensland)  
Captain Lionel Boxer, 5/6 RVR Pipes and Drums (South Melbourne, Victoria)  
Piper Christopher Tabram, The Highlands Pipes and Drums (Robertson, New South Wales)  
Piper Stuart Ross (Launceston, Tasmania or Western Australia at sea)  
Piper Oliver Calman (Sydney, New South Wales)

# Pipes & Drums - Roll of Honour



## AUSTRIA

Piper Stefan Kühnel (Grödig, Salzburg)



## BELGIUM

Piper Rudi Driesen, Clan Hay Pipe Band (Stabroek, Antwerpen)



## BRAZIL

### Brasil Caledonia Pipe Band

Piper Pedro Arthur Suave, (Monte Verde, Minas Gerais)

Piper Cristiano Bícudo (Campos do Jordão, São Paulo)

Piper Carlos Miranda, Brasil Caledonia Pipe Band (City of São Paulo, State of São Paulo)



## BULGARIA

Piper Susan Nicholson (My village in Bulgaria)

Pipe Major John MacKenzie, 72nd Highlanders Sofronievo (Sofronievo, Vratsa)



## CANADA

Pipe Sergeant Jack Lee of Simon Fraser University Pipe Band – (British Columbia)

Piper Bruce Gandy, 78th Highlanders Halifax Citadel Pipe Band – (Dartmouth, Nova Scotia)

Ottawa Caledonian Pipes & Drums (Ottawa)

Pipe Major Robert McCarthy

Pipe Sergeant Jamie Letourneau



Ottawa Caledonian Pipes & Drums.  
Piper & Drummer Zoe and Oceanne Gracovetsky.

# Pipes & Drums - Roll of Honour

Piper Alysha Desrochers  
Piper Thomas Rozon  
Piper Ian Wyllie  
Piper Sophia Oueja  
Piper Noah Grew  
Piper Marie-Helene Briere  
Piper Giulia Calvano  
Piper Zoe Gracovetsky  
Piper Derek Haines  
Piper Noah Yateman  
Piper Kevin Murison  
Piper Maia Gracovetzky  
Piper Emily Dessureau  
Piper Olivier Corbeil  
Piper Felix Mongeon  
Piper Alex Schnupp  
Piper Chris Howard  
Piper Justin Berube  
Drum Major Darryl Lim  
Drum Sergeant/Lead Drummer Allan McCarthy  
Drummer Cameron Aldous  
Drummer Francis Mcardle  
Drummer Ray Desrochers  
Drummer Marc Rozon  
Drummer Dominique Moreau  
Drummer Nate Mears  
Drummer Owen Yateman  
Drummer Connor Casey  
Drummer Felicity Borgal  
Drummer Sofia Calvano  
Drummer Jean-Marc Schnupp  
Drummer Jonathan French  
Drummer Paul Fohr  
Drummer Oceanne Gracovetsky

## **Royal Canadian Legion 63 Pipes and Drums Band**

Pipe Major Brad Fenty  
Piper Ron McDougall  
Piper Max Redekop  
Piper Glen Douglas  
Piper Luke Douglas

Piper Murray Taylor  
Piper Paige Knisley  
Piper Adam Greuel  
Piper Grayson Ross  
Piper Zoe Gustafson Klassen  
Piper Callie Wilk  
Piper Alan Cole  
Drummer Aaron Vopni  
Drummer Bob Kenny  
Drummer Colin Phippard  
Drummer Wayne Briant  
Drummer Mitch Bone  
Drummer Dan Knisley  
Drummer Amber Cole  
Drummer Ken Martin  
Drummer Jayna Munson  
Drummer Olivia Guselle  
Drummer Katrina Walls  
Drummer Dean Mallany

## **Prince Albert Highlanders Pipes & Drums (Ottawa)**

Pipe Major Dave Monette  
Pipe Sergeant Michael McLaughlan  
Piper Garry Greenshields  
Piper Kim Bradley  
Piper Dave Hjertaas  
Drum Major Derek Sinclair  
Drummer Kim Page  
Drummer Roger Page

Piper Ewan Ferrier, Calgary & District Pipe Band Society (City of Calgary, Alberta)  
Piper Jessie Hendrigan (Drayton Valley, Alberta)  
Piper James Haslip, Damh Cabrach Piping (Edmonton, Alberta)  
Piper Hon. Timothy Ray (Comox Valley, British Columbia)  
Piper Gordon MacRae, BCPA (Maple Ridge, British Columbia)  
Piper Stephen Kelly, 443 Squadron RCAF (Victoria, British Columbia)  
Piper Craig Wight, RCMP Pipes and Drums New Brunswick (Moncton, New Brunswick)  
Piper Frank Anderson (Kingston, Nova Scotia)  
Piper Rory MacKinnon, Clans of Tecumseth (Alliston, Ontario)  
Piper Matthew Wilson, 163 pipes and drums Hamilton (Ancaster, Ontario)

# Pipes & Drums - Roll of Honour

Piper John O hara, Air Force City Pipe Band (Cobourg, Ontario)  
Piper Ken Maher, Beinn Gorm Highlanders (Collingwood, Ontario)  
Piper Celia Carrothers, Forest Legion Pipe Band (Forest, Ontario)  
Piper Lynda Mackay, Strathnaver (Hamilton, Ontario)  
Piper Douglas Green, With PWOR Pipes and Drums or as an Individual Piper (Kingston, Ontario)  
Piper Doug Vince, Be.642 Legion Chatham Pipes & Drums (Louisville, Kent County, Ontario)  
Piper Robert Sanders, North Bay Pipes and Drums (North Bay, Ontario)  
Piper Graham Stark, Mariposa Pipes and Drums (Orillia, Ontario)

## Sons of Scotland Pipe Band

Piper Graham Strachan, Sons of Scotland (Ottawa, Ontario)  
Piper Bethany Bisailion, Sons of Scotland PB (Ottawa, Ontario)

Piper Brad Hampson, RCMP Pipes & Drums, National Division (Ottawa, Ontario)  
Piper Christopher MacDougald, Pipes and drums of Canada/ McLarens Pipes and Drums  
Warton Ont. (Shallow Lake, Ontario)  
Piper Susan Ross (Stirling, Ontario)  
Piper Alan Morley (Sudbury, Ontario)

Piper Joanne Robilliard, London City Pipes and Drums (Thorndale, Ontario)  
Piper Scott McNeil, Ontario Correctional Services (Tiny, Ontario)  
Piper Lachlann Bisailion, Royal Canadian Mounted Police C Division (Montreal, Quebec)  
Piper David Mclean, Grande Prairie Pipes and Drums (Grande Prairie, Alberta)

## Bridge City Highlanders Pipes and Drums (Lethbridge, Alberta)

Piper Colin McNiven  
Piper Bruce Mason

Piper James Johnston (St Albert, Alberta)  
Piper John Alexander (Coombs, British Columbia)  
Piper Beverly Perron (Notre-Dame-De-La-Salette, Qubec)  
Piper Matt Plant, Callander Legion Pipe Band (Callander, Ontario)  
Piper Ian Carruthers (Fonthill, Ontario)

Piper Lynda Lyon-Walls, Battleford Legion #9 Pipes and Drums (Battleford, Saskatchewan)  
Piper Ian Rennie, Northwest Territorial Pipe Band (Yellowknife, Northwest Territories)  
Piper Ann Quan (Ilderton, Ontario)  
Piper Brad Heath, Northwest Territories Pipe Band (City of Yellowknife, Northwest Territories)



## DENMARK

Piper John Kreiner (Præstø, Zealand)



## FRANCE

Piper Michel Bellebon de La Tibouvais (Quédillac, Brittany)  
Piper Jean Lhuillery (Beaumontois en Périgord, Dordogne)  
Piper Francois Gay, Askol Ha Brug Pipe Band (la Chapelle-sur-Erdre, Loire-Atlantique)  
Piper Anne Lore, Bagad Saint-Nazaire (St Nazaire, Pays de la Loire)  
Piper William Cotet, bagad Pariz (Chaville, Île de France)  
Piper Yves Tyson, Lorient pipe band Brittany (Lassay sur Croisne, Center France)



## THE GAMBIA

Piper Stefan Jakubowski, Gambia Police (Kotu, Kombo)



Glen Regnitz Pipe Band, Germany.

# Pipes & Drums - Roll of Honour



**GERMANY**  
**Bavaria, Forcheim**  
**Glen Regnitz Pipe Band**  
Pipe Major Horst Blank

Regimental Pipe Major Dominic Murphy (RTD)

Piper Wolfgang Baron  
Piper Micheala Bezold  
Piper Dirk Brix  
Piper Sascha Bruck  
Piper Gudrun Einwich  
Piper Detlef Purucker  
Piper Ron Rockholt  
Piper Dieter Roesner  
Piper Jim Shaffar  
Piper Michael Vogt  
Piper Olaf Wolter

Drummer Astrid Ebenau-Eggers  
Drummer Andrea Koschig  
Drummer Thomas Meier  
Drummer Elysabeth Murphy  
Drummer Jutta Rösner

Pipe Sergeant Dominic Murphy, The Glen Regnitz Pipeband (Nurnberg, Bavaria)

Piper Petra Lage (BREMERHAVEN, Northern Germany)

Piper Sean Kerr (Liesenich, Rheinland-pfalz)

Piper Christine Hanisch (Troisdorf, Rhein-Sieg-Kreis)

Piper Dagmar Pesta, The Owl Town Pipe & Drum Band Peine (Sickte, Germany)



**GIBRALTAR**  
Piper Davie Moir, Royal Engineers (Gibraltar, Gibraltar)



**HAWAII**  
**Celtic Pipes & Drums of Hawaii**

Pipe Major Larry Coleman. Pipe Major Dan Quinn.  
Pipe Sergeant Tina Yap. Pipe Corporal Patrick Roberts.  
Piper Lola Colombe. Piper Chuck Jamison.  
Piper Greg Kim. Piper Joe Kindrich.  
Piper Anne Kwiatkowski. Piper Howard Lavy.  
Piper Jodi Matsuura Eaves. Piper Alan Miyamura.  
Piper Hardy Spoehr. Piper Frank Talamantes.  
Piper Karen Thompson. Piper Scott Walton.  
Piper Pomaikai Wee. Piper Masa Yamaguchi.  
Piper & Trumpetor Warren Cone.  
Drum Major Joe Miller. Drum Sergeant Tracy Burnham.  
Drummer Matthew Bauer. Drummer Lisa Gomes.  
Drummer Elizabeth MacNeill. Drummer Kristen McNab.  
Drummer Primasita Menor. Drummer Alf Schneider.



**HONG KONG**  
Piper Fred Kew (Hong Kong)



**MALAYSIA**  
Piper Alisdair MacRae, Kuala Lumpur Pipe Band – (Kuala Lumpur)



**MALTA**  
Piper Gill Cairns (Tal-Pietà, Valletta)

# Pipes & Drums - Roll of Honour

Pipe Major Tony Reis said, "The Autshumato Anti-Aircraft Regiment Pipes & Drums will be extremely proud to be performing Diu Regnare from the top of Table Mountain, Cape Town, South Africa, as our tribute to Her Majesty The Queen, in recognition of her 70 years of selfless dedication to the Commonwealth."



Autshumato Anti-Aircraft Regiment Pipes & Drums, South Africa. Photograph by Tyler Williams.

# Pipes & Drums - Roll of Honour



## MEXICO

Piper Diego Barquet (Mexico City)



## NETHERLANDS

Piper Gerrit Krist, Clan Hay Pipe Band ('s-Heerenhoek, Zeeland)



## NEW ZEALAND

Pipe Major Alasdair MacKenzie, City of Invercargill Highland Pipe Band – Invercargill)

Piper Matt Fraser – (Auckland)

Piper Terrence Smith, Royal New Zealand Navy Pipes And Drums (Auckland, Auckland)

Piper Kerry Marshall, Napier Pipe Band (Napier, Hawke's Bay).

Piper Dylan Jones, Kapiti Coast Pipes and Drums (Waikanae, Kapiti Coast)

Piper Sally Craik (Dunedin, Otago)

Piper Bryan Mitchell, Cambridge & Districts Pipe Band (Cambridge, Waipa District)

Piper Alice Robinson (Lower Hutt, Wellington)

Piper Helen Capes, New Zealand Northumbrian Pipers Society (Maraekakaho, Hawkes Bay)

Piper David Barnard, City of Wellington Pipe Band (Wellington)

Pipe Major Jim Farley, Pipes & Drums of Palmerston North & Districts (Palmerston North, Manawatu)

## Wairarapa Fern and Thistle Pipe Band (Masterton, Wellington)

Piper Ian Macdonald, Piper Hunter Nielsen



## NIGERIA

Piper Chukwu Oba, Scottishpower Pipe Band Nigeria, Bagpipe Music society of Nigeria (Karu LGA, Abuja)



## PARAGUAY

Piper Renaud Olgati (Asunción)



## PERU

Piper Alfonso Vignes-Eguren, City of Arequipa Pipe Band (Arequipa)



## SOUTH AFRICA

### Autshumato Anti-Aircraft Regiment Pipes & Drums

Pipe Major Tony Reis. Pipe Sergeant Mogamat Opperman

Piper Terence Hutton. Piper Michael Leighton. Piper Emlyn Madziwa. Piper Emily Craven

Piper Kuhle Mankayi. Piper Luke Marais. Piper Neil Horn. Piper Anton van der Poel

Piper Wayne Mitchell. Piper James Mitchell

Drummers: Thabiso Teesow, Lesley Reis, Zhaheed Smith, Melanie Tafila, Mivuyo Khete,

Mihlali Nguzo, Maaajidah Opperman, Theo Caesar, Eugene Trofimczyk,

Brogan Reis, John Van Niekerk, Ronnie Masenda

Piper Alan Munro, Scottish Piping Society of South Africa (San Sereno Retirement Village, Johannesburg)

Piper Capt. Will Carter JCD KLJ (Cape Town, Western Cape)

Piper Mark Anthony Wilson, Cape Town Highlanders (Cape Town, Western Cape)

Piper Lucas Visagie (Paarl, Western Cape)

Piper Paul Louw, African Skye Pipe Band (Johannesburg, Gauteng)

Piper Alan Munro, Scottish Piping Society of South Africa (Johannesburg, Gauteng)

Piper Rory Mackenzie, Pietermaritzburg Caledonian Pipe Band (Hilton, KwaZulu-Natal)

Piper Caireen Alston, Nelson Mandela Artillery Pipes And Drums (Cape Town, Western Cape)



## SWITZERLAND

Piper Damien Bell, Scotch Watch Pipes & Drums (Seelikon Bade, Zug)

# Pipes & Drums - Roll of Honour



## THAILAND

Piper Keith Walker, The British Club Bangkok Pipe Band (Bangkok)



## UNITED STATES OF AMERICA

Piper Jeff Simmons, Contractor (Tucson, Arizona)

Piper Tammy Simmons (Tucson, Arizona)

Piper Jason Gunn, Universal Bagpipes (St Joe, Arkansas)

### **Palm Springs Air Museum Pipe Band** (Palm Springs, California)

Pipe Major Robert Heggie

Pipe Sergeant Shaun Griffith

Piper Graham Bailey

Piper Len Box

Piper Joe Branston

Piper Daniel Butchard

Piper Harold Butchard

Piper Rod Cribbes

Piper Joel Daniel

Piper Mike Fitak

Piper Jeff Geraci

Piper Jack Grant

Piper Colin Grinstead

Piper Jim MacKenzie

Piper Don MacPherson

Piper Jim McKnight

Piper Jon McLennan

Piper Mel Miller

Piper Bill Partridge

Piper John Ralston

Piper Tom Skinner

Piper Maureen (Mo) Soichuk

Piper Bill Tracey

Piper Ken Wright

Piper Richard Young

Drum Major Pierre McIntyre

Drum Sergeant Malcolm Willis

Drummer Thad Ball

Drummer Christi Bennett

Drummer Fabian Hurtado

Drummer Rusty King

Drummer Lavon Marie

Drummer Pamela McIntyre

Drummer Toner Nailen

Drummer Tony Parise

Drummer Marty Stacksteder

Drummer Trevor Uprichard

Piper Dr. Gary Dickey (Westlake Village, Ventura County, California)

Piper Kenneth Feighner, Colorado Irish Pipe Band (Berthoud, Colorado)

### **Saint Andrew's Pipe Band of Miami** (Miami, Florida)

Piper Nigel MacDonald

Piper Barbara Wach

Piper Michael Vazzana, McGuire's Irish Pub Pipe Band (Pensacola Beach, Florida)

Piper Richard Smith, Appalachian Saint Andrew's Pipes and Drums (Blairsville, Georgia)

Piper Dennis Duncan, Marietta Piper (Marietta, Georgia)

Pipe Major Kim Greeley, Celtic Kula Pipe Band of Hawai'i (Honolulu, Hawai'i)

Piper Jack Lewis, Danville Pipe Band (now defunct) (Mount Vernon, Kentucky)

Piper David Cormalleth, ChicagoBagpiper.com//Bagpipers of the World United (Lake Forest, Lake County, Illinois)

Piper Rob Haskell (Peabody, Massachusetts)

Piper Frederick Benda, Springfield Kiltie Pipe Band, Springfield Massachusetts, United States (Westfield, Massachusetts)

Piper Dana Deweese, Solo (Jefferson City, Missouri)

Piper Brian J. Gibney (Bridgewater, New Jersey)

Piper Sara Hufford, Order of the Thistle Pipe Band (Santa Fe, New Mexico)

Piper Kathleen Wright (North Kingsville, Ohio)

Piper Scott McKinley, Oklahoma State University Pipes and Drums (Stillwater, Oklahoma)

Piper Michael Hubbard, Clan Macleay Pipe Band (Salem, Oregon)

Piper Jean Lickun (Lords Valley, Pike County, Pennsylvania)

Piper Edwin Gonzalez, VMHG Piper (Sumner, Pierce Washington state)

Piper Molly Navarro-Skinner, The Jefferson Pipe Band (Redding, Shasta County, CA)

Piper Matthew Reeder, City of Chattanooga Pipe Band (Chattanooga, Tennessee)

# Pipes & Drums - Roll of Honour

Piper Kelly Shipe, A HARP AND BAGPIPE FOR ALL OCCASIONS (Gatlinburg, Tennessee)  
Piper Laurence Ching, Houston Highlanders Pipes and Drums (Alvin, Texas)  
Piper Adam Wilcox (Amarillo, Texas)  
Piper Matt Willis, Metroplex United Pipe Band (Carrollton, Texas)  
Piper Charlie Nevegold, Sherman Fire-Rescue Pipe Band (Ector, Texas)  
Piper Colleen Steblein, North Texas Caledonian Pipes and Drums (Ft. Worth, Texas)  
Piper Brenton Scharbor, Allegro Pearland Academy of Music (Pearland, Texas)  
Piper Paul Watson (Tyler, Texas)  
Piper Hunter Nichols (Whitewright, Texas)  
Piper Chris Dries (Mt. Pleasant, Utah)  
Piper Anne L Storms (Salt Lake City, Utah)  
Piper Alan Erdmann, Salt Lake Scots (Springville, Utah)  
Piper Victoria MacKenzie, Fort Vancouver Pipe Band (Vancouver, Washington)  
Piper Michael Grest, Atlanta Pipe Band (Auburn, Georgia)  
Piper Colin Gavin, Firefighters Highland Guard of Naperville (Naperville, IL)  
Piper Douglas Walton (Marquette, Michigan)  
Piper Tyler Johnson, Wasatch and District Pipe Band (Kaysville, Utah)  
Piper Tim Riddle (Edgewood, WA)  
Piper Robert J McFarland DDS (City of Boise, Ada County, State of Idaho)  
Piper Bob McFarland, Northumbrian Small Pipes (Boise, Idaho)  
Piper Frank Bonneau, Piedmont Pipers (Portland, Oregon)  
Piper Isaac T. Benda, Springfield Kiltie Pipe Band (City called Adams, Massachusetts)  
Piper Charles Martin, Pipes & Drums of CAL FIRE L2881 (Ukiah, California)  
Piper Daniel Johnson (Louisville, Kentucky)  
Piper Jim Roberts, Tidewater Pipes & Drums (Williamsburg, Virginia)  
Piper Baxter Holland, (Rutland, Vermont)  
Piper Neil Keppie, Saint Andrew's Pipe Band of Miami (Miami, Florida)  
Piper Peter Rolstad, (Bellingham, Washington)  
Piper MSG (R) Mace Marti, Bushwackerbagpiper (Cheyenne, Laramie County, Wyoming)  
Piper Colonel Milan Kobulnicky, Williamsburg Pipes and Drums (Williamsburg, Virginia)  
Piper Andrew Nowaczyk (Poulsbo, Washington)  
Piper Steven Lemieux (Augusta, Maine)  
Piper Cathleen Nixon, North American Academy of Piping & Drumming (Grandfather Mountain/  
Linville, North Carolina)

**The Jefferson Pipe Band** (Redding, California)  
Pipe Major Rob Jeffs  
Pipe Major Bob Skinner  
Drum Major Scott J. Thomsen  
Piper Dave Alexander

Piper Bob Budesa  
Piper John Burke  
Piper Dave Cave  
Piper Caleb Cox  
Piper John Elliott  
Piper Dan Flores  
Piper Gavin Guidotti  
Piper Ted Hales  
Piper Paul LaPrise  
Piper Linda Lindsay  
Piper Nancy Menefee  
Piper Becky Saraceno  
Piper Don Saraceno  
Piper Brian Schwartzberg  
Piper Carrie Wigham  
Piper/Drummer Molly Navarro-Skinner  
Drummer Becky Cox  
Drummer Rick Fernandez  
Drummer Caleb Guidotti  
Drummer Phil Guidotti  
Drummer Lori Martin  
Drummer Brandon Muck  
Drummer Jax Robertson  
Drummer Bob Smith  
Drummer Darin Talcott  
Drummer Ethan Walsh  
Drummer Dion Williams



**ZIMBABWE**

Piper Callum Smith, St Johns College Pipe Band (Harare)

*(more acknowledgements to follow)*

# Town Criers - Roll of Honour

Chelsea Pensioner Roy Palmer will undertake the Proclamation at the Royal Hospital Chelsea.



Photograph by kind permission of Liam Best, Marketing & Communications Manager, Royal Hospital Chelsea.

## PROCLAMATION BY TOWN CRIERS (Written by Jane L. Smith, Town Crier for Bognor Regis)



### ENGLAND

- Alan Austin - Town Crier (Attleborough, Norfolk)
- Andrew Cunningham-Brown - Town Crier (Sherringham, Norfolk)
- Nigel Wilkin - Town Crier (Swaffam, Norfolk)
- Jason Bell - Town Crier (Holt, Norfolk)
- Bob Lloyd - Town Crier (City of Norwich)
- Brenda Wilson - Town Crier (Newmarket, Suffolk)
- Peter Taunton - Town Crier (Newport & Stafford, Shropshire)
- Jane L Smith - Town Crier (Bognor Regis, West Sussex)
- Marion Lowe - Town Crier (Shipston on Stour, Warwickshire)
- Paul Goring - Town Crier & Town Seargent (Rye, East Sussex)
- Jon Borthwick - Town Crier (Peacehaven & Lewes, East Sussex)
- Jackie Edwards - Town Crier (Kingsteignton, Devon)
- Len Sweales - Town Crier (Wells, Somerset)
- Ken Brightwell - Town Crier (Cheltenham, Gloucestershire)
- Mike Dale - Town Crier (Lenham, Kent)
- Brian Slyvester - Town Crier (Newbury, Berkshire)
- Terry Hamer - Town Crier (Romsey, Hampshire)
- Richard Smith BEM - Town Crier (Beaconsfield, Buckinghamshire)
- Mike Wabe - Town Crier (Watton, Norfolk)
- David Green - Deputy Town Crier (Plymouth and Mayflower Resurgam, Devon)
- David Birdsall - Town Crier (Scarborough, North Yorkshire)
- David Hinde - Town Crier (Helmsley, North Yorkshire)
- Robert Speight - Town Crier (Pershore, Worcestershire)
- Stephen Day - Town Crier (Kidderminster, Worcestershire)
- Michael Wood - Town Crier & three times World Champion (East Riding of Yorkshire)
- Les Long - Town Crier (Henley-in-Arden, Warwickshire)
- John Collingwood - Town Crier (Bridport, Dorset)
- Chris Smirthwaite - Town Crier (Liskeard, Cornwall)
- Jon Bartholomew - Town Crier (Hastings, East Sussex)
- David Bull - Town Crier (Filey, North Yorkshire)
- Christopher Morgan - Town Crier (Leighton & Linslade, Bedfordshire)
- Alistair Chisholm - Town Crier (Dorchester, Dorset)
- Avril Hayter-Smith - Town Crier and Consort Graham Hayter-Smith (City of Ely, Cambridgeshire)
- Peter Stemmer BEM - Town Crier of and Ambassador for (Darlington, County Durham)
- Harry Turburville - Junior Town Crier (Thetford, Norfolk)

# Town Criers - Roll of Honour

Michael Bluemel – Deputy Town Crier (Rye, East Sussex)  
Paul Gough – Town Crier and Reining British Champion TC (Nuneaton & Bedworth, Warwickshire)  
Terry Williams – Town Crier (Bodmin, Cornwall)  
Carole Williams – Town Crier (Bishops Stortford, Hertfordshire)  
Steve O'Dare – Town Crier (Skegness, Lincolnshire)  
Chris Brown – Town Mayor's Sergeant & Town Crier of (Wimborne Minster & Colehill, Dorset)  
Cris Brown – Town Crier (Royal Borough of Windsor & Maidenhead, Berkshire)  
Andrew Stopka – Town Crier (Fairford, Gloucestershire)  
Nigel Scott – Town Crier (Axbridge, Somerset)  
Jacquie Hall – Town Crier (Wareham, Dorset)  
Trevor P Heeks – Town Crier & Freeman (Trowbridge, Wiltshire)  
Dave Parsons – Town Crier (Alton, Hampshire)  
Jim Weeks – Town Crier (Bideford, Devon)  
Mike Billingham – Town Crier (Medway, Kent)  
John Lawrence – Town Crier (Cirencester, Gloucestershire)  
John Scholey FICE – Town Crier (Royal Tunbridge Wells & Westerham, Kent)  
Ray Wales – Town Crier (Downham Market, Norfolk)  
Bill Lomas – Town Crier (Leek, Staffordshire)  
Angela Standing – Town Crier (Arundel, West Sussex)  
Bob Smytherman – Town Crier (Worthing, West Sussex)  
Barry McQueen – Town Crier (Blackpool, Lancashire)  
Barry Heap – Town Crier (Richmond, North Yorkshire)  
Kevin Reid Griffiths – Town Crier (Skipton, North Yorkshire)  
Rawden Kerr – Town Crier (Great Harwood, Lancashire)  
Robert Needham BA – Town Crier (Colchester, Essex)  
Martin Wood – Town Crier (Shrewsbury, Shropshire)  
Les Cutts – Town Crier (Halifax, West Yorkshire)  
George Carpenter – Town Crier (Wotton under Edge, Gloucestershire)  
Terry Ford – Town Crier (Otley, West Yorkshire)  
Mike Andrews – Town Crier (Ferndown, Dorset)  
Chris Brown – Town Mayor's Dergeant & Town Crier (Wimborne Minster & Colehill, Dorset)  
John Hadfield – Town Crier (Westbury, Wiltshire)  
Majorie Dodds – Town Crier (Chester-le-Street, County Durham)  
Roger Hewitt – Town Crier (Knaresborough, North Yorkshire)  
Vic Watson – Town Crier (Huddersfield, West Yorkshire)  
Lionel Knight – Town Crier (Truro, Cornwall)  
Don Evans – Town Crier (Ormskirk, West Lancashire)  
Geoffrey Russell – Town Crier (Market Drayton, Shropshire)  
Charles Morgan – Town Crier (Bishopsteignton, Devon)  
Jane Dodd – Town Crier (Chesham, Buckinghamshire)

Jason Ede – Town Crier (Newhaven, East Sussex)  
Simon Bartlett – Town Crier (Bampton and Huntsham, Devon)  
David Bradshaw – Town Crier (Newquay, Cornwall)  
Andrew Downing – Town Crier (Stamford, Lincolnshire)  
Martin Payne – Town Crier (Bungay, Suffolk)  
Peter Powell – Town Crier (Lymm Cross, Cheshire)  
Karen Bailey – Town Crier (Swadlincote, Derbyshire)  
John Parsons – Town Crier (Macclesfield, Cheshire)  
David Charles Milton – Town Crier (Watchet, Somerset)  
John Griffiths – Town Crier (Sleaford, Lincolnshire)  
Elizabeth Anderson-Watson – Town Crier (Barnoldswick, Lancashire)  
Steven Holt – Town Crier (Morley, West Yorkshire)  
David Summers – Town Crier (Mablethorpe & Sutton, Lincolnshire)  
Alan Spencer – Town Crier (City of Southampton, Hampshire)  
Joseph David – Town Crier (Hinkley, Leicestershire)  
Roy Palmer – Town Crier (Royal Hospital Chelsea, London)  
Hilary McGrath – Town Crier (Garstang, Lancashire)



*Michael Wood, Town Crier,  
East Riding of Yorkshire.*

# Town Criers - Roll of Honour

Michael Hickmott – Town Crier (Tenterden, Kent)  
Kevin N Ward – Town Crier and Bellman (Court Leet & Court Baron of the Manor of Bromsgrove)  
David Peters – Town Crier & Beadle (Guildford)  
Michael Reddy – Town Crier (Warwick)  
Mark Northway - Town Crier (Cromer, Norfolk)  
Sharon Wilson – Town Crier (Saltburn by the Sea, North Yorkshire)  
Alan Giles - Town Crier (Fowey, Cornwall)  
Alan Myatt – Town Crier (Camden Market, Covent Garden, London, City and Port of Gloucester)  
David Burrows – Town Crier (Southwold)  
Chris Conlan – Town Crier (Sevenoaks, Kent)  
John Bateson – Town Crier (Kendal, Cumbria)  
Francesca Fitch – Town Crier (Town Square, Shefford, Bedfordshire)  
Michael Eldred - Town Crier (The Swan Public House, Rayne, Essex)  
David Greenway – Town Crier (Glastonbury Town Council, Somerset)  
Grant Dennis – Town Crier (Porlock Parish Council, Porlock, Minehead, Somerset)  
Leslie Ellis - Town Crier (Dartmouth, Devon)  
Peter Dauncey – Town Crier (Melksham Town Council, Wiltshire)



## SCOTLAND

Councillor David Coleman & Bugler Mr Michael Hunter (Fife)



## WALES

Susie Blower – Town Crier (Montgomery, Powys, Wales)  
David Salter – Town Crier (Llanfair Caereinion, Powes)  
Bob Williams – Town Crier (Pontardawe, Swansea)  
Janet Swindale – Town Crier (Llandrindod Wells, Powys)  
Jon Wilks – Town Crier (Cowbridge, Vale of Glamorgan)



Stephen Clarke, Town Crier of NSW Central Coast, Australia, plays a fanfare on a Bugle before undertaking a Proclamation. This is most significant because at the top of the Gosford Coat of Arms there is a Cockrel standing on the bugle. Gosford is the capital of the NSW Central Coast and Stephen has been the official Town Crier there since 1990.

# Town Criers - Roll of Honour



## NORTHERN IRELAND

John Cartwright – Town Crier (Ballynahinch, County Down)  
Toastmaster Gary Wilson (Enniskillen)



## AUSTRALIA

Bob Townshend – Town Crier (Southern Downs Regional Council, Queensland, Australia)  
Stephen Clarke OAM – Town Crier (Central Coast Council, New South Wales, Australia)  
Gavin Barker – Town Crier (Moorabool Shire, Australia)  
Tom Benny – Honary Town Crier (City of Salisbury, South Australia)  
Judith Cambell – Town Crier (Campaspe Shire, Victoria & Murray River Council, New South Wales, Australia)  
Ken Ashford – Town Crier (Fraser Coast Regional Council, Australia)  
Joseph McGrail-Bateup – Town Crier (Queanbeyan, Australia)  
Alan Moyse – Town Crier (Bega Valley Shire, Australia)  
Bill Wallace – Town Crier (Municipality of Lane Cove, New South Wales, Australia)  
James Carter – Town Crier (Strathbogie Shire, Victoria, Australia)  
Frederick Krebs – Town Crier (City of Redcliff, Queensland, Australia)  
Timothy Keith – Town Crier (Parkes Shire, New South Wales, Australia)  
Graham Keating – Town Crier (City of Sydney, New South Wales, Australia)  
Mark Overell – Town Crier (City of Ipswich, Queensland, Australia)  
Syd Norman – Town Crier (Scenic Rim Regional Council, Australia)  
Philip Greenbank, President, Australasian Guide of Town Criers & – Town Crier (Hepburn Shire, Victoria, Australia)  
Mike Willett – Town Crier (Victor Harbour, Australia)  
Kyle Frederick Sturgess – Town Crier (Bland Shire, New South Wales, Australia)  
Kevin Howarth – Town Crier (Toowoomba Regional Council, Queensland, Australia)



Patrick M Sirianni, Town Crier, City of Niagara Falls, Ontario, Canada. Patrick will be undertaking this unique Tribute To Her Majesty The Queen from the world famous Horseshoe Falls, also know as the Canadian Falls on the Niagara River along the Canada-United States Border.



## BERMUDA

A David Frith JP – Town Crier (St George's, Bermuda)  
Ed Christopher – Town Crier (City of Hamilton, Bermuda)

# Town Criers - Roll of Honour



## CANADA

Ken Templeman – Town Crier (Collingwood, Canada)  
Tom Kerr – Town Crier (Municipality of Trent Hills, Canada)  
Bruce C Kruger MB SBTJ – Town Crier (Bracebridge, Ontario, Canada)  
Jenn Olivero – Town Crier (Hanover, Canada) & Secretary to the Ontario Guild of Town Criers  
David McKee – Town Crier (Brantford, Canada)  
Gary Long – Town Crier (Canning & Berwick, Nova Scotia, Canada)  
Athol Hart – Town Crier (Newmarket, Ontario, Canada)  
Stephen J Travers – Town Crier (City of Barrie, Ontario, Canada)  
John Webster – Town Crier (City of Markham & Towns of Aurora, East Gwillimbury & Cary, Canada)  
David Vollick – Town Crier (City of Burlington, Ontario, Canada)  
Tom Pekar – Town Crier (Port Colborne, Ontario, Canada)  
Wes Libbey – Town Crier (Stormont, Dundas & Glengary Historical Society, Cornwall, Ontario, Canada)  
Patrick M Sirianni – Town Crier (City of Niagara Falls, Ontario, Canada)  
Liam Cragg – Town Crier (Township Alnwick / Haldimand, Ontario, Canada)  
Daniel Richer Dit Lafleche – Town Crier (Ottawa, Canada)  
Brian Mabee – Town Crier (1000 Islands known as Gananoque, Ontario, Canada)  
James Stewart – Town Crier (New Glasgow, Nova Scotia, Canada)  
Larry Davis – Town Crier (Brant County, Ontario, Canada)



## HAWAII

Hardy Spoehr – Town Crier (Honolulu, Hawaii). Hardy will be undertaking the 'Cry' from the steps of the 'IOLANI PALACE, the home of the Kings and Queens of Hawaii



## NEW ZEALAND

James Donald - Town Crier (Howick, New Zealand)  
Lyal Brenton JP - Town Crier (Palmerston North, New Zealand)  
Paddy-Ann Pemberton – Town Crier (Central Otago, New Zealand)  
Lynley McKerrow – Town Crier (Southland Council, New Zealand)

*(more acknowledgements to follow)*

# *The Queen's Platinum Jubilee Beacons*

*Partner*



**"L Holding Ltd is delighted and extremely proud,  
to be a Partner of The Queen's Platinum Jubilee Beacons  
being lit on 2nd June 2022, in celebration of  
The Queen's Platinum Jubilee."**

**Mr WeeKuang Tai MLJ RNA MNA.**

# The Queen's Platinum Jubilee Beacons *Supporters*

## THE FOUR PEAKS WALKING WITH THE WOUNDED



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Scafell Pike



**SCOTLAND**  
Ben Nevis



**WALES**  
Mount Snowdon



**NORTHERN IRELAND**  
Slieve Donard



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Sheffield

**BBC** RADIO  
Shropshire

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**Belfast Telegraph**

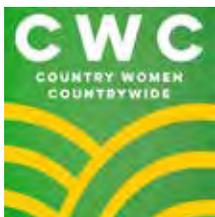


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NHS Trust



**Pennine Care**  
NHS Foundation Trust



**The Royal  
Orthopaedic Hospital**  
NHS Foundation Trust



**Stockport**  
NHS Foundation Trust



**Tameside and Glossop  
Integrated Care**  
NHS Foundation Trust



Un Llais Cymru



One Voice Wales



**The Police Treatment Centres**



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PLATINUM JUBILEE 2022



**RFCA**  
Northern Ireland

# The Queen's Platinum Jubilee Beacons

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# The Queen's Platinum Jubilee Beacons

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1900

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Bruno Peek LVO OBE OPR  
Pageantmaster  
The Queen's Platinum Jubilee Beacons  
Telephone: + 44 (0) 7737 272 913  
Email: [brunopeek@mac.com](mailto:brunopeek@mac.com)

The playing of DIU REGNARE  
Piper Liaisons, Piper Robert Procter & Piper Stuart Letford  
Susan Osborne Msc FRSA, NHS Liaison Director  
Baizhou Cai, Chinese Community Liaison (UK)

Bruno Peek LVO OBE PR, Pageantmaster  
will NOT be available via email from  
12noon on 30th May through to 6th June 2022  
but will be contactable on + 44 (0) 7737 262 913  
from 7am through to 10pm GMT.

*Front and back cover photograph:  
The Coronation of Queen Elizabeth II, by Cecil Beaton. © Victoria and Albert Museum, London.  
Guide designed by TMS Media +44 (0)1493 662929*



## Appendix 14

### Sale parameters of Green Tractor



Subject to resolution by full council a recommendation has been made by the audit Committee to dispose of the Green tractor.

The vehicle is in reasonable condition with circa 140,000 hours on the clock.

An internet search of similar machines has been undertaken however given the number of machines for sale with a similar specification and number of attachments it is difficult to place a value on our machine.

Enquiries have been made with the local John Deere dealership as to a fair valuation of the machine with a response pending.

The Clerk requests that in order to advertise the machine and pending advice from John Deere that the Council either:

- a) Delegates full authority to the Clerk to obtain the best possible price for the machine without setting a minimum value.
- b) Sets a minimum value of £3000. If this price cannot be achieved following a reasonable period following advertising, then the Clerk to return to Council with a further recommendation.

## Appendix 15

### Planning applications

Fy Nghyf/My Ref:  
21/1664/13

EichCyf/Your Ref:

Dyddiad/Date: 21/12/2021

Gofynnwch am/Please ask for: James Emery  
01443 281130

**DATBLYGIAD** Outline permission for proposed energy centre and  
**ARFAETHEDIG/PROPOSAL:** associated plant.  
**LLEOLIAD/LOCATION :** NATIONAL BLOOD TRANSFUSION SERVICE,  
GWAUN ELAI INDUSTRIAL ESTATE,  
LLANTRISANT, PONTYCLUN, CF72 9WB  
**CYF GRID/GRID REF:** 303431, 183761

Fy Nghyf/My Ref:  
21/1673/10

EichCyf/Your Ref:

Dyddiad/Date: 21/12/2021

Gofynnwch am/Please ask for: Amy Marshall  
01443 281130

**DATBLYGIAD** Single storey annexe for pool house and sauna.  
**ARFAETHEDIG/PROPOSAL:**  
**LLEOLIAD/LOCATION :** FARMHOUSE, GARTH ISAF FARM, ROAD TO  
GARTH ISAF FARM, LLANHARAN, PONTYCLUN,  
CF72 9NH  
**CYF GRID/GRID REF:** 302367, 182917

Fy Nghyf/My Ref:  
21/1574/10

EichCyf/Your Ref:

Dyddiad/Date: 22/12/2021

Gofynnwch am/Please ask for: Giles Howard  
01443 281130

**DATBLYGIAD** Proposed development of Class B2 and/or Class B8  
**ARFAETHEDIG/PROPOSAL:** units, access, car parking, landscaping and  
associated works.  
**LLEOLIAD/LOCATION :** PLOT F, FELINDRE MEADOWS, PENCOED  
TECHNOLOGY PARK, LLANHARAN, BRIDGEND  
**CYF GRID/GRID REF:** 297284.73, 180859.92

Fy Nghyf/My Ref:  
22/0016/10

EichCyf/Your Ref:

Dyddiad/Date: 11/01/2022

Gofynnwch am/Please ask for: Amy Marshall  
01443 281130

**DATBLYGIAD** Rear single storey extension (Re-submission of  
**ARFAETHEDIG/PROPOSAL:** 21/1152/10).  
**LLEOLIAD/LOCATION :** 19 TAN-Y-BRYN, BRYNNA, PONTYCLUN, CF72  
9QR  
**CYF GRID/GRID REF:** 298847, 183488

Fy Nghyf/My Ref:  
21/1698/10

EichCyf/Your Ref:

Dyddiad/Date: 14/01/2022

Gofynnwch am/Please ask for: Amy Marshall  
01443 281130

**DATBLYGIAD** Single story extension to rear of property.  
**ARFAETHEDIG/PROPOSAL:**  
**LLEOLIAD/LOCATION :** 2 WYNDHAM STREET, LLANHARAN,  
PONTYCLUN, CF72 9RY  
**CYF GRID/GRID REF:** 299076, 182677

Fy Nghyf/My Ref:  
22/0033/10

EichCyf/Your Ref:

Dyddiad/Date: 14/01/2022

Gofynnwch am/Please ask for: Laura Heron  
01443 281130

**DATBLYGIAD** Rear double storey extension.  
**ARFAETHEDIG/PROPOSAL:**  
**LLEOLIAD/LOCATION :** 24 ST ILID'S MEADOW, LLANHARAN,  
PONTYCLUN, CF72 9FX  
**CYF GRID/GRID REF:** 299295, 182100

Fy Nghyf/My Ref:  
22/0060/10

EichCyf/Your Ref:

Dyddiad/Date: 18/01/2022

Gofynnwch am/Please ask for: Laura Heron  
01443 281130

**DATBLYGIAD**

Single storey side and rear extension.

**ARFAETHEDIG/PROPOSAL:**

**LLEOLIAD/LOCATION :** 24 Ffordd y Gwaith Glo, Llanharan,  
Pontyclun, CF72 9WW

**CYF GRID/GRID REF:** 299407.79, 182666.26