



## **LLANHARAN COMMUNITY COUNCIL**

22<sup>nd</sup> July 2025

To Members of the Bryncae Community Centre Committee (BCC).

The next meeting of the BCC Committee will be held on Tuesday 29<sup>th</sup> July 2025.

The meeting will be held on a remote basis in accordance with:  
**The Local Government and Elections (Wales) Act 2021**

### **The agenda will be as follows:**

1. To welcome all attendees and receive any apologies for absence.
2. To receive any disclosures of personal and/or prejudicial interests from members in accordance with the Code of Conduct.
3. An opportunity for members of the public to speak for up to 3 minutes on any item on the agenda – 24-hour notice required.
4. To approve as a true and accurate record the minutes of the BCC Committee meeting held remotely on 13th March  
**Appendix 1**
5. Correspondence  
**Appendix 2**
6. To note the BCC Committee's action plan.  
**Appendix 3**
7. To note a report on the Community Centre finances.  
**Appendix 4**
8. To consider subscribing to a booking software package.  
**Appendix 5**
9. To consider a draft of a revised hire agreement.  
**Appendix 6 and 6a**
10. To exclude the press and public by virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public to be excluded from the following agenda item only, on the basis that with regards to that item of business disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.



11. To consider separate payment terms for a particular hirer

**Appendix 7 and 7a**

12. To receive a verbal report on the progress of the energy survey.

13. To consider the implication for VAT registration of the provision of Children's party hire packages (Inflatables etc.).

**Appendix 8**

14. To consider the purchase of play equipment to facilitate the provision of Children's party hire packages (Inflatables etc.).

**Appendix 9**

15. To consider the phasing of the capital improvement plan (CIL) for the centre.

**Appendix 10**

16. To note future scheduled meeting dates for the committee up to the date of the annual meeting.

**Appendix 11**

17. To consider any information which the Chair considers should be made available as a matter of urgency or to suggest items to the Clerk for inclusion on a future agenda.

Members of the public and the press may attend and can obtain any documents referenced on the agenda prior to the meeting.

To request documents and or joining instructions contact [Clerk@Llanharan-cc.gov.wales](mailto:Clerk@Llanharan-cc.gov.wales) or 01443 231430 between 9.30am and 1.30pm.

Leigh Smith

Clerk to the Council.