



LLANHARAN COMMUNITY COUNCIL

Minutes of the meeting of the Trenos and Ewenni Crossings Project Committee (TEC) held by remote attendance at 7.00pm on Tuesday 13th October 2026

The meeting was held in accordance with:
The Local Government and Elections (Wales) Act 2021

Present:

Councillors Chris Parker (Chair), Janine Turner, Mark Steer, Nick Richards Andrew Morgan, David Evans, Rhys Jenkins

Clerk to the Council: Leigh Smith.

Apologies: None

Absent: Cllrs Will Thomas, Robert Smith, Barry Stephens.

Ryan James (Burroughs).

TEC2026/080 Welcome and Apologies

The Chair welcomed all attendees.

TEC2026/081 disclosures of personal and/or prejudicial interests from members in accordance with the Code of Conduct.

None.

TEC2026/082 Minutes of TEC Committee meeting 8th September 2026

RESOLVED

To approve the minutes of the TEC Committee meeting held on 8th September 2026 as a true and accurate record.



TEC2026/083 Public Speaking

None.

TEC2026/084 Correspondence

None

TEC2026/085 TEC Committee Action Plan

None.

TEC2026/086 Project plan

Noted.

TEC2026/087 Exclude the press and public.

RESOLVED

To exclude the press and public from the following item of business, by virtue of the Public Bodies (Admission to Meetings) Act 1960, on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

TEC2026/088 Tender pack for the 2-Stage, Design and Build contract, Ewenny Bridge Project, and next steps.

a) *RESOLVED*

To approve the Tender Pack as presented in Appendix 5 to the meeting, subject to the following, with a narrative of any alterations to be reported to the TEC Committee retrospectively:



Delegation of authority to the Clerk to make minor adjustments to the pack, including in relation to the following matters:

- i) The inclusion of Appendix D of the Burroughs documents (the form confirming the Contractor's Offer).
- ii) Clarification that secondary stakeholder consultation is limited to technical and statutory advice only and not to discretionary design decisions.
- iii) Explicit clarification of the prohibition of concrete/metalled surfacing as well as bituminous materials for paths.
- iv) Explicit clarification of contractor responsibility for paying all consent/application fees.
- v) Investigate the insertion of stronger wording preserving Council control over non-statutory aesthetic and other decisions.
- vi) Fix errors in the procurement timetable, specifically the date conflicts and contradictions.
- vii) Add a specific and explicit allowance/item in the activity schedule for the contractor to regularly report back to the Council/Working Group during both the pre-construction and construction phases (Or in the Budget section).
- viii) The RFO to review the 28-day payment clause to ensure compliance with the 30-day rules of the Procurement Act 2023.

b) RESOLVED

Subject to resolution TEC2026/088, to authorise the Clerk to proceed with the issuing of the 2 Stage Design and Build tender for the Ewenny Bridge Project tender in line with resolution TEC2026/077.



TEC2026/089 Urgent Information or Suggestions for Future Agenda Items
None

There being no further business, the meeting closed at 7.15pm

Date of next scheduled meeting: 12th November 2026

Councillor Chris Parker

Chair of the Trenos and Ewenni Crossings Project Committee



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The meeting was held in accordance with:
The Local Government and Elections (Wales) Act 2021

Present:

Councillors Chris Parker (Chair), Robert Smith, Janine Turner, Andrew Morgan, David Evans

Apologies: Cllrs: Mark Steer, Nick Richards, Ryan James (Burroughs).

Absent: Cllrs Will Thomas, Rhys Jenkins.

Clerk to the Council: Leigh Smith.

TEC2026/067 Welcome and Apologies

The Chair welcomed all attendees.

a) RESOLVED

That the reason proffered with Cllr Mark Steer's apology for absence be accepted as a valid reason for absence.

b) RESOLVED

That the reason proffered with Cllr Nick Richards' apology for absence be accepted as a valid reason for absence.



TEC2026/068 disclosures of personal and/or prejudicial interests from members in accordance with the Code of Conduct.

None.

TEC2026/069 Minutes of TEC Committee meeting 30th July 2026

RESOLVED

To approve the minutes of the TEC Committee meeting held on 30th July 2026 as a true and accurate record.

TEC2026/070 Public Speaking

None.

TEC2026/071 Correspondence

None

TEC2026/072 TEC Committee Action Plan

Noted.

TEC2026/073 Project plan

Noted.

TEC2026/074 Budget Tracker

Noted.

TEC2026/075 Risk Register

Noted.

TEC2026/075 To note 'decisions made tracker' and 'decisions required. Log' and to consider any decisions required not dealt with separately

Noted.



TEC2026/077 To receive reports from the task and finish working group established to examine options relating to the tendering of the work and any recommendations submitted in writing to the Clerk in advance

a) RECOMMENDED

For the method of issuing the tender to be:

1 – The Clerk to issue a Prior Information Notice (PIN) on Sell2Wales public procurement portal to run for 4 weeks. PIN to be issued as soon as resolved by the committee (Under previously delegated authority).

This is a simple one-page summary of the project intended to give prior notice to contractors who may be interested. (Companies already consulted by Burroughs will be notified).

2 – Only those (and all of those) who have expressed an interest via the Sell2Wales portal will be invited to submit a tender. Tender to be issued by the Clerk only once the full tender pack has been approved by the committee and to run for a period of 4 weeks.

3 – All tenders to be opened as per the Council's financial regulations. 12.2j All other aspects of the tendering process shall comply with the Council's Financial Regulations.

4 – Tenders received shall be sent to Burroughs for professional assessment.

5 – An assessment of the Pass/Fail questions shall be assessed first. Those failing this section shall be set aside.

6 – An assessment of the Quality questions shall be undertaken by Burroughs.

7 – An assessment of the Price shall be undertaken by Burroughs.

8 – The scoring Matrix shall be populated and the weightings applied.



9 – Burroughs will present a document to the TEC Committee outlining all of the scores and make a recommendation for award of the tender. The committee will make a decision and a contract awarded.

b) RECOMMENDED

To suspend Financial Regulation 12 in relation to TEC2026/077 a), the tender process described being a slight deviation from Regulation 12.

TEC2026/078 To note the Prior Information Notice (PIN) and to approve its posting on Sell2Wales.

RESOLVED

To approve the posting of the PIN on the Sell2Wales website. Responses to be directed to Burroughs.

TEC2026/079 Urgent Information or Suggestions for Future Agenda Items
None

There being no further business, the meeting closed at 7.35pm

Date of next scheduled meeting: 6th October 2026

Councillor Chris Parker

Chair of the Trenos and Ewenni Crossings Project Committee

