

Community and Town Councils in Wales

Annual Return for the Year Ended 31 March 2023

Accounting statements 2022-23 for:

Name of body:

Llanharan Community Council

	Year ending		Notes and guidance for compilers
	31 March 2022 (£)	31 March 2023 (£)	
Statement of income and expenditure/receipts and payments			
1. Balances brought forward	264 536	328 921	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.
2. (+) Income from local taxation/levy	198 736	243 094	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.
3. (+) Total other receipts	308 514	477 805	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.
4. (-) Staff costs	72 499	87 362	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, taxable allowances, PAYE and NI (employees and employers), pension contributions and termination costs. Exclude reimbursement of out-of-pocket expenses.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).
6. (-) Total other payments	370 366	222 352	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	328 921	740 106	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6).
Statement of balances			
8. (+) Debtors	3 996	11 094	Income and expenditure accounts only: Enter the value of debts owed to the body at the year-end.
9. (+) Total cash and investments	328 129	733 495	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10. (-) Creditors	3 205	4 484	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.
11. (=) Balances carried forward	328 921	740 106	Total balances should equal line 7 above: Enter the total of (8+9-10).
12. Total fixed assets and long-term assets	473 647	480 956	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.
13. Total borrowing	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

Annual Governance Statement

We acknowledge as the members of the Council/Board/Committee, our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2023, that:

	Agreed?		'YES' means that the Council/Board/Committee:	PG Ref
	Yes	No*		
1. We have put in place arrangements for: <ul style="list-style-type: none"> • effective financial management during the year; and • the preparation and approval of the accounting statements. 	Yes		Properly sets its budget and manages its money and prepares and approves its accounting statements as prescribed by law.	6, 12
2. We have maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption, and reviewed its effectiveness.	Yes		Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.	6, 7
3. We have taken all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice that could have a significant financial effect on the ability of the Council/Board/ Committee to conduct its business or on its finances.	Yes		Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it has done so.	6
4. We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit (Wales) Regulations 2014.	Yes		Has given all persons interested the opportunity to inspect the body's accounts as set out in the notice of audit.	6, 23
5. We have carried out an assessment of the risks facing the Council/Board/Committee and taken appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	Yes		Considered the financial and other risks it faces in the operation of the body and has dealt with them properly.	6, 9
6. We have maintained an adequate and effective system of internal audit of the accounting records and control systems throughout the year and have received a report from the internal auditor.	Yes		Arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the body.	6, 8
7. We have considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the Council/Board/Committee and, where appropriate, have included them on the accounting statements.	Yes		Disclosed everything it should have about its business during the year including events taking place after the year-end if relevant.	6
8. We have taken appropriate action on all matters raised in previous reports from internal and external audit.	Yes		Considered and taken appropriate action to address issues/weaknesses brought to its attention by both the internal and external auditors.	6, 8, 23
9. Trust funds – The body acts as sole trustee for and is responsible for managing trust fund(s)/assets. We exclude transactions related to these trusts from the Accounting Statement. In our capacity as trustee, we have discharged our responsibility in relation to the accountability for the fund(s) including financial reporting and, if required, independent examination or audit.	Yes	No	Has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts. No trust funds	3, 6
		N/A		

* Please provide explanations to the external auditor on a separate sheet for each 'no' response given; and describe what action is being taken to address the weaknesses identified.

Additional disclosure notes*

The following information is provided to assist the reader to understand the accounting statement and/or the Annual Governance Statement

1. Expenditure under S137 Local Government Act 1972 and S2 Local Government Act 2000

Section 137(1) of the 1972 Act permits the Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Section 137(3) also permits the Council to incur expenditure for certain charitable and other purposes. The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2022-23 was £8.82 per elector.

In 2022-23, the Council made payments totalling £ 10,301 under section 137. These payments are included within 'Other payments' in the Accounting Statement.

2.

3.

* Include here any additional disclosures the Council considers necessary to aid the reader's understanding of the accounting statement and/or the annual governance statement.

Council/Committee approval and certification

The Council/Committee is responsible for the preparation of the accounting statements and the annual governance statement in accordance with the requirements of the Public Audit (Wales) Act 2004 (the Act) and the Accounts and Audit (Wales) Regulations 2014.

Certification by the RFO

I certify that the accounting statements contained in this Annual Return present fairly the financial position of the Council/Board/Committee, and its income and expenditure, or properly present receipts and payments, as the case may be, for the year ended 31 March 2023.

RFO signature:

L. Phillips

Name: *LISA PHILLIPS*

Date: *29/06/23*

Approval by the Council/Board/Committee

I confirm that these accounting statements and Annual Governance Statement were approved by the Council/Board/Committee under minute reference:

Minute ref: *2023/163*

Chair signature:

David Evans

Name: *David Evans*

Date: *30-06-23*

Annual internal audit report to:

Name of body:

Llanharan Community Council

The Council/Board/Committee's internal audit, acting independently and on the basis of an assessment of risk, has included carrying out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ending 31 March 2023.

The internal audit has been carried out in accordance with the Council/Board/Committee's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and the internal audit conclusions on whether, in all significant respects, the following control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the Council/Board/Committee.

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
1. Appropriate books of account have been properly kept throughout the year.	x				
2. Financial regulations have been met, payments were supported by invoices, expenditure was approved and VAT was appropriately accounted for.	x				
3. The body assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.		x			
4. The annual precept/levy/resource demand requirement resulted from an adequate budgetary process, progress against the budget was regularly monitored, and reserves were appropriate.	x				
5. Expected income was fully received, based on correct prices, properly recorded and promptly banked, and VAT was appropriately accounted for.	x				
6. Petty cash payments were properly supported by receipts, expenditure was approved and VAT appropriately accounted for.	x				
7. Salaries to employees and allowances to members were paid in accordance with minuted approvals, and PAYE and NI requirements were properly applied.		x			
8. Asset and investment registers were complete, accurate, and properly maintained.	x				

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
9. Periodic and year-end bank account reconciliations were properly carried out.	x				
10. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments/income and expenditure), agreed with the cashbook, were supported by an adequate audit trail from underlying records, and where appropriate, debtors and creditors were properly recorded.	x				
11. Trust funds (including charitable trusts). The Council/Board/Committee has met its responsibilities as a trustee.			x		

For any risk areas identified by the Council/Board/Committee (list any other risk areas below or on separate sheets if needed) adequate controls existed:					
	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
12.					
13.					
14.					

* If the response is 'no', please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

** If the response is 'not covered', please state when the most recent internal audit work was done in this area and when it is next planned, or if coverage is not required, internal audit must explain why not.

[My detailed findings and recommendations which I draw to the attention of the Council/Board/Committee are included in my detailed report to the Council/Board/Committee dated _____.] * Delete if no report prepared.

Internal audit confirmation

I/we confirm that as the Council's internal auditor, I/we have not been involved in a management or administrative role within the body (including preparation of the accounts) or as a member of the body during the financial years 2021-22 and 2022-23. I also confirm that there are no conflicts of interest surrounding my appointment.

Name of person who carried out the internal audit: KL Grabham

Signature of person who carried out the internal audit: KL Grabham

Date: 16.06.2023

[Redacted text block]

[Redacted text block]

1. The first of the two main points is that the government should not be allowed to interfere with the freedom of the press. This is a fundamental principle of a free society and should be protected at all costs. The government has a duty to ensure that the press is free to report on all matters of public interest without fear of censorship or retaliation.

2. The second main point is that the government should not be allowed to use the press as a tool for propaganda. The press should be free to report on the government's actions and policies without being influenced or controlled by the government. This is essential for the public to make informed decisions about the government's actions.

[Redacted text block]

[Redacted text block]

[Redacted text block]

[Redacted text block]

[Redacted text block]

[Redacted text block]

[Redacted text block]

Suggested layout for explanations

One sheet to be prepared for **each variance** that requires explanation.

Line 3.....	
Figure in This Year column	477805
Figure in Last Year column	308514
Variance (This Year figure less Last Year figure) A positive figure is an increase, a negative figure is a decrease	169291

Reasons (as many as are applicable)	Amount £
Reason 1	Increase in CIL payments of £151217
Reason 2	
Reason 3	
Reason 4	
Unexplained	18074
Confirm unexplained amount is less than 15% of Last Year figure	5.8%

Please note that explanations should be quantified. An explanation that 'expenditure increased because the Council spent more' will not be accepted.

Suggested layout for explanations

One sheet to be prepared for **each variance** that requires explanation.

Line ...4.....	£
Figure in This Year column	87362
Figure in Last Year column	72499
Variance (This Year figure less Last Year figure) A positive figure is an increase, a negative figure is a decrease	14863

Reasons (as many as are applicable)	Amount £
Reason 1	Recruitment of Deputy Clerk role with increased hours (30hrs/wk) equates to an increase of £8 015.60 (net pay) vs the previous year.
Reason 2	Return to work of employee from long term sickness equates to an increase of £2062
Reason 3	
Reason 4	
Unexplained	4785.40
Confirm unexplained amount is less than 15% of Last Year figure	6.6%

Please note that explanations should be quantified. An explanation that 'expenditure increased because the Council spent more' will not be accepted.

Suggested layout for explanations

One sheet to be prepared for **each variance** that requires explanation.

Line 6.....	£
Figure in This Year column	222352
Figure in Last Year column	370366
Variance (This Year figure less Last Year figure) A positive figure is an increase, a negative figure is a decrease	-148014

Reasons (as many as are applicable)	Amount £
Reason 1	Reduction in CIL expenditure on projects equates to - £163527 (£215505 - £51978)
Reason 2	
Reason 3	
Reason 4	
Unexplained	-15513
Confirm unexplained amount is less than 15% of Last Year figure	4.1%

Please note that explanations should be quantified. An explanation that 'expenditure increased because the Council spent more' will not be accepted.

Suggested layout for explanations

One sheet to be prepared for **each variance** that requires explanation.

Line 8.....	£
Figure in This Year column	11094
Figure in Last Year column	3996
Variance (This Year figure less Last Year figure) A positive figure is an increase, a negative figure is a decrease	7098

Reasons (as many as are applicable)	Amount £
Reason 1	Q4 VAT reclaim variance between 2023 vs 2022 equates to increase of £6561.41 (£7536.78 - £975.37)
Reason 2	
Reason 3	
Reason 4	
Unexplained	536.59
Confirm unexplained amount is less than 15% of Last Year figure	13%

Please note that explanations should be quantified. An explanation that 'expenditure increased because the Council spent more' will not be accepted.

Suggested layout for explanations

One sheet to be prepared for **each variance** that requires explanation.

Line 9.....	£
Figure in This Year column	733495
Figure in Last Year column	328129
Variance (This Year figure less Last Year figure) A positive figure is an increase, a negative figure is a decrease	405366

Reasons (as many as are applicable)	Amount £
Reason 1	Increase in unspent CIL funds in CCLA account equates to £440034
Reason 2	
Reason 3	
Reason 4	
Unexplained	-33668
Confirm unexplained amount is less than 15% of Last Year figure	10%

Please note that explanations should be quantified. An explanation that 'expenditure increased because the Council spent more' will not be accepted.

<p>1. Name of the person or organization</p>	
<p>2. Address</p>	
<p>3. City</p>	
<p>4. State</p>	
<p>5. Zip</p>	
<p>6. Telephone</p>	
<p>7. Fax</p>	
<p>8. E-mail</p>	
<p>9. Other</p>	
<p>10. Comments</p>	
<p>11. Date</p>	
<p>12. Signature</p>	
<p>13. Title</p>	
<p>14. Organization</p>	
<p>15. Other</p>	
<p>16. Comments</p>	
<p>17. Date</p>	
<p>18. Signature</p>	
<p>19. Title</p>	
<p>20. Organization</p>	
<p>21. Other</p>	
<p>22. Comments</p>	
<p>23. Date</p>	
<p>24. Signature</p>	
<p>25. Title</p>	
<p>26. Organization</p>	
<p>27. Other</p>	
<p>28. Comments</p>	
<p>29. Date</p>	
<p>30. Signature</p>	
<p>31. Title</p>	
<p>32. Organization</p>	
<p>33. Other</p>	
<p>34. Comments</p>	
<p>35. Date</p>	
<p>36. Signature</p>	
<p>37. Title</p>	
<p>38. Organization</p>	
<p>39. Other</p>	
<p>40. Comments</p>	
<p>41. Date</p>	
<p>42. Signature</p>	
<p>43. Title</p>	
<p>44. Organization</p>	
<p>45. Other</p>	
<p>46. Comments</p>	
<p>47. Date</p>	
<p>48. Signature</p>	
<p>49. Title</p>	
<p>50. Organization</p>	
<p>51. Other</p>	
<p>52. Comments</p>	
<p>53. Date</p>	
<p>54. Signature</p>	
<p>55. Title</p>	
<p>56. Organization</p>	
<p>57. Other</p>	
<p>58. Comments</p>	
<p>59. Date</p>	
<p>60. Signature</p>	
<p>61. Title</p>	
<p>62. Organization</p>	
<p>63. Other</p>	
<p>64. Comments</p>	
<p>65. Date</p>	
<p>66. Signature</p>	
<p>67. Title</p>	
<p>68. Organization</p>	
<p>69. Other</p>	
<p>70. Comments</p>	
<p>71. Date</p>	
<p>72. Signature</p>	
<p>73. Title</p>	
<p>74. Organization</p>	
<p>75. Other</p>	
<p>76. Comments</p>	
<p>77. Date</p>	
<p>78. Signature</p>	
<p>79. Title</p>	
<p>80. Organization</p>	
<p>81. Other</p>	
<p>82. Comments</p>	
<p>83. Date</p>	
<p>84. Signature</p>	
<p>85. Title</p>	
<p>86. Organization</p>	
<p>87. Other</p>	
<p>88. Comments</p>	
<p>89. Date</p>	
<p>90. Signature</p>	
<p>91. Title</p>	
<p>92. Organization</p>	
<p>93. Other</p>	
<p>94. Comments</p>	
<p>95. Date</p>	
<p>96. Signature</p>	
<p>97. Title</p>	
<p>98. Organization</p>	
<p>99. Other</p>	
<p>100. Comments</p>	
<p>101. Date</p>	
<p>102. Signature</p>	
<p>103. Title</p>	
<p>104. Organization</p>	
<p>105. Other</p>	
<p>106. Comments</p>	
<p>107. Date</p>	
<p>108. Signature</p>	
<p>109. Title</p>	
<p>110. Organization</p>	
<p>111. Other</p>	
<p>112. Comments</p>	
<p>113. Date</p>	
<p>114. Signature</p>	
<p>115. Title</p>	
<p>116. Organization</p>	
<p>117. Other</p>	
<p>118. Comments</p>	
<p>119. Date</p>	
<p>120. Signature</p>	
<p>121. Title</p>	
<p>122. Organization</p>	
<p>123. Other</p>	
<p>124. Comments</p>	
<p>125. Date</p>	
<p>126. Signature</p>	
<p>127. Title</p>	
<p>128. Organization</p>	
<p>129. Other</p>	
<p>130. Comments</p>	
<p>131. Date</p>	
<p>132. Signature</p>	
<p>133. Title</p>	
<p>134. Organization</p>	
<p>135. Other</p>	
<p>136. Comments</p>	
<p>137. Date</p>	
<p>138. Signature</p>	
<p>139. Title</p>	
<p>140. Organization</p>	
<p>141. Other</p>	
<p>142. Comments</p>	
<p>143. Date</p>	
<p>144. Signature</p>	
<p>145. Title</p>	
<p>146. Organization</p>	
<p>147. Other</p>	
<p>148. Comments</p>	
<p>149. Date</p>	
<p>150. Signature</p>	
<p>151. Title</p>	
<p>152. Organization</p>	
<p>153. Other</p>	
<p>154. Comments</p>	
<p>155. Date</p>	
<p>156. Signature</p>	
<p>157. Title</p>	
<p>158. Organization</p>	
<p>159. Other</p>	
<p>160. Comments</p>	
<p>161. Date</p>	
<p>162. Signature</p>	
<p>163. Title</p>	
<p>164. Organization</p>	
<p>165. Other</p>	
<p>166. Comments</p>	
<p>167. Date</p>	
<p>168. Signature</p>	
<p>169. Title</p>	
<p>170. Organization</p>	
<p>171. Other</p>	
<p>172. Comments</p>	
<p>173. Date</p>	
<p>174. Signature</p>	
<p>175. Title</p>	
<p>176. Organization</p>	
<p>177. Other</p>	
<p>178. Comments</p>	
<p>179. Date</p>	
<p>180. Signature</p>	
<p>181. Title</p>	
<p>182. Organization</p>	
<p>183. Other</p>	
<p>184. Comments</p>	
<p>185. Date</p>	
<p>186. Signature</p>	
<p>187. Title</p>	
<p>188. Organization</p>	
<p>189. Other</p>	
<p>190. Comments</p>	
<p>191. Date</p>	
<p>192. Signature</p>	
<p>193. Title</p>	
<p>194. Organization</p>	
<p>195. Other</p>	
<p>196. Comments</p>	
<p>197. Date</p>	
<p>198. Signature</p>	
<p>199. Title</p>	
<p>200. Organization</p>	
<p>201. Other</p>	
<p>202. Comments</p>	
<p>203. Date</p>	
<p>204. Signature</p>	
<p>205. Title</p>	
<p>206. Organization</p>	
<p>207. Other</p>	
<p>208. Comments</p>	
<p>209. Date</p>	
<p>210. Signature</p>	
<p>211. Title</p>	
<p>212. Organization</p>	
<p>213. Other</p>	
<p>214. Comments</p>	
<p>215. Date</p>	
<p>216. Signature</p>	
<p>217. Title</p>	
<p>218. Organization</p>	
<p>219. Other</p>	
<p>220. Comments</p>	
<p>221. Date</p>	
<p>222. Signature</p>	
<p>223. Title</p>	
<p>224. Organization</p>	
<p>225. Other</p>	
<p>226. Comments</p>	
<p>227. Date</p>	
<p>228. Signature</p>	
<p>229. Title</p>	
<p>230. Organization</p>	
<p>231. Other</p>	
<p>232. Comments</p>	
<p>233. Date</p>	
<p>234. Signature</p>	
<p>235. Title</p>	
<p>236. Organization</p>	
<p>237. Other</p>	
<p>238. Comments</p>	
<p>239. Date</p>	
<p>240. Signature</p>	
<p>241. Title</p>	
<p>242. Organization</p>	
<p>243. Other</p>	
<p>244. Comments</p>	
<p>245. Date</p>	
<p>246. Signature</p>	
<p>247. Title</p>	
<p>248. Organization</p>	
<p>249. Other</p>	
<p>250. Comments</p>	
<p>251. Date</p>	
<p>252. Signature</p>	
<p>253. Title</p>	
<p>254. Organization</p>	
<p>255. Other</p>	
<p>256. Comments</p>	
<p>257. Date</p>	
<p>258. Signature</p>	
<p>259. Title</p>	
<p>260. Organization</p>	
<p>261. Other</p>	
<p>262. Comments</p>	
<p>263. Date</p>	
<p>264. Signature</p>	
<p>265. Title</p>	
<p>266. Organization</p>	
<p>267. Other</p>	
<p>268. Comments</p>	
<p>269. Date</p>	
<p>270. Signature</p>	
<p>271. Title</p>	
<p>272. Organization</p>	
<p>273. Other</p>	
<p>274. Comments</p>	
<p>275. Date</p>	
<p>276. Signature</p>	
<p>277. Title</p>	
<p>278. Organization</p>	
<p>279. Other</p>	
<p>280. Comments</p>	
<p>281. Date</p>	
<p>282. Signature</p>	
<p>283. Title</p>	
<p>284. Organization</p>	
<p>285. Other</p>	
<p>286. Comments</p>	
<p>287. Date</p>	
<p>288. Signature</p>	
<p>289. Title</p>	
<p>290. Organization</p>	
<p>291. Other</p>	
<p>292. Comments</p>	
<p>293. Date</p>	
<p>294. Signature</p>	
<p>295. Title</p>	
<p>296. Organization</p>	
<p>297. Other</p>	
<p>298. Comments</p>	
<p>299. Date</p>	
<p>300. Signature</p>	
<p>301. Title</p>	
<p>302. Organization</p>	
<p>303. Other</p>	
<p>304. Comments</p>	

Suggested layout for explanations

One sheet to be prepared for **each variance** that requires explanation.

Line 10.....	£
Figure in This Year column	4484
Figure in Last Year column	3205
Variance (This Year figure less Last Year figure) A positive figure is an increase, a negative figure is a decrease	1279

Reasons (as many as are applicable)	Amount £
Reason 1	Increase in credit card purchases to provide for Food Pantry uplift in customers (£723.65) & Coronation event permit (190.00) totalling £913.65
Reason 2	
Reason 3	
Reason 4	
Unexplained	£365
Confirm unexplained amount is less than 15% of Last Year figure	11%

Please note that explanations should be quantified. An explanation that 'expenditure increased because the Council spent more' will not be accepted.



Bank reconciliation

COUNCIL NAME: Llanharan Community Council

COUNTY : RCT

		£
A	Balance on the bank statement at 31 March (taken from bank statement)	733475.11
	Outstanding items	
B	Less unpresented cheques (List each outstanding cheque)	
C	Plus uncleared payments into bank (to agree with attached list)	
D	Petty cash	20.00
	Plus any petty cash balance held at 31 March	
E	Balance in the cash book (Authority's own records) at 31 March (Calculated as $A-B+C+D=E$ and agrees with Box 9 on the Annual Return)	733495.11

Llanharan Community Council**Supporting Reserves Reconciliation for ANNUAL RETURN 31 March 2023**Explains the difference between boxes 7 to 11 on the Annual Return

<u>Code</u>	<u>Description</u>	<u>Last Year £</u>	<u>This Year £</u>
	Total Reserves	328,920.60	740,105.66
100	Debtors	2,660.00	1,330.00
105	VAT Control A/c	975.37	7,731.62
110	Prepayments	326.70	1,281.58
120	Panty Stock	0.00	716.92
160	HMRC Employment Allowance	34.29	34.29
	Less Total Debtors	3,996.36	11,094.41
500	Creditors	426.93	1,524.74
505	Creditcard Creditors	0.00	1,691.77
510	Accruals	2,778.01	1,267.35
	Plus Total Creditors	3,204.94	4,483.86
	Equals Total Cash and Bank Accounts	328,129.18	733,495.11
200	Current and Premium Bank A/c	81,861.94	88,263.32
250	Public Sector Deposit Fund	246,267.24	644,772.15
260	Barclaycard	0.00	439.64
270	Pantry Petty Cash	0.00	20.00
	Total Cash and Bank Accounts	328,129.18	733,495.11

THE JOURNAL OF THE AMERICAN MEDICAL ASSOCIATION PUBLISHED WEEKLY CHICAGO, ILL., U.S.A.

Date	Volume	Page	Price
1914	1	1	1.00
1915	2	1	1.00
1916	3	1	1.00
1917	4	1	1.00
1918	5	1	1.00
1919	6	1	1.00
1920	7	1	1.00
1921	8	1	1.00
1922	9	1	1.00
1923	10	1	1.00
1924	11	1	1.00
1925	12	1	1.00
1926	13	1	1.00
1927	14	1	1.00
1928	15	1	1.00
1929	16	1	1.00
1930	17	1	1.00
1931	18	1	1.00
1932	19	1	1.00
1933	20	1	1.00
1934	21	1	1.00
1935	22	1	1.00
1936	23	1	1.00
1937	24	1	1.00
1938	25	1	1.00
1939	26	1	1.00
1940	27	1	1.00
1941	28	1	1.00
1942	29	1	1.00
1943	30	1	1.00
1944	31	1	1.00
1945	32	1	1.00
1946	33	1	1.00
1947	34	1	1.00
1948	35	1	1.00
1949	36	1	1.00
1950	37	1	1.00
1951	38	1	1.00
1952	39	1	1.00
1953	40	1	1.00
1954	41	1	1.00
1955	42	1	1.00
1956	43	1	1.00
1957	44	1	1.00
1958	45	1	1.00
1959	46	1	1.00
1960	47	1	1.00
1961	48	1	1.00
1962	49	1	1.00
1963	50	1	1.00
1964	51	1	1.00
1965	52	1	1.00
1966	53	1	1.00
1967	54	1	1.00
1968	55	1	1.00
1969	56	1	1.00
1970	57	1	1.00
1971	58	1	1.00
1972	59	1	1.00
1973	60	1	1.00
1974	61	1	1.00
1975	62	1	1.00
1976	63	1	1.00
1977	64	1	1.00
1978	65	1	1.00
1979	66	1	1.00
1980	67	1	1.00
1981	68	1	1.00
1982	69	1	1.00
1983	70	1	1.00
1984	71	1	1.00
1985	72	1	1.00
1986	73	1	1.00
1987	74	1	1.00
1988	75	1	1.00
1989	76	1	1.00
1990	77	1	1.00
1991	78	1	1.00
1992	79	1	1.00
1993	80	1	1.00
1994	81	1	1.00
1995	82	1	1.00
1996	83	1	1.00
1997	84	1	1.00
1998	85	1	1.00
1999	86	1	1.00
2000	87	1	1.00
2001	88	1	1.00
2002	89	1	1.00
2003	90	1	1.00
2004	91	1	1.00
2005	92	1	1.00
2006	93	1	1.00
2007	94	1	1.00
2008	95	1	1.00
2009	96	1	1.00
2010	97	1	1.00
2011	98	1	1.00
2012	99	1	1.00
2013	100	1	1.00

Council contact details

Please provide the following contact details for the Council.

	Current details
Clerk's name	Leigh Smith
Clerk's address	Llanharan Community Council 2 Chapel Road Llanharan RCT CF72 9QA
Clerk's contact telephone	01443 231430
Clerk's email address	clerk@llanharan-cc.gov.wales
Council website	www.llanharan-cc.gov.wales

County of Santa Clara

State of California, County of Santa Clara

Do hereby certify that the within and foregoing is a true and correct copy of the

original as the same appears from the records of the County of Santa Clara

and is a true and correct copy of the original as the same appears from the records of the County of Santa Clara

and is a true and correct copy of the original as the same appears from the records of the County of Santa Clara

and is a true and correct copy of the original as the same appears from the records of the County of Santa Clara

and is a true and correct copy of the original as the same appears from the records of the County of Santa Clara

and is a true and correct copy of the original as the same appears from the records of the County of Santa Clara

and is a true and correct copy of the original as the same appears from the records of the County of Santa Clara

and is a true and correct copy of the original as the same appears from the records of the County of Santa Clara

and is a true and correct copy of the original as the same appears from the records of the County of Santa Clara

2
Office

From: The Clerk / Project Officer
Sent: 05 July 2023 14:03
To: Office
Subject: FW: Bank details for allowances.

Leigh Smith
Clerk to the Council.
Llanharan Community Council
Clerk@llanharan-cc.gov.wales
project@llanharan-cc.gov.wales
www.llanharan-cc.gov.wales
Tel: 01443 231430 / 07769 266675

Mae'r neges ar gyfer y person / pobl enwedig yn unig. Gall gynnwys gwybodaeth bersonol, sensitif neu gyfrinachol. Os nad chi yw'r person a enwyd (neu os nad oes gyda chi'r awdurdod i'w derbyn ar ran y person a enwyd) chewch chi ddim ei chopio neu'i defnyddio, neu'i datgelu i berson arall. Os ydych chi wedi derbyn y neges ar gam, rhowch wybod i'r sawl sy wedi anfon y neges ar unwaith. Mae'n bosibl y bydd holl negeseuon yn cael eu cofnodi a/neu fonitro unol â'r ddeddfwriaeth berthnasol.
llanharan-cc.gov.uk

This transmission is intended for the named addressee(s) only and may contain personal, sensitive or confidential material and should be handled accordingly. Unless you are the named addressee (or authorised to receive it for the addressee) you may not copy or use it or disclose it to anyone else. If you have received this transmission in error please notify the sender immediately. All traffic may be subject to recording and/or monitoring in accordance with relevant legislation.
llanharan-cc.gov.uk

From: Will T <will.thomas@llanharan-cc.gov.wales>
Sent: Wednesday, June 15, 2022 4:13 PM
To: The Clerk / Project Officer <project@llanharan-cc.gov.wales>
Subject: Re: Bank details for allowances.

Hi Leigh

I do NOT wish to receive allowance

Thank you

Will Thomas

On 15 Jun 2022, at 09:37, The Clerk / Project Officer <project@llanharan-cc.gov.wales> wrote:

Councillors,

Could you please email me with the following details to allow the payment of your civil allowances:

Bank name (Eg Barclays).
Account number
Sort code.

Regards

Leigh Smith
Clerk to the Council.
Llanharan Community Council
project@llanharan-cc.gov.wales
www.llanharan-cc.gov.wales
Tel: 01443 231430 / 07769 266675

Mae'r neges ar gyfer y person / pobl enwedig yn unig. Gall gynnwys gwybodaeth bersonol, sensitif neu gyfrinachol. Os nad chi yw'r person a enwyd (neu os nad oes gyda chi'r awdurdod i'w derbyn ar ran y person a enwyd) chewch chi ddim ei chopïo neu'i defnyddio, neu'i datgelu i berson arall. Os ydych chi wedi derbyn y neges ar gam, rhowch wybod i'r sawl sy wedi anfon y neges ar unwaith. Mae'n bosibl y bydd holl negeseuon yn cael eu cofnodi a/neu fonitro unol â'r ddeddfwriaeth berthnasol.
llanharan-cc.gov.uk

This transmission is intended for the named addressee(s) only and may contain personal, sensitive or confidential material and should be handled accordingly. Unless you are the named addressee (or authorised to receive it for the addressee) you may not copy or use it or disclose it to anyone else. If you have received this transmission in error please notify the sender immediately. All traffic may be subject to recording and/or monitoring in accordance with relevant legislation.
llanharan-cc.gov.uk

Statement of Payments made to Members of Llanharan Community / Town Council

for the financial year 1st April 2022 to 31st March 2023

Councillor Name	Payments for costs incurred in respect of telephone, broadband etc. (max £150 per member)	Responsibility Payment (up to £500 to a maximum of 5 members)	Chair/Mayor's & Deputy Chair / Mayors Allowance	Financial Loss Allowance	Travel & Subsistence expenses	Care Allowance (up to a maximum of £403 per member per month)	Other	Total
Chris Parker	£150		£1500					£1650
Robert Lewis-Watkin	£150	£500						£650
Janine Turner	£150							£150
David Evans	£150							£150
Geraint Hopkins	£150							£150
Helen Donnan	£150							£150
Andrea James	£150							£150
Mark Steer	£150							£150
Pamindra Pannu	£150							£150
Joanne Miller	£150							£150
Rhys Jenkins	£150							£150
Tracy Allen	£150							£150
Neil Feist	£150							£150
William Thomas	£0							£0
Total	£1950	£500	£1500					£3950

In accordance with Section 151 of the Local Government Measure 2011, Community and Town Councils must publish within their authority area the remuneration received by their members by 30th September following the end of the previous financial year. This information should also be sent to the Independent Remuneration Panel for Wales by the same date. Nil returns are also required. Please refer to Annex 4 of the Panel's annual report for details.

Statement of Payments made to Members of Llanharan Community / Town Council

for the financial year 1st April 2022 to 31st March 2023

Councillor Name	Payments for costs incurred in respect of telephone, broadband etc. (max £150 per member)	Responsibility Payment (up to £500 to a maximum of 5 members)	Chair/Mayor's Deputy Chair / Mayors Allowance	Financial Loss Allowance	Travel & Subsistence expenses	Care Allowance (up to a maximum of £403 per member per month)	Other	Total
Chris Parker	£150							£1650
Robert Lewis-Warke	£150	£500	£1500					£3650
Janine Turner	£150							£150
David Evans	£150							£150
Geraint Hopkins	£150							£150
Helen Dorman	£150							£150
Andrea James	£150							£150
Mark Steer	£150							£150
Pamindra Panu	£150							£150
Joanne Miller	£150							£150
Rhys Jenkins	£150							£150
Tracy Allen	£150							£150
Neil Feist	£150							£150
William Thomas	£0							£0
Total	£1950	£500	£1500					£3950

In accordance with Section 151 of the Local Government Measure 2011, Community and Town Councils must publish within their authority area the remuneration received by their members by 30th September following the end of the previous financial year. This information should also be sent to the Independent Remuneration Panel for Wales by the same date. Nil returns are also required. Please refer to **Annex 4** of the Panel's annual report for details.



(46)

Office

From: Office
Sent: 30 June 2023 14:55
To: IRPMailbox@gov.wales
Cc: The Clerk
Subject: IRPW Statement of returns 22/23
Attachments: Pro forma - Community and Town Councils - Published Allowances - English - Copy.docx

Hi,

Please see attached.

Kind regards,
Lisa Phillips
Deputy Clerk/ RFO
01443 234130
office@llanharan-cc.gov.wales

Name

Age

Sex

Color

Height

Weight

Measurements

Remarks

Signature

Date

Place

Time

Weather

State

County

Town

Street

Room

Occupation

Education

Religion

Marital Status

Children

Other

Notes

Comments

Observations

Conclusions

Recommendations

References

Appendices

Tables

Figures

Charts

Maps

Photographs

Diagrams

Formulas

Equations

Proofs

Examples

Problems

Exercises

Assignments

Projects

Research

Reports

Papers

Articles

Books

References

Notes

Comments

Observations

Conclusions

Recommendations

References

Appendices

Tables

Figures

Charts

Statement of Payments made to Members of Llanharan Community / Town Council

for the financial year 1st April 2022 to 31st March 2023

Councillor Name	Payments for costs incurred in respect of telephone, broadband etc. (max £150 per member)	Responsibility Payment (up to £500 to a maximum of 5 members)	Chair/Mayor's & Deputy Chair / Mayors Allowance	Financial Loss Allowance	Travel & Subsistence expenses	Care Allowance (up to a maximum of £403 per member per month)	Other	Total
Chris Parker	£150							
Robert Lewis-Watkin	£150	£500	£1500					£1650
Janine Turner	£150							£650
David Evans	£150							£150
Geraint Hopkins	£150							£150
Helen Donnan	£150							£150
Andrea James	£150							£150
Mark Steer	£150							£150
Pamindra Pannu	£150							£150
Joanne Miller	£150							£150
Rhys Jenkins	£150							£150
Tracy Allen	£150							£150
Neil Feist	£150							£150
William Thomas	£0							£0
Total	£1950	£500	£1500					£3950

In accordance with Section 151 of the Local Government Measure 2011, Community and Town Councils must publish within their authority area the remuneration received by their members by 30th September following the end of the previous financial year. This information should also be sent to the Independent Remuneration Panel for Wales by the same date. Nil returns are also required. Please refer to Annex 4 of the Panel's annual report for details.

1. The first part of the report is a general introduction to the subject of the study. It should state the purpose of the study, the scope of the study, and the methods used.

No.	Name of the person or organization	Address	City	State	Country	Date	Remarks
1	John Doe	123 Main St.	New York	NY	USA	1/1/2020	First entry
2	Jane Smith	456 Elm St.	Los Angeles	CA	USA	2/1/2020	Second entry
3	Bob Johnson	789 Oak St.	Chicago	IL	USA	3/1/2020	Third entry
4	Alice Brown	101 Pine St.	San Francisco	CA	USA	4/1/2020	Fourth entry
5	Charlie White	202 Maple St.	Seattle	WA	USA	5/1/2020	Fifth entry
6	Diana Green	303 Cedar St.	Portland	OR	USA	6/1/2020	Sixth entry
7	Eve Black	404 Birch St.	Denver	CO	USA	7/1/2020	Seventh entry
8	Frank Gray	505 Spruce St.	Phoenix	AZ	USA	8/1/2020	Eighth entry
9	Grace Hall	606 Willow St.	San Diego	CA	USA	9/1/2020	Ninth entry
10	Henry King	707 Ash St.	San Jose	CA	USA	10/1/2020	Tenth entry

The above information was obtained from the records of the Department of the Interior, Bureau of Land Management, on the date indicated.

This report was prepared by the Bureau of Land Management, Department of the Interior, on the date indicated.



Minutes of the Annual General Meeting (AGM) Of Llanharan Community Council

Held by video link on Thursday 12th May 2022 at 7pm in accordance with:
The Local Government and Elections (Wales) Act 2021

Members Present:

Councillors: Chris Parker, Robert Lewis Watkin JP, David Evans, Geraint Hopkins JP, Helen Donnan, Mark Steer, Janine Turner, Neil Feist, Rhys Jenkins, Will Thomas.

Apologies: None

Absent: None

Clerk to the Council: Leigh Smith

1 member of the public.

AGM2022/01 Declarations of Acceptance.

The Clerk confirmed that 'Declarations of Acceptance of Office' had been properly signed by all members present at the meeting.

AGM2022/02 Minutes of AGM held on 20th May 2021

Noted

AGM2022/03 Motion for Secret Ballot.

Motion brought forward under Standing Order 15 (xvi): To conduct the election of the Chair by means of secret ballot. (Ref Standing order 8(i)). The vote to take place using ADoodle anonymous voting software. Motion brought introduced by Cllr Evans. Motion seconded by Cllr Feist. Vote was 'for' by

simple majority.

The Clerk advised that the use of the software was suitable and did not contradict Standing Orders and so the vote would be lawful.

MOTION CARRIED

AGM2022/04 Election of Chair of the Council.

RESOLVED

Cllr Chris Parker, elected Chair of Llanharan Community Council.

(The Declarations of Acceptance of Office for Chair and Deputy Chair to be signed when it is deemed safe to do so).

AGM2022/05 Election of Deputy Chair of the Council.

RESOLVED

Cllr Robert Lewis-Watkin JP, elected Deputy-Chair of Llanharan Community Council

(The Declarations of Acceptance of Office for Chair and Deputy Chair to be signed when it is deemed safe to do so).

AGM2022/06 Human Resources Committee

RESOLVED

The Membership of the HR Committee to be as follows:

Cllrs Rhys Jenkins, Geraint Hopkins JP, Chris Parker, and Robert Lewis-Watkin JP, Janine Turner.

RESOLVED

Cllr Rhys Jenkins elected Chair of the HR Committee.

RESOLVED

Cllr Robert Lewis-Watkin JP elected Deputy-Chair of the HR Committee.

RESOLVED

All meetings of the HR Committee to be held subject to the following:
"By virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussion of the full item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the

confidential nature of the business to be transacted”.

RESOLVED

The HR Committee to meet on the following dates subject to the discretion of the Chair: 2022: 9th June, 1st September, 1st December
2023: Thursday 2nd March.

AGM2022/07 Open spaces, Rights of Way and Allotments Committee (ORA)

RESOLVED

The Membership of the ORA Committee to be as follows:

Cllrs Chris Parker, Helen Donnan, Mark Steer, Janine Turner, Neil Feist plus 1 co-opted member, Olie Wicks.

RESOLVED

Cllr Mark Steer elected Chair of the ORA Committee.

RESOLVED

Cllr Helen Donnan elected Deputy-Chair of the ORA Committee.

RESOLVED

The ORA Committee to meet on the following dates subject to the discretion of the Chair: 2022: 7th June, 28th July, 4th October, 6th December. 2023: 7th February, 4th April.

AGM2022/08 Audit Committee

RESOLVED

The Membership of the Audit Committee to be as follows:

Cllrs Chris Parker, Janine Turner, David Evans, Rhys Jenkins. Will Thomas, Robert Lewis-Watkin JP, Geraint Hopkins JP.

RESOLVED

Cllr Chris Parker elected Chair of the Audit Committee.

RESOLVED

Cllr Janine Turner elected Deputy-Chair of the Audit Committee.

RESOLVED

The Audit Committee to meet on the following dates subject to the discretion of the Chair: 2022: 7th July, 6th October, 2023: 5th January, 6th April.

AGM2022/09 Community Infrastructure Levy (CIL) Committee

RESOLVED

The Membership of the CIL Committee to be as follows:

Cllrs Janine Turner, David Evans, Rhys Jenkins, Robert Lewis-Watkin JP, Geraint Hopkins JP, Helen Donnan, Mark Steer, Neil Feist.

RESOLVED

Cllr Janine Turner elected Chair of the CIL Committee.

RESOLVED

Cllr David Evans elected Deputy-Chair of the CIL Committee.

RESOLVED

The CIL Committee to meet on the following dates subject to the discretion of the Chair: 2022: 5th July, 6th September, 1st November, 2023: 3rd January, 7th March, 2nd May.

AGM2022/10 Platinum Jubilee Committee

RESOLVED

The Membership of the Platinum Jubilee Committee to be as follows:

Cllrs Janine Turner, Helen Donnan, Chris Parker.

RESOLVED

Cllr Chris Parker elected Chair of the Platinum Jubilee Committee.

AGM2022/11 Community Engagement Working Group

RESOLVED

The Membership of the Community Engagement Working Group to be as follows:

Cllrs Chris Parker, Will Thomas, David Evans.

The Clerk to enquire whether the 2 members of the public who were previously co-opted would be willing to continue in the working group. If so for them to be co-opted.

Terms of reference to be decided at a future meeting of the Council.

AGM2022/12 Community Wellbeing Working Group

RESOLVED

The Membership of the Community Wellbeing Working Group to be as follows:

Cllrs Janine Turner, Chris Parker, Geraint Hopkins, Rhys Jenkins, Neil Feist.

Terms of reference for the group to be as follows:

- To provide an overall strategic direction for activities as per the 'Anti-Poverty Strategy 2021-2023.
- To scrutinise heads of terms (lease) and other matters relating to the CAT for Bryncae Community Centre.
- To examine the feasibility of a community café/hub (in line with the terms of reference contained in Appendix 12 of papers presented to full council 20/1/2022).

AGM2022/13 Llanharan Active Travel Route Working Group

RESOLVED

The Membership of the Llanharan Active Travel Working Group to be as follows:

Cllrs Chris Parker, Helen Donnan, Geraint Hopkins, Mark Steer, Janine Turner, Neil Feist.

RESOLVED

Cllr Helen Donnan elected Chair of the Llanharan Active Travel Route Working Group.

AGM2022/14 Summer Plants 2023 Working Group

RESOLVED

The Membership of the Summer Plants 2023 Working Group to be decided at a future meeting.

AGM2022/15 Council representatives on external bodies

RESOLVED

That the following appointments be made:

RCT/Town and Community Liaison Committee:
Cllrs Chris Parker, Helen Donnan.

Llanharan Community Development Project:
Cllr Geraint Hopkins.

One Voice Wales RCT/Merthyr/Caerphilly/Area Committee:
Cllr Rhys Jenkins.

School Governing Bodies:

Dolau Primary School – Cllr Janine Turner

Llanharan Primary School – Cllr Geraint Hopkins.

Brynnau Primary School – Barry Stephens to remain as the Council's representative as a member of the public until 23rd June 2022. This to be reconsidered at the July meeting of the Council.

AGM2022/16 Civic allowances

RESOLVED

The Chair of the Council's allowance for the year to be £1,500

The Deputy-Chair of the Council's allowance for the year to be £500

Council members to be paid an allowance of £150 in line with the Independent Remuneration Panel for Wales: annual report 2022 to 2023.

AGM2022/17 Motions

RESOLVED

The maximum total of motions required by written notice that can be considered by the Council in the municipal year to be set at 'unlimited'.

The maximum total of motions required by written notice that can be considered by the Council in any one ordinary meeting to be set at '3'.

AGM2022/18 Appeals and Disciplinary process

RESOLVED

Disciplinary panels

If the Panel is convened Members who do not have an interest will be chosen by rote by the HR Committee from all members of the Council.

Appeals panels

If the Panel is convened Members who do not have an interest will be chosen by rote by the HR Committee from all members of the Council, those panel members not having been members of the original disciplinary panel.

AGM2022/19 Internal Auditor

RESOLVED

To appoint Nick Goss as internal auditor.

AGM2022/20 Bank Signatories

RESOLVED

The following members to be approved for online banking mandates and to sign physical cheques in line with the financial regulations:

Cllrs Chris Parker, Janine Turner, David Evans, Rhys Jenkins. Will Thomas, Robert Lewis-Watkin JP, Geraint Hopkins JP.

AGM2022/21 Membership of Society of Local Council Clerks (SLCC).

RESOLVED

To fund the membership of SLCC for the Clerk and Deputy Clerk.

1. To consider renewing the Clerk and Deputy Clerk's membership of the Society of Local Council Clerks (**SLCC**).

There being no other business the meeting closed at 8.35pm.

Chris Parker
Chair of Llanharan Community Council

RECEIVED

100-100000-100000

100-100000-100000

RECEIVED

The following information is for the use of the
personnel of the Department of the Interior
and the Bureau of Land Management.

100-100000-100000

100-100000-100000

RECEIVED

100-100000-100000

100-100000-100000

100-100000-100000

100-100000-100000