



## **LLANHARAN COMMUNITY COUNCIL**

11<sup>th</sup> December 2025

### **To Members of the Human Resources Committee.**

The next meeting of the HR Committee will be held at **7pm** on Tuesday 16<sup>th</sup> December 2025

The meeting will be held on a remote basis in accordance with:  
**The Local Government and Elections (Wales) Act 2021**

### **The agenda will be as follows:**

1. To welcome all attendees and receive any apologies for absence.
2. To receive any disclosures of personal and/or prejudicial interests from members in accordance with the Code of Conduct.
3. To approve as a true and accurate record the minutes of the HR Committee meeting held remotely on 8<sup>th</sup> May 2025  
**Appendix 1**
4. By virtue of the Public Bodies (Admission to Meetings) Act 1960, to exclude the press and public from all following items of business considered at the meeting on the basis that with regards to all following agenda items, disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
5. To note the the National Joint Council for Local Government Services (NJC) agreement on local government pay for 2025/26  
**Appendix 2**
6. To consider The Clerk's annual appraisal.  
**Appendix 3, Appendix 3a**
7. To consider the One Voice Wales report undertaken on a 5-yearly basis to make recommendations regarding the Council's NALC LC scale and other matters. **Appendix 4**



8. To note the intention to consider the principle of pay scales to be widened to all roles within the Council to consider the methodology of doing so.

***Appendix 5***

9. To note and approve the successful completion of the 6-month probationary period for the Assistant Clerk, to note progress against the Training and achievement plan and any actions arising from this.

***Appendix 6***

10. To note and approve the successful completion of the 6-month probationary period for the Groundsperson.

11. To consider Staffing and employment budget costs for the financial year 2026/27.

***Appendix 7***

12. To approve contracts of employment for new staff and converted NALC contracts for existing staff.

***Appendix 8, Appendix 8a, Appendix 8b, Appendix 8c, Appendix 8d.***

12. To consider the employee aspects of a draft social media policy.

***Appendix 9***

13. To consider any items which the Chair considers should be discussed as a matter of urgency, or to be suggested to the Clerk for inclusion on the agenda for the next meeting.

Leigh Smith

Clerk to Llanharan Community Council.