



## **LLANHARAN COMMUNITY COUNCIL**

Minutes of the meeting of the Trenos and Ewenni Crossings Project Committee (TEC) held by remote attendance at 7.00pm on Tuesday 5<sup>th</sup> May 2026

*The meeting was held in accordance with:*  
**The Local Government and Elections (Wales) Act 2021**

**Present:**

**Councillors** Chris Parker (Chair), Rhys Jenkins, Mark Steer, Neil Feist, Robert Smith, Nick Richards, David Evans.

**Apologies:** Cllrs: Will Thomas, Janine Turner, Andrew Morgan.

**Absent:** None.

**Burroughs Project Manager:** Ryan James.

**Members of the public:** 0

**Clerk to the Council:** Leigh Smith.

**TEC2026/025 Welcome and Apologies**

The Chair welcomed all attendees.

**a) RESOLVED**

That the reason proffered with Cllr Will Thomas' apology for absence be accepted as a valid reason for absence.

**b) RESOLVED**



That the reason proffered with Cllr Janine Turner's apology for absence be accepted as a valid reason for absence.

**c) RESOLVED**

That the reason proffered with Cllr Andrew Morgan's apology for absence be accepted as a valid reason for absence.

**TEC2026/026 disclosures of personal and/or prejudicial interests from members in accordance with the Code of Conduct.**

Cllr Neil Feist declared a general personal interest being a member of Cycling UK.

**TEC2026/027 Minutes of TEC Committee meeting 2nd April 2026**

**RESOLVED**

To approve the minutes of the TEC Committee meeting held on 2<sup>nd</sup> April 2026 as a true and accurate record.

**TEC2026/028 Public Speaking**

None.

**TEC2026/029 Correspondence**

None

**TEC2026/030 TEC Committee Action Plan**

Noted.

**TEC2026/031 Reports or recommendations from the Trenos Crossing and Ewenny Bridge Working Group**

None.

**TEC2026/032 Results of the initial ecological survey carried out by Soltys Brewster.**



Not provided, only being in rough draft form currently.

**TEC2026/033 Project plan and budget tracker**

Project tracker noted. Updated budget tracker not provided.

**TEC2026/034 Risk Register**

Noted.

**TEC2026/035 Review of the Council's decision matrix and to consider aspects of the project to be included in any tender pack/work instructions.**

***RESOLVED***

Deferred to a future meeting of the Committee to allow further development of the matrix.

**TEC2026/036 To note 'decisions made tracker' and 'decisions required. Log' and to consider the decisions required**

Not provided.

**TEC2026/037 Draft tender pack provided by Burroughs**

Not provided.

**TEC2026/038 To consider the Stakeholder engagement strategy for the project.**

***RESOLVED***

To adopt the Stakeholder Engagement Strategy as provided in Appendix 12 to the meeting, subject to future alteration as time and circumstances demand.



**TEC2026/039 Urgent Information or Suggestions for Future Agenda Items**

For the updated decision matrix to be considered at the next meeting.

There being no further business, the meeting closed at 8.15pm

Date of next scheduled meeting: TBD

**Councillor Chris Parker**

**Chair of the Trenos and Ewenni Crossings Project Committee**



## **LLANHARAN COMMUNITY COUNCIL**

Minutes of the meeting of the Trenos and Ewenni Crossings Project Committee (TEC) held by remote attendance at 7.00pm on Thursday 2<sup>nd</sup> April 2026

*The meeting was held in accordance with:*  
**The Local Government and Elections (Wales) Act 2021**

**Present:**

**Councillors** Chris Parker (Chair), Janine Turner, Rhys Jenkins, Mark Steer, Neil Feist, Robert Smith, Nick Richards, Andrew Morgan.

**Apologies:** None.

**Absent:** Cllrs David Evans, Will Thomas.

**Burroughs Project Manager:** Ryan James.

**Members of the public:** 1

**Clerk to the Council:** Leigh Smith.

**TEC2026/012 Welcome and Apologies**

The Chair welcomed all attendees.

**TEC2026/013 disclosures of personal and/or prejudicial interests from members in accordance with the Code of Conduct.**

Cllr Neil Feist declared a general personal interest being a member of Cycling UK.



**TEC2026/014 Minutes of TEC Committee meeting 12th February 2026**

***RESOLVED***

To approve the minutes of the TEC Committee meeting held on 12<sup>th</sup> February 2026 as a true and accurate record.

**TEC2026/015 Public Speaking**

A member of the public spoke on agenda item 11.

**TEC2026/016 Correspondence**

Noted.

**TEC2026/017 TEC Committee Action Plan**

Noted.

**TEC2026/018 Reports or recommendations from the Trenos Crossing and Ewenny Bridge Working Group**

None.

**TEC2026/019 'Project Status Tracker, Budget Tracker and Risk Register for the project.**

Current budget tracker noted. Project tracker and updated risk register not provided.

**TEC2026/020 To note a written motion submitted by a member to the CIL Committee in relation to a proposed increase in CIL funding for the project.**

Noted.



**TEC2026/021 To note 'decisions made tracker' and 'decisions required. Log' and to consider the decisions required**

Noted. Decision required referred to in TEC2026/022

**TEC2026/022 To consider the procurement strategy for the project.  
*RESOLVED***

To adopt the following procurement strategy following the recommendations of Burroughs.

Works Packaging: Single works package

Procurement Route: Two-stage Design and Build

Tendering Procedure: Open Procedure

Pricing Mechanism: Two-stage approach with initial fixed price for bridge structure, followed by agreement of final contract price post - PCSA

Form of Contract: Pre-Construction Services Agreement followed by NEC4 Engineering and Construction Contract (Option A or Option C to be confirmed).

**TEC2026/023 Next Steps**

Noted. For a future meeting to consider aspects of the council's existing decision-making matrix and other factors to be included in a future tender and for the Council to decide on the appropriate mechanism to issue a tender in consultation with Burroughs.

**TEC2026/024 Urgent Information or Suggestions for Future Agenda Items**

None.

There being no further business, the meeting closed at 8.10pm

Date of next scheduled meeting: 5<sup>th</sup> May 2026

**Councillor Chris Parker**

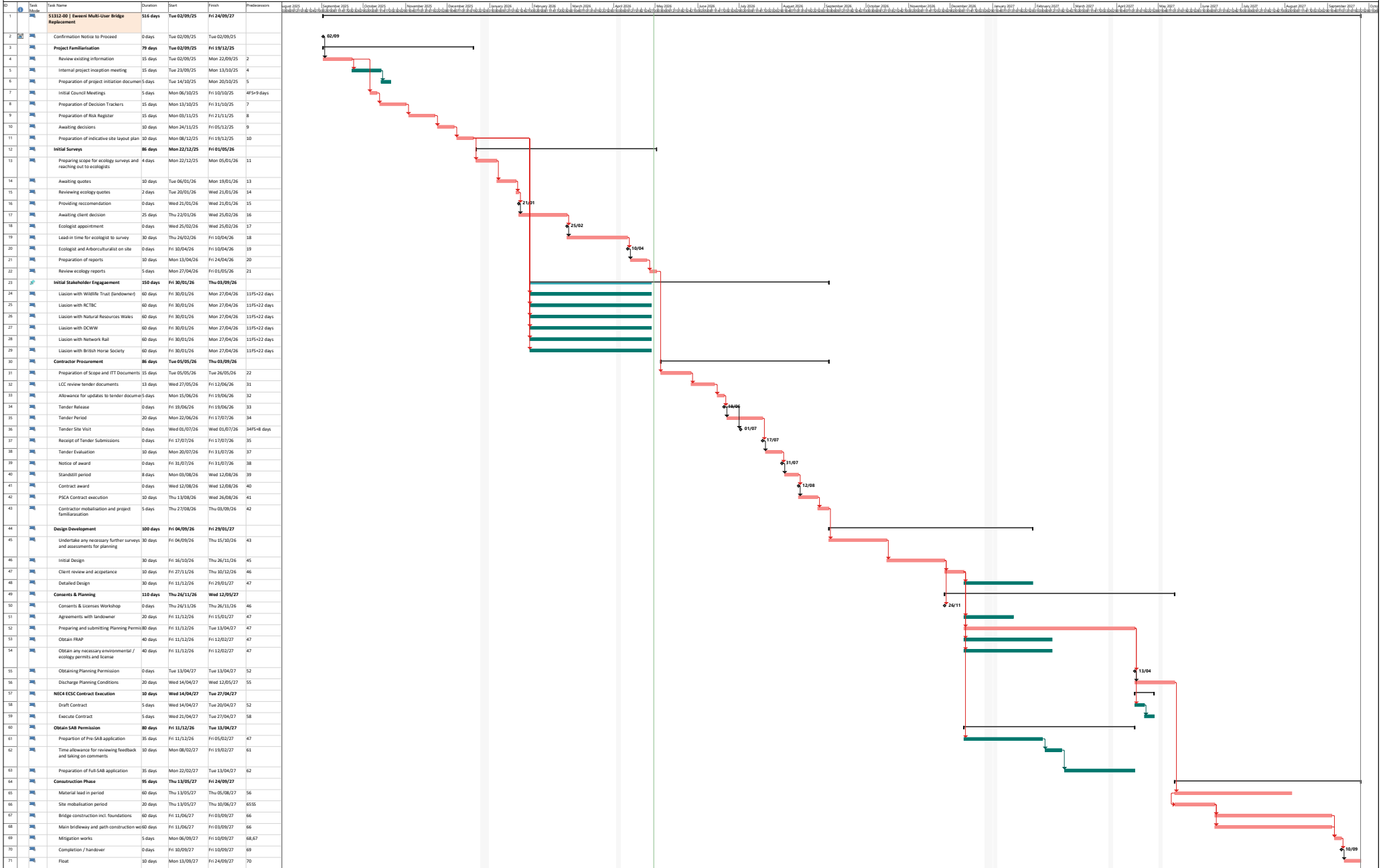
**Chair of the Trens and Ewenni Crossings Project Committee**

## Llanharan Community Council - TEC Action Plan 29.4.26



Action no	Date added	Category	From	Action	Notes	Status
TEC2025/202b)	27.6.2025	TEC	TEC	TEC2025/020 Parameters (scope) and process to be used in the procurement process to obtain a project manager for the project. b) RESOLVED To form a task and finish working group to assess and score the tenders, following the closing of the deadline and the opening of the tenders in line with the Council's Financial Regulations. The working group to make a recommendation to the TEC Committee on whom to award the tender. The members of the working group to comprise Cllrs Claire Morgan, Robert Smith, Chris Parker and the Clerk.	To be actioned once tender mailbox opened. Completed.	Completed
2025/319a)	19/12/2025	Full Council	TEC	2025/319 Resolutions and recommendations of the Trenos and Ewenni Crossings Project (TEC) Committee held on 27th November 2025 TEC2025/037 Scheme of Delegation for the Ewenny Bridge Project RESOLVED To adopt the scheme of delegation as presented in Appendix 3 to the meeting subject to the following alteration: That the value of £2,500 be replaced with the value £4,000 in the line, "The decision does not incur or commit expenditure likely to exceed £2,500(exclusive of VAT, if applicable)"	Amend scheme wording.	Completed
2025/319b)	19/12/2025	Full Council	TEC	2025/319 Resolutions and recommendations of the Trenos and Ewenni Crossings Project (TEC) Committee held on 27th November 2025 TEC2025/039 'Decisions made tracker' and 'decisions required. Log' and to consider the decisions required. A1) RESOLVED To instruct Burroughs that the Council wishes to submit a planning LDC (Lawful Development Certificate) application and to obtain 3 prices from suitable planning consultants from which the Council will select, in order to facilitate the application.	Contact Burroughs. Seek planning consultancy quotations. Burroughs informed, awaiting quotes. EDIT: Burroughs have completed the LDC application in-house and it has been submitted	Completed
2025/319c)	19/12/2025	Full Council	TEC	2025/319 Resolutions and recommendations of the Trenos and Ewenni Crossings Project (TEC) Committee held on 27th November 2025 A3) RESOLVED To indicate consent for Burroughs to engage directly with the LPA, NRW and DCWW as well as the Wildlife Trust of South and West Wales and those other groups and organisations explicitly mentioned in the tender pack or in subsequent correspondence.	Communicate this to Burroughs	Completed
2025/319d)	19/12/2025	Full Council	TEC	2025/319 Resolutions and recommendations of the Trenos and Ewenni Crossings Project (TEC) Committee held on 27th November 2025 A4) RESOLVED To consent to Burroughs seeking 3 quotations for the undertaking of an ecology survey to the wider area surrounding the project including the bridge, paths and potential contractor accesses. The Council to select a vendor in due course.	Inform Burroughs. Await quotations. Quotations received, on agenda of Feb 26 meeting.	Completed
2025/319e)	19/12/2025	Full Council	TEC	2025/319 Resolutions and recommendations of the Trenos and Ewenni Crossings Project (TEC) Committee held on 27th November 2025 TEC2025/040 Route of the accessible paths to the North and South of the bridges.  A2) i) RESOLVED  For the proposed route of the accessible multiuser path to the South of the Trenos railway crossing bridge to run from Bryncae Community Centre Carpark to the Trenos railway crossing bridge. (Shown as the 'Yellow route' on the access audit plan). The full route, north to south to be both wheelchair friendly and Bridleway specification along its length insofar as is possible.  A2)ii) RESOLVED  For the proposed route of the accessible multiuser path to the north of the Ewenny bridge to run from the northern end of the bridge up to the 'crossroads' in Brynna woods (shown as the 'orange route' on the access audit plan) and then to continue to the western exit to the woods at 'The Green' (Eco-houses) (shown as the left hand fork of the 'red route' on the access audit plan). The full route, north to south to be both wheelchair friendly and Bridleway specification along its length insofar as is possible.	Instruct contractors accordingly. Burroughs informed.	Completed

TEC2026/010	13/02/2026	TEC	TEC	<p>TEC2026/010 Quotations for initial ecological works</p> <p>RESOLVED</p> <p>To select the quotation from 'Soltys Brewster' for initial ecology work given that this is the recommendation of Burroughs, the quotation and specification providing the best balance of cost vs scope, including key baseline work required without committing to a bigger upfront package. To <u>authorise the officers to spend up to £2,880 accordingly.</u></p>	Burroughs informed - Feb 26	Completed
TEC2026/022	03/04/2026	TEC	TEC	<p>TEC2026/022 To consider the procurement strategy for the project.</p> <p>RESOLVED</p> <p>To adopt the following procurement strategy following the recommendations of Burroughs.</p> <p>Works Packaging: Single works package</p> <p>Procurement Route: Two-stage Design and Build</p> <p>Tendering Procedure: Open Procedure</p> <p>Pricing Mechanism: Two-stage approach with initial fixed price for bridge structure, followed by agreement of final contract price post - PCSA</p> <p>Form of Contract: Pre-Construction Services Agreement followed by NEC4 Engineering and Construction Contract (Option A or Option C to be confirmed).</p>	Write to Burrows to formally accept their recommendation.	completed
Note	03/04/2026	TEC	TEC	<p>The Clerk has formally accepted Burrough's price uplift of £2,472.25 to include all paths in its scope. Done under delegated authority conferred by TEC2025/037</p>		Noted
TEC2026/023	03/04/2026	TEC	TEC	<p>TEC2026/023 Next Steps</p> <p>Noted. For a future meeting to consider aspects of the council's existing decision-making matrix and other factors to be included in a future tender and for the Council to decide on the appropriate mechanism to issue a tender in consultation with Burroughs.</p>	And stakeholder management	Noted
TEC2026/022	03/04/2026	TEC	TEC	<p>2026/116 Resolutions and recommendations of the TEC Committee held on 2<sup>nd</sup> April 2026</p> <p>TEC2026/022 To consider the procurement strategy for the project.</p> <p>RESOLVED</p> <p>To adopt the following procurement strategy following the recommendations of Burroughs.</p> <p>Works Packaging: Single works package</p> <p>Procurement Route: Two-stage Design and Build</p> <p>Tendering Procedure: Open Procedure</p> <p>Pricing Mechanism: Two-stage approach with initial fixed price for bridge structure, followed by agreement of final contract price post - PCSA</p> <p>Form of Contract: Pre-Construction Services Agreement followed by NEC4 Engineering and Construction Contract (Option A or Option C to be confirmed).</p>		Noted
TEC2026/023	03/04/2026	TEC	TEC	<p>2026/116 Resolutions and recommendations of the TEC Committee held on 2<sup>nd</sup> April 2026</p> <p>TEC2026/023 Next Steps</p> <p>Noted. For a future meeting to consider aspects of the council's existing decision-making matrix and other factors to be included in a future tender and for the Council to decide on the appropriate mechanism to issue a tender in consultation with Burroughs.</p>	On agenda for May 26	





PROJECT RISK REGISTER

High:	
Medium:	
Low:	
Opportunity:	

Project ID:

51312-00

Rev:

P3.0

Ewenni Multi-User Bridge

Project Risk Register

Ref	Project Stage	Subject	Risk Description	Initial Risk Rating			Risk Owner Suggestion	Current and Proposed Mitigation Action	Residual Risk Rating			Comments
				Likelihood	Impact	Risk Rating	Client Risk / Shared Risk / Contractor Risk		Likelihood	Impact	Risk Rating	
1.00	0/1	Planning	Full planning permission may be required. There is uncertainty around Lawful Development Certificate (LDC). Current position not fully ascertained.	5	5	25	Client Risk	Burroughs have sought advice from trusted Planning Consultant – advises to submit LDC which will confirm planning requirements. Burroughs have not contacted RCT LPA directly due to unlikely formal response.	4	4	4	LDC submitted and response received. Planning required. Burroughs to determine route to market.
2.00	0/1	Planning	Planning boundary and extent of works to be agreed, subject to the extent of MU routes as part of this phase of work.	4	4	16	Client Risk	Discussion to be had between LCC / Burroughs / access consultant re: proposed works, extent of works and start to determine routes into the site as contractor access, which could be included on a Planning drawing.	4	3	3	LCC have asked Burroughs to review and price additional works inclusive of the wider footpath works for inclusion in the main works.
3.00	0/1	Stakeholders	Stakeholders: Lack of engagement Planning Objections (subject to Planning requirements) General complaints and/or unhappy with proposals Onerous or unachievable demands and requirements	5	5	25	Client	Burroughs currently drafting a Stakeholder Plan. Burroughs to commence engagement with key stakeholders (namely statutory authorities).	2	3	6	Burroughs continue to engage with stakeholders. Liaison with PROW, NRW and BHS are ongoing.
4.00	0/1	Ecology	Protected Species – the presence of and working to various time constraints	5	5	25	Client	Burroughs to identify what existing information we have in terms of ecology. Burroughs to consider engaging with ecologists to undertake surveys and onboard an ecological consultant.	3	3	9	Ecology survey quotations obtained and await decision by LCC who to appoint.
5.00	0/1	Environmental	Flooding and Flood Risk Management Working during Winter months is unlikely acceptable due to flood risk and safety. Permanent works could affect the current flow path of the river leading to wider area flood risk.	5	5	25	Client / Contractor	Works likely to require both temporary and permanent FRAP for working in the river and constructing new bridge. Burroughs to engage with NRW and determine FRAP requirements.	3	3	9	Burroughs to approach NRW
6.00	0/1	Statutory Approvals	Statutory Approvals and Applications At this stage anticipated to be LPA-Planning application (as above), NRW-FRAP (as above) and DCWW due to proximity to existing sewer easement. Other applications and approvals being considered.	5	5	25	Client	Through engagement with Stakeholders and progression of planning and NRW risks, the need for further applications and approvals shall be identified.	1	3	3	Burroughs continue to determine some of the detail and constraints that can be included with the tender documents.
7.00	0/1	Procurement	Inflations and market volatility in material costs and general market appetite due to other works.	4	4	16	Client	Burroughs currently informally engaging the market for accurate costs and market appetite.	2	2	4	Burroughs have undertaken an initial market engagement in recent months and now seek site visits from contractors - ongoing
8.00	0/1	Geotechnical	Unknown ground conditions, which shall be needed to design foundations and determine access routes.	5	5	25	Client / Contractor	Planning Requirements conversation shall determine procurement route and when GI investigations are undertaken. Ground investigation shall need to be undertaken at some point to allow the design of foundations and pavements.	2	3	6	Subject to route to market.

9.00	0/1	Access / Logistics	Access is limited / restricted so advance works to agree potential routes would assist and inform Contractors what they can and cannot do.	4	4	16	Client / Contractor	To be discussed further with Burroughs / LCC and landowners.	3	3	9	-
10.00	0/1	Adoption / Maintenance	Once constructed, the structure and paved areas shall need to be owned by someone. This shall need to be agreed so that Adopters can be involved in design process. Risk that LCC left with a structure and paths to maintain.	5	5	25	Client	Burroughs to include proposed parties, such as RCT Departments, in Stakeholder engagement works.	2	2	4	-
11.00	0/1	Decision Making / Governance	Decisions required need to be identified and made in a timely manner.	4	4	16	Client	Burroughs to manage Decisions Logs to assist with the Decisions Required and Made. To be submitted to LCC 7-days in advance of TEC meetings.	3	3	9	-
12.00	0/1	Preliminary Ecological Appraisal	Ecological constraints may affect the feasibility, design, programme and cost of the proposed route and bridge works. The route passes through/adjacent to sensitive habitats, including a SINC, priority woodland/grassland, the Ewenni Fach stream, protected/priority species habitat and invasive species. Potential planning delays, additional surveys, seasonal working restrictions, design amendments, ecological mitigation and increased construction costs.	5	4	20	Client / Contractor	Develop the design in consultation with the project ecologist, minimise habitat loss, review the compound/location strategy, allow for further surveys and prepare proportionate ecological mitigation/enhancement proposals as the scheme develops.	3	3	9	-
13.00	0/2	PEA / Planning mitigation	Mitigation - potential loss of trees may trigger a requirement for replacement native tree planting at a 3:1 ratio, with associated cost, land take and maintenance implications.	5	4	20	Client / Contractor	Develop the design in consultation with the project ecologist, minimise habitat loss, review the compound/location strategy, allow for further surveys and prepare proportionate ecological mitigation/enhancement proposals as the scheme develops. Burroughs to consider how this can be mitigated further at this stage and how to include in the tender documents.	4	4	16	-

**Decision making Matrix - Reviewed 29.4.26**

<p>The Ewenni crossing bridge and connecting paths is intended to be a Multi-user route.*</p> <p>*Multi-user being defined as for use by all users. including pedestrians, cyclists, horse riders, disabled people and those with impaired mobility therefore being fully compliant with the Equality Act 2010 and family friendly. This definition is NOT a legal definition of any right of way or bridleway or any other such passage and is to be used within the context it was written.</p>			
Item no	Element of specification	Notes	Proposal (Unless rendered void by law, statutory guidance, licence conditions or engineering considerations). All elements to be agreed with Landowners.
1	Non engineering specification for bridge relevant to our circumstances	Height, width, surface material (bhs Specification sheet sent to CN). Some of this detail will depend on the eventual span and deck height. Also some of the specifications in the document are subjective - See document notes. This should be reviewed by the working group and definitive measurements given pertaining to the local conditions.	<p>Accessibility element: suitable surface materials, incline and other required factors.</p> <p>Equestrian element: As per bhs recommendations and guidance specifically: minimum 3 meters wide. 1.8m parapet and other factors including signage and mounting/dismounting aids.</p> <p>Suitable for bridleway use and disabled access including wheelchair users.</p> <p>Construction from traditional steel and timber in keeping with the woodland environment.</p> <p>Surface material of deck should be durable, provide long lasting skid resistance, be equestrian and wheelchair friendly should be resistant to puddling have drainage properties and able to be used in a woodland environment (leaves/mulch etc..) and relatively maintenance free.</p> <p>Design should take into account the access audit and accompanying clarification</p>

8	Specification of the path between the proposed bridge and the network rail bridge.	Any aspects of this path that are to be specified. Will further applications be necessary (eg - Diversion order) - How will this be managed? Who will apply and when?? Include restrictions around the DCWW Sewer pipe.	<p>To achieve a route or routes suitable for all users including wheel chair users and equestrians.</p> <p>Sections constructed from material suitable for users. Should be free draining, durable, sympathetic to the local woodland environment and relatively maintenance free. All sections suitably edged.</p> <p>Gradient and width/design of routes, including the radius of turns and any required ancillary items (eg Handrails, rest benches) to be appropriate for the category of user, particularly wheelchair users and equestrians incorporating suitable landings and seating where appropriate.</p> <p>The route of the southern path assumed to curve to the west to avoid main Violet Oil Beetle sites and/or to facilitate achievement of the desired gradient.</p> <p>Route(s) should avoid creating 'desire lines' where pedestrians veer off the engineered route to create informal paths alongside.</p> <p>Consideration to a separate, more direct and narrow route for pedestrians?</p> <p>Where forest floor meets metaled or hard surface. To decrease future puddling. Consider a transitional material to avoid going to soft &amp; wet to hard which produces puddling and high maintenance demand.</p>
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	<p>Specification of the path from the north of the proposed bridge to the crossroads in the woods and to the west, exiting at 'The Green' (Ecohouses)</p>		<p>To achieve a route or routes suitable for all users including wheel chair users and equestrians.</p> <p>Sections constructed from material suitable for users. Should be free draining, durable, sympathetic to the local woodland environment and relatively maintenance free. All sections suitably edged.</p> <p>Gradient and width/design of routes and any required ancillary items (eg Handrails, rest benches), to be appropriate for the category of user, particularly wheelchair users and equestrians incorporating suitable landings and seating where appropriate.</p> <p>Route(s) should avoid creating 'desire lines' where pedestrians veer off the engineered route to create informal paths alongside.</p> <p>Consideration to a separate, more direct and narrow route for pedestrians?</p> <p>Where forest floor meets metaled or hard surface. To decrease future puddling. Consider a transitional material to avoid going to soft &amp; wet to hard which produces puddling and high maintenance demand.</p> <p>Appropriate signage and vision boards showing the route and the bridleway and accessible elements included.</p>
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	<p>Specification of the path to the south of the NR bridge to Bryncae Community Centre car park.</p>		<p>To achieve a route or routes suitable for all users including wheel chair users and equestrians.  Sections constructed from material suitable for users. Should be free draining, durable, sympathetic to the local environment and relatively maintenance free. All sections suitably edged.</p> <p>Gradient and width/design of routes and any required ancillary items (eg Handrails, rest benches), to be appropriate for the category of user, particularly wheelchair users and equestrians, incorporating suitable landings and seating where appropriate.</p> <p>Route(s) should avoid creating 'desire lines' where pedestrians veer off the engineered route to create informal paths alongside.  Consideration to a separate, more direct and narrow route for pedestrians?</p> <p>Where forest floor meets metaled or hard surface. To decrease future puddling. Consider a transitional material to avoid going to soft &amp; wet to hard which produces puddling and high maintenance demand.</p> <p>The route to terminate at the eastern end of the Bryncae Community Centre carpark. The route assumed to run alongside the northern boundary of the carpark with the carpark its self being reconfigured and civil works undertaken to accommodate this.</p> <p>Appropriate signage and vision boards showing the route and the bridleway and accessible elements included.</p>
9	<p>Decide on how to manage the small tributary stream running from the north and joining the stream to the east of the northern abutment.</p>	<ul style="list-style-type: none"> <li>- Piping underground would necessitate licenses and a FRAP</li> <li>- Leaving as is may cause future issues or issues during construction</li> <li>- Option to leave roughly in place but to fortify the western bank with a suitable material (Not concrete)..</li> </ul>	<p>The integrity of the western bank must be maintained using soft engineering solutions. (Eg using materials from felled trees).</p>

10	Spec required for fencing on approaches to bridge.	Necessary to prevent users falling into stream and to guide to bridge. Extent, design, colour and material.	<p>Material used in keeping with the bridge design and the woodland environment. To provide a guide or corral and any required ancillary items (eg Handrails) onto the bridge and provide some measure of edge protection.</p> <p>Where forest floor meets metaled or hard surface. To decrease future puddling. Consider a transitional material to avoid going to soft &amp; wet to hard which produces puddling and high maintenance demand</p>
12	Consider any other aesthetic aspects of the bridge or the project. (eg Colour, style etc..)	Once a colour is decided upon the Clerk can obtain codes and samples for further consideration if necessary.	Green. RAL no to be chosen once material is decided upon and any colour restrictions ascertained.
13	Consider what aesthetic finish, if any, is required on the bridge abutments if exposed.	eg Gabion baskets / Brick finish / Timber finish / Stone facing / sympathetic to woods and/or existing Colliery ruins. May require samples/pre meeting as part of tender process.	eg Gabion baskets / Brick finish / Timber finish / Stone facing / sympathetic to woods and/or existing Colliery ruins. May require samples/pre meeting as part of tender process.
14	Access arrangements/restrictions for plant and equipment and working area restrictions.	Any restrictions from Wildlife trust. Timings, types of machines etc...including restrictions around the greywater(?) pipe and manhole on the northern approach path. This should include any currently known or desired restrictions regarding ecology (eg Oil beetles), although the FRAP should address these issues also. or Note: As part of the tender a site visit will be required and the tender MUST make clear the access restrictions both sides of the bridge as this will feed into construction method. It should be assumed that the NR bridge will be operational then. Include design in scoping design/tender pack.	<p>Pre-tender visit mandatory.</p> <p>Path from the north is currently 2m wide in places. (potential to widen slightly subject to agreement from the Wildlife trust and any consents or licences that might be necessary).</p> <p>A worksite/compound site to be identified and agreed with the wildlife trust.</p> <p>Drop off only (no parking) on reserve land itself. Limited parking available at the western end of the reserve.</p> <p>Access from the south limited to traffic that can pass over the NR railway bridge and may also require permission to pass over Persimmon land (Relevant contact can be provided).</p> <p>Scheme of works must include the usual biosecurity plans and pollution plans. (To be written into tender).</p> <p>Note: Staus and weight restrictions on the greywater pipe on the Northern path unknown.</p>
15	Decide upon desired future ownership status of the bridge.	Technically will the bridge be 'adopted' and therefore 'owned' by RCT following construction?	Written assurance that RCTCBC will 'adopt' the future inspection and maintenance of the bridge following its construction (to their approved design) should be obtained BEFORE significant financial expenditure is committed. IF THIS IS ACHIEVEALBE

16	<p>Agree in principle construction dates and arrangements for temporary closure of footpath.</p>	<p>No works are permitted between 15th October and 15th April in or immediately around the watercourse. Given weather conditions this would suggest an ideal operating window for construction of between approx the end April to end June. (Target 2025?)</p> <p>Bird nesting between March and Sept unless surveys undertaken.</p> <p>Oil beetle critical period between March to end may. Desirable that no work to take place on south side along pathway or in wooded area between these times.</p> <p>Further information required RE Mice, bats etc... Wildlife trust has some survey data that might suffice.</p>	<p>Does the Council wish to insist that the route is maintained as open to the public during construction of the bridge and / or the paths themselves necessitating temporary arrangements. Or to explore the options for temporary closures for periods. This may have a significant effect on cost. Should this be added as a scored element in the tender process?</p>
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	Other factors		<p>Appropriate signage. Bridleway. Accessible access. Dismount here. Multi-user route etc...</p> <p>Incorporating signage with colour coded routes and corresponding waymarkers will assist users to navigate the site, such as a series of signs along a route that are common in appearance will be easily identifiable to an individual. Information at the beginning of a route about its accessibility is essential to disabled users when deciding if it is right for them. Such information should be made available on information boards and online to allow people to make a decision in advance. Accessible features, such as braille, tactile and pictorial information on signage.</p> <p>Gates to be suitable for use by equestrians, ensure they provide an accessible means of entry meeting minimum recommended dimensions for the depth and width of the box. Refer to BS5709:2006 – Gaps, Gates and Stiles.</p> <p>Gates should be of an appropriate size, open from both sides of approach and be suitable for equestrian users.</p> <p>For those with extra accessibility needs, gate opening mechanisms should be easy to operate using a 'closed-fist', limited dexterity and/or minimal force and be opened from both side with latches being colour contrasted OR Self closing hinges remove the need for latches. Opening mechanisms should be easy to operate from both sides of approach.</p> <p>Consider: Benches (With hard approach) at regular intervals (at the recommended spec - See accessibility Audit) for rest. A number of rest shelters along the route providing refuge from elements (See accessibility audit).</p>
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## Appendix 12

### **DRAFT Stakeholder Engagement Strategy Ewenny Bridge & Associated paths project (LCC23/01)**

#### 1. Introduction

Llanharan Community Council is undertaking a project to provide a multi-user bridge and associated bridleway/multi-user route. This engagement strategy sets out how stakeholders will be engaged in a proportionate, transparent and controlled way, ensuring statutory and landowner requirements are met while preserving the Council's authority over discretionary, non-statutory design decisions.

#### 2. Principles

The engagement approach is based on the following principles:

- Statutory compliance is paramount.
- Affected landowners must be directly engaged.
- Llanharan Community Council retains decision-making control whilst allowing project managers and contractors appropriate freedom to engage with user groups for technical advice and to progress the project.
- Transparency without co-design.
- Proportionate engagement aligned to risk and obligation.

#### 3. Stakeholder Categories

##### **A. Primary Stakeholders – Direct Engagement**

These stakeholders are essential to delivery:

- Affected landowners and occupiers
- Statutory authorities (e.g. NRW, RCTCBC highways, rights of way and Planning etc...)
- Utility providers
- Network Rail
- Llanharan Community Council

Engagement Methods for Primary Stakeholders:

- One-to-one meetings (Monthly TEC Committee meetings and ad-hoc meetings)
- Site visits
- Formal correspondence
- Technical workshops where required

Authority:

The appointed Project Management Company and, where appropriate, the appointed contractor may engage directly with these stakeholders. Matters affecting scope, cost,

programme or principle must be referred to Llanharan Community Council, TEC Committee for decision via the Clerk of the Council.

### **B. Secondary Stakeholders – Structured, Controlled Engagement**

These include representative and advocacy organisations such as:

- British Horse Society (BHS)
- Disability groups
- Local Access Groups
- Other user groups as felt appropriate and authorised to be added to the stakeholder list by Llanharan Community Council.
- Other interested parties that the Chair of the TEC Committee considers may be able to provide advice/insight to the Committee.

Engagement Methods:

- One-to-one meetings, ad-hoc meetings.
- Site visits
- Formal correspondence
- Technical workshops where required
- Time-limited written consultation on defined topics
- Structured briefing sessions
- Participation in regular online update meetings

Limitations:

Input from secondary stakeholders is limited to technical and advisory advice relevant to their expertise only. These organisations do not participate in discretionary, aesthetic or non-statutory/non-statutory guidance or design decisions and whilst they may be engaged directly by project managers and contractors their engagement must be limited to these terms.

### **C. General Public – Information Only**

Engagement Methods:

- Council website updates
- Newsletters and social media
- Public notices

No two-way design engagement is undertaken with this group at this stage. However information events, publications or public consultations may be arranged at appropriate intervals with the agreement of Llanharan Community Council.

#### 4. Online Update Meetings

Llanharan Community Council will hold regular online update meetings for Stakeholder groups A and B to share relevant information and progress updates.

These stakeholder meetings will:

- Normally take place quarterly, or more frequently where relevant information arises
- Be chaired by the Chair of the TEC Committee
- Be attended by the appointed Project Manager and the Clerk of the Council.
- Be information-sharing forums only and not decision-making meetings.

Secondary stakeholder and/or members of the public may also freely engage with individual Councillors or the council as a corporate body outside of these structured meetings. Councillors may put forward proposals to the TEC Committee via written motion in the usual manner.

#### 5. Decision-Making Framework

All final decisions relating to design, optional features and discretionary elements rest with Llanharan Community Council, informed by professional advice and statutory requirements. Feedback received through engagement will be considered but is not binding.

#### 6. Points of Contact

All Primary Stakeholder engagement will be coordinated via the appointed Project Manager (Except for regular stakeholder meetings when the Clerk will co-ordinate meetings).

All formal Secondary Stakeholder engagement will be coordinated via the Clerk to the Council.

#### 7. Governance and Record Keeping

- Engagement activity will be logged by the Project Manager/Clerk to the Council as appropriate.
- Design freeze points will be approved by Council
- Any non-statutory change requires formal Council approval

### **Consideration**

#### **The TEC committee is invited to**

'Resolve that Llanharan Community Council approves the Stakeholder Engagement Strategy and Stakeholder Engagement Protocol for the Ewenny Multi-User Bridge and Associated Path Project (LCC23/01) and delegates authority to the Project Manager to implement the strategy in accordance with its terms, noting that all discretionary and non-statutory design decisions remain the responsibility of the Council.'