



LLANHARAN COMMUNITY COUNCIL

Minutes of the Council meeting held on a hybrid basis (in person and by remote attendance at Llanharan OAP Association), 7pm on Thursday 19th February 2026.

The meeting was held in accordance with:
The Local Government and Elections (Wales) Act 2021

Members Present:

Councillors: Rhys Jenkins (Chair), David Evans, Neil Feist, Andrew Morgan, Nick Richards, Robert Smith, Mark Steer

Apologies: Cllrs Will Thomas, Janine Turner.

Absent: Cllr Geraint Hopkins, Chris Parker,

Clerk to the Council: Leigh Smith

Assistant Clerk: Rebecca Jenkins

2 Members of the Public

Duncan Ludlow, Reserves Manager (East Region), The Wildlife Trust of South and West Wales

2026/031 Welcome and Apologies

a) *RESOLVED*

That the reason proffered with Cllr Will Thomas's apology for absence be accepted as a valid reason for absence.



b) RESOLVED

That the reason proffered with Cllr Janine Tunner's apology for absence be accepted as a valid reason for absence.

2026/032 Disclosures of Personal and/or Prejudicial Interests

Cllr Neil Feist declared general personal interests being a member of Cycling UK and a member of Llanharan RFC.

2026/033 Public Speaking

None

2026/034 Minutes of Ordinary Meeting of the Council held on 15th January 2026

RESOLVED

To approve the minutes of the ordinary council meeting held on 15th January 2026 as a true and accurate record.

Cllr Nick Richards joined the meeting during consideration of the following item of business.

2026/035 General grant application from the Wildlife Trust of South and West Wales in relation to Brynna Woods

Duncan Ludlow provided a brief presentation.

RESOLVED

To Grant 'The Wildlife Trust of South and West Wales' the sum of £10,000 for the purposes outlined in the Grant Application presented in 'Appendix 1a' to the meeting. Using Sections 9 and 10 Open Spaces Act 1906 (power to acquire and maintain land as public open space.....).

2026/036 Current casual vacancies of the Council x 3

Noted



2026/037 Community Council Action Plan

Noted

2026/038 Correspondence

None

2026/039 Community Crime Statistics

Noted

2026/040 Council Expenditure for January 2026

RESOLVED

To approve expenditure for January 2026 as shown in payment schedule 'Appendix 5' presented to the meeting.

2026/041 Year-To-Date Spend vs Budget

Deferred. To be presented to a future meeting of Council.

2026/042 Pantry Finances Report

Noted

2026/043 Bryncae Community Centre Finance Report

Noted

2026/044 Resolutions and recommendations of the Events Committee held 20th January 2026

RESOLVED

EV2026/017 Holding of a pantomime in November 2026



To hold a pantomime in November 2026 and to set a budget of £3,000. Other aspects of the event to be delegated to the Events Committee and the budget line 'Community Events' delegated to the committee.

NOTED

EV2026/0018 Budget for the St David's Day event to be held on 1st March 2026 at Bryncae Community Centre.

RESOLVED

To allocate a budget of £2,000 for the St David's Day event to be held at Bryncae Community Centre on 1st March 2026 and the officers authorised to spend up to this amount.

2026/045 Altering the terms of reference for the Events Committee

RESOLVED

To alter the terms of reference for the Events Committee to read the following from 1st April 2026.

To examine [and make decisions on] any arrangements or terms to be set regarding the holding of community events including providers, venues and any other aspects of an event. Incorporating the Fireworks Display and Senior Citizen's Christmas Lunches. The Committee to be delegated authority to make decisions on and spend such funds available for events in the budget under the heading 'Community Functions' as allocated by the council, including delegated authority to spend the budget line 'community events' with available funds to be spent on any Community Council organised events as it sees fit.

2026/046 Resolutions and recommendations of the Welfare Ground Showerblock Committee held on 20th January 2026

NOTED

WGSB2026/007 Revised specifications to be used to tender for the refurbishment of the Showerblock and arrangements for the issuing of the tender

a) **RESOLVED**

To approve the revised specification to be used for the tender of the showerblock.



b) RESOLVED

For the Clerk to issue the tender as per the Council's Standing Orders and Financial Regulations, the tender to run for a period of between 4 and 6 weeks. The Clerk to liaise with LRGT regarding site visits and arrangements for storage, access and other operational considerations, these arrangements forming part of the tender conditions.

WGSB2026/010 Legal aspects of the transfer of the Showerblock to LRGT

a) RESOLVED

To accept the draft heads of terms for transfer agreement relating to the Llanharan Community Council Shower block sited on land owned by Llanharan Recreation Ground Trust and to consent to the draft being sent to the solicitors.

2026/047 resolutions and recommendations of the Bryncae Community Centre Committee held on 29th January 2026

NOTED

BCC2026/008 implication for VAT registration of the provision of Children's party hire packages (Inflatables etc.).

RESOLVED

To defer the item pending further investigation by the Officers.

BCC2026/009 To amend a previous resolution relating to the method of tendering for delivery of the capital works plan.

RESOLVED

To amend the instruction to the officers to prepare a single tender specification for the entire capital works project, as resolved in a previous meeting of this committee (Minute Ref BCC2025/039), by adding the words, "unless it is deemed appropriate by the committee for individual items of parcels of work to be dealt with outside of the tender."



a) RESOLVED

BCC2026/010 Capital works plan for the Community centre (pending permission from RCTCBC as the freeholder) and next steps

To amend the capital works plan to including the addition of the following:

f) Replacement fire stopping insulation as required to maintain fire compartmentation.

Any other items to be brought back to Council individually with further information and details for consideration.

NOTED

BCC2026/010 Capital works plan for the Community centre (pending permission from RCTCBC as the freeholder) and next steps

k) RESOLVED

For the officers to draw up a tender pack based on the Capital Plan resolved, comprising contractual aspects of the tender and a comprehensive specification. The tender pack to be presented to the BCC Committee for further resolution prior to seeking formal permission for the works from RCTCBC which must be obtained before issuing.

NOTED

BCC2026/011 Purchase of replacement doors, frame and locks for the Community Centre boiler room

a) RESOLVED

To instruct the Clerk to obtain further quotations. To delegate authority to place the order to the company providing the cheaper of the 3 quotations up to as maximum value of £1,569.68. Should the Clerk see reason to award the work to a company who does not provide the cheapest quotation or is unable to obtain 3 quotations then the matter to be brought back to council or the BCC committee for consideration. Monies to be taken from CIL project LCC23/02 'Improvements to Bryncae Community Centre'. Note: The Committee has delegated authority to make this purchase. This item appearing on the original capital improvement plan.



b) RESOLVED

The Clerk having been unable to obtain 3 quotations for the replacement of the boiler room door, frame and locks, that Financial regulation 11.3e)ii is suspended and for the Clerk to be authorised to place the order with the quote obtained from Celtic Doors for £1,569.68

c) RESOLVED

BCC2026/012 Purchase of 2 x replacement fire shutters to reinstate fire compartmentation of the building.

That Financial regulation 11.3e)ii is suspended, the Clerk having been unable to obtain 3 quotations for the supply and fit of the shutters and to facilitate the arrangement of the ancillary electrical work to be undertaken with a local electrician, the precise nature of the work required still to be ascertained.

NOTED

BCC2026/012 Purchase of 2 x replacement fire shutters to reinstate fire compartmentation of the building.

b) RESOLVED

Pending suspension of the financial regulation (a) to resolve to authorise the officers to purchase the shutters from Entry Specialists Ltd spending up to £6,072 (Comprising the quotation of £5,520 plus a 10% contingency). Monies to be taken from CIL project LCC23/02 'Improvements to Bryncae Community Centre'. Note: The Committee has delegated authority to make this purchase. This item appearing on the original capital improvement plan.

NOTED

BCC2026/012 Purchase of 2 x replacement fire shutters to reinstate fire compartmentation of the building.

c) RESOLVED

To authorise the officers to spend up to £1,000 to arrange ancillary



electrical work to provide power to the units and link into the alarm relay. Monies to be taken from CIL project LCC23/02 'Improvements to Bryncae Community Centre'. Note: The Committee has delegated authority to make this purchase. This item appearing on the original capital improvement plan.

NOTED

BCC2026/013 Work to improve/replace the fire stopping insulation in the ceiling to reinstate fire compartmentation in the building pending permission from RCTCBC as the freeholder

RESOLVED

To defer the item of business pending further investigation by the officers

d) RESOLVED

BCC2026/014 Purchase of blackout blinds for the high windows in the main hall, pending permission from RCTCBC as the freeholder

To consider purchasing blackout blinds for the high windows in the main hall, (pending permission from RCTCBC as the freeholder), to instruct the officers to draw up a suitable specification and obtain 3 quotations for future consideration by full council unless authority explicitly delegated to the BCC Committee at a later date.

e) RESOLVED

BCC 2026/015 Purchase of replacement curtain track for the stage curtains

To suspend Financial Regulation 11.3e)ii, the officers having been unable to obtain 3 quotations for the supply and fit of the curtain track.

NOTED

RESOLVED

b) Pending (a), to authorise the officers to purchase the track and arrange fitting from Camstage spending up to £3,093 (the quotation of £2,578 dated November 2025 plus a 20% contingency), noting that this amount is still cheaper than the second quotation obtained which was £3,426. CIL



funds to be taken from LCC23/02 Improvements to Bryncae Community Centre.

(Clerks note: Delegated authority to do so given by minute 2025/287)

NOTED

BCC 2026/016 Commission of quotations to provide replacement wiring connections to some of the external LED lighting columns

RESOLVED

To instruct the officers to obtain quotations to fit new cabling to the western circuit and to reactivate the column lighting.

NOTED

BCC 2026/017 Commission of quotations to provide CCTV cover of the car park.

RESOLVED

To instruct the officers to obtain quotations to fit additional CCTV in the community center car park. The work involving some trench work. If appropriate to bundle this work with the work to install replacement cabling to the external LED lighting.

f) RESOLVED

BCC 2026/018 Commission of a tree survey to ascertain the condition of trees within the lease boundary.

Not to suspend Financial Regulation 11.3e)iii at this time in relation to the tree surveys.

NOTED (The following resolution of the committee is rendered moot by 2026/047 f), above.

b) RESOLVED

To instruct the officers to obtain tree inspections of all trees on Bryncae Community Centre land and those in the immediate vicinity including those the officers feel would be beneficial in light of potential future lease agreements. To authorise the officers to spend up to £600 for this purpose.



2026/048 Community Engagement Committee (CEC) scheduled for 5th February 2026 did not take place, being inquorate.

Noted

2026/049 Invoice for extra works carried out and required discovered during the erection of the 2025 festive display.

RESOLVED

To pay £825 to RM Electrical for invoice 315 for extra necessary works carried out during erection of the 2025 festive display.

2026/050 Recommendation from the Jubilee Marsh Multi-User Route Working Group

a) *RESOLVED*

To commission a feasibility study into a potential Jubilee Marsh Multi-user route, to include:

- i) the most cost-effective route balance against the technical aspects,
- ii) the ownership of the land and the likelihood of having an agreement with the landowners.
- iii) any possible grant aid from Welsh Government and or RCT.
- iv) any other aspect that the officers of the Council deem appropriate at this stage.

b) *RESOLVED*

To refer to the CIL Committee whether the project is elevated from being an Aspirational Project to an Active project on the CIL 123 list along with its assigned funding of £250000. (Clerk's note: In effect to add to the Active Project List)

c) *RESOLVED*



That this project becomes part of the Trenos & Ewenni Crossing Committee's remit, and the Terms of Reference for that committee are altered accordingly.

2026/051 Resolutions and recommendations of the Audit Committee held on 11th February 2026

I. RESOLVED

A2026/006 Bank reconciliations and list of payments for Quarter 3 financial year 2025-26.

To approve bank reconciliations and list of payments for Quarter 3 financial year 2025-26 as presented in the schedule "Appendix 3" presented to the meeting.

II. RESOLVED

A2026/007 Account transfers for Quarter 3 financial year 2025-26.

To approve account transfers for Quarter 3 financial year 2025-26 as presented in the schedule "Appendix 4" presented to the meeting.

a) RESOLVED

To grant Dolau Primary School PTA the sum of £2,000 to assist in funding the Dolau Primary School's school wellbeing club. Using LGA 1972 S.137 (Power of last resort).

b) RESOLVED

To grant Llantrisant Netball Club the sum of £130 to fund the purchase of training equipment. The sum granted being proportionate to the number of club members stated as being from the Llanharan Community Council area. Using Section 19(3) LG(MP)A 1976 (Expenses incurred by voluntary organisations providing recreational facilities/amenities)

c) RESOLVED



To grant 1st Llanharan Brownies the sum of £670.75 for a contribution towards census fees and hall hire. Using Section 19(3) LG(MP)A 1976 (Expenses incurred by voluntary organisations providing recreational facilities/amenities).

d) RESOLVED

NOT to grant Brynna Football Club (Seniors) the sum of £1,500 to contribute to running costs, there being a lack of detail on what the grant would be used for and whether funding of some aspects would be appropriate. (Section 137 LGA 1972)

e) RESOLVED

NOT to grant Forces Fitness the sum of £550 to facilitate the running of a Well-Being and Building resilience day for local 7-18 year olds. The committee feeling the benefit to the inhabitants of the community not being commensurate with the sum requested. (Section 19(3) LG(MP)A 1976)

f) RESOLVED

To grant Llanharan RFC junior and mini section the sum of £2,000 for the purchase of a storage container to store training equipment etc..... The matter to be referred to the CIL Committee to consider funding from CIL, if not to be funded using Section 19(3) LG(MP)A 1976 with any virement required from general reserves to the general grant budget line to be applied.

g) RESOLVED

To grant Ynysmaerdy Welfare Association (Community Centre) the sum of £366.88 to fund 12 months internet costs. Using LGA 1972 S.137 (Power of last resort).



2026/052 Resolutions and recommendations of the Trens and Ewenni Crossing Committee held 12th February 2026

NOTED

TEC2026/010 Quotations for initial ecological works

RESOLVED

To select the quotation from 'Soltys Brewster' for initial ecology work given that this is the recommendation of Burroughs, the quotation and specification providing the best balance of cost vs scope, including key baseline work required without committing to a bigger upfront package. To authorise the officers to spend up to £2,880 accordingly.

2026/053 One Voice Wales commission to carry out a job evaluation of staff (other than the Clerk) and produce a recommended pay grading structure for all council staff

RESOLVED

Approve a spend of £850 to commission One Voice Wales to carry out a job evaluation of staff (other than the Clerk) and produce a recommended pay grading structure for all council staff (excluding the Clerk), and to take a virement of up to £300 from general reserves for this purpose to the 'HR Expenditure' budget line.

2026/054 To note the progress of CIL Project LCC19/07 Grove Terrace Garage and Memorial Garden and the current dedication and lack of centerpiece feature design.

Noted

2026/055 To consider spending up to £1,000 on replacement fencing at the Mountain Hare playground

RESOLVED



To authorise the officers to instruct council staff to replace the fence at the Mountain Hare Playground at a cost of £1000 and to make a virement from General Reserves of up to £1,859 comprising a current overspend of £859 plus up to £1,000 to facilitate replacement of the fence.

2026/056 Acknowledgement to ‘Excel Power Construction Ltd’ for the donation of new manufactured goalposts to be sited at the Mountain Hare play park.

RESOLVED

To instruct officers to write to ‘Excel Power Construction Ltd’ to formally record the Council’s thanks for the donation of new manufactured goalposts to be sited at the Mountain Hare play park.

2026/057 Updates of the work of the Digital Working Group

None.

2026/058 Member’s reports.

Cllr Mark Steer

Complaints and concerns received from the public regarding speeding on the section of Brynna Rd between Brynnau Gwynion and the Western end of Brynna specifically where the limit is still 20mph. Concerns over pedestrian safety on the pedestrian footpath and recent accidents. Also raised the fact that the damaged bollard at Brynnau Gwinion needed to be repaired urgently.

2026/059 Feedback on any formal or informal meetings of external groups to whom the Council has appointees.

a) RCT Town & Community Council Liaison Committee (Cllrs Rhys Jenkins and Chris Parker)

No meeting

b) One Voice Wales, RCT/Merthyr/Caerphilly area Committee (Cllr Robert Smith)



Attended AGM 21st June, Area meeting 28th January and Larger Council's meeting 11th February. Some governance changes at the AGM and discussion of charters with local authorities at other meetings. Voted at the AGM on 3 of the 5 considerations, the two not voted on were not presented. For vote.

c) Dolau Primary School appointed governor (Cllr Neil Feist)

Meeting on 10th February but was unable to attend.

d) Llanharan Primary School appointed governor: (Cllr Geraint Hopkins)

Cllr Geraint Hopkins not present.

e) Brynnau Primary School appointed governor (Cllr Rhys Jenkins)

No meeting.

f) The Wildlife Trust (Brynnau Woods/Llanharan Marsh) Liaison (Cllr Mark Steer)

The brick wall in Brynnau woods near the old oak tree has now been demolished as it presented a safety hazard.

Nature walk scheduled for the 2nd half of March.

g) Llanharan Community Development Project (LCDP) Liaison (Cllr Robert Smith)

RCT are cutting back on funding and unless alternative funding is found, some services will potentially fail due to a lack of funding. Some of the services run by LCDP are 'Craft and a Cuppa' with 60 users averaging 22 users per week, 'Happy dayz' averages 20 users weekly, 'Knit and stitch' averages 22 users weekly, 'the community cafe' averages 24 users weekly, 'hearts and minds' averages 31 users weekly, 'eco hub' averages 12 volunteers weekly, 'dementia support' averages 18 users weekly, 'age and connects', helping older people with digital devices, paying bills online and other aspects of digital life runs but I have no participant numbers. 'Young carers' for carers ages between 11 and 18 averages 30 users weekly.

Rct will be cutting back on these services, and they will unfortunately cease to run if we don't help. They also run early years and childcare



which is more of a business but needs propping up. Youth and play runs services including playschemes running through half term at Llanharan and Brynna. In the near future, LCDP will be applying for a grant with us. We have budgeted an amount, but they are likely to ask for extra contingency funds otherwise a lot will fall by the wayside due to lack of funding as these things are important for our community.

2026/060 Planning

Noted without formal comment.

2026/061 South Wales Police potential for SLA between SWP and the Council involving the provision of extra PCSO resources in the community

a) RESOLVED

To proceed with negotiations with SWP on an SLA on the basis of the Community Council partially funding a PCSO in principle. Specifically to check what percentage of the total cost would be required from the Community Council in order to proceed.

b) RESOLVED

For officers to make enquiries with neighboring Town and Community Councils whether they would be interested in sharing the cost and entering a joint arrangement to part-fund a PSCO with an SLA.

c) RESOLVED

To instruct the officer's to Contact RCTCBC as to whether there is an option for them to provide a Community Warden with an SLA on the basis of the Community Council partially funding a Warden in principle and specifically to check what percentage of the total cost would be required from the Community Council in order to proceed.



2026/062 Delegating authority to the Clerk to spend such funds on training as required

RESOLVED

To delegate authority to the Clerk to spend such funds on training as required for staff and members up to the values in the respective budgets.

2026/063 Replacement of stolen items.

RESOLVED

To purchase the replacement items from the original suppliers for the prices listed in bold as indicated in Appendix 22 presented to the meeting. These being local companies with whom we have an established relationship and offering either the lowest or (in the case of two items) very near the lowest prices. To replace the second strimmer (FS411) with a second FS461 at an additional cost of around £55. Thus authorising the officers to spend £4,080 comprising the indicated prices plus a 10% contingency, making a virement of £4,080 from General Reserves for this purpose.

2026/064 To exclude the press and public.

RESOLVED

To exclude the press and public by virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public to be excluded from the meeting on the basis that with regards to the next four agenda items disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The press and public left the meeting.

2026/065 Extend the meeting.

RESOLVED

To extend the meeting beyond the 2 hours and 30 minutes in line with Standing order 14.5



2026/066 To note that a break-in occurred at the Council's storage facility and the processing of an insurance claim.

Noted.

2026/067 To receive a verbal report of a reported incident on Council land.

Noted.

2026/068 To note the change of landlord for the Council office and to consider any potential implications or actions required

RESOLVED

To authorise the officers to investigate potential future alternative options for council premises locally, including making enquiries as to the availability or potential availability of premises with property owners, agents and others. Setting a budget for the provision of professional services of £500. Papers to be presented to a future meeting of the council.

2026/069 Approval of tender document for refurbishment of Welfare Ground Shower block.

RESOLVED

To defer this item to a future meeting..

Then press and public were readmitted to the meeting.

2026/070 Urgent Information & Future Agenda Items

None

There being no further business, the meeting closed at 9.35pm

The next scheduled meeting of Full Council will be held on 19th March 2026.



Councillor Rhys Jenkins
Chair of Llanharan Community Council



LLANHARAN COMMUNITY COUNCIL

Minutes of the Council meeting held on a hybrid basis (in person and by remote attendance at Llanharan OAP Association), 7pm on Thursday 15th January 2026.

The meeting was held in accordance with:
The Local Government and Elections (Wales) Act 2021

Members Present:

Councillors: Rhys Jenkins (Chair), David Evans, Neil Feist, Andrew Morgan, Chris Parker, Nick Richards, Robert Smith, Mark Steer, Will Thomas, Janine Turner.

Apologies: None

Absent: Cllr Geraint Hopkins

Clerk to the Council: Leigh Smith

RFO/Deputy Clerk: Lisa Phillips

Assistant Clerk: Rebecca Jenkins

0 Members of the Public

2026/001 Welcome and Apologies

The Chair welcomed all attendees to the meeting.



2026/002 Disclosures of Personal and/or Prejudicial Interests

Cllr Neil Feist declared general personal interests being a member of Cycling UK, a joint holder of an allotment tenancy and a member of Llanharan RFC.

Cllr Andrew Morgan declared a general personal interest being a member of Llanharan RFC.

Cllr Chris Parker declared a personal interest in agenda item 11 (minute ref 2026/011) being a volunteer at the Pantry.

Cllr Janine Turner declared a general personal interest being a member of Llanharan RFC, a personal interest in agenda item 11 (minute ref 2026/011) being a volunteer at the Pantry and a personal and prejudicial interest in agenda item 28 (minute ref 2026/029).

The Clerk declared a personal and prejudicial interest in agenda item 28 (minute ref 2026/029).

Cllr D Evans joined the meeting.

2026/003 Public Speaking

None

2026/004 Minutes of Ordinary Meeting of the Council held on 18th December 2025

RESOLVED

To approve the minutes of the ordinary council meeting held on 18th December 2025 as a true and accurate record.

2026/005 Current casual vacancies of the Council

Noted

2026/006 Community Council Action Plan



Noted

2026/007 Correspondence

None

2026/008 Community Crime Statistics

Noted

2026/009 Council Expenditure for December 2025

RESOLVED

To approve expenditure for December 2025 as shown in payment schedule 'Appendix 5' presented to the meeting.

2026/010 Year-To-Date Spend vs Budget

Noted

2026/011 Pantry Finances Report

Noted

2026/012 Bryncae Community Centre Finance Report

Noted

2026/013 Appointment of an additional director to the Council's CCLA PSDF investment account

RESOLVED

To appoint Cllr Andrew Morgan as an additional director to the PSDF account held by the Council with CCLA.

2026/014 Resolutions and recommendations of the ORA Committee held on 8th January 2026.



a) RESOLVED

ORA2026/009 Management and replacement of trees at Meadow Rise open space

To instruct the officers to arrange for the failing and dead rowans to be cut to a safe height as assessed by council staff; for three new alders to be purchased from Coed Y Tor Nursery; choosing potted trees if available; and to authorise the officers to spend up to £75 for this purpose with a virement from the General Reserve to be made for this purpose.

ORA2026/010 Improvements to Mountain Hare play area

b) RESOLVED

to instruct the officers to source a new goal post or posts for the Mountain Hare play area;

c) RESOLVED

to instruct the officers to design and implement public communication regarding a wildflower area;

d) RESOLVED

to negotiate a satisfactory arrangement with the Wildlife Trust or RCTCBC for use of a cut and collect mower and to report to council the proposed fee for each cut;

e) RESOLVED

to allocate up to £2,000 in total for the project, including the first 2 cuts, and to authorise the officers to spend up to this amount making virements from general reserves where necessary.

f) RESOLVED



ORA2026/011 Section 6 Biodiversity report and plan 2026

In future, to prepare stand-alone Statutory Section 6 Biodiversity reports and plans covering January to December, following the suggested format from One Voice Wales Local Places for Nature.

2026/015 Audit Committee meeting scheduled for 9th January 2026 being inquorate did not take place.

Noted.

2026/016 Setting up and management of earmarked reserves

RESOLVED

That an amount be taken from general reserves at year end to be allocated to specific earmarked reserves (EMRs) for future maintenance/ replacement of Council assets; specific allocations to be resolved at a later date – at or near to year end.

This amount to be calculated ensuring that the general reserve at year end totals 55% of the precept figure for 2026/27.

The specific EMRs and the amounts allocated to each EMR with the available funds to be delegated to the Audit Committee.

2026/017 Draft budget for 2026/27 and resulting precept

RESOLVED

a) To adopt the draft budget for 2026/27 as presented to the Council in Appendix 11 with a total budgeted expenditure of £361,882.

b) To apply an increase of 1.8% equating to £1.51 on the Community Council tax band D rate, resulting in a Community Council band D rate of £85.43 per year, raising a total precept of £320,808.44 for financial year 2026/27 based on a net tax base value of £3755.22.

2026/018 Resolutions and recommendations of the Events Committee held on 14th January 2026

NOTED



EV2026/006 Additional arrangements for the 2026 Fireworks display including fireworks provider, venue and other aspects of the event.

a) RESOLVED

For the Clerk to obtain quotes from Pendragon for the fireworks display and be authorised to place an order provided that the cost increase from the 2025 event does not exceed 10%. Pendragon having a proven track record of providing safety information and risk assessment, adequate numbers of trained and competent staff and a display of proven quality.

Clerk's note: In order to take effect this Resolution correctly made under delegated authority will require resolution from full council to suspend financial regulation 11.3e)ii, which will be proposed at a subsequent meeting.

b) RESOLVED

For the Clerk to obtain quotations from providers who facilitated the 2025 event for presentation to a future meeting of the committee.

c) RESOLVED

To delegate the operational and organisational aspect of the event to the Officers of the Council liaising with interested members. Reporting back to the committee as appropriate.

NOTED

EV2026/007 St David's Day event

RESOLVED

To hold a St David's Day event at Bryncae Community Centre on 1st March 2026. For the Officers to make suitable arrangements for the event in consultation with interested members. Funds to be taken from budget line "Multicultural carnival".

a) RESOLVED

EV2026/009 To consider making a further donation to Llanharan Primary School to cover the costs of a bus



The Council to pay a further donation of £120 over and above the £100 already resolved to Llanharan Primary School to cover the costs of a bus required on the day of the Over 60s' Christmas lunches, to transport children in poor weather.

b) RESOLVED

EV2026/010 Unexpected invoice for 2025 Over 60s' Christmas lunches
To pay up to 50% of the invoice total presented in the confidential paper for the 2025 venue hire.

2026/019 Motion to add member to the Events Committee.

RESOLVED

To add Cllr Andrew Morgan to the Events Committee.

2026/020 Postponement of Trens and Eweny Crossings Project (TEC) Committee meeting scheduled for 12th January 2026

Noted.

2026/021 Progress of CIL Project LCC19/07 and its current dedication to the former Peterston super Montem Parish Council.

Noted.

2026/022 Draft DMMO Assistance Policy

RESOLVED

To instruct the Officers to add some further clarity and detail of what a DMMO is at the beginning of the document and to avoid the use of acronyms. For the document to also explicitly state that officers do not offer legal advice. This revised Draft DMMO Assistance Policy document to then be referred to the ORA Committee for further scrutiny.

2026/023 Legionella safety monitoring contract at the Council's Showerblock at Llanharan Welfare Ground



RESOLVED

a) To renew the contract provided to the Council in Appendix 14 to ensure statutory compliance, authorising the officers to spend up to £462 (net of VAT).

RESOLVED

b) To suspend Standing Order 11.3e)iii on the basis that the annual cost increase is not excessive, that Morgan Environmental have given good service and there is little value to the public to be gained by engaging officer time in seeking further quotes for a potentially small saving.

2026/024 Digital Working Group updates and recommendations

None.

2026/025 Members' reports

Cllr Mark Steer

Standing water and consequent ice on Network Rail Trenos Bridge reported to Network Rail.

Dog waste bin repeatedly not being emptied.

Exploring the possible provision of bus timetables by the Council

Cll Neil Feist

The ice problem on the Trenos Bridge is exacerbated by the absence of handrails. This is an accessibility issue to be referred to the access audit.

2026/026 Feedback from External Group Meetings

a) RCT Town & Community Council Liaison Committee (Cllrs Rhys Jenkins and Chris Parker)

No meeting



b) One Voice Wales, RCT/Merthyr/Caerphilly area Committee (Cllr Robert Smith)

AGM is scheduled for 21st January and quarterly meeting on 28th January.

c) Dolau Primary School appointed governor (Cllr Neil Feist)

No report

d) Llanharan Primary School appointed governor (Cllr Geraint Hopkins)

No report

e) Brynnau Primary School appointed governor (Cllr Rhys Jenkins and Chris Parker)

No report

f) The Wildlife Trust (Brynnau Woods/Llanharan Marsh) Liaison (Cllr Mark Steer)

Following an accident involving a vehicle and a pony, there are calls for the Trust to install a gate at the entrance to Brynnau Woods. However the Trust is not obliged to do so.

g) Llanharan Community Development Project (LCDP) Liaison (Cllr Robert Smith)

AGM is scheduled for 22nd January subject to return of the accounts.

2026/027 Planning Matters

None

2026/028 To exclude the press and public by virtue of the Public Bodies (Admission to Meetings) Act 1960



RESOLVED

To exclude the press and public from the next item of business on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Cllr Janine Turner left the meeting.

The Clerk left the meeting.

2026/029 Clerk's SCP Scale Increase for 2026 (with reference to HR2025/026)

RESOLVED

To apply the Clerk's contractual SCP increment due in April 2026.

2026/030 Urgent Information & Future Agenda Items

None

There being no further business, the meeting closed at 8.45 pm.

The next scheduled meeting of Full Council will be held on 19th February 2026.

Councillor Rhys Jenkins
Chair of Llanharan Community Council



To whom it may concern,

Llanharan Community Council has reserved funds within its annual budget to award grants to community groups and organisations which can demonstrate a clear need for financial support to benefit local residents.

A copy of the application form along with the council's grant policy and guidance notes is attached.

If you would like to apply for a general grant, the application form must ordinarily be completed and returned by 30th June for consideration in July and by 16th December for consideration in January. Emergency applications may be submitted under certain circumstances if appropriate provided an urgent need can be demonstrated. See 3.2

If your organisation/project previously received a Grant of any kind from the Council, it is imperative that you also complete and return the General Grant Feedback forms in Appendix One.

If you would like support completing the application form, visit our office in Chapel Road, or email/phone using the contact details below.

Incomplete applications or applications received after the deadline will not ordinarily be submitted for consideration.

**Clerk to the Council
Llanharan Community Council**

clerk@llanharan-cc.gov.wales
01443 231430
2 Chapel Road
Llanharan
CF72 9QA

LLANHARAN COMMUNITY COUNCIL

General Grant Policy and Application Guidance Notes

Please read the policy and guidance notes before completing the form:

1. Llanharan Community Council awards grants, at its discretion, to community groups and organisations which can demonstrate a clear need for financial support to benefit residents of the Llanharan Community Council Wards by;
 - providing a service
 - enhancing a quality of life
 - improving the environment
 - promoting Llanharan Community Council area in a positive way.

We suggest any applicants speak with the Clerk to the Council prior to requesting a grant application form; you may also seek assistance/guidance from your local Councillor.

2. Eligibility

Grants can be made;

- 2.1. To groups delivering activities or services to residents of the local community who are established for charitable, benevolent, social, cultural, recreational or philanthropic purposes and are non-profit making ¹and in addition do not make profit to pay or otherwise benefit directors, members or shareholders;

In addition such groups must;

¹ Groups where all earned income is recycled for the benefit of the community are not considered profit making.

- 2.2. Have and be able to provide a constitution, or set of rules, which define its aims, objectives and operational procedures;
- 2.3. have a bank account (or accounts) held in the name of the group.

Grants will not be made;

- 2.4. to individuals
- 2.5. to groups situated or operating solely outside the area administered by Llanharan Community Council, unless a clear benefit to the inhabitants of the Community can be established. In such cases, supporting information demonstrating the level of benefit must be provided
- 2.6. to organisations who's beneficiaries or members reside outside the area administered by Llanharan Community Council, unless a clear benefit to the inhabitants of the Community can be established. In such cases, supporting information demonstrating the level of benefit must be provided.
- 2.7. to organisations that are socially exclusive, e.g., where there are unreasonable restrictions on membership inconsistent with equal opportunities
- 2.8. to organisations established for party political purposes or promoting religious purposes
- 2.9. to any commercial venture or private business
- 2.10. for any private gain
- 2.11. for purposes for which there is a statutory duty upon other local or central government departments to fund or provide
- 2.12. to organisations who have received a general grant in the same financial year

2.13. to fund the purchase of alcohol, tobacco, loans or interest payments or VAT that an applicant can recover.

3. Grants will be considered under the following criteria:

3.1. Applications must be received by 30th June for consideration in July and by 16th December for consideration in January.

3.2. Emergency applications outside of these windows may be considered under certain circumstances provided the application is requested to be added to an agenda by submission of a written motion from Councillors. Such applications must explain why the need is urgent.

3.3. Such emergency applications as described in 3.2 may be heard by Full council subject to the consent of the Chair of the Audit Committee. The same conditions as outlined in 3.2 would apply.

3.4. All applications will be considered on their merits and subject to providing the supporting documentation as requested on the application form. Incomplete applications will be returned and will not be submitted for consideration by the Council.

3.5. The applicant is responsible for ensuring the application complies with the council's general grant policy, that the application is completed in full and correctly include all required supporting documentation.

3.6. Any applications not complying with the council's policy will be submitted for consideration provided the applicant provides a narrative as to why an exception to the policy should be considered. If granted the council will minute the reasons for deviating from its policy.

3.7. Any applications not completely and correctly completed by the appropriate deadline will not be submitted for consideration.

3.8. All eligible applications will be considered at an appropriate meeting following the closing date for correctly completed applications.

- 3.9. Decisions will be made by Llanharan Community Council with its decision being final.
- 3.10. Each application will be assessed on its own merits. However, to ensure as fair a distribution as possible of available funds, the council will take into account the amount and frequency of any previous awards and the extent to which the applicant has sought or secured funds from other sources or their own fund-raising activities.
- 3.11. The council may make the award of any grant subject to such additional conditions and requirements as it considers appropriate.

4. Further policy notes

- 4.1. Grant applications and supporting documents can only be accepted from the applicant. An application cannot be made by or presented by a third party on a group's behalf.
- 4.2. The maximum grant available is £2,000 per application.
- 4.3. Any payments would be made via BACS to the applicant's bank account listed in the application.
- 4.4. All grants must be drawn down within 12 months of the grant being awarded. Should grants be made on a conditional basis and the conditions not be met then the grant award will lapse after 12 months.
- 4.5. All grants are awarded on a one-off basis – if required for subsequent years a new application must be submitted each year.
- 4.6. A grant may not be given or transferred to any other group.
- 4.7. A grant award must only be used for the purpose stated on the application. If the organisation is unable to use the money, or any part of it, for the purpose stated within 1 year of the grant being made, then all unused monies must be returned to the council.
- 4.8. Retrospective applications will only be considered where the applicant can demonstrate that there was an urgent need for immediate spend for a purpose which would have otherwise complied with the Council's general grant policy.
- 4.9. for large grants, (over £500) groups may be subject to a visit by the Clerk and/or Councillors to see how the grant has been administered or further evidence requested to demonstrate how

the money has been spent.

- 4.10. for all grants the council may opt to award a grant as a lump sum or to pay on the receipt of invoices
- 4.11. Where a grant is to part fund a project or activity, the council will only release funds once the remaining required funds have been secured or evidence is presented to demonstrate that alternative funders have committed in writing to providing the required funds. Any funds must be drawn down and used within 12 months as per 4.4 and 4.7
- 4.12. A project or activity may not be phased to obfuscate the total cost of a project.
- 4.13. The council will require details of how the money has been spent within 1 year of the award being made (Appendix One). No subsequent grant will be made until Appendix One has been correctly completed and evidence provided in relation to any previous grant. (Grant recipients must provide receipts/invoices to evidence grant spend).
- 4.14. In any case the applicant must provide details of how the money has been spent within 1 year of the award being made by completing and returning Appendix One along with receipts/invoices to evidence grant spend.
- 4.15. Recognition of the grant from Llanharan Community Council must be made in any publicity relating to the activity or purpose for which the grant was made and in the Group's accounts.
- 4.16. The Council may use the name of your Group and its project or activity in our own publicity material where appropriate.

5. Provisions for the return of granted funds to the council (Clawback)

- 5.1.1. Notwithstanding other clauses in this grant policy, any grants provided must be returned to the council should your group or project:
 - 5.1.1.1. Cease to operate within 1 year of receiving the grant
 - 5.1.1.2. Change ownership within 1 year of receiving the grant

5.1.1.3. Relocate outside of the Llanharan Community Council boundary within 5 year of receiving the grant

5.1.1.4. Significantly change from the details provided in your application within 1 year of receiving the grant

5.1.1.5. Sell, gift or otherwise dispose of items purchased with grant money without the written permission of the council at any time within 5 years of receiving the grant.

5.1.2. Notwithstanding other clauses in this grant policy, grants must be repaid in full on demand if:

5.1.2.1. You are found to have made any misrepresentations in your application.

5.1.2.2. You have breached the terms of the grant. (You will receive full details of any terms if your application is successful).

5.1.2.3. You fail to follow the council's grant policy following payment of a grant. Including clauses: 4.7, 4.14, and 4.15.

Groups may be asked to make a brief presentation to Council Members.

If required, it is the applicant's responsibility to ensure that public liability insurance is in place.

Grants – DATA PROTECTION

Your Personal Data – The information in this application will be held by Llanharan Community Council for considering your grant application. The information that you have provided in the application form above will be presented to a Council meeting and become a permanent public record in the Council minutes. The contact information for the application will be retained for up to 7 years as an audit trail for our expenditure and may be shared with relevant authorities when requested by them. This data will be controlled by Llanharan Community Council – for further information, please contact the Clerk on 01443 231430. More information can be found in our Privacy Notice which can be seen on the Council's website at llanharancc.webs.com or from the Council Offices.

LLANHARAN COMMUNITY COUNCIL

Grant Aid Application Form

The maximum grant available is up to £2,000

SECTION A: ABOUT YOU	
Name of Organisation: (Please note that if you are successful, payment will be made to a bank account registered in this name)	Wildlife Trust of South and West Wales
Registered Charity Number <i>(if applicable)</i>	1091562
Name of Main Contact and role: (All correspondence will be addressed to this person)	Duncan Ludlow Reserves Manager (East Region)
Full Postal Address of Applicant:	Parc Slip Nature Centre Fountain Road Tondu Bridgend CF32 0EH
Contact Telephone Number:	Daytime: 01656 72400 Mobile: 07875 528615
Main Contact Email Address:	d.ludlow@welshwildlife.org
Has the organisation received Grant Aid from Llanharan Community Council in the past 3 years? (State whether General Grant or CIL)	
If the answer is yes, please complete the box below:	
Date	Amount
March 2023	£10,000 grant
March 2024	£10,000 grant
March 2025	£10,000 grant
Has an Appendix One, 'Grant spend confirmation form' been satisfactorily completed for the most recent <u>general grant</u> with invoices/receipts provided Appendix One MUST be fully completed and receipts/invoices provided for the	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

<p>application to be considered.</p>	
<p>Have you read and understood the council's General Grant Policy and understand that applications <u>must</u> comply with all aspects of the policy to be submitted for consideration <u>unless</u> you have provided a narrative as to why an exception to the policy should be considered ?</p>	<p>Yes ✓ No <input type="checkbox"/></p>
<p>If your application does not comply with all aspects of the Council's general grant policy provide your narrative as to why an exception to the policy should be considered here.</p> <p><i>(Note: If your application does not comply with the council's policy and you do not provide a narrative here, your application may not be submitted for consideration).</i></p>	<p><u>Clerk's Note</u> <i>This grant request falls outside of the normal grant window and does not adhere to the maximum grant availability of £2,000 by design, having been budgeted for separately and there being established custom and practice for the grant to be submitted directly to full council towards the end of the financial year.</i></p>

Please provide a brief description of the main aims and activities of the organisation applying for a Grant.

The Wildlife Trust of South and West Wales is one of 46 Wildlife Trusts across the UK. We cover an area of 9,787 km² in South and West Wales - including around half of Wales' coastline. We own and manage 110 nature reserves covering 2,007 hectares, 50 of which are designated SSSIs, 10 are National Nature Reserves and 4 are islands, including Skomer and Skokholm island.

Our mission is to rebuild biodiversity and engage people with their environment, by:

- Publicly standing up for wildlife and the environment
- Acquiring nature reserves
- Connecting people with nature

How many people are involved in the organisation and approximately what percentage of them live in the Llanharan Community Council area?

WTSWW employs approximately 60 full time members of staff. WTSWW also has around 800 volunteers and over 10,000 members.

Less than 1% of WTSWW members live in the Llanharan Community Council area.

There is a group of volunteers that regularly meet on Wednesdays on the reserve.

Are you an eligible group? (See Policy 2)

Yes No

How long has the organisation been established?

The Wildlife Trust of South and West Wales was formed in April 2002 formed by a merger of Wildlife Trust West Wales and Glamorgan Wildlife Trust.

SECTION B: WHY ARE YOU APPLYING FOR GRANT AID?

Please provide a brief description of specifically what you intend to use the Grant Aid for?

Guided walk / events / tasks program - A program of a guided walks and volunteer tasks will be scheduled to take place through the year. Estimated cost £2,000 to cover staff time leading and preparing walks.

Tools, training and equipment for Brynna volunteers

Estimated cost up to £1,000

Survey and monitoring - survey projects to inform the management of the reserve. These may include –

- Japanese knotweed survey
- Dormouse box survey
- Bat survey
- Ash dieback monitoring
- Reptile surveys

Estimated cost approx. £4,000

Infrastructure installation and maintenance –ongoing site maintenance including footpath maintenance, tree safety work, infrastructure installation and maintenance.

Estimated cost £1,000

Interpretation – provision of new / replacement interpretation boards.

Estimated cost approx. £2,000

How will the Grand Aid benefit the Community?

The Grant Aid will enable WTSWW to continue it's engagement with the local community and provide all the benefits of a local, biodiverse and resilient greenspace at Brynna Woods.

WTSWW is passionate about wildlife and we want to pass that passion on to others. We believe that to value and take action for nature, first people need to care about nature, and that lies at the heart of our work with people.

We also want everyone to have the same access to nature and have the opportunity to benefit their wellbeing by spending time outdoors.

We all need natural green spaces: we need a connection with nature, and we know that time spent with nature significantly improves our quality of life. We know that nature keeps us alive and that it can have an enormous positive impact on our wellbeing in terms of both our mental and physical health. As we lose our connection with nature, our health suffers and our wellbeing declines.

What are the consequences if you are not awarded the grant?

(Be specific and avoid exaggeration)

Without the funding WTSWW will not be able to commit equivalent resources (staff and financial) to the reserve. Priority would be given to maintaining the site in a safe condition and management of the conservation features but there would be a decrease in community engagement activities and infrastructure provision.

Please provide the dates you intend to start and finish the project/activity

Start Date: 1st April 2026

Completion Date: Ongoing

SECTION C: How much Grant Aid is being applied for?

What is the total cost of the project/activity for which Grant Aid is required? (Provide a breakdown on a separate sheet if necessary)
Indicate whether the amount includes or excludes VAT

£10,000

What is the amount of General Grant Aid the organisation would like to apply for from Llanharan Community Council?
Indicate whether the amount includes or excludes VAT and whether you are able to reclaim VAT.

£10,000 incl VAT

What other sources of funding is currently available for the project/activity? (Provide a breakdown on a separate sheet if necessary)

What other funders have been approached and what is the status of those applications? (Provide a breakdown on a separate sheet if necessary)

Note: If other sources of funding have been secured but not yet received, provide written evidence (for example a formal letter of commitment from the funder(s)).

N/A

You MUST supply the following information (See policy notes for detail) dependent on grant applied for.

Failure to provide all of the information requested in full by the deadline given may result in your application not being presented for consideration.

A. Up to £499

- Formal constitution or rules document.
- Income and expenditure account/balance sheet for the previous financial year
- Most recent bank statements for **ALL** bank or investment accounts or other financial instruments. *Statement dates must be within 1 month of the deadline for applications and must show at least 3 month of transactions (redacted to protect personal information in line with GDPR if necessary).*
- VAT registration number (if registered)
- Provide quotations for items the grant will be used for.

B. £500 - £2,000

- As requested in A
- Latest audited/ratified accounts and balance sheet verified and signed by a qualified person independent of the group/organisation. (The persons name and contact details should be also printed).

Section D: Sustainability

Will the project/activity continue after this funding has ended?

Yes No

If yes, provide details.

The management of Brynna Woods reserve is an ongoing project.

Section E: Payment Details

If your application is successful, payment will be made using the details below.

Account Name (*Must match the name of the organisation applying as in Section A*)

The Wildlife Trust of South and West Wales

Account Number (*Must match that of one of the bank statements provided*)

01602207

Sort Code (*Must match that of one of the bank statements provided*)

30-93-98

SECTION F: Completing the application

Primary Signature – This must be the signature of the main contact named in Section A

Declaration:

- i. I certify that the information contained in this application is correct and there are no omissions, including all required supporting documentation required in section C.
- ii. I understand that it is the applicant's responsibility to ensure that any application is completed correctly and fully, including all required supporting documentation required in section C. Should the application be found to be incomplete then it may not be presented for consideration.
- iii. If the information in the application changes in any way I will inform Llanharan Community Council immediately.
- iv. I understand that should any incorrect submissions or any

omissions from the application come to light then all monies will be repayable to Llanharan Community Council

Name (Print) : Duncan Ludlow

Position held in organisation: Reserves Manager (East Region)

Signed: 

Date: 11/02/2026

Please note that this form requires two signatures:

Second Signature

Name (Print): Tim Jones

Position held in organisation: Wildlife Trust Officer

Signed: T. Jones

Date: 11/2/2026

Completed application forms should be returned to:

Clerk to Llanharan
Community Council
2 Chapel Rd
Llanharan
CF72 9QA

clerk@llanharan-cc.gov.wales

01443 231430

Checklist:-

- ✓ You have read and understood the Council's grants policy and your application meets the criteria listed.
- ✓ All of the supporting information required in section C has been provided and the form fully and correctly completed including Appendix one and /or a narrative as to why an exception to the council's grants policy should be considered (where applicable). (Your application may not be submitted for consideration

otherwise).

- ✓ Two signatories and all details correctly and fully noted on the form.
- ✓ Submission of the application form and all supporting documentation is completed before the deadline date.
- ✓ If you previously received a grant from Llanharan Community Council, complete and include the feedback from in Appendix One and provide invoices or other evidence regarding how the previous grant was spent.

Please note any applications received or received but incomplete after the deadline dates may not be considered.

For any further information or assistance in completing the form please contact Llanharan Community Council on 01443 231430

Llanharan Community Council welcomes feedback and photographs on all good causes that we have supported.

Should you provide photographs, these may be used for marketing purposes.

If you do NOT wish to have your photographs published tick this box

Return the completed forms by the appropriate deadline to:

**Clerk to Llanharan Community
Council**

**2 Chapel Road
Llanharan
CF72 9QA**

clerk@llanharan-cc.gov.wales

01443 231430



Appendix One

Llanharan Community Council General Grant Spend Confirmation Form

Name:	Duncan Ludlow
Organisation:	Wildlife Trust of South and West Wales
Address:	Parc Slip Nature Centre Fountain Road Tondu Bridgend CF32 0EH
Telephone:	01656 724100
Email address:	d.ludlow@welshwildlife.org
Date & Amount of general grant awarded:	£10,000
Specific reason for general grant: What was the grant for:	Management of Brynna Woods and Llanharan Mash nature reserve including: Purchase of tools and equipment, provision of guided walks and events, surveys and monitoring, interpretation provision,

<p>Was the entire amount granted spent on what was in the application? If not provide a narrative on what it was spent on and/or how much of the grant remains unspent or details of monies returned to the council.</p>	<p>Yes. Please see attached report for details.</p>
<p>Provide details of invoices/receipts and other evidence provided with this application to evidence how the previous grant was spend (Note: Invoices/receipts <u>must</u> be provided)</p>	<p>Please see attached invoices. Expenditure also includes approximately 25 days of WTSWW staff time, plus use of WTSWW vehicles and equipment.</p>
<p>Did the donation achieve its aims in relation to making a difference to the Community and if so in what way did the community benefit?</p>	<p>Yes, the donation has enabled WTSWW to continue its management of the reserve and to provide a valuable greenspace for the residents of the surrounding communities.</p>

Llanharan Community Council welcomes feedback and photographs on all good causes that we have supported.

Should you provide photographs, these may be used for marketing purposes.

Return the completed form to:

Clerk to Llanharan Community Council

**2 Chapel Road
Llanharan
CF72 9QA**

clerk@llanharan-cc.gov.wales

01443 231430

Company registration number: 4398959

Charity registration number: 1091562

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
(A Company Limited by Guarantee)**

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

**Bevan Buckland LLP
Chartered Accountants
And Statutory Auditors
Ground Floor, Cardigan House,
Castle Court
Swansea Enterprise Park
Swansea
SA7 9LA**

THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD

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THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025

CHAIR'S ANNUAL REPORT

I am delighted to present the Annual report for the Wildlife Trust South and West Wales for 2025.

Sarah, our CEO, highlights the work of the Trust over the past year in her report below. It shows the breadth of work we undertake across our region. Management of our existing nature reserves, significant acquisition on new land, species and habitat monitoring, working within our communities, marine and island work and developing our communications on all this work to the public.

Here at WTSWW we are developing our land management advice service. This will continue to develop and is a very positive way to engage with farmers and other landowners.

The Sustainable Farming Scheme has now been launched by Welsh Government. We, via our colleagues at Wildlife Trust Wales, were able to be part of the design process of the scheme. Whilst the scheme doesn't go as far as we would like in terms of addressing the climate and nature emergencies we do now have a funding structure in place.

All these works require funding of course and we have had a very successful year in raising funds despite a generally difficult funding landscape. Behind this success is a vast amount of work to develop and present the funding bids.

The five wildlife trusts in Wales have been looking at ways to work together over the past couple of years. This has developed and continues to develop positive partnerships and support between ourselves.

Any organisation is only as good as it's people. Here at WTSWW we have a great team of staff and on behalf of the Board of Trustees I would like to thank everyone for their hard and diligent work over the past year.

Paul Culyer
Chair

THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025

The trustees are pleased to present their annual directors' report together with the financial statements of the group for the year ending 31 March 2025 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2019).

Strategic Report

Objectives and Activities

The Wildlife Trust of South and West Wales Ltd is required by charity and company laws to act within the objects of its Memorandum of Association, which are as follows:

3.1. For the benefit of the public, to advance, promote and further the conservation maintenance and protection of:

- i. terrestrial and marine habitats and their wildlife;
- ii. places of natural beauty;
- iii. places of zoological, botanical, geographical, archaeological or scientific interest;
- iv. features of landscape with geological, physiographical, or amenity value in particular, but not exclusively, in ways that further biological conservation.

3.2. To advance the education of the public in:

- i. the principles and practice of sustainable development;
- ii. the principles and practice of biodiversity conservation.

3.3. To promote research in all branches of nature study and to publish the useful results thereof.

Public benefit statement

The Trustees have referred to the guidance contained in the Charity Commissions' general guidance on public benefit when reviewing the Trust's aims and objectives and in planning its future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set.

The advancement of environmental protection and improvement is recognised as a charitable purpose and is regarded universally as producing a public good. The Wildlife Trust of South and West Wales exists to promote the care and protection of the environment and therefore provides a clear public benefit. Our philosophy is based on the belief that the natural world deserves conserving for its own sake and, since this is widely perceived to be a worthy aim of public policy, it may fairly be regarded as a benefit to the public at large. However, the public benefits provided by the Wildlife Trust go much further.

Firstly, our nature reserves are used by the public, and many have access on way-marked routes. At many sites information and interpretation is provided to visitors. There are a few cases where there may be a conflict between management requirements and unfettered access, but where this occurs we strive to keep any restrictions to a minimum.

Secondly, our education programmes are aimed at schools, colleges, adult groups and the wider public. Education is also, of course, recognised as a charitable activity in its own right.

THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025

Thirdly, our information gathering and provision of expert advice and opinion to local authorities and others helps to ensure that planning decisions are made on a rational basis taking full account of the public benefit of wildlife.

Fourthly, we can exert influence through our membership at local level, and nationally through our membership of the Royal Society of Wildlife Trusts and Wildlife Trusts Wales. It is also our belief that the involvement of many volunteers in our work provides an outlet for altruistic endeavour which is of special benefit to those involved as well as delivering benefits to the wider public.

Promoting the enjoyment of the natural world is an important part of what we do: contact with the natural world and the appreciation of wildlife and wild places provides great pleasure to many people and contributes towards wellbeing and health. Our nature reserves and activities are available to all and provision is made wherever possible for people of all abilities and socio-economic groups.

The objective of our trading subsidiary, DWT (Enterprises) Ltd, is to support the work of the Trust through the businesses of sales, island accommodation and large and special events.

ACHIEVEMENTS AND PERFORMANCE

We highlight the following achievements for April 2024 to end of March 2025

For further information on our conservation and research work, please refer to the reports found on our website: <https://www.welshwildlife.org/about-us/reports-and-publications>

This report provides a consolidated overview of WTSWW's key activities, achievements, and challenges over the past financial year. Despite a backdrop of continued financial pressures, climate-related disruption, and staff turnover, the Trust has made significant progress in conservation delivery, strategic income generation, and outreach.

Highlights from the nature reserves

As well as continuing to manage and improve our 110+ nature reserves, we started developing the framework for ensuring our nature reserves are moving towards favourable condition by 2030 and ensuring their contribution to our 30 by 30 targets. We did this by organising a timetable for renewing all management plans, and producing simple monitoring plans linked to the management objectives. The new management plans for this year were reviewed by the Conservation Committee with Mike Alexander acting as a mentor for the reserves team. We benefited from the Nature Networks grants that helped fund much of the management of our nature reserves:

- We tackled Invasive Non-native Species across a number of our sites including Laurel/Rhododendron in Coed Penglanowen, and Himalayan Balsam at Ystradfawr, Rhos Glyn yr Helyg and Castle Woods.
- We installed new infrastructure such as fencing, gates, and water supplies to support better conservation grazing at Cors Ian, Coed Maidie B Goddard, Rhos Glandenys, and Lavernock Point.
- We installed new benches at Parc Slip (funded by Bridgend Local Nature Partnership and private donations).
- New interpretation panels (waxcap fungi) were erected at Cwm Col Huw.

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- New Pied Flycatcher nest boxes were installed at Llandefaelog Wood.
- A lot of staff time and funding had to be invested in site checks and safety/clearance work following the heavy storms over the autumn and winter period. Reserves across the whole WTSWW area were badly affected.

Research and monitoring

- Surveys and regular monitoring continued for a range of habitats and species on our nature reserves, including (but not limited to): Otters at Pembroke Upper Mill Pond; Dormice in Pengelli Forest, Brynna, Pwll y Wrach, and Cwm Clettwr; Black Bog Ants at Cors Goch; reptiles at the Teifi Marshes. At Westfield Pill in Pembrokeshire, our monitoring has shown an increase in the abundance of Bastard Balm (a species classified as Endangered in Wales), with the reserve now representing one of the largest populations of this species in south-west Wales.
- We continued to monitor Marsh Fritillary populations at a number of reserves including Rhos Cefn Bryn in Carmarthenshire, and Rhos Pil Bach, Rhos Marion, Rhos Glyn yr Helyg, Rhos Glandenys and Rhos Fullbrook in Ceredigion.
- Volunteers using footprint tracking tunnels confirmed the presence of Dormice in Gelli Hir woods, long thought to be absent from the woods with the last record being in 2001.
- With our *Natur am Byth* project partners Buglife & Butterfly Conservation, we surveyed Fen Raft Spider at Red Jacket Fen and Silky Wave moth at Overton Mere and Overton Cliff.
- A contract survey of the fungi at Cwm Col Huw confirmed its importance for waxcap fungi (in fact, reaching SSSI standard).
- Woodland condition surveys were carried out for Coed Garnllwyd, Coed y Bwl and Lavernock Point, with financial support from the National Forest.

Partnership work and networks

- Llangloffan Fen is included in NRW's 4 Rivers 4 Life project, where large tree roots and timber have been placed in rivers to slow the flow and begin the natural process of rebraiding the channel. There have been amazing results in just one year.
- Dowrog Common was part of the large LIFEquake partnership project, which has restored peatlands across Wales. On Dowrog we created new scrapes and installed fences and other infrastructure to compartmentalise the nature reserve in a way that will allow much more targeted grazing for habitat restoration.
- We worked with partners in the *Natur am Byth* project in Swansea Bay (Coast, Commons and Communities) to deliver for some of their key species: Adder, Goldilocks Aster, and Fen Raft Spider.
- We surveyed Pwll Waun Cynon floodplain meadow in conjunction with the Floodplain Meadows Partnership.
- We maintained active links with Bridgend, Vale of Glamorgan, Merthyr Tydfil, Bannau Brycheiniog, and Rhondda Cynon Taf Local Nature Partnerships.

Advice to other landowners

- We worked with multiple landowners in northwest Pembrokeshire through the Common Connections project, which included creating new habitat corridors and enhancing habitat management in the area.
- We were contracted by Llantrisant Town Trust to write an outline management plan for an area of land they own adjacent to Y Gweira nature reserve.

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Acquisitions and legal work

- We bought a new nature reserve of 146 acres, called Trellwyn Fach in the Gwaun Valley, Pembrokeshire. This was our first purchase with funding from Aviva under the temperate rainforest restoration programme. Parts of the site will be planted with broadleaved woodland to expand the temperate rainforest habitat that still exist at the bottom of the site and is linked to other remnants of temperate rainforest along the Gwaun Valley.
- We bought an additional 59 acres of land to extend the Teifi Marshes nature reserve. This was our second acquisition made possible with funding from Aviva and the land will be planted with broadleaved woodland to extend and recreate temperate rainforest.
- We also bought another 13.5 acres of land to extend our Pengelli Forest NNR with thanks for donations from many of our supporters.
- We sold the farmhouse at Caermalwas Fach and much of the income raised will be reinvested into the nature reserve, repairing and replacing over 2.5 kilometres of fencing that will allow the grasslands to continue to be grazed.
- A new management agreement for Cwm Clettwr was completed, which means we can include this site in grant-funded projects again.
- We renewed the lease for Lavernock Point nature reserve
- A S106 agreement was agreed and signed for Pwll Waun Cynon as mitigation for the new rail bridge.

Highlights from our Nature Recovery work

The nature recovery team led substantial work in landscape-scale conservation, invasive species control, and ecological monitoring across South and West Wales, with a strong focus on evidence-led planning, community engagement, and national policy influence.

Nature Recovery and large-scale projects

- **Water Vole Recovery and Mink Control**
The Eastern Vale Water Vole reintroduction was a success, despite flood events and Water Vole latrine monitoring indicates range expansion for this endangered mammal.
The Water Vole release was supported by ongoing mink control work across the Thaw and Ely catchments including smart trap deployment and development of clay pad detection protocols. Volunteers have been essential in making this successful.
- **Red Squirrel Conservation**
New collaborations and genetic research plans are underway with North Wales Red Squirrel groups.
Research partnerships are being developed with universities to study genetics and dispersal patterns, and further collaboration is underway with 'Martens on the Move' and national Red Squirrel networks.
Advocacy against the Bryn Cadwgan wind farm/ energy park continued with formal data requests, stakeholder engagement, and a push for stricter ecological mitigation.
- **Pengelli 30x30 Project**
This landscape scale project to restore and improve habitats, strengthen and link woodland remnants across the Gwaun Valley has been supported by the Moondance Foundation and as the year drew to a close we had started recruitment of part time Wilder Engagement and Farm Liaison Officers to work across the area. The project is tied in with our Aviva project work through which

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we concluded on the purchase of Trellyn Fach in the Gwaun Valley, and bought an extension to the Teifi Marshes nature reserve. These two sites are suitable for a mixture of native broadleaved woodland planting, and enhancement of other priority habitats on site.

- **Pilot Priority Habitat project**
This project entered its third year. The landowners involved benefit from habitat management advice and habitat monitoring training and the results are starting to show improvements in the diversity and quality of the grasslands sites.

Partnership work and networks

- All-Wales collaboration through Yn Galw focused on grassland decline and connectivity projects across the Vale and Pembrokeshire.
- We secured two contracts through National Forests for Wales Projects; for Invasive, Non-native species (INNS) mapping in Cardiff's Beechwood SAC, and for management planning and tree surveys in four Vale of Glamorgan sites.
- Contractual delivery of advice for community group green spaces through Keep Wales Tidy's Local Places for Nature scheme entered its last year, with transition support provided to Social Farms and Gardens.
- We continued to be a partner on the Cardiff North Woodlands Special Area of Conservation work, and helped with INNS mapping, and trail restoration and recreation ideas.
- We participated in international study tours (Bavaria and the Netherlands) focused on nature-based solutions and the role of beaver in habitat restoration and management.
- We had strong engagement with local authorities, conservation networks (Local Nature Partnerships, Vale Coastal Steering Group), and landowners through both funded delivery and consultation.

The nature recovery team continues to provide critical scientific, operational, and advocacy capacity, linking local action with national strategy and securing measurable gains in species recovery and ecological resilience.

Highlights from our Team Wilder work

Over the past year, the Wilder Engagement team has made exceptional progress in delivering inclusive, community-led conservation and engagement across South and West Wales. The Trust's outreach work, funded through the PPL Pioneer grant and other sources, has been key to advancing our "1 in 4" strategic objective.

Stand for Nature Wales Project (Cardiff)

Supported by the Climate Action Fund, this Wales-wide project aims to empower and inspire young people, aged 9-25, to take action for nature and wildlife in their local communities. Spanning four years, the project has been hugely successful with around 70 young people signed up in Cardiff during that period, and there is now a well-established, core group which is incredibly active in the area. The group has had some fantastic achievements over the last year:

- Creation and promotion of their 'Save Our Taff' campaign, aimed at tackling river pollution along the River Taff. The campaign included gathering scientific data, conducting public surveys and educating local communities, a collaborative art project, and the production of a campaign video and poem.

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- The group attended an event at the Senedd where they were able to speak to MSs, including the Deputy First Minister, about their concerns for nature and the future of the environment, and also attended the March for Clean Water event in London in November, where a member of the group was invited to speak publicly on stage, advocating for cleaner Welsh waterways.

While the initial funding for the four-year project concluded in September, the Trust was able to continue supporting the youth group, and follow-on funding for a further year has since been secured.

Stand for Nature Wales Project (Coastal Ceredigion)

As the S4NW grant moved into its final 6 months, the Marine Conservation Project Officer, and our marine conservation interns continued to organise and deliver events for the public ranging from beach cleans to climate cafes as well as attending external events. As the project closed in August a total of 405 participants had taken part in project activities, 54 had taken part in training opportunities delivered by our staff and 61 participants had been involved in the design or delivery of climate action projects.

- The Youth Forum launched their animated film for the “Stand Up For Our Future” documentary. The forum held a private premiere of the documentary on Saturday 8th June (World Oceans Day and the start of Great Big Green Week). The event was attended by members of the forum, their family and friends and staff from across The Wildlife Trust of South and West Wales.
- They were then nominated for the ‘Youth Climate Change Champions’ award as part of the annual ‘Clean Cymru’ awards run by Keep Wales Tidy. The good news is that they won! The forum are honoured to be the first recipients of this award!
- We continued to deliver weekly sessions for the year seven Nurture Group at Ysgol Uwchradd Aberteifi. Over the course of the academic year we have run 28 sessions covering basic science principles, marine habitats, marine species focus, climate change, and pollution
- We ran “Climate Change Champions” sessions for years 4-6 (34 pupils in total) at Ysgol Bro Sion Cwilt. These sessions provided a background on climate and global warming, the causes of climate change, the problems caused by global warming and what we can do to slow down global warming.
- We delivered a marine survey day for the trainees and interns from Radnorshire Wildlife Trust S4NW project (six young people and two staff).
- Development of a volunteering training platform, which will be a legacy of the project. The SharePoint platform will house training materials, scientific reports, news and event updates, volunteering administration documents and more.

Cardiff Local Nature Partnership

Cardiff Council continues to support further community engagement work in and around the city via the Local Nature Partnership. This has included working in partnership with the Council’s Community Ranger Team to provide guided walks and talks, supporting local conservation volunteering opportunities, providing species training to encourage citizen science and contribute to Cardiff’s Nature Recovery Action Plan, assisting with species monitoring, as well as delivering the Green Walls project which provided green infrastructure to urban primary schools, improving biodiversity and creating learning opportunities for pupils.

This last year has also seen the development of some great links with new and diverse audiences across the city, including:

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- Delivering nature-based talks and activities to Women Connect First, a charity to empower black and minority ethnic women and promoting greater understanding and integration into Welsh life, including learning about the natural environment.
- Working in partnership with Green Soul to deliver activities which support their aim to provide opportunities for people of colour to engage in climate action and green initiatives through educational workshops, urban gardening, and sustainability programs.
- Running a number of Climate Cafés in Grangetown. These informal sessions are open for members of the local community to attend, take part in an activity, and speak to staff about nature and climate issues that concern them and how they can take positive action in their neighbourhood. Sessions have been well-attended, with community members now coming forward with ideas for future sessions.

Nextdoor Nature Project (Swansea)

This year saw the conclusion of the Nextdoor Nature Project in Swansea. The two-year project, funded by National Lottery Heritage Fund (NLHF), aimed to provide communities across the city with start-up advice and support to help them help nature on their doorstep, putting the communities at the heart of decision making. Over 20 communities around Swansea engaged with the project, ranging from individuals and community centres, to youth groups and charities. Some lovely examples of the work include:

- Brynmill Community Centre which turned a neglected outdoor space into a community gardening club. They now meet weekly and continue to increase biodiversity of the patch with nature-friendly gardening while also teaching others.
- GROW Cymru, a women's charity, who were totally new to nature and began by just learning about wildlife in their local area and doing some nature-based activities with their members, and ended the project by installing two planters outside their building to help pollinators in the city centre.
- Penclawdd Community Centre took an area of wet disused grassland and planted marshy grassland species to create a community marshy meadow. Local primary school children were also involved and, as a result of taking part in the activity, asked for help developing a patch of green space for wildlife in the school grounds.

The project was one of the first of its kind to focus solely on a community-led approach to engagement. WTSWW attended a Ripple Effect Mapping conference in Birmingham to quantify Nextdoor Nature's value, with results expected to support future community-organising bids. Overall, it was a great success, with long-term legacy impacts.

Alongside the Nextdoor Nature project, we have also worked closely with Swansea Local Nature Partnership to support local communities to access funding to improve spaces for nature in the area, and the project officer has worked in partnership with organisations such as Chinese in Wales Association and Menter Iaith to host guided walks and talks about local wildlife.

Brecon

Supported in part by People's Postcode Lottery, Brecon saw a vibrant calendar of events led by Pauline, who retired in March 2025. Pauline worked hard to build links with the local community, interest groups and organisations in the area to develop and deliver some really inspiring projects. Two standouts from the past year include:

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- Linking with Green Minds, a community eco-therapy service, and Brecon Cathedral, she supported the 'Green Minds Garden Project' within the Cathedral grounds. The project focused on taking action to encourage and increase the biodiversity found in the grounds, including improving habitat with wildflower planting, putting in a small pond, and creating homes for wildlife such as birds, bats and invertebrates. This is now a lovely area of the Cathedral grounds that can be enjoyed by local people while also creating a space for nature.
- Through a collaboration with the Brecon Swift Group, Pauline worked with the 'Frazz' Parade Committee, Brecon Town Council, and Left Bank Brewery to host workshops where community members could take part in activities that highlighted the plight of swifts. This work was then showcased during the parade of the 'Frazz' Festival, with information posted around the town raising awareness of the species and encouraging locals to take action to help – and the Brewery even created a special 'Swift Beer' for the event!

As well as this, Pauline worked closely with organisations such as Brecon Beacons National Park and the Biodiversity Information Service, hosted numerous events, guided walks and talks, provided advice to local landowners, supported groups to get funding to monitor and help wildlife, installed new dormouse boxes across multiple sites, and ran the monthly Brecon Wildlife Watch.

Other Wilder Engagement Work

- As well as engagement directly with communities across the region, funding from People's Postcode Lottery has supported us to begin developing the digital element of Team Wilder. We are aiming to create a digital space that inspires and celebrates the positive actions that people are taking for nature, offering self-directed resources to support inclusive and accessible nature connection across the WTSWW region. This year, we have created and launched a number of Team Wilder web pages including Take Action for Nature, Wilder Homes & Gardens, Wilder Youth, and Wilder Communities.
- Team Wilder training and development was supported with successful delivery of a Community Organising training course to help embed the Team Wilder ethos across all teams within the Trust. Digital safety, safeguarding updates, and impact measurement frameworks were advanced in collaboration with the Royal Society of Wildlife Trusts.

These accomplishments demonstrate not only the Trust's commitment to engaging underrepresented audiences, but also the long-term sustainability of our outreach work through strategic partnerships and digital innovation.

Highlights from our Living Seas work

The Islands and Marine team faced another intense and demanding year, balancing conservation priorities, health and safety, infrastructure development, grant management, and the evolving risks from Avian Influenza (HPAI). Despite setbacks, the team made notable progress in building resilience, biosecurity, and capacity.

- Over the year, the Shared Prosperity Fund and three Nature Networks (NNF) grants running simultaneously sustained most operations. NNF grants covered seabird monitoring costs on the islands and our research and surveillance work on bottlenose dolphins in Cardigan Bay. NNF also funded the

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continuation of our outreach and marine accessibility work on Skomer and at CBMWC. The Shared Prosperity grant included structural renovations, equipment and solar installations, and hostel improvements on both islands.

- In 2024 we welcomed, mentored and trained **209** residential volunteers across the islands and marine teams. Internships, long-term volunteer schemes, weekly volunteer placements and marine fieldworker posts were all filled and we continue to have high demand for all marine opportunities.

Skomer and Skokholm

- We overcame weather-related setbacks in spring to recover visitor numbers. Day landings and accommodation income rebounded mid-year. Lockley Lodge achieved a record monthly turnover in June.
- We suffered a biosecurity incident involving a tanker lifeboat which was lost and ran aground on Skokholm's west coast. Salvage operations took a week due bad weather and increased surveillance was required on the island to assess for any risk of rats coming ashore. Our costs were paid by the shipping agent after some lengthy legal exchanges.
- A revised Skomer NNR and MCZ Seal Management Plan was produced with scaled-back methodology after NRW withdrew funding. We continue to support monitoring with limited staff capacity and academic partnerships.
- Island staff led the extensive program of seabird and seal monitoring, and bird migration studies, with assistance from university and research partners and visiting bird ringers.
- Storm Petrel Station II was completed on Skokholm and Puffins nested successfully in the new Crab Bay hide, its two-way glass and clever design allowing guests to watch the secret lives of Puffins underground without disturbing the birds. The possibilities for online streaming with burrow cameras and for accessibility are endless and being investigated.
- Concerns over disturbance and light pollution are increasingly being addressed strategically. A collaborative Manx Shearwater Planning Group is working on mitigating light pollution near colony sites and the community led Manx Shearwater rescue team, collected and released over 450 stranded birds between August and November
- Engagement with Ministry of Defence (MOD) and Pembrokeshire Coast National Park Authority (PCNPA) over the proposed Deep Space Advanced Radar Capability (DARC) installation continues. WTSWW is seen as a key stakeholder despite lacking formal consultee status.
- Biosecurity action has advanced significantly: Skomer hosted mock incursions and training; and a strategic plan is being developed for St Margaret's Island with multiple partners.
- Regular Islands Conservation Advisory Committee (ICAC) meetings took place, including joint Seabird ICAC sessions. Reports were shared across governance and national partner platforms.
- Strong media presence included BBC coverage of the Skokholm lifeboat wreck and a Coast to Coast feature on seabird threats.

Cardigan Bay Marine Wildlife Centre

- Our work on the bottlenose dolphin population in the Cardigan Bay SAC continued, with photo ID and acoustic ID work made possible by the Nature Networks Fund grants.
- We started a ground breaking project investigating what dolphins eat in the marine SAC and wider Cardigan Bay. 'Dolphin Diet Detectives' generated a huge amount of publicity and educational materials for our outreach activities, with our staff collecting dolphin faecal samples on our exiting boat trips for DNA and eDNA analysis by Aberystwyth University and images from Baited Remote Underwater cameras (BRUVS) for analysis by Cardiff University

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Marine Advocacy

- We contributed to the Pembrokeshire Coast National Park strategy and the Seabird Conservation Strategy.
- We participated in Seabird Strategy consultations, FLOW licensing, biosecurity forums, and offshore wind discussions through the Irish Sea Network and The Wildlife Trusts. Multiple marine policy consultations were supported and prepared collaboratively with partners.
- We hosted Welsh Government's Marine Biodiversity team at our Cardigan Bay Marine Wildlife Centre, demonstrating the impact of NNF funding.
- We continue to highlight the issues of chronic disturbance to mobile marine species, even within our MPA's across west Wales. We are working with Welsh government on the legal possibilities for licencing ecotourism activities. We contributed to the stakeholder meetings and final revisions and mapping updates of the Pembrokeshire Marine Code.

Bird Flu/HPAI

The HPAI risk level was raised to "very high" by December 2024. Wales remained least affected, but WTSWW supported staff training and surveillance swabbing on both islands. The virus has had delayed ecological impacts, notably on Guillemots and this has highlighted the importance of long-term monitoring work.

This year's achievements reflect remarkable staff commitment under pressure, as well as the ongoing value of well-managed, grant-supported marine operations. Strategic investment in unrestricted income will be vital to future-proof these successes.

Building Recognition of our Role

Over the year we generated 930 media articles.

Our interactions on social media continue to grow with our reach on Facebook growing by 130% and our reach on Instagram growing by 145%. Interactions with the content on both channels shows variation, with a decrease of 17% on Facebook and an increase of 100% on Instagram.

Press and Broadcast Media

- Key coverage included features with BBC, ITV, S4C, Lonely Planet, Luxury Travel Magazine, The One Show and German/US producers.
- The Atlantic Rainforest Project and Dolphin Diet Detectives drew widespread media interest, with the latter also attracting filming interest from Blue Peter and international producers.

Campaigns and Events

- We hosted successful 30 Days Wild, Restore Nature Now, and Swift petition campaigns.
- Cardiff SFN Youth Group's Save Our Taff campaign was showcased across multiple platforms, including the Senedd and national festivals.
- We engaged 60,000+ people via Restore Nature Now.

Digital Development

- We refreshed EDI web content and delivered accessibility improvements.
- Team Wilder resources and community organising training was rolled out

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- Our website continued to improve over the year with new landing pages for legacy giving, membership, accessible boat trips, and interpretation signage, and an overhaul of the volunteering pages.
- Digital Growth and Campaigns: Social media audiences continued to grow this year:
 - Facebook: 16,756 followers
 - Twitter/X: 15,500 followers
 - Instagram: 7,017 followers
- Email engagement outperformed sector averages with e-newsletter 'open rates' above the sector average.

Strategic Partnerships and Visitor Experience

- We participated in the Visit Wales South Wales Tourism Forum and WAVA (Welsh Attractions) to shape recovery plans for nature-based tourism affected by climate events.
- VAQUAS inspection at WWC rated food and customer service highly, though highlighted facility wear; these findings now underpin the WWC redevelopment case for support.
- 160 digital marketing students from Swansea University's School of Management (students are diverse across a range of characteristics) took part in a series of live client projects with briefs from three charity partners. To support our Welsh Wildlife Centre project, the students were asked to develop a digital marketing campaign to help attract diverse audiences to visit the Welsh Wildlife Centre along with sample content for use in the campaign (social media posts, emails, blog posts, ads). The winning ideas will feed into social media action plan
- The Wildlife Trusts partnered with the National Youth Brass Band Orchestra to produce music relating to climate changes and wildlife loss. Music was written by Sir Karl Jenkins, and it was an honour to attend the world premier of the performance in Cardiff, with senior staff from RSWT.

This year saw a significant increase in visibility, supporter engagement, and media coverage for WTSWW, alongside strategic progress in fundraising, digital development, and brand positioning.

Growing Our Resources

Grants

- We secured funding through multiple rounds of the National Lottery Heritage Fund's Nature Networks Fund (marine & terrestrial) to drive forward our living seas conservation and research and our management of nature reserves and other land as part of the protected sites network.
- We secured and delivered two Shared Prosperity Fund projects at The Welsh Wildlife Centre and on Skomer and Skokholm Islands, delivering a programme of capital improvements on time and to budget, despite logistical challenges.
- Redevelopment of the Welsh Wildlife Centre; this building is over 30 year old and needs major upgrades to the heating, ventilation, services and facilities. We received a National Lottery Heritage Fund development grant to work with communities and visitors to design a more accessible and inclusive visitor centre, interpretation and activities. We worked closely with contractors, engineers, and volunteers to maximise delivery. In late February we submitted a National Lottery Heritage Fund Stage 2 application, and a match funding application to the National Lottery Community Fund. Further match funds were secured from a supporters' appeal and sale of old furniture.
- The Moondance Foundation supported our Pengelli 30x30 and Atlantic Rainforest work in the Gwaun Valley, for an initial year

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Legacy and Major Giving

- We worked with the Welsh Trusts to identify the sources of unrestricted income that we should prioritise across Wales and as a result appointed a new part-time Legacy Officer and appointed an all-Wales Major Gifts Fundraiser role.
- Our Octopus Legacy pilot was extended and generated £76k in pledges.
- We were fortunate to receive several large donations this year including £8,000 from the proceeds of the sale of photographs from an exhibition

We have diversified and scaled up our fundraising efforts across public, private, and philanthropic streams.

Managing Ourselves effectively

- We contributed to national discussions on HR, pensions, and H&S alignment across Wales for the benefit of current and future staff.
- We supported Wales-wide Wildlife Trusts collaborations through All-Wales working groups.
- As the year drew to a close we were informed that we had been awarded the Investing in Volunteers accreditation after completing the Quality Assurance process. We're grateful for the support of many of our volunteers in this process.
- Staff engaged in multiple development and training sessions over the year; some were external including WCVA Management, Reptile & Amphibian ID, Outdoor First Aid, and H&S/dispatch training and some were delivered through staff peer-to-peer training eg tree and fungi ID.

Equity, Diversity and Inclusion

- All staff and Trustees attended multiple training sessions in anti-racism, implicit bias, and inclusive language.
- Team planning for the 2024 Eisteddfod focused on public engagement and cultural accessibility.
- Our staff worked closely with Dale Sailing to organise an accessible boat trip programme so that visitors with limited mobility (including wheelchair users) could experience our amazing Islands seabirds. The trips were quickly filled and received unanimously positive feedback. We won the Dame Mary Smieton EDI Award in recognition of this work and the £1000 prize money will be put towards organising further accessible boat trips.
- We continued to develop our Welsh language events: free 'Cerdded, Coffi a Chlonc' walks are held each month at the Welsh Wildlife Centre. Each walk has a different theme from spring flowers to autumn berries. We also organised a Welsh Learner Guided Walk on Skomer
- A 'Know Before You Go' video was created for Skomer Island, to give visitors plenty of information and give reassurance before visiting the Island for the first time.
- We continued to work with partners such as Black2Nature to connect Visibly Minority Ethnic young people with nature and every year, we run a highly discounted Young Birders Week.

Despite external pressures and internal capacity challenges, WTSWW has continued to grow in ambition, scale, and delivery. With new funding, partnerships, and systems coming online, we are well placed to meet our strategic goals in 2025/26, including strengthening unrestricted income, advancing 30x30 ambitions, and deepening inclusive public engagement with nature.

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FINANCIAL REVIEW

The results for the year show a group surplus of £1,806,233 (surplus £497,531 2023/24). This is an exceptional result due to the funding of nature reserve purchases by Aviva.

Income

Total income during 2024/25 was £5.3m compared to £3.2m in 2023/24.

- Trading income has decreased 3% on previous year due reduced income from the islands due to weather.
- The islands has welcomed an increasing number of day visitors to the islands, we generated £400,000 of income from landing fees.
- Appeals, Donation and Legacies amounted have decreased to £206,000 compared to £378,000 in the previous year. This is due to a smaller appeal for Pengelli Woods and fall in legacy income.
- Membership income has fallen slightly from £235,000 in 2023/24 to £230,000 in the current year
- Grant Income has increased to £2,995,000 compared to £950,000. It is still our main source of income.

Expenditure

Expenditure has increased from £2.8m to £3m due to increased grant activity.

- Expenditure on charitable activities increased by £2.3m due to the increased number of grants.
- Trading expenses have decreased to £876,822 with the closure of our café at Parc Slip
- Membership and fundraising costs have increased with increased costs of producing the membership magazine and more staff.

Fund balances and reserves

At the year end, unrestricted funds increased to £5.8m due to the transfer of restricted income on the acquisition of Nature reserves through grant funding. Restricted funds increased to £1.6m with the increased level of grant activity. Endowment funds remain unchanged at £135,826. Total funds of the Trust increased to £7.5m.

Trading subsidiaries

There has been an increase in trading income at the visitor centres. But there are increasing costs of trading too so profitability is reduced at the WWC visitor centre. The islands have seen a small decreased overnight visitors and accommodation due to poor weather during the season despite great demand in the puffin season. As a result overall trading income for the financial year decreased to £757,000 from £789,000 in the previous year and we generated a surplus of £195,000, most of which will be donated to the charity.

Investment policy

Funds will continue to be invested in low risk, interest bearing deposit accounts. Due to uncertainties we redeemed our investment in the Charities Property Investment Fund. These funds have been reinvested in term deposits with various financial institutions.

Financial Reserves Policy

The financial reserves policy of the Trust is considered in the light of the main risks of the organisation. There is continuing risk to our grant income due to uncertainties in the future. Therefore we have set up a number of designated reserves in order for us to support and develop the charities activities. In addition we have

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built up our unrestricted reserves in order to provide a buffer to enable us to continue our work over the short term if we suffer a loss of grant income. For a number of years we have been developing our strategy for improving the financial position of the Trust and build a level of unrestricted reserves to maintain 3-6 months running costs.

The Trust currently has reserves of £7.5m of which £5.8m are unrestricted reserves. We have free reserves of £3m (£1.5m - 2024/25). Therefore we are meeting our reserve policy to build our unrestricted reserves to maintain running costs and our focus is to continue to develop our unrestricted income to improve and diversify our business for the future.

The Trustees have examined the principal areas of the Trust's operations and considered the major risks arising in each of these areas. In the opinion of the Trustees, the Trust has established processes and systems which under normal circumstances should allow the risks to be identified by them to be mitigated to an acceptable level in its day-to-day operations.

The major risks the Trust currently faces and mitigation are:

1. Cyber-security – Recently there has been growing awareness of the risk posed to charities and other sectors from data breaches, primarily due to phishing attacks, that result in financial loss or reputational damage. We have cyber security insurance in place and our IT company pick up any suspicious activity and work with us to ensure protection measures are in place and kept up to date.
2. Avian Flu- this disease has had a severe impact on seabird islands throughout the UK including Grassholm, a gannet colony close to Skomer and Skokholm Islands. Our Head of Marine and Islands has regular meetings with partners in Wales to discuss the ongoing risk and mitigation measures, should there be a direct impact on our Islands. There is also a suggestion that the disease is starting to affect marine mammals, so we are also keeping a close eye on the situation at Cardigan Bay Marine Wildlife Centre.
3. Major Infrastructure – There are a growing number of major, renewable energy infrastructure projects on land and at sea that could severely impact wildlife and staff resources, especially as we don't have dedicated planning officers. Although it may not be possible for the Trust to stop the development, it is important to be involved to try to minimise the impacts on wildlife. This often involves several staff and we work in partnership with others to spread the work and share expertise. We are lucky to have a new volunteer with extensive planning experience who is supporting us in our opposition to an energy park that would impact Red Squirrels.

PLANS FOR FUTURE PERIODS

Our future plans are laid out in our Strategy 2020-2030 <https://www.welshwildlife.org/our-strategy>. During 2025-26 we will organise a half-way review of our strategy and review our priorities in light of external and internal changes since 2020.

We will continue with the current work that started strongly this year:

- Building the digital tools needed to deliver Team Wilder across our whole area.
- Developing the framework for ensuring our nature reserves are moving towards favourable condition by 2030.
- Continue to develop our landscape-scale projects, focusing on the Celtic Rainforest in Pembrokeshire.

THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025

- Continue with our EDI journey by achieving foundational level internal accreditation through the Wildlife Trusts.

We will also begin our project to improve accessibility and inclusivity at the Welsh Wildlife Centre and start plans for increasing unrestricted income, based on the reports produced as part of our work with the other Welsh Wildlife Trusts.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Charity was formed from the merger of The Glamorgan Wildlife Trust Ltd (registered November 1961, Charity No: 200653) and The Wildlife Trust West Wales Ltd (registered May 1962, Charity No: 227996). The Wildlife Trust of South and West Wales (WTSWW) was registered with the Charity Commission for England and Wales on the 8th April 2002; it is a company limited by guarantee (incorporated on 20 March 2002) and governed by Memorandum and Articles of Association which were last amended on 14 September 2015. On 1st April 2018 Brecknock Wildlife Trust (registered Oct 1964, Charity No: 239674), merged with The Wildlife Trust of South and West Wales.

The Memorandum and Articles of Association gives the Board of Trustees responsibility for determining the policies and direction of the charity, and to govern the affairs of the charity. The Board of Trustees are also directors for the purposes of company law.

As WTSWW's governing body, the Board of Trustees is ultimately responsible for the Trust's activities. It is directly accountable to the charity's members.

The Board operates a sub-committee, the Finance Committee, which has delegated powers and acts as the Executive committee overseeing the running of the Trust, and has responsibility for detailed financial decisions and for making recommendations to the Board, whilst the whole Board is responsible for overall financial scrutiny. The Finance Committee reports to the Board after every meeting, which ensures complete transparency and full engagement of all Trustees in all decisions. The Chief Executive and Finance Manager also attend the Finance Committee.

The Board of Trustees also receive reports from other committees: Health & Safety, Local Groups Forum, Conservation Committee, Islands Conservation Advisory Committee, and the Equality, Diversity and Inclusion group. There may also be a number of Task and Finish Groups appointed as and when required by the Board who report directly to the Board.

There are nine members of staff who make up the Senior Management Team (SMT) who also attend the Board meetings at the invitation of the Board. The SMT are responsible for the day to day management of the Trust. The majority of the Trust's work is undertaken by a team of staff, reporting to the Chief Executive who is accountable to the Board of Trustees for achieving WTSWW's aims and objectives and complying with Trust policies.

Arrangements for setting the pay and remuneration for the key management personnel and any benchmarks, parameters or criteria used in setting their pay

The charity has a Rewards and Remuneration Policy which details the 'total reward' approach under which all aspects of working for the charity are recognised. Prominence is given not only to remuneration and tangible benefits but also to less tangible rewards which are important factors in employee engagement and satisfaction. The policy sets out the factors and approach for determining the salary levels of all staff.

THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025

The key management personnel who make up the Senior Management Team are:

Sarah Kessell	- Chief Executive Officer
Margaret Drury	- Finance Manager
Lisa Morgan	- Head of Islands & Marine
Lizzie Wilberforce	- Head of Terrestrial Nature Reserves (started January 2025)
Jon Cooper	- Membership Development Manager
Gina Gavigan	- Marketing Manager (leaver January 2025)
Diana Clark	- Executive Officer
Rhodri Irranca-Davies	- Nature Recovery Manager (leaver June 2025)
Bethan Hopkins	- Wilder Engagement Manager (started April 2024)

The total figure for pay of key management personnel is in the notes to the accounts.

Appointment, induction and training of Trustees

Trustees are nominated and appointed by the membership. All Trustees must be members of the Trust. The Board shall comprise of the Chair, Vice-Chair, Treasurer, who are all Trustees, and be made up of a minimum of 6 and a maximum of 12 Trustees. The Board may also co-opt from time to time additional members possessing specialist skills, knowledge or expertise, as it thinks fit.

Details of Trustees terms of office are laid out in the Memorandum & Articles of Association but in summary a Trustee shall not be eligible to serve as a Trustee for more than 3 consecutive terms of 3 years. The Chair shall be elected for not more than 2 consecutive terms of 3 years each. At the Annual General Meeting one third (or the number nearest to one third) of Trustees shall retire from office.

The 22nd Annual General Meeting was held online on Zoom on 21st November 2024. At the AGM members appointed Raoul Bhambral, Madeline De Marchis and Sash Tusa as Trustees. Rosey Grandage, Stuart Bain and Mike Davies were all appointed for another term. Following the AGM, the Board of Trustees reappointed Paul Culyer as Chair, Rosey Grandage as Vice Chair and appointed Sash Tusa as Treasurer.

As part of their induction, all Trustees are issued with the charity's key documents: Memorandum and Articles of Association, Responsibilities of Trustees (Charity Commission), Code of Conduct for WTSWW Trustees, Annual Report and Accounts, Corporate Strategy, Trust staff and management structures, Trust policies and other documents and information to enable new Trustees to gain a good understanding of the charity and business. An online 'Notions Page' was also developed which contains links and documents to further assist in Trustee induction.

At the first meeting of the Trustees following the AGM the Chair reminds all Trustees of their responsibilities as Trustees and Directors. Trustees attend 8-10 meetings per year, with occasional additional meetings and involvement with Sub-Committees, Task and Finish Groups or *ad hoc* Working Groups as appropriate. Trustees also attend Development Days. They may also represent the Trust on other occasions. Trustees are offered the opportunity to attend external training courses and Open Day events organised by Royal Society of Wildlife Trusts (RSWT) specifically for Wildlife Trust Trustees and staff. Since March 2020 the majority of the Board meetings have been held online on Zoom.

Patron, President and Vice Presidents

At the Annual General Meeting the Trust members may, on the recommendation of the Board, also elect a Patron, President and Vice Presidents, and they shall hold office for a term of 5 years and be eligible for re-election. At the AGM on 21st November 2024 no appointments were made. No honorary appointments are being made until the Board reviews the roles.

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025**

Related parties

The charity has a wholly-owned active trading subsidiary, DWT (Enterprises) Ltd (Company No: 02702793). It also wholly owns a dormant subsidiary, Autumn Peaks Ltd (Company No: 03262690)

It also operates three charities as inactive companies, Glamorgan Wildlife Trust Ltd (Company No: 00693495), Wildlife Trust West Wales Ltd (Company No: 00728044) and Brecknock Wildlife Trust Ltd (Company No: 00824844).

In March 2022 the WTSWW Board of Trustees, following consultation with the Charity Commission, discussed working towards closing the 'parent' charities Glamorgan Wildlife Trust and Wildlife Trust, West Wales. This work continued in 2024/25 and contact was sought with any remaining members of the parent charities to inform them of the imminent closure of those charities and to assist them to transfer payments to The Wildlife Trust of South and West Wales. The Charity Commission was kept informed of progress.

The Trust has a close relationship with the other four Wildlife Trusts in Wales and the Wales Committee of Royal Society of Wildlife Trusts (RSWT), working together to develop their partnership, with staff expertise and representation on national bodies shared throughout the Trusts. The Wildlife Trust of South and West Wales is represented on the Wales Committee by the Chief Executive and by the Chair or Vice Chair. WTSWW contributed 35% to the overall WTW levy in the year 2024-25

The Trust also works closely with the Royal Society of Wildlife Trusts (RSWT) and all The Wildlife Trusts (TWT), to ensure that national Aims and Objectives are met, working towards our joint vision of an environment rich in wildlife for everyone.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered name:	The Wildlife Trust of South and West Wales Limited
Also known as:	Wildlife Trust of South and West Wales WTSWW
Registered Charity Number:	1091562
Registered Company Number:	4398959
Trading subsidiaries:	DWT (Enterprises) Limited
Registered Office:	The Nature Centre Fountain Road Tondu Bridgend CF32 0EH

**THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025**

Board of Trustees

Chair	Paul Culyer ^W	
Treasurer	Sash Tusa ^{D,G}	<i>Appointed Nov 2024</i>
Vice Chair	Rosey Grandage ^B	
	Shirley Matthews	<i>Retired Nov 2024</i>
	Mike Davies	
	Catrin Evans	<i>Retired Sept 2024</i>
	Leonora Thomson	
	Stuart Bain ^{D,W,G,B}	<i>Stood down as Treasurer Nov 2024</i>
	Jenny Hughes ^D	
	Jess Moore	
	Lucy Griffiths	
	Raoul Bhambral	<i>Appointed Nov 2024</i>
	Madeline De Marchis	<i>Appointed Nov 2024</i>

W – Trustee of WTWW

G – Trustee of GWT

B – Trustee of BWT

D – Director of DWT

Chief Executive Sarah Kessell

Company Secretary Diana Clark

Principal Bankers:
Lloyds TSB
7 Victoria Place
Haverfordwest
Pembrokeshire
SA61 2JZ

Solicitors:
Hains & Lewis
7 St James Street
Narberth
Pembrokeshire
SA67 7BZ

Auditors:
Bevan Buckland LLP
Ground Floor, Cardigan House
Castle Court, Swansea Enterprise Park
Swansea SA7 9LA

THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025

Appendix 1

<https://www.welshwildlife.org/our-strategy>

THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025

Responsibilities of the Board of Trustees

The trustees (who are also directors of The Wildlife Trust of South and West Wales Ltd for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Auditors

Bevan Buckland LLP were re-appointed as the charitable company's auditors during the year and have expressed their willingness to continue in that capacity.

Approved by the Board of Trustees on 20th October 2025 and signed on its behalf by:


.....
Mrs D Clark (Secretary)

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
FOR THE YEAR ENDED 31 MARCH 2025**

Opinion

We have audited the financial statements of The Wildlife Trust of South and West Wales Limited (the 'parent charitable company') and its subsidiaries (the 'group') for the year ended 31 March 2025 which comprise the consolidated Statement of Financial Activities, the consolidated and parent Balance Sheet, the consolidated Statement of Cash Flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable group and company's affairs as at 31 March 2025 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group's or parent charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
FOR THE YEAR ENDED 31 MARCH 2025**

whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

The financial statements of the Wildlife Trust for South and West Wales Ltd for the year ended 31 March 2024 were audited by another auditor who expressed an unmodified opinion on those statements on 4 November 2024.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the group and parent charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees (who are also the directors of the parent charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such Internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's and parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or parent charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
FOR THE YEAR ENDED 31 MARCH 2025**

Extent to which the audit was considered capable of detecting irregularities, including fraud

We identify and assess the risks of material misstatement of the Financial Statements, whether due to fraud or error, and then, design and perform audit procedures responsive to those risks, including obtaining audit evidence that is sufficient and appropriate to provide a basis for our opinion.

We discussed our audit independence complying with the Revised Ethical Standard 2024 with the engagement team members whilst planning the audit and continually monitored our independence throughout the process.

Identifying and assessing potential risks related to irregularities

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, our procedures included the following:

Enquiring of management, including obtaining and reviewing supporting documentation, concerning the Charity's policies and procedures relating to:

- identifying, evaluating and complying with laws and regulations and whether they were aware of any instances of non-compliance;
- detecting and responding to the risks of fraud and whether they have knowledge of any actual suspected or alleged fraud;
- the internal controls established to mitigate risks related to fraud or non-compliance with laws and regulations;
- discussing among the engagement team how and where fraud might occur in the financial statements and any potential indicators of fraud;
- obtaining an understanding of the legal and regulatory frameworks that the Charity operates in, focusing on those laws and regulations that had a direct effect on the financial statements or that had a fundamental effect on the operations of the Charity, The key laws and regulations we considered in this context included the UK Companies Act and relevant tax legislation.

Audit response to risks identified

In addition to the above, our procedures to respond to risks identified included the following:

- reviewing the financial statement disclosures and testing to supporting documentation to assess compliance with relevant laws and regulations;
- enquiring of management concerning actual and potential litigation and claims; performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud;
- reading minutes of meetings of those charged with governance;
- in addressing the risk of fraud through management override of controls, testing the appropriateness of journal entries and other adjustments;
- assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and
- evaluating the operational rationale of any significant transactions that are unusual or outside the normal course of operations.

We also communicated relevant identified laws and regulations and potential fraud risks to all engagement team members and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
FOR THE YEAR ENDED 31 MARCH 2025**

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Michael Jones (Senior Statutory Auditor)
for and on behalf of Bevan Buckland LLP (Statutory Auditors)
Ground Floor Cardigan House
Castle Court
Swansea Enterprise Park
Swansea
SA7 9LA

Date 4th November 2025

THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating the Income and Expenditure Account)
FOR THE YEAR ENDED 31 MARCH 2025

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds	Total Funds 2025 £	Total Funds 2024 £
Income and endowments from:						
Donations and legacies	3	339,896	96,792	-	436,688	613,932
Charitable activities	4	529,578	2,990,808	-	3,520,386	1,491,876
Other trading activities	5	886,678	-	-	886,678	914,626
Investments	6	137,652	330	-	137,982	142,269
Other	7	304,522	-	-	304,522	22,853
Total income and endowments		2,198,326	3,087,930	-	5,286,256	3,185,556
Expenditure on:						
Raising funds						
Fundraising	8	253,690	4,771	-	258,461	232,454
Trading	8	876,822	-	-	876,822	893,491
Charitable activities	8	862,695	1,452,760	-	2,315,455	1,614,259
Total expenditure		1,993,207	1,457,531	-	3,450,738	2,740,204
Net gain/(losses) on investments	13	(29,289)	-	-	(29,289)	52,179
Net income/(expenditure)		175,830	1,630,399	-	1,806,229	497,531
Transfer between funds:	17	1,585,490	(1,585,490)	-	-	-
Net movement in funds		1,761,320	44,909	-	1,806,229	497,531
Reconciliation of Funds						
Total funds brought forward	17,18	4,057,439	1,562,516	135,826	5,755,781	5,258,250
Total funds carried forward	17,18	5,818,759	1,607,425	135,826	7,562,010	5,755,781

The statement of financial activities includes all gains and losses recognised in the year.
All incoming resources and resources expended derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

The notes on pages 29-50 form part of the financial statements

THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
BALANCE SHEET AS AT 31 MARCH 2025

	Notes	Group 2025 £	Charity 2025 £	Restated Group 2024 £	Restated Charity 2024 £
Fixed Assets					
Tangible fixed assets	11	405,995	399,165	79,997	78,175
Heritage assets	12	3,269,470	3,269,470	2,011,972	2,011,972
Investment: Quoted	13	599,318	599,318	628,607	628,607
Unquoted	13	-	40	-	40
Cash deposits	13	170,000	170,000	85,000	85,000
		<u>4,444,783</u>	<u>4,437,993</u>	<u>2,805,576</u>	<u>2,803,794</u>
Current Assets					
Stock		52,185		49,164	-
Debtors	14	355,203	569,229	251,361	443,798
Current asset investments		177,015	177,015	177,458	177,458
Cash at Bank and in Hand		2,975,358	2,596,493	2,887,297	2,523,553
		<u>3,559,761</u>	<u>3,342,737</u>	<u>3,365,280</u>	<u>3,144,809</u>
Liabilities					
Creditors: Amounts falling due within on year	15	<u>(442,534)</u>	<u>(244,310)</u>	<u>(415,079)</u>	<u>(213,561)</u>
Net Current Assets		<u>3,117,227</u>	<u>3,098,427</u>	<u>2,950,201</u>	<u>2,931,248</u>
Total assets less current liabilities					
Creditors: Amounts falling due after more than one year	16	-	-	-	-
Net Assets	19	<u>7,562,010</u>	<u>7,536,420</u>	<u>5,755,777</u>	<u>5,735,042</u>
The funds of the charity:					
		£	£	£	£
Endowment funds	19	135,826	135,826	135,826	135,826
Restricted income funds	17,19	1,607,425	1,607,425	1,562,516	1,562,516
Unrestricted income funds					
Designated funds	18	640,173	640,173	637,817	637,817
Unrestricted income funds	19	3,016,207	2,991,039	1,586,655	1,567,741
Fixed assets	19	2,162,379	2,161,957	1,832,963	1,831,142
Total charity funds		<u>7,562,010</u>	<u>7,536,420</u>	<u>5,755,777</u>	<u>5,735,042</u>

These financial statements were approved by the Board of Directors/Trustees on 20th October 2025


.....
Paul Culyer
Chair

The notes on pages 29-50 form part of the financial statements

THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2025

	Note	2025 £	Restated 2024 £
Net cash provided by/(used in) operating activities	22	<u>1,665,473</u>	<u>153,605</u>
<i>Cash flows from investing activities:</i>			
Dividends, interest and rents from investments	6	137,982	142,269
Investment in long-term cash deposits	13	(85,000)	170,000
Proceeds from the sale of property, plant and equipment		502	-
Purchase of property plant and equipment	11	<u>(1,629,083)</u>	<u>(6,618)</u>
Net cash provided by (used in) investing activities		<u>(1,575,599)</u>	<u>305,651</u>
<i>Cash flows from financing activities:</i>			
Repayments of borrowings	22	(1,813)	(34,684)
Cash inflows from new borrowings	22	-	-
Net cash used in financing activities		<u>(1,813)</u>	<u>(34,684)</u>
Change in cash and cash equivalents in the reporting period		88,061	424,572
Cash and cash equivalents at the beginning of the reporting period		2,887,297	2,462,725
Cash and cash equivalents at the end of the reporting period	22	<u>2,975,358</u>	<u>2,887,297</u>

The notes on pages 29-50 form part of the financial statements

THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

1 ACCOUNTING POLICIES

Legal form and address

The Wildlife Trust of South and West Wales is a private company limited by guarantee incorporated in England and Wales. The registered office is The Nature Centre, Fountain Road, Tondu, Bridgend, CF32 0EH.

Basis of preparation

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The charity has availed itself of Paragraph 3 (3) of Schedule 4 of the Companies Act and adapted the Companies Act formats to reflect the special nature of the charity's activities. No separate SOFA has been presented for the charity alone as permitted by s408 of the Companies Act 2006.

Group financial statements

The financial statements consolidate the results of the charity and its wholly owned subsidiary DWT (Enterprises) Limited on a line by line basis.

Company status

The charity is a company limited by guarantee. The members of the company are subscribers paying a membership subscription. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

Going concern

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Cash flow and budgets are monitored on a regular basis, thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts. Future plans and forecasts for the charity aim to further increase the charity's unrestricted reserves.

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in the furtherance of the general objectives of the charity and which have not been designated for other purposes.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

The capitalised value of the nature reserves transferred into the charity from The Glamorgan Wildlife Trust and The Wildlife Trust (West Wales) have been treated as unrestricted funds by the trustees.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income and gains are allocated to the appropriate fund.

Income recognition

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Income consists of the invoiced value (excluding VAT) of goods sold/supplied to third parties and members.

Membership and subscriptions income is credited to the Statement of Financial Activities in the year in which they are due. Income received in advance is deferred to the appropriate financial year.

THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

1 ACCOUNTING POLICIES (continued)

Income from grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred. Capital grants are released to the Statement of Financial Activities in the year of receipt. Fixed assets relating to capital grants are capitalised, and depreciation charged is offset against the grant income, in a restricted fund.

Income from local groups, trading and nature reserves is credited to the Statement of Financial Activities in the year in which they are due.

No amounts are included in the financial statements for services and time donated by volunteers.

Interest on funds is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or

Expenditure recognition

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the activity. Where costs cannot be directly attributed to particular headings they have been allocated to activities on the basis of staff numbers within the activity which is supported.

Costs of raising funds comprise the costs in relation to generating income such as fundraising activities.

Expenditure on charitable activities includes all costs relating to the furtherance of the charity's objectives as stated in the trustees report.

Other costs comprise the costs in relation to the charity's trading subsidiary.

Governance costs are those incurred in the governance of the charitable company and its assets and are primarily associated with constitutional and statutory requirements.

Support costs are those costs incurred directly in support of expenditure towards the furtherance of the charity's objectives and includes project management carried out at the Trust offices.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Taxation

As a registered charity The Wildlife Trust of South and West Wales Limited is entitled to the exemption from taxation in respect of income and capital gains received with sections 478-489 of the Corporation Tax Act 2010 and section 256 of the taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects' purposes only.

Taxable profits generated by DWT (Enterprises) Limited are gifted to the charity under a deed of covenant.

Fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses or in cases where fixed assets have been donated to the charity, at valuation at time of acquisition.

Fixed assets costing more than £1,000 are capitalised.

Fixed assets include 'new build' properties but renovation and restoration works are not capitalised.

Properties are valued in the accounts as follows:

Freehold Buildings	cost of acquisition (including legal and professional fees)
Welsh Wildlife Centre	value at 1999 commercial value to The Wildlife Trust (West Wales) as at 1st January 1999 (being £10,000 a year over a useful life of 20 years) taken as deemed cost on transition to FRS102

THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

1 ACCOUNTING POLICIES (continued)

Depreciation is provided on all tangible fixed assets at rates calculated to write-off the cost on a straight line basis over their expected useful economic lives as follows:

Freehold nature reserves and buildings	nil
WWC & Visitor Centre: Teifi Marshes	over 20 years
Plant and equipment	over 5 years
Computer equipment	over 3 years
Motor Vehicles	over 4 years
Project plant and equipment	over the life of the Project

Heritage assets

Heritage assets related to the charity's nature reserve, which are recorded at cost with no depreciation being charged due to the assets having an indefinite life.

Nature reserves are valued in the accounts as follows:

Leasehold Nature Reserves	cost of acquisition
Teifi Marshes Nature Reserve	value at 1999 Market Value by The Wildlife
Other nature reserves	cost of acquisition

The heritage assets have been reviewed at the reporting date with no impairment noted.

Investments

The charity owns 100% of the share capital of the DWT (Enterprises) Limited, the shares of which are recognised at cost. A subsidiary is an entity controlled by the charity. Control is the power to govern the financial and operating policies of the entity so as to obtain benefits from its activities.

Fixed asset investments are initially measured at transaction price excluding transaction costs and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/expenditure for the year. Transaction costs are expensed as incurred.

Stocks

Stocks are valued at the lower of cost and net realisable value. Net realisable value is based on the estimated selling price after taking into account all further costs and excess stocks that are slow moving.

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market-rate of interest. Financial assets classified as receivable within one year are not amortised.

THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

1 ACCOUNTING POLICIES (continued)

Derecognition of financial assets

Financial assets are derecognised only when the contractual rights to the cash flows from the asset expire or are settled, or when the charity transfers the financial asset and substantially all the risks and rewards of ownership to another entity, or if some significant risks and rewards of ownership are retained but control of the asset has transferred to another party that is able to sell the asset in its entirety to an unrelated third party.

Financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

Employer Benefits

The costs of short-term employee benefits are recognised as a liability and an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

Pensions

The charitable company and its subsidiary operate a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity. Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due and are allocated between unrestricted and restricted funds.

Operating Leases

The charity classifies the lease of a franking machine as an operating lease. Rental charges are charged on a straight line basis over the term of the lease.

2 CRITICAL ACCOUNTING ESTIMATES AND JUDGEMENTS

In the application of charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

3 INCOME FROM DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Membership subscriptions	<u>230,542</u>	-	<u>230,542</u>	235,650
	<u>230,542</u>	-	<u>230,542</u>	235,650
Donations & Gifts				
Individuals	92,193	10,233	102,426	144,151
Appeals & Events	3,161	20,899	24,060	78,907
Local Groups	-	36,769	36,769	52,387
	<u>95,354</u>	<u>67,901</u>	<u>163,255</u>	<u>275,446</u>
Legacies				
D Jones	2,000		2,000	
L A Davies	5,000		5,000	
L Codd	5,000		5,000	
B E Jones	2,000		2,000	
R Ball		28,891	28,891	
E F Butcher			-	13,394
N Fry			-	25,000
M E Phillips			-	3,000
J Raum			-	851
S Graham			-	1,000
S I Leitch			-	10,000
P Edwards			-	49,590
	<u>14,000</u>	<u>28,891</u>	<u>42,891</u>	<u>102,835</u>
	<u>339,896</u>	<u>96,792</u>	<u>436,688</u>	<u>613,932</u>

THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

4 INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Conservation and Education				
Aviva	-	1,195,835	1,195,835	
Charitable Trusts Over £10,000	-		-	
Charitable Trusts Under £10,000	5,000	1,393	6,393	-
Dow Corning	-	16,000	16,000	7,834
Local Government	-	156,246	156,246	16,000
Moondance Foundation		118,000	118,000	123,251
National Lottery Community Fund	-	34,785	34,785	
National Lottery Heritage Fund	-	25,667	25,667	99,318
Natural Resources Wales	-	39,107	39,107	56,900
Other grants	-	-	-	20,758
PPL	-	52,572	52,572	-
RSWT	-	-	-	66,161
Shared Prosperity Grant		810,251	810,251	-
S 106 Grant	-	-	-	26,841
Welsh Government	-	540,952	540,952	187,810
	-	-	-	345,338
Other				
Income from nature reserves	524,578	-	524,578	541,665
	<u>529,578</u>	<u>2,990,808</u>	<u>3,520,386</u>	<u>1,491,876</u>

5 INCOME FROM OTHER TRADING ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Fundraising income				
Trading activities (see below)	886,678	-	886,678	914,626
	<u>886,678</u>	<u>-</u>	<u>886,678</u>	<u>914,626</u>
			2025	2024
			£	£
The Wildlife Trust of South and West Wales			129,008	125,141
DWT (Enterprises) Limited			757,670	789,485
			<u>886,678</u>	<u>914,626</u>

THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

5 INCOME FROM OTHER TRADING ACTIVITIES

Commercial trading operations and investment in trading subsidiary

The charity owns the whole of the issued ordinary share capital of DWT (Enterprises) Ltd, a company registered in Wales. The subsidiary is used for non-primary purpose trading activities - namely the provision of holiday accommodation on nature reserves, catering for visitors and the retailing of bought in goods to visitors. All activities have been consolidated on a line by line basis in the SOFA.

	2025	2024
	£	£
<u>Profit and Loss Account</u>		
Turnover	757,670	789,485
Cost of sales	<u>(230,182)</u>	<u>(255,056)</u>
Gross profit	527,488	534,429
Administrative expenses	<u>(332,100)</u>	<u>(355,417)</u>
Profit/(loss) for the financial year	195,388	179,012
<u>Statement of Changes in Equity</u>		
Balance brought forward	20,622	19,618
(Loss)/profit and total comprehensive income for the year	195,388	179,012
Distributions to parent charity under gift aid	<u>(190,377)</u>	<u>(178,008)</u>
Balance carried forward	25,633	20,622
<u>Balance Sheet</u>		
Fixed assets	6,833	1,822
Current assets	432,380	417,265
Creditors: amounts falling due within one year	<u>(413,580)</u>	<u>(398,465)</u>
Total assets less current liabilities	<u>25,633</u>	<u>20,622</u>
Called up share capital	40	40
Profit and loss reserves	<u>25,593</u>	<u>20,582</u>
Total equity	25,633	20,622

THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

6 INCOME FROM INVESTMENTS

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Investment Income				
Dividends Receivable	41,110	-	41,110	43,855
Interest Receivable	44,610	330	44,940	40,849
Rents Receivable	51,932	-	51,932	57,565
	<u>137,652</u>	<u>330</u>	<u>137,982</u>	<u>142,269</u>

7 INCOME FROM OTHER SOURCES

	Unrestricted Funds £	Restricted Funds £	Total 0 £	Total 2024 £
Other Income				
Profit on sale of fixed assets	12,165	-	12,165	583
Insurance Claim	-	-	-	1,390
Sundry Income	292,357	-	292,357	20,880
	<u>304,522</u>	<u>-</u>	<u>304,522</u>	<u>22,853</u>

THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

8 EXPENDITURE

	Fundraising		Charitable Activities		Trading		Total 2025	Total 2024
	Unrestricted Funds	Restricted Funds	Unrestricted Funds	Restricted Funds	Unrestricted Funds	Restricted Funds		
	£	£	£	£	£	£	£	£
Costs directly allocated to activities								
Staff Costs	128,438	4,771	314,856	526,708	355,203	-	1,329,976	1,225,173
Staff Development	-	-	9,956	375	693	-	11,024	4,810
Membership costs	58,287	-	799	-	-	-	59,086	56,346
Administrative Costs	1,229	-	730	-	282	-	2,241	3,254
Audit Fees	-	-	-	-	5,500	-	5,500	7,209
Bank Charges And Interest	1,934	-	11,353	-	16,081	-	29,368	29,775
Contractors and Materials	-	-	131,506	862,451	18,552	-	1,012,509	407,813
Depreciation	-	-	36,317	3,919	828	-	41,064	38,461
Equipment	-	-	2,460	-	4,920	-	7,380	14,730
Fundraising costs	676	-	-	44,647	-	-	45,323	64,851
Legal and Professional	550	-	10,904	6,044	1,975	-	19,473	5,844
Other Costs	2,742	-	18,046	3,969	1,588	-	26,345	43,437
Premises Overheads	-	-	45,069	87	54,079	-	99,235	105,776
Promotion and advertising	13,335	-	-	-	-	-	13,335	9,055
Travel and vehicle running costs	1,110	-	53,755	4,560	5,830	-	65,255	67,650
Trading costs	-	-	-	-	230,780	-	230,780	255,056
Support costs allocated to activities								
Staff Costs	17,565	-	87,823	-	70,258	-	175,646	156,788
Administrative Costs	2,329	-	11,644	-	9,315	-	23,288	21,188
Audit Fees	1,706	-	8,530	-	6,824	-	17,060	12,208
Bank Charges And Interest	189	-	947	-	758	-	1,894	3,218
Depreciation	402	-	2,011	-	1,609	-	4,022	4,640
Legal and Professional	63	-	317	-	253	-	633	7,482
Other Costs	4,993	-	24,963	-	18,927	-	48,883	46,382
Premises Overheads	13,777	-	68,887	-	55,110	-	137,774	113,302
Travel and vehicle running costs	176	-	878	-	702	-	1,756	2,223
Wales Partnership Support Costs	4,189	-	20,944	-	16,755	-	41,888	33,533
Total Resources expended	253,690	4,771	862,695	1,452,760	876,822	-	3,450,738	2,740,204

	2025	2024
	£	£
Accounting and audit fees		
Auditors' remuneration	16,750	18,000
Fees in respect of other services	1,475	750
	<u>18,225</u>	<u>18,750</u>

Governance costs in the year totalled £42,875 (2024: £42,225)

THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

9 ANALYSIS OF STAFF COSTS, TRUSTEE REMUNERATION AND EXPENSES, AND COST OF KEY MANAGEMENT PERSONNEL

	2025	2024
	£	£
Staff costs and trustees' remuneration		
Wages and salaries	1,323,042	1,230,371
Social security costs	116,724	100,085
Pension costs	69,700	51,560
	<u>1,509,466</u>	<u>1,382,016</u>

One employee had emoluments of £60,000 - £70,000 per annum during the year (2023: One).

No remuneration has been paid to any of the Charity's trustees in the year. Expenses of £690 were paid to one trustee (2024: £nil). In the prior year one trustee carried out work and was paid £700 for the consultancy.

Redundancy payments totalled £Nil during the year (2024: £Nil). There were no amounts outstanding at the current or previous year end.

Key management personnel

Total remuneration of key management personnel during the year was £363,164 (2024: £329,669).

10 STAFF NUMBERS

The average monthly head count was 54 staff (2024: 58) and the numbers of the full-time equivalent employees (including seasonal -and part-time staff) during the year was made up as follows:

	2025	2024
	No	No
Fundraising & Membership	6	5
Trading	9	10
Charitable activities	35	33
Administration	4	4
	<u>54</u>	<u>52</u>

THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

11 TANGIBLE FIXED ASSETS

Group

	Freehold Buildings £	Welsh Wildlife Centre £	Plant and Machinery £	Motor Vehicles £	2025 Total £
Cost					
At 1st April 2024	4,313	270,482	240,380	184,242	699,417
Additions in year		289,024	82,059	-	371,083
Disposals in year			(13,808)	(10,595)	(24,403)
At 31st March 2025	<u>4,313</u>	<u>559,506</u>	<u>308,631</u>	<u>173,647</u>	<u>1,046,097</u>
Depreciation					
At 1st April 2024	3,448	236,400	224,834	154,738	619,420
Charge for the year	431	16,530	12,601	15,523	45,085
Released on disposals			(13,808)	(10,595)	(24,403)
At 31st March 2025	<u>3,879</u>	<u>252,930</u>	<u>223,627</u>	<u>159,666</u>	<u>640,102</u>
Net book value					
At 31st March 2025	<u>434</u>	<u>306,576</u>	<u>85,004</u>	<u>13,981</u>	<u>405,995</u>
Included in above Restricted Assets	<u>-</u>	<u>6,408</u>	<u>-</u>	<u>-</u>	<u>6,408</u>
At 31st March 2024	<u>865</u>	<u>34,082</u>	<u>15,546</u>	<u>29,504</u>	<u>79,997</u>

Included in the above figures are fixed assets at a cost of £11,985 (2024: £19,954) and accumulated depreciation charged at £5,152 (2024: £18,132) relating to the charity's trading subsidiary DWT (Enterprises) limited.

THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

12 HERITAGE ASSETS - Group and charity

	Freehold Nature Reserves £	Leasehold Nature Reserves £	Total
Cost at 1 April 2024	1,901,412	110,560	2,011,972
Additions	1,258,000	-	1,258,000
Disposals	(502)	-	(502)
Cost as at 31 March 2025	<u>3,158,910</u>	<u>110,560</u>	<u>3,269,470</u>
Included in the above restricted assets	<u>1,406,678</u>	<u>100,000</u>	<u>1,506,678</u>

Heritage assets represent the cost or valuation of the charity's nature reserves at the date of acquisition, which are held in pursuit of its conservation objectives.

Five year summary	Freehold Nature Reserves £	Leasehold Nature Reserves £	Total
Cost as at 31 March 2021, 2022, 2023, 2024	1,901,412	110,560	2,011,972
Cost as at 31 March 2025	<u>3,158,910</u>	<u>110,560</u>	<u>3,269,470</u>

THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

13 INVESTMENTS - Group and charity

Group and charity	UK			Restated Total £
	Listed Investments £	Long-term cash deposits	Unlisted Investments £	
Market Value as at 1st April 2024	628,607	85,000	40	713,647
Additions	-	85,000	-	85,000
Disposals	-	-	-	-
Revaluation	(29,289)	-	-	(29,289)
Market Value as at 31st March 2025	599,318	170,000	40	769,358

Acquisition value at 31st March 2025	628,607	170,000	40	769,358
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Investments are represented by:

DWT (Enterprises) Limited Shares	-		40	40
Listed Investments	599,318		-	599,318
Long term cash deposits		170,000		170,000
Total	599,318	170,000	40	769,358

	The Charity Investment Funds £		Total £
Market Value 31st March 2025	769,318		769,318
Market Value 31st March 2024	713,607		713,607

The charity's investments at the Balance Sheet date include the following:

Subsidiary: DWT (Enterprises) Limited

Registered office: The Nature Centre, Fountain Road, Tondu, Bridgend CF32 0EH

	2025 £	2024 £
Aggregate capital and reserves	25,633	20,622
Profit for the year	195,388	179,012

14 DEBTORS

	Group 2025 £	Charity 2025 £	Group 2024 £	Charity 2024 £
Trade debtors	60,462	60,462	72,874	72,874
Grant debtors	293,411	293,411	80,200	80,200
Prepayments and accrued income	1,330	-	98,287	93,930
Amount owed by subsidiary undertaking	-	24,979	-	18,786
Amount owed by subsidiary undertaking - Gift aid		190,377		178,008
	355,203	569,229	251,361	443,798

THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

15 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Group	Charity	Group	Charity
	2025	2025	2024	2024
	£	£	£	£
Trade Creditors	80,573	46,627	167,621	129,270
Taxation and Social Security Costs	52,222	31,722	48,152	30,646
Bank Loans	-	-	1,813	1,813
Accruals and deferred income	309,739	165,961	197,493	51,832
Amount owed to subsidiary undertaking	-	-	-	-
	<u>442,534</u>	<u>244,310</u>	<u>415,079</u>	<u>213,561</u>

Included in deferred income are deposits received in advance in relation to Skomer and Skokholm Islands where the visits will take place during the 2025/26 financial year as well as grant payments received in advance and deferred in accordance with the terms and conditions of the grant.

	2025	2024
	£	£
Balance brought forward	137,850	42,970
Income received in the year	243,952	229,735
Income released in the year	<u>(246,940)</u>	<u>(134,855)</u>
Balance carried forward	<u>134,862</u>	<u>137,850</u>

16 LONG TERM LIABILITIES

During the year the trust paid off the following bank loan:

A loan from Lloyds TSB of £322,700 was secured against properties at Teifi Marshes Nature Reserve in April 2004. The loan was for a period of 240 months at an interest rate of 1.5% Over Base Rate.

Previous year

	Bank	Other	Total
	Loan	Loans	£
	£	£	£
Less than one year	1,813	-	1,813
Between 1 and 2 years	-	-	-
	<u>1,813</u>	<u>-</u>	<u>1,813</u>

THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

17 RESTRICTED FUNDS

	Balance as at 1 Apr 2024 £	Income £	Expenditure £	Transfer Between Funds £	Balance as at 31 March 2025 £
Restricted funds: Glamorgan					
Betty Church Fund	40,650	-	-	-	40,650
Restricted Funds : South & West Wales	-				-
Appeals and Donations	302,303	31,131	(66,494)	-	266,940
Avivia Funds		1,195,835	(15,835)	(1,180,000)	-
Castle Woods	8,465	-	-	-	8,465
Dow Corning	-	16,000	(16,000)	-	-
Legacies	604,887	28,891	(25,043)	-	608,735
Local Groups	61,418	36,769	(44,799)	-	53,388
Local places for Nature	940	143,930	(133,380)	(11,490)	-
Moondance Foundation	-	118,000	(2,276)	-	115,724
Nature Reserves	297,908	94,523	(93,285)	-	299,146
Nature Networks Fund	(1,040)	420,180	(343,575)	(78,490)	(2,925)
Nextdoor Nature	(3,727)	25,667	(17,078)	(4,708)	154
Shared Prosperity Fund	(19,556)	810,251	(495,444)	(295,252)	(1)
Skokholm Restricted Account	28,326	330	-	-	28,656
Stand for Nature	62,971	34,785	(85,560)	(12,196)	-
Red Squirrel	-	9,979	(9,979)	-	-
Waterloo Trust-Islands	30,500	-	-	-	30,500
Welsh Government	2,655	34,534	(33,608)	-	3,581
WWC Development Fund	(8,597)	87,125	(75,175)	(3,354)	(1)
Restricted Funds : Brecknock					
Allt Rhongyr Fund	106,178	-	-	-	106,178
Bat group	322	-	-	-	322
BRARG group	248	-	-	-	248
Otter group	5,165	-	-	-	5,165
Pwll y Wrach Fund	42,500	-	-	-	42,500
Total restricted funds	<u>1,562,516</u>	<u>3,087,930</u>	<u>(1,457,531)</u>	<u>(1,585,490)</u>	<u>1,607,425</u>

Restricted funds: Glamorgan

Betty Church

The Betty Church fund is a restricted fund for the maintenance and acquisition of nature reserves in West Glamorgan.

THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

17 RESTRICTED FUNDS (continued)

Restricted funds: South & West Wales

Aviva Funding

Funds to purchase nature reserves

Castle Woods

For the improvement and maintenance of Castle Woods

Dow Corning

Support from Dow Corning to enable employment of an Education Officer, working part-time at Dow Corning Cadoxton Ponds Nature Centre

Legacies

Funds received for specific projects or activities

Local Groups

Local Groups funds are raised by various local groups for specific projects or activities

Local Places for Nature

Funds to support our nature reserves and Islands to enable us to build resilient and sustainable nature reserves

Moondance Foundation

Funds for farm liaison and community engagement work in Pembrokeshire

Nature Reserves

This fund represents grants received to protect and enhance our nature reserves

Nature Networks Fund

Funds to support work on our nature reserves and Islands to enable us to build resilience and sustainable nature reserves

Nextdoor Nature

Funds from NHLF to engage communities in undertaking transformational micr-oprojects to help nature thrive.

Shared Prosperity Fund

Funds to improve access and facilities at our visitor centre and islands

Skokholm Restricted Fund

Funds for the future management of Skokholm Island and Lighthouse

Red Squirrel

Funds from Local Authority to protect Red squirrels

Stand for Nature

Project carried in connection with NWWT funded by NHLF to empower young people get involved in nature projects

Waterloo Trust-Islands

Funds from Waterloo Trust to support our work on the islands

Welsh Government

Funds received for Glaistir grant scheme.

WWC Development Fund

Funds from NLHF to explore the development and enhancement of the WWC and to improve accessibility and raise awareness.

THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

17 RESTRICTED FUNDS (continued)

Restricted funds: Brecknock

Allt Rhongyr Fund

Monies received have been used to purchase land and will be held until disposal

Bat group, BRARG group and Otter group

These are funds held for species groups

Pwll y Wrach Fund

Monies received have been used to purchase land and will be held until disposal

Previous year

	Balance as at 1 Apr 2023 £	Income £	Expenditure £	Transfer Between Funds £	Balance as at 31 March 2024
Restricted funds: Glamorgan					
Betty Church Fund	40,650	-		-	40,650
Restricted Funds : South & West Wales					
Appeals and Donations	235,389	84,576	(17,662)	-	302,303
Castle Woods	8,465	-		-	8,465
Dow Corning	-	16,000	(16,000)	-	-
Legacies	615,153	13,000	(23,266)	-	604,887
Local Groups	72,488	52,387	(63,457)	-	61,418
Local places for Nature	-	102,688	(101,748)	-	940
Nature Reserves	145,687	282,563	(130,342)	-	297,908
Nature Networks Fund	(20,779)	277,092	(225,389)	(31,964)	(1,040)
Nextdoor Nature	(5,174)	37,522	(22,067)	(14,008)	(3,727)
Shared Prosperity Fund	-	26,841	(44,953)	(1,444)	(19,556)
Skokholm Appeal	28,014	312	-	-	28,326
Stand for Nature	80,523	99,318	(92,478)	(24,392)	62,971
Red Squirrel	-	20,562	(20,562)	-	-
Waterloo Trust-Islands	30,500	-	-	-	30,500
Welsh Government (PNCPA & ERDC)	2,655	68,246	(68,246)	-	2,655
WWC Development Fund	-	19,378	(25,984)	(1,991)	(8,597)
Restricted Funds : Brecknock					
Allt Rhongyr Fund	106,178	-	-	-	106,178
Bat group	322	-	-	-	322
BRARG group	248	-	-	-	248
Otter group	5,165	-	-	-	5,165
Pwll y Wrach Fund	42,500	-	-	-	42,500
Total restricted funds	1,387,984	1,100,485	(852,154)	(73,799)	1,562,516

THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

18 DESIGNATED FUNDS

	Balance at 1 April 2024 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2025 £
Asset purchase reserve	125,000				125,000
Matched funding reserve	200,000	11,437	(9,081)		202,356
Income support fund	100,000				100,000
Reorganisation and development fund	212,817				212,817
	<u>637,817</u>	<u>11,437</u>	<u>(9,081)</u>	<u>-</u>	<u>640,173</u>

Asset purchase reserve

The asset purchase reserve fund is to enable the charity to purchase vehicles to assist staff in carrying out work safely on the nature reserves

Matched funding reserve

The matched funding reserve are funds designated from general funds to provide match funding for any shortfall on restricted funding received

Income support fund

The charity anticipates that this will be a period where they will try to revive and develop aspects of the charity and the funds will provide support for their operations in the interim.

Reorganisation and development fund

The reorganisation and development fund is to support the cost of additional staff resources to develop the charity's income generating capacity to provide the resources to deliver the charity's charitable objectives.

Previous year

	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2024 £
Asset purchase reserve	125,000	-	-	-	125,000
Matched funding reserve	200,000	-	-	-	200,000
Income support fund	100,000	-	-	-	100,000
Reorganisation and development fund	212,817	-	-	-	212,817
	<u>637,817</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>637,817</u>

THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

19 ANALYSIS OF GROUP NET ASSETS BETWEEN FUNDS

	General funds	Designated funds £	Restricted funds £	Endowment funds £	2025 Total £
Fund balances at 31st March 2025 are represented by:					
Tangible fixed assets	399,587		6,408		405,995
Heritage assets	1,762,792		1,506,678		3,269,470
Investments	633,492			135,826	769,318
Current assets	2,825,248	640,173	94,340		3,559,761
Current liabilities	(442,534)			-	(442,534)
Long term liabilities	-			-	-
Total net assets	<u>5,178,585</u>	<u>640,173</u>	<u>1,607,426</u>	<u>135,826</u>	<u>7,562,010</u>

	General funds	Designated funds £	Restricted funds £	Endowment funds £	2025 Total £
Previous year					
Fund balances at 31st March 2024 are represented by:					
Tangible fixed assets	69,669		10,328		79,997
Heritage assets	1,763,294		248,678		2,011,972
Investments	367,176		125,605	135,826	628,607
Current assets	1,634,558	637,817	1,177,905		3,450,280
Current liabilities	(415,079)			-	(415,079)
Long term liabilities	-			-	-
Total net assets	<u>3,419,618</u>	<u>637,817</u>	<u>1,562,516</u>	<u>135,826</u>	<u>5,755,777</u>

THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

20 OPERATING LEASE COMMITMENTS

At the reporting date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2025	2024
	£	£
Due in less than one year	-	-
	-	-

21 RELATED PARTIES

The Charity owns the whole of the issued ordinary share capital of DWT (Enterprises) Ltd., a company registered in Wales, Company No: 2702793. The subsidiary is used for non-primary purpose trading activities - namely the provision of holiday accommodation on nature reserves, catering for visitors and the retailing of bought-in goods to visitors. All activities have been consolidated on a line-by-line basis into the Statement of Financial Activities.

During the year DWT (Enterprises) Limited donated £190,377 to the charity (2024: £178,008)

At the year end the charity owed £Nil (2024: £Nil) to DWT (Enterprises) Limited. At the year end DWT (Enterprises) Limited owed the charity £214,979 (2024: £196,794). During the year the charity invoiced DWT (Enterprises) Limited £50,237 (2024: £40,318) in relation to various recharges. During the year DWT (Enterprises) Limited invoiced the charity £14,932 (2024: £6,345).

It also wholly owns a dormant subsidiary, Autumn Peaks Ltd which also operates two charities as inactive companies, Glamorgan Wildlife Trust Ltd and Wildlife Trust West Wales Ltd.

The Trust has a close working relationship with the other five Wildlife Trusts in Wales and The Wildlife Trust Wales Ltd (WTW), working together to develop their partnership, with staff expertise and representation on national bodies shared throughout the Trusts. The WTW Forum oversees this partnership, with the Vice Trust Chairman and Chief Executive representing The Wildlife of South and West Wales on Forum.

THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

22 RECONCILIATION OF NEW INCOME/(EXPENDITURE TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2025	Restated 2024
Net income for the reporting period	1,806,233	497,531
Adjustments for:		
Depreciation charges	45,085	43,101
(Gains)/ losses on investments	29,289	(52,179)
Dividends, interest and rents from investments	(137,982)	(142,269)
Loss/(profit)on the sale of fixed assets		-
(Increase)/ decrease in stocks	(3,021)	(13,965)
(Increase)/ decrease in debtors	(103,399)	(142,917)
Increase/ (decrease) in creditors	29,268	(35,697)
Net cash provided by operating activities	<u>1,665,473</u>	<u>153,605</u>
 <u>Analysis of cash and cash equivalents</u>		
Current accounts and notice deposits (< 3 months)	<u>2,975,358</u>	<u>2,887,297</u>
Total Cash and cash equivalents	<u>2,975,358</u>	<u>2,887,297</u>

Analysis of net debt

	Restated At 1 April 2024	Cash flows	Net borrowing	As at 31 March 2025
	£	£	£	£
Cash	2,887,297	88,061		2,975,358
Bank loans falling due within one year	(1,813)	1,813		-
Bank loans falling due after more than one year				-
	<u>2,885,484</u>	<u>89,874</u>	<u>-</u>	<u>2,975,358</u>

THE WILDLIFE TRUST OF SOUTH AND WEST WALES LTD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

23 RESULTS OF PARENT COMPANY

As permitted by section 408 of the Companies Act 2006, the income and expenditure account of the parent company is not presented as part of these financial statements. The parent company's surplus for the financial period was £1,801,222 (2024: surplus of £496,532).

24 COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds	Total Funds 2024 £	Total Funds 2023 £
Income and endowments from:						
Donations and legacies	3	463,970	149,962	-	613,932	504,064
Charitable activities	4	541,665	950,211	-	1,491,876	1,664,128
Other trading activities	5	914,626	-	-	914,626	776,426
Investments	6	141,957	312	-	142,269	71,392
Other	7	22,853	-	-	22,853	54,486
Total income and endowments		2,085,071	1,100,485	-	3,185,556	3,070,496
Expenditure on:						
Raising funds						
Fundraising	8	227,960	4,494	-	232,454	303,551
Trading	8	893,491	-	-	893,491	639,063
Charitable activities	8	766,599	847,660	-	1,614,259	1,881,997
Total expenditure		1,888,050	852,154	-	2,740,204	2,824,611
Net gain/(losses) on investments	13	52,179	-	-	52,179	(76,225)
Net income/(expenditure)		249,200	248,331	-	497,531	169,660
Transfer between funds:	18	73,799	(73,799)	-	-	-
Net movement in funds		322,999	174,532	-	497,531	169,660
Reconciliation of Funds						
Total funds brought forward	18,19	3,734,440	1,387,984	135,826	5,258,250	5,088,590
Total funds carried forward	18,19	4,057,439	1,562,516	135,826	5,755,781	5,258,250

25 RESTATED 2024 FIGURES

In the current financial year, the charity has reviewed the classification of cash deposits held with maturity dates exceeding three months. As a result, these deposits have been reallocated between fixed asset investments and current asset investments based on their respective maturity dates, in accordance with the requirements of FRS 102 and the Charities SORP.

To ensure consistency and comparability, the prior year figures have been restated to reflect this revised classification. This restatement has no impact on the total net assets or the overall financial position of the charity.



The Wildlife Trust Of South And West Wales Limited
The Nature Centre
Fountain Road
Tondu
CF32 0EH

Your Account

Sort Code 30-93-98
Account Number 01602207

THE WILDLIFE TRUST OF SOUTH &
WEST WALE

01 December 2025 to 31 December 2025

Money In	£140,616.72	Balance on 01 December 2025	£1,454,522.80
Money Out	£327,157.33	Balance on 31 December 2025	£1,254,722.19



The Wildlife Trust Of South And West Wales Limited
The Nature Centre
Fountain Road
Tondu
CF32 0EH

Your Account

Sort Code 30-93-98
Account Number 01602207

THE WILDLIFE TRUST OF SOUTH &
WEST WALE

01 January 2026 to 31 January 2026

Money In	£194,176.27	Balance on 01 January 2026	£1,254,722.19
Money Out	£238,528.60	Balance on 31 January 2026	£1,210,369.86

Your Transactions



The Wildlife Trust Of South And West Wales Limited
The Nature Centre
Fountain Road
Tondu
CF32 0EH

Your Account

Sort Code 30-93-98
Account Number 01602207

THE WILDLIFE TRUST OF SOUTH &
WEST WALE

01 February 2026 to 12 February 2026

Money In	£177,757.63	Balance on 01 February 2026	£1,210,369.86
Money Out	£87,065.95	Balance on 12 February 2026	£1,301,061.54



**Ymddiriedolaeth Natur
De a Gorllewin Cymru**
Wildlife Trust of
South & West Wales

Brynna Woods management 2025/26 update

Ash dieback safety work

Work has continued to monitor the ash trees on the reserve and to carry out safety work as required. Where possible this work has been carried out by WTSWW and the volunteers. A contractor was employed to make safe an ash tree adjacent to the bridleway using a Mobile Elevated Work Platform (see aerial photo below).

Most of the ash trees that could impact the footpaths have been removed or made safe. The remaining trees will continue to be monitored for safety.



Dormice Monitoring

A copy of the 2024 dormouse survey report is included with this report.

Unfortunately due to inclement weather the dormouse nest box survey was not carried out in 2025.

Work is scheduled with an ecologist in March 2025 to maintain the dormouse boxes. Replacement nest boxes have been purchased and will be installed to replace missing / damaged boxes as required.

This will enable us to start the season in a good position and hopefully find a few more dormice in 2026.



Natural dormice nest found during dormice surveys

Site Infrastructure

Site infrastructure maintenance was carried out through the year to replace or repair site infrastructure as it comes to the end of its lifespan or is damaged due to vandalism. This included the replacement of steps and hand rails, footpath maintenance. Work to make safe relic mining structures on the reserve is also scheduled for February.



Interpretation

Marsh information board

The new interpretation board for the marsh viewing platform is currently being designed and should be installed in Spring 2026.

Replacement Interpretation boards

Due to the ongoing we have been unable to produce a final map design for use on the replacement interpretation boards. Once the final route of the access for all access has been confirmed the new boards can be designed, produced and installed.

Waymark posts

Oak waymark posts have been purchased and installed to help waymark the public rights of way on the reserve.

Guided walk program

A program of guided walks was carried out through 2025. The walks highlighted the history of the reserve and wildlife to be seen through the different seasons.

Talks were also given to Brynna Primary school as part of their lessons in the refurbished outdoor classroom area.



Volunteers



As in previous years, the volunteers have continued to support the work of WTSWW at Brynna Woods through weekly conservation tasks. The hard work and dedication of the volunteers, and the support of the local community plays an important part in the management of the reserve.

The LCC funding has enabled WTSWW to provide WTSWW logo clothing for the volunteers. This helps to make them feel part of a team and is a small reward for their valued contribution to the management of the reserve,

Equipment purchases

The grant enabled the purchase of machinery items including a petrol post knocker.



Habitat management

Management of the reserve continued as identified in the management plan. Management tasks included -

- Coppicing / woodland management
- Mowing / grassland management
- Grazing of the marshy grassland
- Bracken control
- Invasive non-native species control (Himalayan balsam & knotweed)



Volunteers planting young hazel trees

D. Ludlow

WTSWW Reserves Manager(East Region)

February 2026



11th July 2025

Author: Diana Clark MSc MCIEEM (Director/Principal Ecologist)

Technical Note: Dormouse surveys 2024

Site: Brynna Wildlife Trust Reserve, Bridgend

Introduction

Dormice are listed as a Species of Principle Important under the Environment (Wales) Act 2016, and are also protected as a European Protected Species (EPS) under the Conservation of Habitats and Species Regulations 2017 (as amended) (The Habitats Regulations), as well as by the Wildlife and Countryside Act 1981.

Monitoring at a national level by the National Dormouse Monitoring Programme (NDMP), coordinated by the People's Trust for Endangered Species (PTES), has shown that the population of dormice has declined by over two thirds since 2000. Factors such as climate change, changes in woodland management, farming practices and the loss of hedgerows, have all affected this species. Dormice are good indicators of animal and plant diversity, and dormouse-friendly habitats are also good for woodland birds, bats and butterflies. Surveys for dormice can help us monitor their presence and also indicate if management practices are resulting in positive outcomes for this species. Management plans can then be adjusted accordingly, if necessary.

Dormice have been known to be present at Brynna Wildlife Trust Reserve, Bridgend, for the last thirty years, and the site has been managed by the Wildlife Trust of South and West Wales (WTSWW) for around the last fifteen years with the presence of dormice in mind.

In early 2023, two blocks of twenty boxes and one block of ten boxes (i.e. 50 boxes in total) were installed within the woodland in early 2023, and were monitored in 2023 by the Wildlife Trust and Koru Ecology Associates. A dormouse nest containing a single adult male dormouse was found during the visit completed in late October 2023, thereby reconfirming their presence in this woodland. Following this, the site was registered with the People's Trust for Endangered Species (PTES) as a formal monitoring site for dormice, and ongoing annual monitoring was proposed.

Koru Ecology Associates Limited was commissioned in June 2024 to complete three dormouse checks of nest boxes installed at the reserve. Funding to support the checking of these boxes by a licensed dormouse worker was obtained from Llanharan Community Council by the WTSWW in 2024.

Methodology

Licensed dormouse surveyor Diana Clark MSc MCIEEM (licence number at the time of the surveys: S091557/1) completed checks of these boxes on 24th June, 18th September and 14th November 2024. During the three visits she was accompanied by Tim Jones of the WTSWW, as well as another WTSWW colleague during the October visit.

During the visits, all boxes were checked for the presence of dormice and other species, in accordance with standard survey guidance (Bright, Morris and Mitchell-Jones, 2006). Any animals found were recorded, alongside any indication of their presence, such as nesting material etc.

Results

Full results of the surveys are provided in Appendix 1 of this technical note. No evidence of dormice was observed within any of the boxes during these visits, however the presence of wood mice and nesting birds (likely mainly bluetits) was confirmed in a number of the boxes.

An incidental record of a natural nest was made by Tim Jones on 4th September 2024 (see Figures 1 and 2 below), and this was confirmed to be a dormouse nest by Koru Ecology Associates on 18th September 2024.

Conclusions and recommendations

Whilst the nest box checks did not pick up evidence of any dormice, the incidental record of a natural dormouse nest (which appeared to have been made recently at the time of the observation) indicates that dormice are still present on the site. Ongoing management of the woodland should therefore take into account the continued presence of this species.

Dormice can be particularly elusive when they are present in low numbers, and the location of the boxes is often critical with regards to whether they are used by dormice or not. It is again advised that some of the nest boxes could be moved to different locations, to ensure better spread across higher quality areas of habitat for dormice.

In addition, consideration should be given for the use of footprint tunnels as another method to confirm the ongoing presence of dormice. Whilst these can be more fiddly and messy to set up, they can also be checked by non-licensed people, and therefore can be a good way to get the local community involved with the search. A combination of tracking tunnels and boxes would be ideal. Koru Ecology Associates recommends that further monitoring visits to be completed over the next few years if possible, ideally using a combination of tracking tunnels and boxes.

Figures 1 and 2. Natural nest found by Tim Jones in September 2024 (photos by Tim).



Appendix 1. Dormouse survey results. BN = bird nest, WM = wood mouse, NF = not found.

Boxes 1 – 20 – In the coppiced area.

Boxes 21 – 40 – In the far area with willow.

Boxes 41 – 50 – In the area close to the gate and up the bank.

Box number (actual box number)	24 th June 2024	18 th September 2024	14 th November 2024
1	BN	BN	BN
2	Previous dormouse nest, now degraded.	BN with some leaves/moss	BN
3	BN	BN	BN
4	BN	BN	BN with leaves on top
5	-	-	-
6	NF	-	-
7	BN	BN	Small amount of moss
8	-	-	-
9	NF	NF	NF
10	BN	BN and x 1 WM	BN
11	BN	Lots of moss	BN
12	BN	Lots of moss	BN
13	BN	BN	BN
14	-	-	-
15	BN	Leaves and grass	-
16	-	-	-
17	Possible old dm nest (brown leaves and stripped bark) but not confirmed.	BN	-
18	-	On floor (replaced)	-
19	BN	BN	BN
20	BN	BN	BN
21 (X1)	Old BN (removed)	-	-
22 (X2)	-	-	-
23 (X3)	-	-	-
24 (X4)	BN	BN	WM nest on top of old BN
25 (X5)	-	-	-
26 (X6)	Nut cache	Nut cache	-

27 (X7)	BN	BN	BN
28 (X8)	-	-	-
29 (X9)	BN	BN	BN (removed)
30 (X10)	-	BN	-
31 (X11)	BN	-	-
32 (X12)	BN	BN	-
33 (X13)	-	-	- (lid off)
34 (X14)	-	BN (lid off – replaced)	BN
35 (X15)	-	-	-
36 (X16)	-	-	WM nest, x 1 pygmy shrew
37 (X17)	WM nest and x 1 WM	WM nest on top of BN	WM nest
38 (X18)	-	-	-
39 (X19)	Old BN (removed)	-	-
40 (X20)	-	BN	-
41	-	-	-
42	-	BN	-
43	NF	NF	NF
44	-	-	-
45	-	-	-
46	BN	BN	BN
47	BN	BN	BN
48	BN	BN	WM nest on top of BN
49	WM nest and x 1 WM	BN	WM nest
50	Old BN (removed)	-	BN and x 1 pygmy shrew

PURCHASE ORDER

Invoice to:

The Wildlife Trust of South and West Wales
The Nature Centre
Fountain Road
Tondu. CF32 OEH

Tel : 01656 724100
Fax: 01656 726980

Date: **04/02/2026**

Order Number **EAST0384**

Please tick if order includes equipment purchase:

Name and Address of Supplier Diana Clark Post Code:	Deliver to: Brynna Woods nature reserve Post Code:
----------------------------------------------------------------------	---------------------------------------------------------------------

Description	Qty	Unit Price £	Total Price £	VAT £	Total Cost £
1 visit to relocate boxes and report	1	600.00	600.00	0.00	600.00
Total			600.00	0.00	600.00

Ordered By: T. Jones	Authorised By: Duncan Ludlow
Company Number: 4398959	Charity Number: 1091562

PLEASE STATE WHERE MONEY SOURCED FROM

Llanharran Community Council funding

(give details of Grant Award / Project or if it is coming from Care and which department)

PURCHASE ORDER

Invoice to:

The Wildlife Trust of South and West Wales
The Nature Centre
Fountain Road .
Tondu. CF32 0EH

Tel : 01656 724100

Fax: 01656 726980

Date:

Order Number

Please tick if order includes equipment purchase:

Name and Address of Supplier

UK Timber Ltd, The Gas Depot, Weldon Road, Corby,
Corby

Deliver to:

Parc Slip Nature Centre
Fountain Road
Tondu
Bridgend

Post Code:

Post Code:

Description	Qty	Unit Price £	Total Price £	VAT £	Total Cost £
Oak bollards 1200mm x 100mm x 100mm European Oak Bollards - Pyramid Buy Timber Bollards online from the Experts.	8	21.99	175.92	35.18	211.10
Total			175.92	35.18	211.10

Ordered By:

Authorised By: D. Ludlow

Company Number: 4398959

Charity Number: 1091562

PLEASE STATE WHERE MONEY SOURCED FROM

Llanharan Community Council funding

(give details of Grant Award / Project or if it is coming from Core and which department)

From **£21.99** +VAT

Tax excluded

Our solid Oak Bollards with a pyramid top profile are perfect for demarcation purposes, protecting grass verges from vehicles or even providing a barrier for buildings.

Size (mm): 1200 x 100 x 100

Finish: Planed All Round

Grooving: No Groove

Mortising: No Mortise

QUANTITY

TOTAL PRICE FOR THIS ITEM **£351.84** +VAT

ADD TO CART

Name	Price	Quantity	Rate %	Total
Hazel (Corylus avellana)	£52.95	1	0%	£52.95
Donation: 0.00				
Sub-Total:				£52.95
Shipping:				£0.00
Order Total:				£52.95

Billing address

Duncan Ludlow
 The Wildlife Trust Of South & West Wales
 The Wildlife Trust Of South & West Wales
 Nature Centre
 Bridgend
 CF32 0EH
 United Kingdom

Shipping address

Duncan Ludlow
 The Wildlife Trust Of South & West Wales
 The Wildlife Trust Of South & West Wales
 Nature Centre
 Bridgend
 CF32 0EH
 United Kingdom

Got any questions about your order? Contact us on [0330 333 3300](tel:03303333300) for tree products and dedications or [0330 333 5310](tel:03303335310) for any other order. We'll be happy to help.

Thanks again. Your order is helping the Woodland Trust plant and protect woods and trees across the UK.

Llewellyn tree services Ltd

Director Hywel Matthews

9 Penybryn street Gadlys Aberdare, R.C.T CF44 8DR Tel:01685 551830 Mob: 07768341615

Company No: 09392153

Vat No: 203838911

llewellyntrees@gmail.com WWW.llewellyntreesaberdare.co.uk

Invoice 871

To:

Date: 2nd September 2025

Registered Office:

Wildlife Trust of South and West Wales

Fountain Road

Tondu

Bridgend

CF32 0EH

The sale of an Easy Petrol post driver to the Wildlife trust.

Subtotal	£500.00
Vat 20%	£100.00
Cost	£600.00

Deliver to:

Duncan Ludlow
 The Nature Centre
 Fountain Road
 Bridgend
 Mid Glamorgan
 CF32 0EH
 United Kingdom
 07875528615

Invoice to:

Duncan Ludlow
 The Nature Centre
 Fountain Road
 Bridgend
 Mid Glamorgan
 CF32 0EH
 United Kingdom
 07875528615

Standard Shipping VAT

Order **S1350191**

Date	4/2/2026	Transaction	S1350191	Account	C94447023	PO Number	EAST0385	Total	£210.12
Estimate Delivery	11/2/2026	Payment	Card	Terms of Sale	Commercial	VAT Number		Incoterms	DAP, incoterms 2020
Memo									

Qty	Item	ISBN	HS Code	Origin	Weight	Unit Price	exVAT	VAT	Total	Lead Time
10	252945 Standard Dormouse Nest Box	252945	44219999	United Kingdom	1270g	16.66	£166.60	£33.32 (20%)	£199.92	2 days.
1	Standard Shipping VAT					8.50	£8.50	£1.70	£10.20	
							£175.10	£35.02	£210.12	

The Gas Depot
Weldon Road
Corby
Northamptonshire
NN17 5UE
United Kingdom

01536 267107
sales@uk-timber.co.uk
www.uk-timber.co.uk



VAT INVOICE

Invoice To:

The Wildlife Trust of South & West Wales
Nature Centre
Tondu
Bridgend
CF32 0EH
United Kingdom
07875 528615
d.ludlow@welshwildlife.org

Delivery Address:

The Wildlife Trust of South & West Wales
Nature Centre
Tondu
Bridgend
CF32 0EH
United Kingdom

PO Ref: WH
Order No: O-85026
Order Date: 2025-09-09

PRODUCT	VAT RATE	UNIT PRICE (EXCL. VAT)	QTY	TOTAL (EXCL. VAT)
European Oak Bollard - Pyramid <i>Size (mm): 1200 x 100 x 100 / Finish: Planed All Round / Grooving: No Groove / Mortising: No Mortise</i>	20.00%	£21.99	40.00	£879.60
Shipping	20.00%	£229.99	1.00	£229.99
PO NUMBERS <i>NNFAN0047 + EAST0357 + EAST0356</i>	20.00%	£0.00	1.00	£0.00

Subtotal: £ 1,109.59
VAT: £ 221.92
Total: £ 1,331.51

Customer Comments:

For Collections

The Gas Depot
Weldon Road
Corby
NN17 5UE

For Warehouse Collections

Unit 2-3
Wansell Road
Corby
NN17 5LX

For Brigstock Collections

Brigstock Sawmill
Sudborough Road
Brigstock
Kettering
NN14 3HP

For support, please contact us

[Click to Chat](#)
sales@uk-timber.co.uk
[01536 267107](tel:01536267107)

Anstee L & TFC Ltd
48 Millers Avenue
Brynmenyn Industrial Estate
Brynmenyn
Bridgend
CF32 9TD
VAT Reg No: 793 9066 79



Invoice Page

Wildlife Trust of South & West Wales
The Nature Centre
Fountain Road
Tondu
Bridgend
CF32 0EH
VAT Reg No:

Document No. 11816
Date/Tax Point 29/01/2026
Your Order No. EAST0380
Account No. WILD.LIF

Quantity	Details	Unit Price	Net Amt	VAT %	VAT
1.00	Fell a single ash tree with dieback bordering footpath	1,900.00	1,900.00	20.00	380.00

Payment terms strictly 30 days net.

Interest will be charged on all overdue accounts @ 8% over base rate per month.

Our Sort Code: 40.18.18
A/c number: 91703811

Please use account No. & document No. when paying

T/A Anstee Landscapes & Tree Felling Contractors Limited

Total Net Amount (£)	1,900.00
Carriage Net	0.00
Total VAT Amount	380.00
Invoice Total	2,280.00

Invoice #: SI-156387



CASH SALE CUSTOMER (FPG RETAIL)
UNITED KINGDOM

Invoice Date	Payment Due Date	Invoice to	Order/delivery ref
11 Feb 2026	11 Feb 2026	Sir/Madam	

Qty	Item name	Item net	Item tax	Total gross
1	SILKY Gomtero 300-8 Sheathed Saw - 102-30 [6]	£47.22	£9.44 (20%)	£56.66
			Subtotal	£47.22
			VAT @ 20%	£9.44
			Total	£56.66
			Paid to date	£56.66

Company information

FOREST PARK & GARDEN
COED COURT
TREForest IND EST
PONTYPRIDD
RCT
CF375SW
UNITED KINGDOM
Tel:01443230000

Fax: 01443 230999 mail@fpandg.com

Company Number:4391102 Forest Park & Garden is the trading Identity of Orange Forestry LTD.

Payment details

VAT number: 728806018
Accounts email address: mail@fpandg.com
Bank account: 75096102
Sort code: 53-70-30

IBAN: GB72NWBK53703075096102

SWIFT BIC NWBKGB2LXXX

Please make payment via: <https://payment.fpandg.com>



Llanharan Community Council - Master Action Plan 11.2.26

Action no	Date added	Category	From	Action	Notes	Status
2020/232h	19.2.2021	Full Council	ORA	That a draft leaflet/factsheet be produced containing information outlining the rights and responsibilities of landowners, RCT, The Community Council and members of the public.	To be progressed once ROW database progress made.	
2021/105		Full Council	CIL	RESOLVED The container to then be leased to the Llanharan branch of the RBL at a peppercorn rent for an appropriate period designed to reflect the useful life of the container (30 years).	Lease to be prepared.	
2021/105		Full Council	CIL	RESOLVED Furthermore, that all negotiations with interested parties be delegated to the Officers of the Council in order to produce an appropriate agreement or agreements to be presented before Council for resolution at a later date.		
2022/039	18.2.22	Full Council	Audit	RESOLVED The Clerk to take such action as necessary to obtain a price of between £5000 and £3000 for the green tractor. If this price cannot be achieved following a reasonable period following advertising, then the Clerk to return to Council with a further recommendation.	Find logbook Advertise in appropriate channels. On hold pending report on Red tractor and developments RE Cut and collect. Note this action held whilst the red tractor was repaired. The green tractor requires the fuel lines replacing.	
2022/083	22.4.22	Full Council	Full Council	2022/083 Spend from CIL funds relating to the sewer diversion on the Memorial Garden/Garage project. RESOLVED To approve a spend of up to £7,500 from CIL funds to allow the Clerk to arrange such work as appropriate. Actual spend to be reported to council monthly in the usual manner.	In progress. Design completed and submitted to RCTBCB SuDs and Welsh Water in June 22. Tender issued July 23. Awaiting formal S187 agreement. DCWW awaiting a copy of the formal title deed. Clerk has requested from Land Regsirty Mau 2024 Awaiting S185 Oct 24. Awaiting final S185 from DCWW. S185 agreement with RCTCBC solicitors. Awaiting RCTCBC signoff. Nov 24. S185 obtained. Redwood engaged. 1.5.25 Sewert diversion complete. Awaiting completion certificate from DCWW Oct 25. Chased Dec, 25and Feb 26.	
2022/098	20.5.22	Full Council	Full Council	To be altered - Minute 2022/090 Welcome and Apologies. Apologies for absence were received from Councillors Janine Turner, Jeff Williams, Helen Donnan and Daniel Morelli. To be altered. Many of those councillors are no longer seated and so this is incorrect.		
2022/108	22.5.22	Full Council	CIL	2022/108 RCTCBC CIL meeting RESOLVED For the CIL Committee to consider minimum lease qualifying terms with regards to grants for projects on leased land.		

2022/233	16.12.2022	Full Council	ORA	RESOLVED PSM32/1 near Gellifedi Road That the Clerk formally write to RCTCBC Rights of Way Officers to request a site meeting to consider PSM31 and PSM32.	The Clerk emailed JB 16th January 2023. Awaiting response. Agreed. LS to obtain residents contact details. JB has agreed to a meeting and will arrange. Received in March - 'the Council is unlikely to pursue legal action over a substantial long-standing obstruction (i.e. of considerable size, worth and requiring major engineering works to remove or to reinstate public passage), a diversion may be considered an acceptable solution in such extenuating circumstances. While we are open to discussions with the landowners, we currently have a small very small team compared to the size of the PRoW network and are prioritising our work/enforcement accordingly. I am happy to arrange a meeting but this is unlikely to happen over the coming weeks due to current work load.' No progress. currently with RCTCBC.	
2023/017	20.01.2023	Full Council	Full Council	2023/017 Covid 19 Plaque. RESOLVED £250 to be vired from general reserves in principle for a Covid-19 plaque. Details to be determined at a future meeting.	Councillors to bring proposals to a future meeting.	
2023/041	17.02.2023	Full Council	ORA	RESOLVED ORA2022/060 Urgent items for information or items for future agenda. Future agenda to include training on basic tree safety training for staff and interested members.	Add to future agenda.	
2023/060	17.3.2023	Full Council	CIL	RESOLVED CIL2023/010 CIL application for a community garden at Ynysmaerdy. To approve a CIL application for £2750 for a community garden at Ynysmaerdy from Ynysmaerdy Community Centre and for the project to be added to the CIL123 list and Active Project lists. For the Clerk to make the purchases up to the value of £2750 regarding the project if this is acceptable to the applicant or otherwise to grant the £2750 on the understanding that the presentation of invoices would be required as proof of purchase.	Added to lists. Awaiting progress. The Clerk has contacted the MOP involved and requested works be carried out Summer 2024. June 2024. Clerk has requested an update Oct 24. Residents intend to proceed with the project. Clerk requested update April 2025. Project underway May 25. Requested status update Nov 25. Project ongoing.	
2023/142	16.6.23	Full Council	ORA	RESOLVED ORA2023/041 Replacement way-marker for RAN 4/1 and RAN 3/2, and broken stile RAN3/2 For the Council to fund a replacement of the way-marker at RAN4/1 and 3/2, and to replace the broken stile on RAN3/2 with a self-closing gate. To be funded from CIL funds (pending approval from RCT CIL dept). the Clerk to obtain costs to be presented to Council.	Awaiting details of type and dimensions of required gate and consent from landowner. Cllr Steer engaging with landowner. June 2024. HOLD	
2023/142	16.6.23	Full Council	ORA	For the Clerk to be authorised to approach the relevant landowners to obtain permission for the Council to replace the way-marker and to replace the stile with a self-closing gate and to arrange access accordingly.	Clerk wrote to 3 x landowners 25.9.23. Awaiting responses. Response recieved from 1, awaiting response from other. Have telephoned second landowner but awaiting response. Cllr Steer directly engaging landowners. June 2024, HOLD	
2023/142	16.6.23	Full Council	ORA	RESOLVED ORA2023/042 Cut and collect techniques The Officers carry out a cost benefit exercise on the proposal to use cut and collect techniques on Council land	Awaiting information on the potential for a grant to purchase equipment from Rachel Carter ref 2013/225. Note Emailed RC on 25.9.23 to seek help on what equipment req and what funding might be available.Cllr Steer carrying out further investigations. Deemed not cost effective.	Abandoned
2023/186	21.7.23	Full Council	CIL	RESOLVED CIL2023/056 Further consideration of a CIL application from LRGT ref provision of a MUGA on the land adjacent to Bryncae Community Centre. That the matter be deferred to a future meeting of the CIL Committee to allow further informal negotiations to take place. The results of any negotiations to be confirmed in writing via the Clerk and reported to the Committee.	Informal negotiations held an results confirmed in writing. Awaiting legal deeds including title plan from LRGT. Chased June 2024 and subsequently. Provided with LRGT solicitors contact details and consent to engage directly. Contacted solicitor Oct 25 and again Jan 26. No response.	

2023/286	17.11.2023	Full Council	Full Council	2023/286 venues and other arrangements for future Council meetings. RESOLVED For the Clerk to investigate the feasibility of holding hybrid meetings at other locations and to present a paper to a future meeting of the Council.		
2023/205	22.12.2023	Full Council	ORA	RESOLVED ORA2023/091 Adding individuals to long standing tenancy agreements, creating joint tenancies circumstances where this might be considered. To allow the principle of new joint tenancies under certain circumstances and the Clerk (alone or in conjunction with a working group) to draft a process and application form designed to allow the applicant to demonstrate that the applicant can meet a certain criteria (to be decided) and provide evidence of such. This would include an investigation by the Clerk to attempt to ascertain the validity of the application.	Clerk to draw up draft process map.	
2024/017	19.01.2024	Full Council	Full Council	2024/017 £500 to purchase software to facilitate the development of electronic application forms RESOLVED To authorise the officers to spend \$399 dollars per year (or the £ sterling equivalent) if following an investigation into its capabilities, the plugin is felt to serve the purposes for which it would be intended. For the Officers in consultation with the Chair to proceed to develop draft forms and applications. The relevant committees to have final approval over the format and content of any application forms in the normal way prior to publishing.	DE to advise	
2024/018	19.01.2024	Full Council	Full Council	2024/018 £1,500 to make alterations to the Council office to improve security RESOLVED To authorise the officers of the Council to spend up to £1,500 to facilitate the fitting of a door latch and CCTV in the office. For a virement to be taken from general reserves and added to the office maintenance line	CCTV fitted May 25 Awaiting contractor to fit latch. Nudged Oct 24. Door latch system completed Jan 26. Blind and signage required for door.	
2024/046	16.02.2024	Full Council	Full Council	2024/046 Motion to instruct the Clerk to write to the relevant department of RCTCBC regarding flooding and drainage on the A473 near 'Llanharan Square'. RESOLVED The Clerk to write to the relevant department in RCTCBC to request what remedial work is required to the road drains on the A473 adjacent to the High Corner pub and to describe what, if any remedial work is planned over the next 12 months to rectify the situation".	Write letter and send. On hold ref RS	
2024/071	22.03.2024	Full Council	BCC	2024/071 Potential leasing of land around Bryncae Community Centre. RESOLVED For the Clerk to obtain estimates of cost from a solicitor to draft a lease agreement and act on the Council's behalf in this matter. Costs to be presented to a future meeting of council.	On Hold - Awaiting deeds/title plan from LRGT June 24. Permission given by LRGT for the Clerk to liaise directly with the solicitor. Chased deeds again Jan 2025 direct with solicitor. Esitmate of solicitors costs obtained.	
2024/071	22.03.2024	Full Council	Full Council	2024/071 RESOLVED For the Clerk to obtain comprehensive deeds for the land, including a title plan from LRGT.	Requested. Awaiting info from LRGT. Nudged April 24. Nudged June 2024. Clerk given permission to engage directly with LRGT solicitor Oct 25. Clerk contacted direct late 2025 and again Feb 2026. Awaiting response.	
2024/135	21.06.2024	Full Council	ORA	III. RESOLVED ORA2024/037 Summer planting of seeding/bulbs on sections of 'New Road' (A473). Referred to ORA by the Community Engagement Committee. To proceed with planting of seeds/bulbs on sections of new road (A473) as per the drawings attached in the appendix provided (appendix 4). Allowing the grounds-person some practical leeway to make minor alterations depending on ground conditions and ensuring appropriate plants are planted. The Clerk to seek permission from the landowner. The Clerk to ensure the landowner/local authority consents not to mow the areas where planting takes place in future.	Obtain consent from RCTCBC and / /or landowner. Issue instruction to senior grounds person. RCT contacted 27.3.25 Landowner contacted Feb 25 - Awaiting consent. Nudged 9.5.25 Meeting offered by management company to take place July 25. Permission given to proceed. Inform Sharon of area to be sown so the grass is not cut there. Attempted ctnact through latter of 2025 and early 2026. No response to date.	

2024/139	21.06.2024	Full Council	Audit	i) To note recommendation 6 of the audit report and for the officers to draw up a simple guide to illustrate which documents should be posted on which section of the website with a simple guide to doing so.		
2024/139	21.06.2024	Full Council	Audit	h) To accept recommendation 8 of the audit report and for the officers to present draft policies to Council for adoption, specifically: A Social Media Policy; A Biodiversity, Crime and Disorder Policy; A Business Continuity Plan; A Freedom of Information Publication Policy; A Lone and Isolated Worker Policy; A Petition Policy; A Privacy Notice.	Draft privacy notice presented to FC 17/07/2025 Draft Biodiversity, Crime and Disorder, Business Continuity and Petition policies prepared 08/08/2025 and presented to FC 20/11/2025 Draft Employees' Social Media policy prepared 18/11/2025 for presentation 18/12/2025 and resolved.	
2024/139	21.06.2024	Full Council	Audit	i) To note recommendation 9 of the audit report. For the officers to request of the auditor whether the current practices of the Council as described in the Council's Financial Regulations are legal, and if not for the auditor to provide the legal or statutory reference to which the Council is non-compliant for further consideration.	The Clerk has written to the auditor 21.6.24	
2024/139	21.06.2024	Full Council	Audit	j) To note recommendation 10 of the audit report. For the officers to request of the auditor the legal or statutory reference to which the payments are non-compliant or the NALC legal topic note dealing with this matter. One Voice Wales having confirmed the legality of such direct payments both prior to the payments being made and again following receipt of the audit report. Furthermore the officers having only found reference to double taxation relating to the duplication of services and having found no overarching bar to making payments directly to a school for non-curriculum activities.	The Clerk has written to the auditor 21.6.24	
2024/139	21.06.2024	Full Council	Audit	iii) To accept recommendation 13 of the audit report and for the officers to draft new contracts for all staff using the NALC nationally agreed model contract issued by One Voice Wales in April 2024. These drafts to be presented to a future meeting of the HR Committee in the first instance.	In progress. Draft presented to HR Committee Sept 24. Further work required. Clerk and new roles completed. RFO and Senior Groundsperson to be completed. Planned Dec 25	
2024/139	21.06.2024	Full Council	Audit	o) To note recommendation 14 (the number is duplicated in the report. For the avoidance of doubt this minute refers to the second items referring to Internal control objective 9) of the audit report. For the officers to carry out an analysis of the practical and financial aspects of making changes to the account(s) for presentation to a future meeting of the Audit Committee.		
2024/303	20.12.2024	Full Council	Full Council	o) RESOLVED The RFO to become a co-signatory (along with Cllr Andrea James who is the current voluntary management committee's treasurer, in the interim period) to the existing bank account to comply with financial regulations and to use the existing bank account.	Lease transfer date: 3rd Feb 2018	Abandoned
2024/163	19.07.2024	Full Council	Audit	iv. RESOLVED A2024/059 To defer consideration of the method of budgeting and administering the grant applications for The Wildlife Trust and LCDP to a future meeting of the Audit Committee.	To be added to next Audit agenda	
2024/177	19.07.2024	Full Council	Full Council	2024/177 Letter to RCTCBC planning regarding Dragon International Studios planning applications RESOLVED To instruct the Clerk to write a letter to RCTCBC planning regarding Dragon International Studios planning applications 24/0511/10, 24/0513/10, 24/0524/10, 24/0525/10, 24/0526/10, 24/0527/10. The wording of the letter be altered from that presented in appendix 16 to remove factual inaccuracies and to reflect discussions held during the meeting.		

2024/213a)	20.09.2024	Full Council	ORA	2024/213 Resolutions and Recommendations of the ORA Committee meeting held 30th July 2024 a) RESOLVED ORA2024/054 Development of small 'Starter plots' on the councils allotment sites. To hold back 1 plot on each of the Council's allotment sites to be divided up and developed into smaller 'starter plots', with a view to letting in January 2025.	Suitable plots identified on all three sites. Publicity prepared for a Facebook campaign. Interested parties viewing plots Jan 2026. Four tenancies undertaken at Bridgend Road Jan 2026.	Completed
2024/213c)	20.09.2024	Full Council	ORA	2024/213 Resolutions and Recommendations of the ORA Committee meeting held 30th July 2024 c) RESOLVED ORA2024/057 Risk assessments on Mountain Hare play area and Oakbrook skate Park and next steps. For the condition of and future options for the repair or development of the Oakbrook Skatepark to be referred to the 'Oakbrook Refurb working Group' as a matter of urgency. The group's existing terms of reference are: Reporting to the CIL Committee. To investigate the feasibility and arrangements of refurbishing the Oakbrook skatepark. And to request that the group make recommendations to the CIL Committee, the outcome to be considered by Council at a future meeting.	Inform Chair of working group. - Completed. Awaiting outcomes. Note working group reports to CIL.. WG arranged visit to site by skatepark provider (Dragon Play) July 25. Budget design and quote provided. Public consultation to be held to confirm design. Survey live. Dec 25 Contacted potential developer Jan 2026 to progress. Awaiting response. Met with dragon play Feb 26 to review public consultation. Have requested alterations to the design.	
2024/287	22.11.2024	Full Council	HR	2024/287 Resolutions and recommendations of the HR Committee held on 18th November 2024 c) RESOLVED HR2024/027 Pay scales. To change the Clerk salary scale arrangements to fall in line with NALC best practice. For the Clerk's rate to ascend the incremental scale annually (within the applicable LC range) provided the annual performance appraisal explicitly states standard/satisfactory performance or above to activate an increase by 1 point on the scale. The scheme to begin ready for financial year 2025/26 with any scale increases subject to annual appraisal in December 2025 and taking effect from 1st April 2026.	Diarise process milestones. (Add to master planner).	Completed
2024/287	22.11.2024	Full Council	HR	2024/287 Resolutions and recommendations of the HR Committee held on 18th November 2024 d) RESOLVED HR2024/027 Pay scales. For the principle of pay scales to be widened to all roles within the Council. The HR Committee to explore the mechanisms and methods of producing such pay scales for all staff with checks and balances to ensure the process is fair and transparent. A further proposal to be put before Council at a later date. The scheme to begin ready for financial year 2025/26 with any scale increases subject to annual appraisal in December 2025 and taking effect from 1st April 2026	Devise alternative payscale scheme. Diarise process milestones. (Add to master planner). SUPERCEDED by HR2025/027	Completed
2024/287	22.11.2024	Full Council	HR	2024/287 Resolutions and recommendations of the HR Committee held on 18th November 2024 f) RESOLVED To transfer all staff contracts to the NALC model contract. The Clerk to present individual draft contracts to the HR Committee for prior approval at a future date, with the resolutions of Council made in line with HR2024/027 b), above, taken into account. Where approved the contracts shall be issued or subject to whatever statutory consultation process as is necessary.	Transfer all contract details to new forms and present to HR, On agenda of Dec 25 meeting.	Completed
2024/300	20.12.2024	Full Council	CIL	a) RESOLVED CIL2024/047 To allocate £1,781.24 of CIL funds to project LCC19/07 Memorial Garden for extra surety cover, subject to approval from RCTCBC, to approve the spend and to add to the CIL123 list and Active Project lists	Check with RCT and add to lists. Emailed RCT awaiting reply, list updated.	

2024/300	20.12.2024	Full Council	CIL	d) RESOLVED CIL2024/048 To allocate £588 of CIL funds for costs to ensure legionella compliance at the Welfare ground shower block, subject to approval from RCTCBC, to approve the spend and to add to the CIL123 list and Active Project lists	Check with RCT and add to lists. Added to lists and emailed.	
2024/300	20.12.2024	Full Council	CIL	c) RESOLVED CIL2024/049 To allocate up to £2,000 of CIL funds for a building condition survey of the Welfare ground shower block, subject to approval from RCTCBC, to approve the spend as per resolution 2024/288b) and to add to the CIL123 list and Active Project lists.	Check with RCT and add to lists. Added to lists and emailed.	
2024/300	20.12.2024	Full Council	CIL	d) RESOLVED CIL2024/050 To allocate £380 of CIL funds for costs to carry out a electrical safety inspection and to replace 2 x emergency light fittings at the Welfare ground shower block subject to approval from RCTCBC, to approve the spend and to add to the CIL123 list and Active Project lists	Check with RCT and add to lists. Added to lists and emailed.	
2024/300	20.12.2024	Full Council	CIL	e) RESOLVED CIL2024/051 To allocate up to £500 of CIL funds for costs to carry out a commercial gas safe safety inspection at the Welfare ground shower block subject to approval from RCTCBC, to approve the spend and to add to the CIL123 list and Active Project lists	Check with RCT and add to lists. Added to lists and emailed.	
2024/301	20.12.2024	Full Council	ORA	a) RESOLVED ORA2024/084 Expansion of the Pendre Allotment site. For the Clerk to advertise for expressions of interest for plots at the site to gauge demand with a view to having extra plots available in January 2026.	Pending. Current demand low. Engagement exercise to be planned for later in the year given current resources and time constraints. Note: These plots are now occupied. HOLD	
2025/040	21.02.2025	Full Council	ORA	2025/040 ORA Committee Recommendations (5th February 2025) c) RESOLVED ORA2025/010 To proceed with placing a bus shelter at the High Corner bus stop and to authorise the officers to spend up to £5,000 to facilitate the project and any consultation with interested parties via RCTCBC. The money to be taken from CIL funds if resolved by council following a recommendation of the CIL Committee, otherwise a virement to be made from general reserves.	Instructed RCT to proceed. March 25. Nudged May, June and August 2025, awaiting progress report. Made contact Sept 25 and example provided. for presentation to ORA. Expected completion 8 weeks. Half panel one side full panel Talbot green side. Chased Dec 25. Expected completion February 2026	
2025/040	21.02.2025	Full Council	ORA	2025/040 ORA Committee Recommendations (5th February 2025) f) RESOLVED ORA2025/012. To install signage on the new barriers at the Western End of the Meadow Rise Open Space stating, "Beware of traffic on road." For the Clerk to take advice on placement from RCTCBC highways.	RCT consulted, awaiting response. 26.6.25 No response received 12.9.25 so assume can be ordered. 13.11.25 RCT advised the sign cannot be placed on or near the highway. A location will be found further back from the road or an alternative proposed.	
2025/040	21.02.2025	Full Council	ORA	2025/040 ORA Committee Recommendations (5th February 2025) h) RESOLVED ORA2025/014 Removal of Collapsed Fence on the Northern Boundary of Tan Y Bryn Bridleway. To approach the owners of the fence the northern boundary of Tan Y Bryn Bridleway for consent for Council staff to remove the damaged section of fencing.	Clerk to approach landowner. Note left at property to request contact Jan 26.	
2025/037	21.02.2025	Full Council	CIL	2025/037 Resolutions and recommendations of CIL Committee held 5th February 2025 c) RESOLVED CIL2025/010 To add the project 'Bus shelter at the High Corner' to the CIL123 and Active Project lists, allocating up to £5,000 of CIL funds. The ORA Committee to examine the details and make recommendations to full council.	Added to lists. Engage RCT for full spec and costs and program of work. Agreed. Nudged Arly June 25. Planned completion early December 2025. Nudged late Dec 25. Informed installation date Feb 26	

2025/043	21.02.2025	Full Council	Full Council	2025/043 SLA Proposal for Bryncae Community Centre a) RESOLVED To approve and accept the Service Level Agreement (SLA) proposal from RCTCBC for statutory compliance monitoring at Bryncae Community Centre.	RCT informed . Awaiting signing. Signed and sent.	Completed
2025/072	21.03.2025	Full Council	Full Council	2025/072 Digital working Group b) RESOLVED To adopt the policy presented in 'Appendix 16' as the Council's formal policy for the use of artificial intelligence (AI).	Add to sharepoint and website. Staff to sign for Sharepoint and website - done	
2025/94g)	18.04.2025	Full Council	Audit	g) RESOLVED i) To seek further clarification from the auditor regarding the Clerk's salary as no material difference observed following subsequent checks. ii) To note and confirm the total precept value raised for financial year 2025/26 as £300,409.26 based on a Community Council tax band D rate of £83.92 and a tax base rate of £3579.71		g)ii Completed
2025/95b)	18.04.2025	Full Council	HR	d) RESOLVED HR2025/006 One Voice Wales 5 yearly-assessment of the Council in line with the NALC LC scale. To engage One Voice Wales to carry out an independent, non-binding grading assessment of the Council and the Clerk for a cost of £220.	Inform OVW and request assessment - Done 25.4.25 Assessment taking place 15th May 2025. Presented to HR Committee Dec 25	Completed
2025/125b)	16.05.2025	Full Council	WGSB Comm	2025/125 Legal costs and other matters relating to the transfer of the shower block. b) RESOLVED To authorise the officers of the Council to spend up to £3,200 on legal fees for the transfer of the shower block for LCC and LRGT legal fees. Monies to be allocated to budget line "Professional and legal fees", with the Clerk making enquiries as to whether this spend can be allocated to CIL at a later date.	Process after an agreement has been made as to the specification and scope of improvement works - To be included in a legal agreement along with the other aspects agreed (eg Future spend commitments for statutory and other costs). Negotiations ongoing. Dec 25 Agreed draft sent to Howells Solicitors Jan 26	
2025/139a)	20.06.2025	Full Council	Full Council	2025/139 Alteration to Standing Order 33.2.6.iv which deals with voting during a co-option process. a) RESOLVED To alter clause 33.2.6.iv to the following. "33.2.6.iv - The vote will comprise a show of hands, The exhaustive ballot method shall be used, that is, if a candidate receives more than 50% of the vote they are co-opted. If no candidate achieves more than 50% of the votes, the candidate or candidates with the fewest votes shall be eliminated from consideration. Additional ballots shall be held, with the remaining candidates, until one obtains a majority (>50%), at which point they shall be co opted. Any tie shall be settled by the Chair's casting vote. In the case of more than one vacancy, this process shall be repeated for each available seat".	Alter SO and produce (and issue) new version. Add to sharepoint.	
2025/139b)	20.06.2025	Full Council	Full Council	2025/139 Alteration to Standing Order 33.2.6.iv which deals with voting during a co-option process. b) RESOLVED To add the following phrase to the standing orders. "Where the number of candidates equals the number of vacant seats, each candidate must in turn be proposed and seconded to be considered for co option and an ordinary vote taken to resolve to co-opt that candidate".	Alter SO and produce (and issue) new version. Add to sharepoint.	
2025/149	20.06.2025	Full Council	Full Council	2025/149 Partner costs towards the Officer's annual SLCC membership RESOLVED To authorise the officers to spend a total of an additional £117 for the 3 memberships.	Pay the subscriptions	Completed

2025/215	19/09/2025	Full Council	Full Council	2025/215 Resolutions and Recommendation of the Bryncae Community Centre (BCC) Committee held on 29th July 2025 RESOLVED To change the Council's financial regulations to allow integration of online payments, such as via Stripe payment software;	Amend FR	
2025/232	19/09/2025	Full Council	Full Council	2025/232 Purchase of 14th edition of "Arnold-Baker on Local Council Administration" RESOLVED To approve spending £176 on the 14th edition of the book "Arnold-Baker on Local Council Administration" and to delegate authority to the officers to purchase new editions in future as they are published.	Ordered. Chased Dec 25. Chased Feb 26	
2025/256	17/10/2025	Full Council	Full Council	2025/256 Service Level Agreement with South Wales Police for the provision of additional PCSO resources RESOLVED To direct the officers of the council to make enquiries into an SLA with South Wales Police for the provision of additional PCSO resources in the community, and to provide a report with options to a future meeting of the council.	Investigate previous SLA's between SWP and other TCC's (Eg Llanelli TC) and make contact with SWP. - Emnailed Oct 25. Llanelli TC approached for copy (FOI Request).- Does not exist. Raised with Neighbourhood policing team Nov 25 and Dec 25 - Chasing. Chased Jan 26. Feb 26 recieved email from Inspector Andrew Gibbons with details of costs. Presented to Council Feb 26.	
2025/258	17/10/2025	Full Council	Full Council	2025/258 Recording of online sessions during periods where the press and public are excluded RESOLVED To alter the Standing Orders of the Council to clarify that recording of online sessions will be suspended during periods where the press and public are excluded, with the exception of the meetings of the HR committee which are in any case exempt from FOI legislation.	Amend Standing Orders - Check if any other amendments outstanding in this action plan.	
2025/259	17/10/2025	Full Council	Full Council	2025/259 Amend Standing Orders to include a process by which members can request items to be added to the agenda for any meeting RESOLVED To alter the Standing Orders to incorporate the use of the form presented in 'Appendix 18' as a standard process by which members can request items to be added to the agenda for any meeting. The form being adapted to remove the requirements for a) members to submit telephone numbers and for b) a second member's support.	Send amended form to all members - Completed Add to Standing Orders and amend (Check if any other amendments outstanding in this action plan)	

2025/276	21/11/2025	Full Council	Full Council	<p>2025/276 Minutes of Ordinary Meeting of the Council held on 16th October 2025</p> <p>RESOLVED</p> <p>To amend the reference in Cllr Steer's report (Minute Ref 2025/260) to the removal of a barrier as the responsibility of Trivallis not RCTCBC.</p> <p>RESOLVED</p> <p>Subject to the amendment noted in 2025/276a) to approve the minutes of the ordinary council meeting held on 16th October 2025 as a true and accurate record.</p>		
2025/290a)	21/11/2025	Full Council	CIL	<p>2025/290 Resolutions and recommendations of the Community Infrastructure Levy (CIL) Committee held on 13th November 2025</p> <p>a) RESOLVED</p> <p>CIL2025/041 To increase the CIL allocation for the Memorial Garden/Garage project to £155,000 and to authorise the officers to spend up to this amount.</p>	Alter CIL lists	
2025/290b)	21/11/2025	Full Council	CIL	<p>2025/290 Resolutions and recommendations of the Community Infrastructure Levy (CIL) Committee held on 13th November 2025</p> <p>b) RESOLVED</p> <p>CIL2025/042a) To remove from the CIL 123 list "Provision for a 4G sports pitch" (Value £400,000)</p>	Alter CIL lists	
2025/290c)	21/11/2025	Full Council	CIL	<p>2025/290 Resolutions and recommendations of the Community Infrastructure Levy (CIL) Committee held on 13th November 2025</p> <p>c) RESOLVED</p> <p>CIL2025/042b) To remove from the CIL 123 list "Purchase of the Harold Street open space land". (Value £40,000)</p>	Alter CIL lists	
2025/292	21/11/2025	Full Council	Full Council	<p>2025/292 Draft biodiversity Policy</p> <p>RESOLVED</p> <p>To adopt the Biodiversity policy provided to the Council in Appendix 14.</p>	Append with resolution number and issue date. Add to website. Ensure Master documents stored in sharepoint (Word and PDF)	Completed
2025/319a)	19/12/2025	Full Council	TEC	<p>2025/319 Resolutions and recommendations of the Trenos and Ewenni Crossings Project (TEC) Committee held on 27th November 2025</p> <p>TEC2025/037 Scheme of Delegation for the Ewenny Bridge Project</p> <p>RESOLVED</p> <p>To adopt the scheme of delegation as presented in Appendix 3 to the meeting subject to the following alteration: That the value of £2,500 be replaced with the value £4,000 in the line, "The decision does not incur or commit expenditure likely to exceed £2,500(exclusive of VAT, if applicable)"</p>	Amend scheme wording.	Completed

2025/319b)	19/12/2025	Full Council	TEC	<p>2025/319 Resolutions and recommendations of the Trenos and Ewenni Crossings Project (TEC) Committee held on 27th November 2025</p> <p>TEC2025/039 'Decisions made tracker' and 'decisions required. Log' and to consider the decisions required.</p> <p>A1) RESOLVED To instruct Burroughs that the Council wishes to submit a planning LDC (Lawful Development Certificate) application and to obtain 3 prices from suitable planning consultants from which the Council will select, in order to facilitate the application.</p>	Contact Burroughs. Seek planning consultancy quotations. Burroughs informed, awaiting quotes. EDIT: Burroughs have completed the LDC application in-house and it has been submitted	Completed
2025/319c)	19/12/2025	Full Council	TEC	<p>2025/319 Resolutions and recommendations of the Trenos and Ewenni Crossings Project (TEC) Committee held on 27th November 2025</p> <p>A3) RESOLVED To indicate consent for Burroughs to engage directly with the LPA, NRW and DCWW as well as the Wildlife Trust of South and West Wales and those other groups and organisations explicitly mentioned in the tender pack or in subsequent correspondence.</p>	Communicate this to Burroughs	Completed
2025/319d)	19/12/2025	Full Council	TEC	<p>2025/319 Resolutions and recommendations of the Trenos and Ewenni Crossings Project (TEC) Committee held on 27th November 2025</p> <p>A4) RESOLVED To consent to Burroughs seeking 3 quotations for the undertaking of an ecology survey to the wider area surrounding the project including the bridge, paths and potential contractor accesses. The Council to select a vendor in due course.</p>	Inform Burroughs. Await quotations. Quotations received, on agenda of Feb 26 meeting.	Completed
2025/319e)	19/12/2025	Full Council	TEC	<p>2025/319 Resolutions and recommendations of the Trenos and Ewenni Crossings Project (TEC) Committee held on 27th November 2025</p> <p>TEC2025/040 Route of the accessible paths to the North and South of the bridges.</p> <p>A2) i) RESOLVED</p> <p>For the proposed route of the accessible multiuser path to the South of the Trenos railway crossing bridge to run from Bryncae Community Centre Carpark to the Trenos railway crossing bridge. (Shown as the 'Yellow route' on the access audit plan). The full route, north to south to be both wheelchair friendly and Bridleway specification along its length insofar as is possible.</p> <p>A2)ii) RESOLVED</p> <p>For the proposed route of the accessible multiuser path to the north of the Ewenni bridge to run from the northern end of the bridge up to the 'crossroads' in Brynna woods (shown as the 'orange route' on the access audit plan) and then to continue to the western exit to the woods at 'The Green' (Eco-houses) (shown as the left hand fork of the 'red route' on the access audit plan). The full route, north to south to be both wheelchair friendly and Bridleway specification along its length insofar as is possible.</p>	Instruct contractors accordingly. Burroughs informed.	Completed
2025/320a)	19/12/2025	Full Council	Events	<p>2025/320 Resolutions and recommendations of the Events Committee held on 2nd December 2025</p> <p>EV2025/027 2025 Fireworks Display, post event review and decisions relating to the event plan for 2026.</p> <p>a) RESOLVED</p> <p>For the event to remain free of charge for 2026.</p>	Note for future planning	Noted

2025/320b)	19/12/2025	Full Council	Events	2025/320 Resolutions and recommendations of the Events Committee held on 2nd December 2025 EV2025/027 2025 Fireworks Display, post event review and decisions relating to the event plan for 2026. b) RESOLVED For the Clerk to make further enquiries into other aspects of the event.	See Clerk's notes	Completed
2025/320b)	19/12/2025	Full Council	Events	2025/320 Resolutions and recommendations of the Events Committee held on 2nd December 2025 EV2025/027 2025 Fireworks Display, post event review and decisions relating to the event plan for 2026. c) RESOLVED To add the clarification of how to cancel tickets (including singles) to marketing information and signage and marketing reminding attendees to download tickets before arrival to the post event recommendations.	Note for future planning	Noted
2025/321	19/12/2025	Full Council	Full Council	2025/321 Renewal of the Council's vehicle insurance policy RESOLVED To authorise the officers of the Council to spend up to a maximum of £3.250 on a suitable insurance policy covering the Council's vehicles on the terms outlined in the documents supplied to the meeting.	Purchase the policy	Completed
2025/323	19/12/2025	Full Council	Full Council	2025/323 Draft Social Media Policy RESOLVED To note and approve the Employees' Social Media Policy provided to the Council in "Appendix 13" this policy having been considered and approved by the HR Committee. RESOLVED To approve the "Social Media Guidance for Members" document provided to the Council in "Appendix 13a".	Append date and minute ref to both documents. Upload to website.	Completed
2025/324	19/12/2025	Full Council	Full Council	2025/324 Draft Safeguarding Policy RESOLVED To adopt the Safeguarding Policy provided to the Council in "Appendix 14".	Append date and minute ref. Upload to website. Check all 3 officers have completed the SLCC safeguarding training.	

2025/325	19/12/2025	Full Council	Full Council	<p>2025/325 Maintenance agreement for the war memorials at Hillside Avenue and at St Peter's Church, Brynna</p> <p>RESOLVED</p> <p>To authorise the officers to renew the 3 contract with War Memorial Conservation Co for a further three years and to allocate £4,100 (net of VAT) for the purpose; the council not selecting the lowest quotation provided due to the importance of the memorials to the community, the risk of damage being caused to them by inappropriate treatment and the proven performance of War Memorial Conservation Co over many years.</p>	Renew contract with WMCC. Pay the three years' cost.	Completed
2025/330	19/12/2025	Full Council	Full Council	<p>2025/330 Annual Report</p> <p>RESOLVED</p> <p>To approve the Council's Annual Report for the municipal year 2024/25, incorporating the Council's action plan and biodiversity plan, as presented to the Meeting in "Appendix 23", recording thanks to the Officers for the considerable amount of work it represents throughout the year.</p>	Upload to website	Completed
2025/332	19/12/2025	Full Council	Full Council	<p>2025/332 Disposal of a chest freezer from the Pantry</p> <p>RESOLVED</p> <p>To authorise the Officers to donate the freezer to a suitable charity or community group given that it is surplus to requirements and taking up space in Bryncae Community Centre following recent reorganisation of the office for health and safety reasons.</p>	Identify suitable recipient. The Hedgehod Hospital (Registered Chairity) have accepted the donation offer and will take delivery towards the end of January 2025.	Completed
2025/334	19/12/2025	Full Council	HR	<p>2025/334 Resolutions and recommendations of the Human Resources (HR) Committee held on 16th December 2025</p> <p>RESOLVED</p> <p>HR2025/026 One Voice Wales report undertaken on a 5-yearly basis to make recommendations regarding the Council's NALC LC scale and other matters.</p> <p>a) RECOMMENDED To accept the One Voice Wales report recommendation that the Council now sits at the ' below substantive benchmark' criteria for LC3 (Clerk SCP Points 33-36).</p> <p>b) RECOMMENDED To accept the recommendation of the One Voice Wales report that the salary for the post of Clerk should be set between SCP 33 and 36 and to recommend that the Clerk's salary should be set to SCP33 and that this should be backdated to the date of the report, from 1st June 2025.</p>	Implement as recommended	Completed

From: [The Clerk / Project Officer](#)
To: "mark"
Cc: [Rebecca Jenkins](#)
Subject: RE: Dangerous tree over public path
Date: 09 February 2026 10:22:00

Good morning,

Our maintenance staff have been able to remove the tree.

For clarity, we do not forward reports from members of the public to other responsible authorities. Rather we signpost members of the public to the correct authority so that they can engage directly with them.

It is important that those making the reports engage directly with the responsible authority as often they will request further details and sometimes provide feedback directly.

On this occasion we were able to quickly resolve the issue ourselves.

Thanks again for reporting.

Regards

Leigh Smith
Clerk to the Council.
Llanharan Community Council
Clerk@llanharan-cc.gov.wales
project@llanharan-cc.gov.wales
www.llanharan-cc.gov.wales
Tel: 01443 231430 / 07769 266675

Mae'r neges ar gyfer y person / pobl enwedig yn unig. Gall gynnwys gwybodaeth bersonol, sensitif neu gyfrinachol. Os nad chi yw'r person a enwyd (neu os nad oes gyda chi'r awdurdod i'w derbyn ar ran y person a enwyd) chewch chi ddim ei chopio neu'i defnyddio, neu'i datgelu i berson arall. Os ydych chi wedi derbyn y neges ar gam, rhowch wybod i'r sawl sy wedi anfon y neges ar unwaith. Mae'n bosibl y bydd holl negeseuon yn cael eu cofnodi a/neu fonitro unol â'r ddeddfwriaeth berthnasol.
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From: mark [REDACTED]
Sent: 09 February 2026 09:50
To: The Clerk / Project Officer <project@llanharan-cc.gov.wales>
Subject: Re: Dangerous tree over public path

Surely you would be able to forward this to the relevant person this is just unhelpful and creating blocks if the tree falls it's RTC that will suffer and I will make it public the amount people it has been reported too

On Mon, 9 Feb 2026, 09:13 The Clerk / Project Officer, <project@llanharan-cc.gov.wales> wrote:

Good morning,

Thank you for making this report.

Responsibility for maintaining public rights of way lies with RCTCBC rights of way department.

Reports must be direct to them using the link below or by calling 01443 425005

[Report it | Rhondda Cynon Taf County Borough Council](#)

The path in question (Technically a bridleway) is called PSM44/1

Please report this to them directly.

Having said that, I will ask our maintenance team to go to site today to take a look and to see if there is anything that they can immediately without having to call in contractors.

From your photographs I am hopeful that they can make the area safe.

Thanks again for taking the time to report this and feel free to give me a call.

Best regards

Leigh Smith

Clerk to the Council.

Llanharan Community Council

Clerk@llanharan-cc.gov.wales

project@llanharan-cc.gov.wales

www.llanharan-cc.gov.wales

Tel: 01443 231430 / 07769 266675

Mae'r neges ar gyfer y person / pobl enwedig yn unig. Gall gynnwys gwybodaeth bersonol, sensitif neu gyfrinachol. Os nad chi yw'r person a enwyd (neu os nad oes gyda chi'r awdurdod i'w derbyn ar ran y person a enwyd) chewch chi ddim ei chopio neu'i defnyddio, neu'i datgelu i berson arall. Os ydych chi wedi derbyn y neges ar gam, rhowch wybod i'r sawl sy wedi anfon y neges ar unwaith. Mae'n bosibl y bydd holl negeseuon yn cael eu cofnodi a/neu fonitro unol â'r ddeddfwriaeth berthnasol.

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From: mark <[REDACTED]>
Sent: 07 February 2026 16:33
To: The Clerk <clerk@llanharan-cc.gov.wales>
Subject: Dangerous tree over public path

Dear Clerk to the Council,

I am writing to bring your attention to a safety hazard regarding a fallen tree located on the public footpath directly behind the Rugby Club in Llanharan.

As you can see in the attached photograph, the tree has fallen across the path and is currently suspended at an angle. This poses a significant danger to pedestrians, cyclists, and dog walkers for several reasons:

- **Risk of further collapse:** The tree appears unstable and could fall further at any moment, potentially causing serious injury to anyone passing underneath.
- **Obstructed access:** The low clearance forces people to duck or move to the very edge of the path, which is particularly difficult for those with limited mobility, prams, or wheelchairs.
- **Low visibility:** During early morning or evening hours, the overhanging trunk is difficult to see and present risk of head injuries.

Kind regards,

[REDACTED]

From: [haydn](#)
To: [admin@llantwitfardre.cc](#); [The Clerk](#); [llanharrycc@live.co.uk](#); [clerk@llanharrycc.org.uk](#); [GilfachGochCommunityCouncil@outlook.com](#); [office@hirwaunandpenderyncc.org.uk](#); [alison.williams.communityclerk@gmail.com](#); [office@tonyrefail-cc.gov.wales](#); [clerk@tonyrefail-cc.gov.wales](#)
Subject: RE: GTFM - Wales' oldest community radio station here for you - can we help? It's all for free...
Date: 02 February 2026 13:31:24

I appreciate everyone is so busy these days, but I'd love to hear from you...

Letter of Introduction: GTFM – Rhondda Cynon Taf’s Community Broadcaster

Hello!

I am writing to formally introduce you to **GTFM**, and to propose a partnership to better serve our mutual audience—the residents and constituents of **Rhondda Cynon Taf**. We appreciate that some of you may already be familiar with our work, while for others, this may be an introduction.

Our Standing and Reach

GTFM has been broadcasting for nearly a **quarter of a century** and holds the distinction of being **Wales' oldest community radio station**. Furthermore, we are the longest-running radio stations in Wales outside of the BBC.

We are a truly local service, operating 24 hours a day from our dedicated studios in **Pontypridd**. Critically, **all our programming originates locally**; we do not rebroadcast content from other stations.

A Model of Community Excellence

Our success is built entirely on a commitment to volunteerism. GTFM's local presenters and all staff members operate on a **voluntary basis**—they don't get paid a penny. This dedication is a remarkable achievement, underscored by our station's recognition in 2023, where we were ranked in the **top 5 of over 300 community radio stations across the UK**.

We began as a small station serving the Glyntaff estate in Pontypridd and have since expanded our broadcast footprint significantly:

- **FM Coverage:** Almost the entire county of Rhondda Cynon Taf.
- **DAB Digital Coverage:** We currently broadcast digitally across the Rhondda and Cynon valleys, as well as in **Cardiff and Caerphilly**.
- **Expansion:** A new DAB transmitter in Pontypridd is scheduled to go live in a matter of months, with future expansion planned for Hirwaun and Merthyr once capital funding is secured (we must raise the money ourselves).

This extensive coverage gives us a **massive footprint** across the most densely populated region of South Wales. Additionally, we are accessible globally via PCs, smart speakers, and mobile devices, ensuring residents can **maintain a connection to home** wherever they are.

Commitment to the Community

GTFM is a **not-for-profit social enterprise**. All our income, which mostly consists of grants, is reinvested directly into operational costs and, crucially, to **promote hundreds of worthy charities and community groups** across the county. We have no shareholders and are wholly dedicated to public benefit.

If you already know us, please keep listening and continue to share your news and activities with us so we can inform your constituents. **If you are new to GTFM**, welcome aboard!

To ensure we effectively serve as a platform for local government and community news, we urge you to keep us informed of all relevant developments and initiatives. We cannot share your message with our listeners if we do not get to hear it.

We would value the opportunity to provide a more detailed briefing on GTFM's current and future role. Would it be possible to **address one of your upcoming meetings** to outline how we can better assist you in communicating with your constituents?

Please let me know a convenient time to meet or present. We are here to help.

Yours sincerely,

Haydn Price
Chair, GTFM

**Pinewood Studios
Pinewood Avenue
Rhydyfelin
PONTYPRIDD
CF37 5EA**

Tel: 01443 406111
Mob: 07818 096153
Email: haydn@gtfm.co.uk

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Registered Charity No: 1111030
M z

From: [Jack Harrison](#)
To: [The Clerk](#)
Subject: Groundwork Wales - Healthy Rivers
Date: 29 January 2026 14:13:02

Good afternoon,

I am contacting you to introduce you to Groundwork Wales in relation to our Healthy Rivers programme. We are a charity that supports nature recovery, climate change mitigation and community action as well as wellbeing work.

We are looking to organise river care days where volunteers and members of the community can join us to clear up sections of our rivers and improve their health. Our charity is aware of the work your group has been achieving but we feel we can provide further support and encouragement. We would look to organise an initial day of action, with the possibility of further events based on engagement and positive outcomes.

We could offer:

- Trained Project Officers to lead activity, ensure health and safety and provide fun activities that make real change for climate, nature and people
- Trained first aiders
- Ecological and environmental expertise which can be shared with volunteers
- Equipment – litter pickers, magnets (fishing), bags, wildlife identification charts
- Risk assessed, insured and supervised activity
- Refreshment can be provided

It is our hope that a collaboration could increase engagement and lead to training opportunities. We are reviewing the training possibilities we can offer volunteers and would be keen to speak to those who wish to become more involved with the health of their river and conservation.

For regular volunteers we would be able to offer:

- Equipment to ensure protection and more comfortable access
- Cover travel expenses
- Training in conservation, ecology and river restoration
- Experience that could lead to further training or a career in conservation or environmental management

Please get in touch if you would like to talk more on this and collaborate with us,

Jack Harrison
Swyddog Prosiect / Project Officer
07512 964523

Groundwork Wales
Tŷ Mynyddislwyn Environment Centre

Bryn Road
Pontllanfraith
Blackwood
NP12 2BH
Tel/Ffon: 01495 222605

www.groundwork.org.uk/groundwork-wales/

Tŷ Mynyddislwyn facilities available for hire, including serviced office space, boardroom, meeting rooms, demo kitchen and class space. Contact us on 01495 222605

Click Here:

[Office Space Available](#)

[Training Rooms for Hire](#)

[Meeting Rooms for Hire](#)

Support us with **FREE** donations, by clicking on the following link!

www.giveasyoulive.com/join/groundwork-wales

Cefnogwch ni gyda rhoddion **AM DDIM**, trwy glicio ar yddolen ganlynol

www.giveasyoulive.com/join/groundwork-wales



Charity No: 1096662

Registered in Wales: 03577896

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From: [The Clerk / Project Officer](#)
To: "Jamie" [REDACTED]
Subject: RE: Summer Fete
Date: 12 February 2026 12:30:00
Attachments: [LCC General Grant Application Form and policy V2 July 2024.docx](#)

Good morning Jamie,

I will include your email in correspondence at the upcoming council meeting so all members will have sight of it and have the opportunity to engage with you directly.

I also attach our general grants policy and application form.

Best regards

Leigh Smith
Clerk to the Council.
Llanharan Community Council
Clerk@llanharan-cc.gov.wales
project@llanharan-cc.gov.wales
www.llanharan-cc.gov.wales
Tel: 01443 231430 / 07769 266675

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llanharan-cc.gov.uk

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From: Jamie W [REDACTED]
Sent: 12 February 2026 12:25
To: The Clerk <clerk@llanharan-cc.gov.wales>
Subject: Summer Fete

Hello,

I'm the new treasurer of Mid-Glamorgan Mixed Choir. We meet in Llanharan every thursday and have been holding community events in the area for some time.

This July we will be hosting our annual summer fete at the Welfare Hall/grounds. Last year was a big success with around 20 local organisations/small

th

businesses/charities having a stall/display. We have booked the 11 of July as our date this year and have already secured a number of vendors/exhibitors including:

- S Wales Fire Service
- Scouts
- Cardiff Dogs' Home (The Rescue Hotel)
- A falconry demonstration
- Food and Drink vendors
- And much more - including performances from us and others!

We hope to make this year an even bigger success - and would love for the community council to be part of that, whether through financial assistance to secure more attractions or any way you could think of to ensure our event goes well!

Last year we raised close to £1,000 with a small budget and limited local support, all of which either goes directly to good causes or back into investing into the choir to continue our role in the community.

Looking forward to hearing from you with any help/suggestions you can offer

Kind regards,

Dr Jamie Walker

MBBS (Hons) LLM

From: [The Clerk / Project Officer](#)
To: ["Paul Shackson"](#)
Subject: RE: Request to Speak at Council - Welsh Refugee Council
Date: 13 February 2026 12:25:00
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
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[image019.png](#)
[image020.png](#)
[image021.png](#)
[image022.png](#)
[image023.png](#)
[image024.png](#)

Good afternoon Paul,

Apologies for the delay in responding.

Given that this issue doesn't fit into the powers and duties of Community Councils and we have no local relevant issues of concern around this topic then I wouldn't consider this an appropriate matter for the council agenda I'm afraid.

Sorry if this isn't the news you were hoping for, I wish you well.

Best regards

Leigh Smith
Clerk to the Council.
Llanharan Community Council
Clerk@llanharan-cc.gov.wales
project@llanharan-cc.gov.wales
www.llanharan-cc.gov.wales
Tel: 01443 231430 / 07769 266675

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From: Paul Shackson <paul@wrc.wales>
Sent: 11 February 2026 12:21
To: The Clerk <clerk@llanharan-cc.gov.wales>
Subject: Request to Speak at Council - Welsh Refugee Council

Good afternoon Leigh, my name is Paul Shackson, Communications Manager at the Welsh Refugee Council, and I am contacting you in relation to a campaign I am running called 'Behind the Headlines' which exists to tackle misinformation around asylum and refugees. I hope to present to the Community Council on this matter to equip you with the facts, figures, and confidence to address misinformation on this issue should you encounter it.

Unfortunately, public conversation about asylum and refugees in Wales is increasingly shaped by partial information, strong opinions and fast-moving headlines. That makes it harder for people to understand what is really happening, harder for leaders to speak with confidence, and harder for communities to stay connected.

This project exists to close that gap.

By improving how asylum and refugees are understood in Wales, the project aims to support a more stable, informed and constructive public conversation — one that benefits communities, institutions and the people

directly affected. In essence, we are aiming to achieve:

1. **Better public understanding**

We want more people in Wales to have a clear, realistic picture of what it means to seek sanctuary here — not just what they hear through social media or headlines.

2. **Stronger, better-informed leadership**

We aim to increase access to reliable, up-to-date information for community leaders and elected representatives, helping them challenge misinformation and speak with confidence.

3. **Real voices being heard**

We want to ensure that refugee and asylum-seeking voices are part of the conversation, bringing depth and perspective to public discussion.

4. **A stronger network of trusted organisations**

We are building an alliance of civil society groups committed to accuracy, fairness and social cohesion, so they can reinforce one another and speak with greater authority.

I hope this is of interest and I look forward to your response.

Kind Regards

Paul

Paul Shackson

Communications Manager / Rheolwr Cyfarthrebu

Welsh Refugee Council

Empowering sanctuary seekers and refugees to rebuild their lives in Wales.

Cyngor Ffoaduriaid Cymru

Grymuso ceiswyr noddfa a ffoaduriaid i ailadeiladu eu bywydau yng Nghymru.



Email: paul@wrc.wales

Web: www.wrc.wales

Head Office: 120 - 122 Broadway, Cardiff | Caerdydd, CF24 1NJ



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Appendix 4

To note community crime statistics published on the publicly available South Wales Police website.

Full stats available at:

<https://www.south-wales.police.uk/area/your-area/south-wales/mid-glamorgan/brynna-and-llanharan/about-us/top-reported-crimes-in-this-area>

Crimes and priorities

Top reported crimes in this area

Crime map

Our priorities

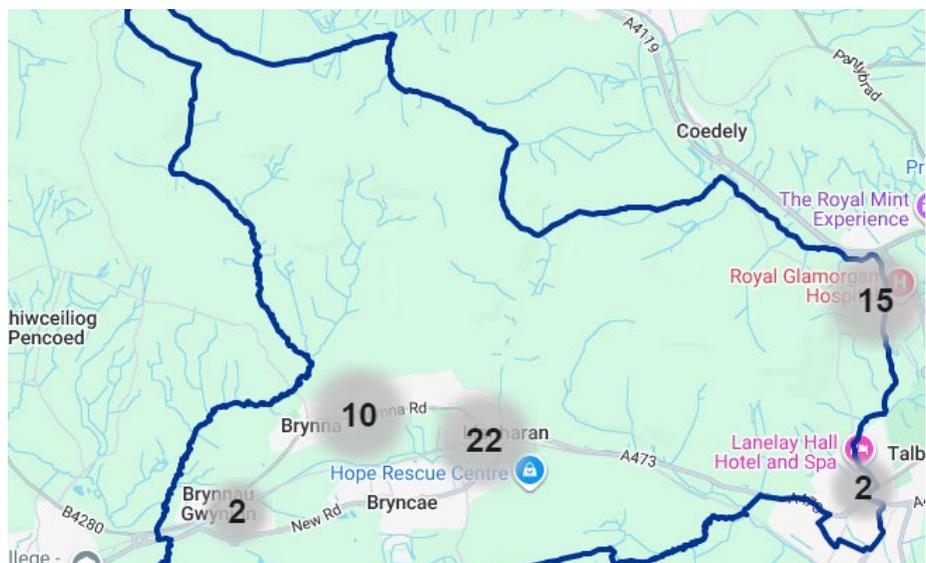
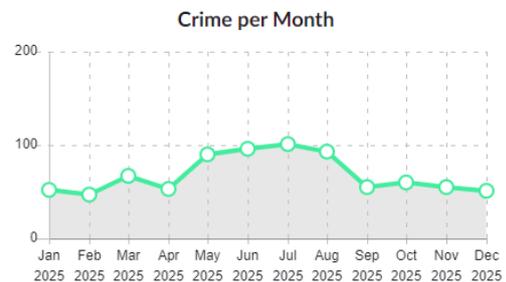
Top reported crimes

Most commonly reported crimes during Dec 2025

Violence and sexual offences	26
Other theft	5
Public order	5
Anti-social behaviour	3

Crime levels in your area

Crime for last year





PACT meeting at Bryncae community centre

🕒 7:30PM - 8:30PM, Wed 18 March 2026

📍 Bryncae Community Centre, Pontyclun

List of Payments made between 01/01/2026 and 31/01/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
06/01/2026	Welsh Water	4050384201	131.80	CP	894050384201
08/01/2026	Barclays Bank	DIRECT	9.48	DDR	13Nov/14Dec
08/01/2026	Tesco Mobile phones x 3	DDR	10.46	DDR	134272021139
12/01/2026	Cardiff Ents	2110XMAS25	335.00	CP	2110 XMAS25
12/01/2026	Jackie Cleans	008	200.00	CP	008
12/01/2026	FareShare Cymru	5774	69.00	CP	5774
12/01/2026	SSE Electric	03803977	177.74	CP	IV03803977
12/01/2026	Total Energies	DDR	166.78	DDR	39934822925
14/01/2026	SSE Electric	03928269	65.12	CP	03928269
14/01/2026	HMRC NI & Tax	BACS	5,877.43	CP	948PZ001272292609 HMRCQ3
14/01/2026	J Manny	BACS	210.00	CP	77134
14/01/2026	Mossfords	BACS	4,920.00	CP	2026LlanBrynWMM
14/01/2026	Alistair Burroughs	11037	2,771.17	CP	11037
15/01/2026	RCT	53276220	852.00	CP	53276220
16/01/2026	Securikey Locksmith	150126	168.00	150126	150126
16/01/2026	ARVAL	DDR	500.58	DDR	RI0014416553
22/01/2026	EDF	KI91538836	138.18	DDR	KI-91538836
23/01/2026	Morgan Environmental	4513	126.00	CP	4513
23/01/2026	Llanharan PrimarySchoolPrivate	BACS	100.00	CP	SnrconcertDonation
23/01/2026	Brynna Cleaning	427	192.00	CP	427
23/01/2026	Ryan Morgan Electrical	313	10,000.00	CP	313
23/01/2026	Core Synergy	18410	120.00	CP	18410
23/01/2026	BNP Paribas Printer	DDR	140.13	DDR	FLLB7951538
26/01/2026	Clarity Copiers	2363085	4.42	DDR	236085
27/01/2026	Barclaycard	BcardJan26	855.33		BcardJan26
27/01/2026	EDF	DDR	538.74	DDR	26462908
27/01/2026	Talk Talk	DDR	46.00	DDR	944660
27/01/2026	Talk Talk	DDR	-46.00		944660
27/01/2026	Talk Talk	DDR	46.00	DDR	944660
27/01/2026	EDF	DDR	538.74	DDR	26462908
27/01/2026	EDF	26462908	-538.74	DDR	26462908
28/01/2026	STAFF SALARIES	BACS	9,691.62	CP	Jan26
28/01/2026	RCT Pension Payment	BACS	3,082.41	CP	LCC Remit Jan26
Total Payments			41,499.39		

Detailed Income & Expenditure by Budget Heading 31/01/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>640 Bryncae Community Centre</u>							
1992 BCC Hire Fees	10,451	13,500	3,049			77.4%	10,391
Bryncae Community Centre :- Income	<u>10,451</u>	<u>13,500</u>	<u>3,049</u>			77.4%	<u>10,391</u>
4060 Council Tax	8,520	8,500	(20)		(20)	100.2%	8,520
4075 Telephone & Broadband	397	600	203		203	66.1%	397
4080 Electric	1,984	4,000	2,016		2,016	49.6%	1,984
4095 Cleaning Materials	314	370	56		56	84.8%	314
4100 Cleaning Contract	1,958	2,500	542		542	78.3%	1,958
4110 Building Maintenance	468	1,000	532		532	46.8%	468
4135 Bank Charges	10	130	120		120	7.7%	10
4755 Energy - Gas	995	5,500	4,505		4,505	18.1%	1,332
4760 BCC Water Rates	0	1,000	1,000		1,000	0.0%	
4765 BCC Statutory Compliance Fees	1,638	1,000	(638)		(638)	163.8%	1,638
4770 BCC Telephone/Broadband *DNU*	0	0	0		0	0.0%	
4775 Consumables	238	350	112		112	68.1%	238
4780 BCC Administrative Costs	233	0	(233)		(233)	0.0%	233
Bryncae Community Centre :- Indirect Expenditure	<u>16,755</u>	<u>24,950</u>	<u>8,196</u>	<u>0</u>	<u>8,196</u>	<u>67.2%</u>	<u>17,092</u>
Net Income over Expenditure	<u>(6,303)</u>	<u>(11,450)</u>	<u>(5,147)</u>				
6000 plus Transfer from EMR	17,092	0	(17,092)				
6001 less Transfer to EMR	10,391	0	(10,391)				
Movement to/(from) Gen Reserve	<u>397</u>	<u>(11,450)</u>	<u>(11,847)</u>				
Grand Totals:- Income	10,451	13,500	3,049			77.4%	
Expenditure	16,755	24,950	8,196	0	8,196	67.2%	
Net Income over Expenditure	<u>(6,303)</u>	<u>(11,450)</u>	<u>(5,147)</u>				
plus Transfer from EMR	17,092	0	(17,092)				
less Transfer to EMR	10,391	0	(10,391)				
Movement to/(from) Gen Reserve	<u>397</u>	<u>(11,450)</u>	<u>(11,847)</u>				

Detailed Income & Expenditure by Budget Heading 31/01/2026

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Expenditure	16,755	24,950	8,196	0	8,196	67.2%	
Net Income over Expenditure	<u>(6,303)</u>	<u>(11,450)</u>	<u>(5,147)</u>				
plus Transfer from EMR	17,092	0	(17,092)				
less Transfer to EMR	10,391	0	(10,391)				
Movement to/(from) Gen Reserve	<u>397</u>	<u>(11,450)</u>	<u>(11,847)</u>				

	Date	£	Receipt	Description
Money In				
Brought forward from 24/25	01/04/2025	1465.12		EMR from 24/25
RCT Grant	25/09/2025	1000.00		
National Lottery Grant	26/09/2025	6000.00		
Total cash receipts	Rolling	1632.54		
Total in		10097.66		

Money Out

Aldi	02/04/2025	78.99		
Fareshare	07/04/2025	65.00		inv 4498
Aldi	11/04/2025	85.35		
Aldi	17/04/2025	48.88		
Aldi	24/04/2025	27.76		
Aldi	02/05/2025	83.36		
Aldi	09/05/2025	85.76		
Aldi	16/05/2025	42.82		
Aldi	23/05/2025	50.06		
Aldi	29/05/2025	26.41		
Aldi	05/06/2025	120.45		
Aldi	12/06/2025	112.36		
Aldi	19/06/2025	64.10		
Aldi	26/06/2025	79.08		
Aldi	04/07/2025	92.12		
Aldi	11/07/2025	107.15		
Aldi	17/07/2025	107.18		
Aldi	25/07/2025	67.02		
Aldi	01/08/2025	59.19		
Aldi	15/08/2025	84.30		
Aldi	21/08/2025	95.39		
Aldi	29/08/2025	100.53		
Aldi	02/09/2025	87.74		
FareShare	26/05/2025	65.00		
FareShare	03/06/2025	65.00		
FareShare	09/07/2025	65.00		
FareShare	30/07/2025	65.00		
FareShare	05/09/2025	65.00		
Aldi	11/09/2025	102.17		
Aldi	17/09/2025	82.42		
Aldi	17/09/2025	37.45		

Aldi	24/09/2025	81.91		
Aldi	01/10/2025	109.40		
Fareshare	03/10/2025	69.00		
Aldi	10/10/2025	44.33		
Aldi	17/10/2025	77.63		
Aldi	24/10/2025	79.51		
Aldi	31/10/2025	78.43		
Aldi	07/11/2025	59.86		
Aldi	14/11/2025	96.08		
Aldi	14/11/2025	70.25		
Aldi	21/11/2025	57.31		
Aldi	28/11/2025	106.16		
Aldi	04/12/2025	86.59		
Aldi	12/12/2025	108.06		
Aldi	29/11/2025	42.50		
Aldi	06/12/2025	45.00		
Aldi	13/12/2025	40.00		
Screwfix	28/11/2025	298.44		Shelving units
Aldi	19/12/2025	132.54		
Aldi	31/12/2025	89.98		
Aldi	08/01/2026	41.61		
Aldi	15/01/2026	70.54		
Aldi	22/01/2026	60.22		
Aldi	30/01/2026	86.47		
Aldi	06/02/2026	62.44		
Fareshare	14/11/2025	69.00		
Fareshare	03/12/2025	69.00		
Fareshare	12/01/2026	69.00		
Fareshare	04/02/2026	69.00		
Total out		4688.30		

Balance of Funds

5409.36

**Ave footfall on a Saturday since
19/04/2025**

8

Future funding Approx. weeks

49 weeks

Appendix 9

Resolutions and Recommendations of the Events Committee held Wednesday 20th January 2026

EV2026/017 Holding of a pantomime in November 2026

RECOMMENDED

To hold a pantomime in November 2026 and to set a budget of £1,500. Other aspects of the event to be delegated to the Events Committee and the budget line 'Community Events' delegated to the committee.

EV2026/0018 Budget for the St David's Day event to be held on 1st March 2026 at Bryncae Community Centre.

RESOLVED

To allocate a budget of £2,000 for the St David's Day event to be held at Bryncae Community Centre on 1st March 2026 and the officers authorised to spend up to this amount.

Appendix 10

To consider altering the terms of reference for the Events Committee

To consider altering the terms of reference for the Events Committee to explicitly delegate authority to it to spend the budget line 'Community Functions' in the municipal year 2026/27, replacing the current authority to spend the budget line 'Multicultural carnival' which does not appear in the 2026/27 budget.

Existing wording of Terms of Reference:

Terms of reference:

To examine [and make decisions on] any arrangements or terms to be set regarding the holding of community events including providers, venues and any other aspects of an event. Incorporating the fireworks display and Senior Citizen's Christmas Lunches. The Committee to be delegated authority to make decisions on and spend such funds available for events in the budget under the heading 'Community Functions' as allocated by the council. Note: An individual budget being allocated to each individual line for each event.

Note: 2025/255 Delegation of authority to spend the budget line 'Multicultural carnival' to the Events Committee *RESOLVED* To delegate authority to spend the budget line 'Multicultural carnival' to the Events Committee, with available funds to be spent on Community Council organised events as it sees fit.

Proposed wording of Terms of Reference:

Terms of reference:

To examine [and make decisions on] any arrangements or terms to be set regarding the holding of community events including providers, venues and any other aspects of an event. Incorporating the Fireworks Display and Senior Citizen's Christmas Lunches. The Committee to be delegated authority to make decisions on and spend such funds available for events in the budget under the heading 'Community Functions' as allocated by the council, ***including delegated authority to spend the budget line 'community events' with available funds to be spent on any Community Council organised events as it sees fit.***

Extract from 2026/27 Budget

A/C Code	Item Description	Draft Budget 2026 - 2027					
		Amount	% of Total	cf 2025/26 Budget		cf 2025/26 Year End	
				Difference	%	Difference	%
500	Community Functions						
4600	Christmas Dinners	9000	2.49%	2500	38.46%	273	3.13%
4605	Soup and Carols	0	0.00%	0	#DIV/0!	0	#DIV/0!
4610	Firework Display	10500	2.90%	500	5.00%	880	9.15%
4615	Community Functions	9500	2.63%	2250	31.03%	1218	14.71%
4617	King's Coronation 23	0	0.00%				
4620	General Sponsorship	0	0.00%	0	#DIV/0!	0	#DIV/0!
	Overhead Expenditure	29000	8.01%	5250	22.11%	2371	8.90%

Appendix 11

Resolutions and Recommendations of the Welfare Ground Showerblock Committee held Tuesday 20th January 2026

WGSB2026/007 Revised specifications to be used to tender for the refurbishment of the Showerblock and arrangements for the issuing of the tender

a) *RESOLVED*

To approve the revised specification to be used for the tender of the showerblock.

b) *RESOLVED*

For the Clerk to issue the tender as per the Council's Standing Orders and Financial Regulations, the tender to run for a period of between 4 and 6 weeks. The Clerk to liaise with LRGT regarding site visits and arrangements for storage, access and other operational considerations, these arrangements forming part of the tender conditions.

WGSB2026/010 Legal aspects of the transfer of the Showerblock to LRGT

a) *RESOLVED*

To accept the draft heads of terms for transfer agreement relating to the Llanharan Community Council Shower block sited on land owned by Llanharan Recreation Ground Trust and to consent to the draft being sent to the solicitors.

Appendix 12

Resolutions and Recommendations of the Bryncae Community Centre (BCC) Committee held Thursday 29th January 2026

BCC2026/008 implication for VAT registration of the provision of Children's party hire packages (Inflatables etc.).

RESOLVED

To defer the item pending further investigation by the Officers.

BCC2026/009 To amend a previous resolution relating to the method of tendering for delivery of the capital works plan.

RESOLVED

To amend the instruction to the officers to prepare a single tender specification for the entire capital works project, as resolved in a previous meeting of this committee (Minute Ref BCC2025/039), by adding the words, "unless it is deemed appropriate by the committee for individual items of parcels of work to be dealt with outside of the tender."

BCC2026/010 Capital works plan for the Community centre (pending permission from RCTCBC as the freeholder) and next steps

a) *RECOMMENDED*

To amend the capital works plan to that shown in Appendix 6 presented to the meeting, including the Addition of the following:

- a) A replacement floor for the main hall
- b) Replacement fire alarm and addressable detectors and sounders as required including warning beacons in toilet areas. Include automatic door holding and release systems and relays or otherwise to facilitate this as well as relay or alternative to close fire shutters in kitchen.
- c) Replace the windows, doors and external foyer area (including office windows) with new UPVC or similar. Doors to be security spec (secure by design), accessible and fitted with a keypad or fob system integrated with the booking system to regulate access to hirers. And replace the main hall high level windows with new including an opening/closing mechanism and the window at rear of the stage. Windows to have laminated security film or alternative where possible/appropriate
- d) Refurbishment of the kitchen.

- e) An intruder alarm and associated components if necessary to maintain insurance cover.
- f) Replacement fire stopping insulation as required to maintain fire compartmentation.
- g) Installation of blackout blinds to high level windows in the main hall.
- h) Replacement curtain track for the stage curtains.
- i) Replacement cabling to the western circuit of the external LED lighting columns.
- j) Installation of additional CCTV in the carpark.

Specifically allocating some aspects of work to the Capital Tender, and some works to be carried out separately outside of the main tender.

k) RESOLVED

For the officers to draw up a tender pack based on the Capital Plan resolved, comprising contractual aspects of the tender and a comprehensive specification. The tender pack to be presented to the BCC Committee for further resolution prior to seeking formal permission for the works from RCTCBC which must be obtained before issuing.

BCC2026/011 Purchase of replacement doors, frame and locks for the Community Centre boiler room

a) RESOLVED

To instruct the Clerk to obtain further quotations. To delegate authority to place the order to the company providing the cheaper of the 3 quotations up to as maximum value of £1,569.68. Should the Clerk see reason to award the work to a company who does not provide the cheapest quotation or is unable to obtain 3 quotations then the matter to be brought back to council or the BCC committee for consideration. Monies to be taken from CIL project LCC23/02 'Improvements to Bryncae Community Centre'. Note: The Committee has delegated authority to make this purchase. This item appearing on the original capital improvement plan.

b) RECOMMENDED

In the event that the Clerk is unable to obtain 3 quotations for the replacement of the boiler room door, frame and locks, that Financial regulation 11.3e)ii is suspended and for the Clerk to be authorised to place the order with the most competitive quote obtained should they see fit.

BCC2026/012 Purchase of 2 x replacement fire shutters to reinstate fire compartmentation of the building.

a) RECOMMENDED

That Financial regulation 11.3e)ii is suspended, the Clerk having been unable to obtain 3 quotations for the supply and fit of the shutters and to facilitate the arrangement of the ancillary electrical work to be undertaken with a local electrician, the precise nature of the work required still to be ascertained.

b) RESOLVED

Pending suspension of the financial regulation (a) to resolve to authorise the officers to purchase the shutters from Entry Specialists Ltd spending up to £6,072 (Comprising the quotation of £5,520 plus a 10% contingency). Monies to be taken from CIL project LCC23/02 'Improvements to Bryncae Community Centre'. Note: The Committee has delegated authority to make this purchase. This item appearing on the original capital improvement plan.

c) RESOLVED

To authorise the officers to spend up to £1,000 to arrange ancillary electrical work to provide power to the units and link into the alarm relay. Monies to be taken from CIL project LCC23/02 'Improvements to Bryncae Community Centre'. Note: The Committee has delegated authority to make this purchase. This item appearing on the original capital improvement plan.

BCC2026/013 Work to improve/replace the fire stopping insulation in the ceiling to reinstate fire compartmentation in the building pending permission from RCTCBC as the freeholder

RESOLVED

To defer the item of business pending further investigation by the officers

BCC2026/014 Purchase of blackout blinds for the high windows in the main hall, pending permission from RCTCBC as the freeholder

RECOMMENDED

To consider purchasing blackout blinds for the high windows in the main hall, (pending permission from RCTCBC as the freeholder), to instruct the officers to draw up a suitable specification and obtain 3 quotations for future consideration. Spend to be taken from the CIL project LCC23/02 Improvements to Bryncae Community Centre. This item having already having been considered for addition to the Capital plan in a previous recommendation, above (See minute ref BCC 2026/010)

BCC 2026/015 Purchase of replacement curtain track for the stage curtains

a) RECOMMENDED

a) To suspend Financial Regulation 11.3e)ii, the officers having been unable to obtain 3 quotations for the supply and fit of the curtain track.

b) RESOLVED

b) Pending (a), to authorise the officers to purchase the track and arrange fitting from Camstage spending up to £3,093 (the quotation of £2,578 dated November 2025 plus a 20% contingency), noting that this amount is still cheaper than the second quotation obtained which was £3,426. CIL funds to be taken from LCC23/02 Improvements to Bryncae Community Centre. This item having already having been considered for addition to the Capital plan in a previous recommendation, above (See minute ref BCC 2026/010).

BCC 2026/016 Commission of quotations to provide replacement wiring connections to some of the external LED lighting columns

RESOLVED

To instruct the officers to obtain quotations to fit new cabling to the western circuit and to reactivate the column lighting with a view to taking funds from CIL project LCC23/02 Improvements to Bryncae Community Centre. This item having already having been considered for addition to the Capital plan in a previous recommendation, above (See minute ref BCC 2026/010).

BCC 2026/017 Commission of quotations to provide CCTV cover of the car park.

RESOLVED

To instruct the officers to obtain quotations to fit additional CCTV in the community center car park. The work involving some trench work. If appropriate to bundle this work with the work to install replacement cabling to the external LED lighting. Spend to be taken from the CIL project LCC23/02 Improvements to Bryncae Community Centre. This item having already having been considered for addition to the Capital plan in a previous recommendation, above (See minute ref BCC 2026/010)

BCC 2026/018 Commission of a tree survey to ascertain the condition of trees within the lease boundary.

a) RECOMMENDED

That the Council suspends Financial Regulation 11.3e)iii given that the Council's tree inspections are usually carried out by the RCTCBC inspectors, providing a trusted service of known quality for a small cost. (The last round of general inspections of all the council's sites at that time cost £600 for 2 days' work).

b) RESOLVED

To instruct the officers to obtain tree inspections of all trees on Bryncae Community Centre land and those in the immediate vicinity including those the officers feel would be beneficial in light of potential future lease agreements. To authorise the officers to spend up to £600 for this purpose.

Appendix 13

Invoice



Invoice number 315
Invoice date 26 Jan 2026
Due date 26 Jan 2026

Billed to

Llanharan Community Council

2A Chapel Road
Llanharan
CF72 9QA
United Kingdom

Ryan Morgan trading as RM Electrical

40 Meadow View
Tyla Garw
Pontyclun
Mid Glamorgan
CF72 9FP
United Kingdom

rmelectrical23@gmail.com

Invoice description

Festive display 2026 additional work

First hour is charged at £50 following hours charged at £35

Description	Qty	Unit price (GBP)	Total (GBP)
Nisa shop replace 2x weatherproof double sockets Materials - £55 Labour (1 hour + labourer) - £60	1	£115.00	£115.00
Llanharan stores tree - Run catenary wire across and new supply as no existing supply Materials - £135 Labour (3 hours + labourer) - £150	1	£285.00	£285.00
Eagle - Install plug in timer, purchase Y splitter Materials - £40 Labour (1 hour + labourer)- £60	1	£100.00	£100.00
Ynysmaerdy community centre - Replace photocell with socket and install plug in timer Materials - £50 Labour (2 hours + labourer)- £105	1	£155.00	£155.00
Brynna primary - purchase clips and clip lights to gutter Materials - £20 Labour (3 hours + labourer)- £150	1	£170.00	£170.00

Payment details

Total **£825.00**

Bank name: Monzo
Account holder: Ryan Morgan trading as RM Electrical
Account number: 54918180
Sort code: 04-00-03
Payment reference: 315

£825.00 due by 26 Jan 2026

[Pay invoice online](#)

Note of the Meeting of the Jubilee Marsh MU working group on Thursday 6th January 2026.

- 1) Present was Cllrs C.Parker, M. Steer, N.Feist and R. Smith
- 2) A discussion on the way forward noted that there were a lot of similarities between this project and the Trenos & Ewenni Crossing project. The main points were:
 - a) The length of the route is approximately 450 metres
 - b) To cross Ewenni River would require a bridge of similar size
 - c) The finished surface of the route would need to be usable by wheelchairs uses as well as other modes of activity.
- 3) The conclusions of the discussion were to recommend to the Community Engagement Committee that the Council:
 - a) commissions a feasibility study asap that would address at least:
 - i) the most cost-effective route balance against the technical aspects,
 - ii) the ownership of the land and the likelihood of having an agreement with the landowners.
 - iii) any possible grant aid from Welsh Government and or RCT.
 - iv) any other aspect that the Officers of the Council deem appropriate at this stage.
 - b) That the project is elevate from being an Aspirational project to an Active project on the CIL 123 list along with its assigned funding of £250000.
 - c) That this project becomes part of the Trenos & Ewenni Crossing Committee's remit

Note: there was no discussion regarding a budget for the feasibility study since item 3b would need to be approved first.

Officer's note: The Chair of the CEC Committee has given consent for this matter to be presented directly to Full Council. Full Council may make any resolutions as it sees fit.

Appendix 15

Resolutions and Recommendations of the Audit Committee held 11th February 2026

A2026/006 Bank reconciliations and list of payments for Quarter 3 financial year 2025-26.

RECOMMENDED

To approve bank reconciliations and list of payments for Quarter 3 financial year 2025-26 as presented in the schedule "Appendix 3" presented to the meeting.

A2026/007 Account transfers for Quarter 3 financial year 2025-26.

RECOMMENDED

To approve account transfers for Quarter 3 financial year 2025-26 as presented in the schedule "Appendix 4" presented to the meeting.

A2026/008 General grant applications submitted in line with the Council's general grant policy (Round 2, 2025/26)

a) *RECOMMENDED*

To grant Dolau Primary School PTA the sum of £2,000 to assist in funding the Dolau Primary School's school wellbeing club. Using LGA 1972 S.137 (Power of last resort).

b) *RECOMMENDED*

To grant Llantrisant Netball Club the sum of £130 to fund the purchase of training equipment. The sum granted being proportionate to the number of club members stated as being from the Llanharan Community Council area. Using Section 19(3) LG(MP)A 1976 (Expenses incurred by voluntary organisations providing recreational facilities/amenities)

c) *RECOMMENDED*

To grant 1st Llanharan Brownies the sum of £670.75 for a contribution towards census fees and hall hire. Using Section 19(3) LG(MP)A 1976

(Expenses incurred by voluntary organisations providing recreational facilities/amenities).

d) RECOMMENDED

NOT to grant Brynna Football Club (Seniors) the sum of £1,500 to contribute to running costs, there being a lack of detail on what the grant would be used for and whether funding of some aspects would be appropriate. (Section 137 LGA 1972)

e) RECOMMENDED

NOT to grant Forces Fitness the sum of £550 to facilitate the running of a Well-Being and Building resilience day for local 7-18 year olds. The committee feeling the benefit to the inhabitants of the community not being commensurate with the sum requested. (Section 19(3) LG(MP)A 1976)

f) RECOMMENDED

To grant Llanharan RFC junior and mini section the sum of £2,000 for the purchase of a storage container to store training equipment etc..... The matter to be referred to the CIL Committee to consider funding from CIL, if not to be funded using Section 19(3) LG(MP)A 1976 with any virement required from general reserves to the general grant budget line to be applied.

g) RECOMMENDED

To grant Ynysmaerdy Welfare Association (Community Centre) the sum of £366.88 to fund 12 months internet costs. Using LGA 1972 S.137 (Power of last resort).

Appendix 16

Resolutions and Recommendations of the Trenos and Ewenni Crossings Project Committee (TEC) held Thursday 12th February 2026

TEC2026/010 Quotations for initial ecological works

RESOLVED

To select the quotation from 'Soltys Brewster' for initial ecology work given that this is the recommendation of Burroughs, the quotation and specification providing the best balance of cost vs scope, including key baseline work required without committing to a bigger upfront package. To authorise the officers to spend up to £2,880 accordingly.

Appendix 17

To consider approving a spend of £850 to commission One Voice Wales to carry out a job evaluation of staff (other than the Clerk) and produce a recommended pay grading structure for all council staff (excluding the Clerk), and to take a virement of up to £300 from general reserves for this purpose, the 'HR Expenditure' budget line currently having £556 remaining. This item included on the agenda with the consent of the chair of the HR Committee.

The HR Committee had previously resolved:

HR2025/027 Principle of pay scales for all roles within the Council and the methodology.

RESOLVED

For the Clerk to approach One Voice Wales to ascertain whether they can assist with job evaluation, grading and potential pay scales for officer roles and any costs associated with doing so.

See below response from One Voice Wales.

From: [Paul Egan](#)
To: [The Clerk / Project Officer](#)
Cc: [Lyn Cadwallader](#); [Wendi Patience](#)
Subject: RE: DRAFT GRADING ASSESSMENT REPORT (Category E2)
Date: 13 January 2026 12:03:51
Attachments: [image001.png](#)

Hi Leigh,

Thank you for your email and based on our telephone discussion I can offer the following consultancy arrangement:

- a. You will need to provide me with an update job description for the four posts together with a person specification.
- b. I will assess the grade range for each of the posts using the local government job evaluation scheme.
- c. I will then discuss with you a suitable grading structure based on the findings of the job evaluation.

The cost of the consultancy service will be as follows:

- a. Job evaluation of the four posts = £600.
- b. Discussion on and preparation of a new grading structure = £250

TOTAL COST = £850.00

Please let me know if the Council approves the quotation.

Kind regards,

Paul

**Paul Egan BA, Chartered MCIPD, CILCA, F.Inst LM, FIPSM
Deputy Chief Executive and Resources Manager / Dirprwy Brif Weithredwr a
Rheolwr Adnoddau**



Un Llais Cymru / One Voice Wales
24c Stryd y Coleg / 24c College Street
Rhydaman / Ammanford
SA18 3AF
01269 595400

pegan@onevoicewales.wales / pegan@unllaiscymru.cymru

Y prif gorff cynrychioli ar gyfer Cynghorau Cymuned a Thref yng Nghymru.

The principal representative body for Community and Town Councils in Wales.

Gwefan: <https://www.unllaiscymru.cymru/> Website: <https://www.onevoicewales.wales/>

Wrth adael Un Llais Cymru, cafodd yr e-bost hwn ei sganio ar gyfer pob firws sy'n hysbys.

Rydym yn cymryd yr angen i warchod eich data o ddifrif. Er mwyn gweld ein Hysbysiad Preifatrwydd, cliciwch ar y ddolen: <https://www.unllaiscymru.cymru/polisi-preifatrwydd-data/> Bydd hwn yn esbonio sut rydym yn defnyddio eich gwybodaeth a sut rydym yn gwarchod eich preifatrwydd. Croesawn ohebiaeth yn Gymraeg. Bydd unrhyw ohebiaeth a dderbynnir yn Gymraeg yn cael ei hateb yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi wrth ymateb.

Mae'r e-bost hwn at ddefnydd y sawl y'i bwriedid ar ei gyfer yn unig ac mae'n cynnwys gwybodaeth all fod yn freintiedig a/neu'n gyfrinachol. Os na fwriedid ichi dderbyn yr e-bost, dylech roi gwybod i'r sawl a'i danfonodd trwy ddanfon e-bost yn ôl a dileu'r e-bost hwn ac unrhyw atodiadau.

- - - - -
On leaving One Voice Wales, this email was scanned for all known viruses. We take the protection of your data seriously. For our Privacy Notice please click on the following link:

<https://www.onevoicewales.wales/privacy-policy/> This will explain how we use your information and the ways in which we protect your privacy. We welcome receiving correspondence in Welsh. Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.

This email is for the sole use of the intended recipient and contains information that may be privileged and/or confidential. If you are not an intended recipient, please notify the sender by return email and delete this email and any attachments.

From: The Clerk / Project Officer <project@llanharan-cc.gov.wales>

Sent: 12 January 2026 11:22

To: Paul Egan <pegan@onevoicewales.wales>

Subject: RE: DRAFT GRADING ASSESSMENT REPORT

Good morning Paul,

I hope you had a good break and happy new year to you !!

Thank you for the very comprehensive and detailed report, Council resolved to adopt all of the recommendations.

Council have now asked me to look at developing a system of pay scales for other council staff.

These would be based on the SCP rates but of course would not be tied to the LC parameters in the same way that a Clerks rates are.

Rather we wish to put in place an artificial scale based on an entry rate, and then a scale based on say 4 or 5 potential rises up the SCP scale as an employee gains experience (all contingent on a satisfactory annual appraisal).

This is obviously subjective exercise, and I have expressed to the HR Committee that whilst I would be more than happy to draw up some scales for consideration, given my close working relationship with the staff it would be difficult to be genuinely independent and objective.

With this in mind I have been asked to approach yourselves to see if this is something that you could assist with? See resolution below.

HR2025/027 Principle of pay scales for all roles within the Council and the methodology.

RESOLVED

For the Clerk to approach One Voice Wales to ascertain whether they can assist with job evaluation, grading and potential pay scales for officer roles and any costs associated with doing so.

Best regards

Leigh Smith

Clerk to the Council.

Llanharan Community Council

Clerk@llanharan-cc.gov.wales

project@llanharan-cc.gov.wales

www.llanharan-cc.gov.wales

Tel: 01443 231430 / 07769 266675

Mae'r neges ar gyfer y person / pobl enwedig yn unig. Gall gynnwys gwybodaeth bersonol, sensitif neu gyfrinachol. Os nad chi yw'r person a enwyd (neu os nad oes gyda chi'r awdurdod i'w derbyn ar ran y person a enwyd) chewch chi ddim ei chopio neu'i defnyddio, neu'i datgelu i berson arall. Os ydych chi wedi derbyn y neges ar gam, rhowch wybod i'r sawl sy wedi anfon y neges ar unwaith. Mae'n bosibl y bydd holl negeseuon yn cael eu cofnodi a/neu fonitro unol â'r ddeddfwriaeth berthnasol.

llanharan-cc.gov.uk

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Appendix 18

Replacement fencing at Mountain Hare playground

The Quarterly Playground Inspection of the playground at Mountain Hare carried out on 22nd June 2025 identified rot in the post and rail fence and recommended its replacement.

Proposal:

To authorise the officers to instruct council staff to replace the fence at a cost of £1000 and to make a virement from General Reserves of up to £1,859 comprising a current overspend of £859 plus up to £1,000 to facilitate replacement of the fence.

*Note: Some of the £1,000 may already be incorporated into the current £859 overspend. The figure of £1,859 is worst case.

Extract from Jan 2026 Spend v budget paper.

<u>600 Outdoor Spaces</u>							
4800	Rights of Way	0	1,330	1,330	1,330	0.0%	
4805	Skateboard Park - Maintenance	110	1,000	890	890	11.0%	
4810	Play & O/Spaces Maintenance	2,359	1,500	(859)	(859)	157.3%	
4815	General Repair	1	250	249	249	0.4%	
	Outdoor Spaces :- Indirect Expenditure	<u>2,470</u>	<u>4,080</u>	<u>1,610</u>	<u>0</u>	<u>1,610</u>	<u>60.5%</u>
	Net Expenditure	<u>(2,470)</u>	<u>(4,080)</u>	<u>(1,610)</u>			

Appendix 19

Members reports

The section is to receive reports from members on any activities, events, correspondence or issues that they have been involved in and wish to bring to the attention of the council.

Only these elements of their report will be minuted.

Members reports may be summarised for the purposes of the minutes. The minutes will be written in order to comply with the council's duties under GDPR.

Members should avoid making political statements or giving opinions on matters of business. (Which shall not be minuted).

Ordinarily no debate will take place on the content of a members report (at the discretion of the Chair).

No motions should be proposed during members reports unless they are motions that can be proposed without written notice as set out in Standing order 22.

The Chair may elect to conclude members reports in its entirety before dealing with any motion (if seconded) moved in accordance with standing orders.

Appendix 20

To consider whether to formally comment on pending pre-planning consultations or planning applications.

Members are reminded that objections should only be submitted when objecting on material grounds. No other objections will be taken into account by RCT officers.

Material considerations can include (but are not limited to):

- Overlooking/loss of privacy
- Loss of light or overshadowing
- Parking
- Highway safety
- Traffic
- Noise
- Effect on listed building and conservation area
- Layout and density of building
- Design, appearance and materials
- Government policy
- Disabled persons' access
- Proposals in the Development Plan
- Previous planning decisions (including appeal decisions)
- Nature conservation

However, issues such as loss of view, or negative effect on the value of properties are not material considerations.

There is no set list defining material considerations, your Local Planning Authority will decide what is deemed to be 'material'.

Planning matters are sent to members as they are received. Where the deadline for the submission of comments falls after the next council meeting and a member wishes to bring a motion for the council to formally comment on an application, they should inform the Clerk and the Clerk will apply for an extension to the deadline for submission of comments.

Dewiswch iaith a diwyg eich dogfen | Available in alternative formats and languages

Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi.

Rhowch wybod inni beth yw'ch dewis iaith e.e Cymraeg neu'n ddwyieithog.

We welcome correspondence in Welsh and corresponding with us in Welsh will not lead to a delay.

Let us know your language choice if Welsh or bilingual.



To: Llanharan Community Council
Community Councillor

Date: 30th January 2026
Our Ref: 26/0060/FUL
Please ask for: Charlotte Gibbs
Telephone: 01443 281130
Email: Charlotte.Gibbs@rctcbc.gov.uk

Dear Councillor,

TOWN AND COUNTRY PLANNING ACT 1990

This application is in or affecting the Name: Llanharan ~ Ref: CEB4/2F-CON.

Fy Nghyf/My Ref:	26/0060/FUL
Datblygiad Arfaethedig / Proposal:	Retrospective planning for external levelling works to rear garden
Lleoliad / Location	3 Bryn Eglwys, Llanharan, Rhondda Cynon Taf, CF72 9PE

CONSULTATION - COMMENTS TO BE RECEIVED BY: 20.02.2026..

I have received this application for permission to develop under the above act. I should be grateful if your Council would return any observations you may have concerning the application to me by the above date.

Please bear in mind that any observations received may be disclosed to the applicant or otherwise made public in the normal course of the Council's business.

Yours faithfully

Charlotte Gibbs

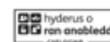
Planning Officer

Simon Gale
Cyfarwyddwr Materion Tai ac Adfywio
Director of Housing and Regeneration
Cyngor Bwrdeistref Sirol Rhondda Cynon Taf
Rhondda Cynon Taf County Borough Council
Llawr 2, 2 Llŷs Cadwyn, Stryd y Taf,
Floor 2, 2 Llŷs Cadwyn, Taff Street,
Pontypridd, CF37 4TH

Dylid cyfeirio pob gohebiaeth at/All correspondence should be addressed to
Cymorth i Fusnesau, Tŷ Elái, Ystad Ddiwydiannol Dinas Isaf, Trewiliam, Tonypanyd, CF40 1NY
Business Support Unit, Ty Elai, Dinas Isaf Industrial Estate, Williamstown, Tonypanyd, CF40 1NY



MAE EICH DATA O BWYS www.rctcbc.gov.uk/diogeludata
YOUR DATA MATTERS www.rctcbc.gov.uk/dataprotection



Dewiswch iaith a diwyg eich dogfen | Available in alternative formats and languages

Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi.

Rhowch wybod inni beth yw'ch dewis iaith e.e Cymraeg neu'n ddwyieithog.

We welcome correspondence in Welsh and corresponding with us in Welsh will not lead to a delay.

Let us know your language choice if Welsh or bilingual.



To: Llanharan Community Council
Community Councillor

Date: 22nd January 2026
Our Ref: 26/0023/DIS
Please ask for: Giles Howard
Telephone: 01443 281130
Email: giles.howard@rctcbc.gov.uk

Dear Councillor,

TOWN AND COUNTRY PLANNING ACT 1990

Fy Nghyf/My Ref:
Datblygiad Arfaethedig / Proposal:

26/0023/DIS
Discharge of Conditions 3 (Broadband Provision), 4 (Highway Design Details), 5 (Construction Method Statement), 6 (Ecological Mitigation and Enhancement) and 7 (Scheme for Contamination) of planning permission 25/0558/FUL
Land North Of Gelli Fedi Rise , Mynydd Coedbychan Road, Brynna, Rhondda Cynon TaffCF72 9QT

Lleoliad / Location

CONSULTATION - COMMENTS TO BE RECEIVED BY: 12.02.2026..

I have received this application for permission to develop under the above act. I should be grateful if your Council would return any observations you may have concerning the application to me by the above date.

Please bear in mind that any observations received may be disclosed to the applicant or otherwise made public in the normal course of the Council's business.

Yours faithfully

Simon Gale
Cyfarwyddwr Materion Tai ac Adfywio
Director of Housing and Regeneration
Cyngor Bwrdeistref Sirol Rhondda Cynon Taf
Rhondda Cynon Taf County Borough Council
Llawr 2, 2 Llŷs Cadwyn, Stryd y Taf,
Floor 2, 2 Llŷs Cadwyn, Taff Street,
Pontypridd, CF37 4TH

Dylid cyfeirio pob gohebiaeth at/All correspondence should be addressed to
Cymorth i Fusnesau, Tŷ Elái, Ystad Ddiwydiannol Dinas Isaf, Trewiliam, Tonypanyd, CF40 1NY
Business Support Unit, Ty Elai, Dinas Isaf Industrial Estate, Williamstown, Tonypanyd, CF40 1NY



MAE EICH DATA O BWYS www.rctcbc.gov.uk/diogeludata
YOUR DATA MATTERS www.rctcbc.gov.uk/dataprotection



Giles Howard

Planning Officer

Dewiswch iaith a diwyg eich dogfen | Available in alternative formats and languages

Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi.

Rhowch wybod inni beth yw'ch dewis iaith e.e Cymraeg neu'n ddwyieithog.

We welcome correspondence in Welsh and corresponding with us in Welsh will not lead to a delay.

Let us know your language choice if Welsh or bilingual.



To: Llanharan Community Council
Community Councillor

Date: 20th January 2026
Our Ref: 26/0010/FUL
Please ask for: Charlotte Gibbs
Telephone: 01443 281130
Email: Charlotte.Gibbs@rctcbc.gov.uk

Dear Councillor,

TOWN AND COUNTRY PLANNING ACT 1990

Fy Nghyf/My Ref:
Datblygiad Arfaethedig / Proposal:

26/0010/FUL
Proposed single storey rear extension,
proposed roof to extend over existing
conservatory with minor internal alterations
to existing dwelling / Existing garage to be
converted.

Lleoliad / Location

37 Parc Bryn Derwen, Llanharan, Rhondda
Cynon Taf, CF72 9TT

CONSULTATION - COMMENTS TO BE RECEIVED BY: 10.02.2026..

I have received this application for permission to develop under the above act. I should be grateful if your Council would return any observations you may have concerning the application to me by the above date.

Please bear in mind that any observations received may be disclosed to the applicant or otherwise made public in the normal course of the Council's business.

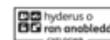
Yours faithfully

Simon Gale
Cyfarwyddwr Materion Tai ac Adfywio
Director of Housing and Regeneration
Cyngor Bwrdeistref Sirol Rhondda Cynon Taf
Rhondda Cynon Taf County Borough Council
Llawr 2, 2 Llys Cadwyn, Stryd y Taf,
Floor 2, 2 Llys Cadwyn, Taff Street,
Pontypridd, CF37 4TH

Dylid cyfeirio pob gohebiaeth at/All correspondence should be addressed to
Cymorth i Fusnesau, Tŷ Elái, Ystad Ddiwydiannol Dinas Isaf, Trewiliam, Tonypandy, CF40 1NY
Business Support Unit, Ty Elai, Dinas Isaf Industrial Estate, Williamstown, Tonypandy, CF40 1NY



MAE EICH DATA O BWYS www.rctcbc.gov.uk/diogeludata
YOUR DATA MATTERS www.rctcbc.gov.uk/dataprotection



Charlotte Gibbs

Planning Officer

Appendix 21

To note an update from South Wales Police regarding discussions over the potential for an SLA between SWP and the Council involving the provision of extra PCSO resources in the community and to consider next steps.

Council has previously resolved:

2025/256 Service Level Agreement with South Wales Police for the provision of additional PCSO resources

RESOLVED

To direct the officers of the council to make enquiries into an SLA with South Wales Police for the provision of additional PCSO resources in the community, and to provide a report with options to a future meeting of the council.

The Clerk has received correspondence from South Wales Police regarding the matter (See below).

- The cost of a PCSO is likely to be around £45,000 - £50,000/annum inclusive of oncosts.
- For context, in the 2026/2027 budget a £50,000 increase in expenditure would have added £13.31 to the Community Council Tax demand to residents (Band D) to achieve a balanced budget. (£85.43 resolved + £13.31 = resultant tax demand of £98.74) or a 17.6% increase rather than the 1.8% increase that was resolved.

Members are invited to consider options for progression:

Option 1 – To proceed with negotiations with SWP on an SLA on the basis of the Community Council fully funding a PCSO in principle.

Option 2 - To proceed with negotiations with SWP on an SLA on the basis of the Community Council partially funding a PCSO in principle. (To what % extent)

Option 3 – To cease negotiations.

Option 4 – Some other option not listed here.

Note: Any motion to commit funding in principle must identify a budget line or funding from general reserves from the 2026/27 budget.

From: [Gibbons,Andrew swp5150](#)
To: [The Clerk / Project Officer](#)
Cc: [Lee,Jorge swp6977](#); [Davies,Sarah swp4779](#)
Subject: RE: Potential SLA - Llanharan Community Council/SWP
Date: 28 January 2026 10:26:48
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)
[image008.png](#)

Good morning all,

As I suggested in my earlier emails, I have made some enquiries in regards to this.

I have been given rough figures/costings that suggest funding a PCSO for a year is around £45-£50k by the time all costs are added such as shift allowance, travel expense and NI.

Please take this information away and consider whether this is something that you would still be interested in pursuing. If so then please let me know and we can take this further.

Thanks



Andrew Gibbons
Arolygydd 5150 | Inspector 5150

Arolygydd Lleol Rhondda5 Patrol | Local Policing Inspector Rhondda
Gorsaf Yr Heddlu Ton Pentre | Ton Pentre Police Station
URhs Morgannwg Canol | Mid Glamorgan BCU
Heddlu De Cymru | South Wales Police

☎: [REDACTED] | [REDACTED] | [REDACTED]

From: Gibbons,Andrew swp5150
Sent: 17 January 2026 09:47
To: [REDACTED]
Cc: 'project@llanharan-cc.gov.wales' <project@llanharan-cc.gov.wales>
Subject: RE: Potential SLA - Llanharan Community Council/SWP

Jorge/Leigh

Good morning,

I am more than happy to make this enquiry for you. I would need to make some enquiries with our more financially minded colleagues as I wouldn't have the first clue about costs.

I imagine that in reality before any ideas or plans got off the ground we would need ball park figures.

I will get back to you asap.

Thanks



Andrew Gibbons
Arolygydd 5150 | Inspector 5150

Arolygydd Lleol Rhondda5 Patrol | Local Policing Inspector Rhondda
Gorsaf Yr Heddlu Porth | Porth Police Station
URhs Morgannwg Canol | Mid Glamorgan BCU
Heddlu De Cymru | South Wales Police

[REDACTED] | Ext: **80400** | Mobile:

From: Lee,Jorge swp6977 [REDACTED]
Sent: 16 January 2026 16:17
To: Gibbons,Andrew swp5150 [REDACTED]
Cc: Davies,Sarah swp4779 <Sarah.Davies1@south-wales.police.uk>
Subject: Potential SLA - Llanharan Community Council/SWP

Hi Inspector,

At a recent PACT meeting I held with Llanharan Community Council, it was raised by the council and their clerk that they would like to see whether an SLA between the community council and South Wales Police would be viable, whereby they could either partly or fully fund a PCSO for that area.

There is already a PCSO allocated to Llanharan, but the community council are essentially asking whether they could have another 'slot' for a PCSO which they would pay for or partly pay for.

I have advised them that this is a decision well above my capabilities, and that I have no idea how this agreement would even be arrived at. I have advised them that currently Taff does not have a dedicated neighbourhood inspector for them to liaise with, and that I would escalate this to you for consideration.

Naturally, I am expecting that you will probably have to escalate this pretty far up the chain. In any case, could you come back to me to see whether or not this is viable for Llanharan community council to look into, because if this is something SWP would entertain then they are going to start looking at funding.

Leigh Smith is the community clerk for Llanharan council, and he can be reached via project@llanharan-cc.gov.wales.

Thanks a lot,
Jorge



Jorge Lee

Cwnstabl Heddlu 6977 | Police Constable 6977

Tim Heddlu Cymuned Taf | Taff Neighbourhood Policing Team
Gorsaf Yr Heddlu Tonysguboriau | Talbot Green

Symudol/Mobile: [REDACTED]



RHWYDWAITH NIWROAMRYWIAETH
HEDDLU DE CYMRU
SOUTH WALES POLICE
NEURODIVERSITY NETWORK

Ymateb nad yw'n Argyfwng \ Non-Emergency Response

Oes angen i chi siarad â'r heddlu ond nid oes angen ymateb brys arnoch? Gallwch roi gwybod am fater drwy ein gwefan <https://www.heddlu-de-cymru.police.uk>, neu ffonio 101. Gallwch ddefnyddio 101 i roi gwybod am achosion nad ydynt yn rhai brys i unrhyw heddlu yng Nghymru a Lloegr. Mewn argyfwng, ffoniwch 999 bob amser.

Do you need to speak to the police but don't require an emergency response? You can make a report via our website <https://www.south-wales.police.uk>, or call 101. 101 can be used to report a non-emergency to any force in Wales and England. In an emergency always dial 999.

Cymorth Iaith Gymraeg \ Welsh Language Support

Mae Heddlu De Cymru yn croesawu derbyn gohebiaeth yn Gymraeg a Saesneg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi.

South Wales Police welcomes receiving correspondence in Welsh and English. Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.

Ymwadiad Heddlu De Cymru \ South Wales Police Disclaimer

Gallai defnyddio neu ddatgelu'r neges e-bost hon heb awdurdod fod yn anghyfreithlon. Gallwch weld ein datganiad cyfrinachedd yn: <https://www.heddlu-de-cymru.police.uk/cy-GB/heddluqedd/heddlu-de-cymru/ardaloedd/amdanom-ni/amdanom-ni/datganiad-cyfrinachedd-e-bost/>.

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Appendix 22

Replacement of items stolen from the Council's shed at Llanharan Cemetery

During the break-in on the night of 21st January 2026 the following items were stolen:

- Long reach hedge trimmer with separate engine unit
- Second hedge trimmer
- Two brush cutters (strimmers)
- Blower
- Pressure washer
- Water pump

A claim has been submitted to the Council's insurers, but these items are required urgently for the work of the Grounds staff.

Note: the grounds staff reported that the second petrol strimmer, the Stihl FS 411, was inadequate for the work required. Instead of replacing with the same model, it is suggested to be replaced with a higher specification model such as the FS461.

The following quotations have been received for the replacement of these items. Prices in bold are those quoted by the original suppliers. Full quotations in App 22a.

Item quoted for	Hall-Fast	Forest Park & Garden	Celtic Mower	Ron Smith	Briggs	Karcher	L&S
Stihl KombiEngine KM94RC		£295.03	£329.34	£367.00			
Stihl HL KM 20" long reach hedge trimmer		£259.98	£268.34	£280.00			
Stihl FS461 petrol strimmer		£771.57	£846.00	£975.00			
Stihl BG 86 blower		£247.35	£276.00	£306.00			
Stihl HS 87 R 75cm/30 Hedge Trimmer		£476.45	£519.34	£660.00			
Stihl FS 411.0 C-EM, AutoCut 46-2		£717.89	£759.34	£853.00			
Karcher high pressure cleaner HD 6/15 G	£508.05				£588.05	£506.60	
Honda WX10 water pump			£375.00	£369.00			£392.70

Recommendation: to purchase the items from the original suppliers, as being local companies with whom we have an established relationship, and offering either the lowest or (in the case of two items) very near the lowest prices. To replace the second strimmer (FS411) with a second FS461 at an additional cost of around £55. To authorise

the officers to spend up to the listed amounts plus 10% as a contingency on each item, making a virement of £4,080 from General Reserves for this purpose.

FAO Rebecca

rebecca.jenkins@llanharan-cc.gov.wales

Current cost for the HD 6/15G which can be ordered online as with your previous order.

Link to order

<https://www.hall-fast.com/karcher-high-pressure-cleaner-hd-6-15-g-classic>

Home > Brands > Karcher > Kärcher High-Pressure Cleaner HD 6/15 G Classic: Reliable Petrol-Powered Performance



KÄRCHER HIGH-PRESSURE CLEANER HD 6/15 G CLASSIC: RELIABLE PETROL-POWERED PERFORMANCE

PRODUCT CODE: 1.187-010.0

Be The First To Review This Product

Net: **£508.05**

Total: **£609.66**

Pay in 3 interest-free payments of £203.22 with [PayPal](#). [Learn more](#)

Qty 1 **ADD TO CART**

Welcome to Hall-Fast Inc Supplies! If you need help to this message, we are ready to help.

+ **Kärcher High-Pressure Cleaner HD 6/15 G Classic: Reliable Petrol-Powered Performance**

Hall-Fast Industrial Supplies Ltd.

Unit 5 Anglia Way Ind Est
Mansfield
Nottinghamshire
NG18 4LP

Telephone: +44 (0)1623 645 645
Fax: +44 (0)1623 510 287
Email: sales@hall-fast.com
Website: www.hall-fast.com

www.hall-fast.com



Registered in England and Wales: No 5814420
Registered Address: Synergy House, 7 Acorn Business Park, Mansfield, Notts, NG18 1EX

Directors: Malcolm C Hall Rachel E Hall



Cert No. 7224



Quote#:329711

Customer: Sir/Madam

Company: LLANHARAN COMUNITY COUNCIL

Customer / Order Ref:

Date: 27 Jan 2026

FOREST PARK & GARDEN

Invoice to:
LLANHARAN COMUNITY COUNCIL
2 CHAPEL ROAD
LLANHARAN
PONTYCLUN
CF72 9QA
UNITED KINGDOM

Qty	Item name	SKU	Item net	Total net	Row total
1	STIHL KM 94 RC-E KombiEngine - 41492000089/4149 200 0089 [6] <i>POWER TYPE: Petrol - 2 Stroke FORM FACTOR: Loop Handle - Straight Shaft</i>	41492000089	£295.03	£295.03	£354.04
1	STIHL HL-KM 145° 500mm Long Reach Hedgetrimmer KombiTool - REPLACES 4230 740 5000 - 42437405003/4243 740 5003 [6]	42437405003	£259.98	£259.98	£311.98
1	STIHL FS 461.0 C-EM,AutoCut 46-2 (New Grip) - REPLACES 4147 200 0395 - 41472000636/4147 200 0636 [6] <i>POWER TYPE: Petrol - 2 Stroke FORM FACTOR: Bike Handle STARTER TYPE: Assisted Pull Start</i>	41472000636	£771.57	£771.57	£925.88
1	STIHL BG 86 Blower - REPLACES 4241 011 1740 - 42410111753/4241 011 1753 [6] <i>POWER TYPE: Petrol - 2 Stroke FORM FACTOR: Handheld</i>	42410111753	£247.35	£247.35	£296.82
1	STIHL HS 87 R 75cm/30 Hedge Trimmer - REPLACES 4237 011 2960 - 42370112991/4237 011 2991 [6] <i>POWER TYPE: Petrol - 2 Stroke FORM FACTOR: Handheld BAR / BLADE LENGTH: 30in</i>	42370112991	£476.45	£476.45	£571.74
1	STIHL FS 411.0 C-EM,AutoCut 46-2 (New Grip) - REPLACES 4147 200 0398 - 41472000618/4147 200 0618 [6] <i>POWER TYPE: Petrol - 2 Stroke FORM FACTOR: Bike Handle STARTER TYPE: Assisted Pull Start</i>	41472000618	£717.89	£717.89	£861.47
			Subtotal	£2768.27	
			VAT @ 20%	£553.66	
			Total	£3321.93	
			Paid to date	£0.00	

IMPORTANT: Quotations are valid for 14 days from date created.

Quotations for Automower assume customer will provide 13amp waterproof external power supply to instalation site prior to or following instalation.

FOREST PARK & GARDEN
COED COURT
TREForest IND EST
PONTYPRIDD
RCT
CF375SW
UNITED KINGDOM

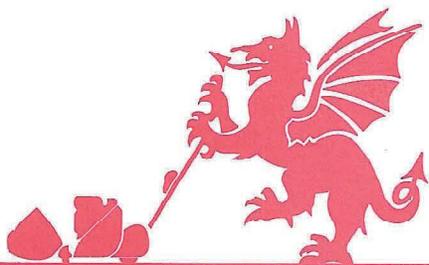
mail@fpandg.com

VAT number: 728806018

Accounts email address: mail@fpandg.com

Bank account: 75096102

Sort code: 53-70-30



CELTIC MOWERS LTD.

HORTICULTURAL MACHINERY SALES
AND SERVICE ENGINEERS

CELTIC HOUSE, FABIAN WAY, SWANSEA SA1 8QB

Tel: (01792) 641517

E-mail: info@celticm.co.uk
www.celticmowers.com

LLANHARAN COMMUNITY COUNCIL
THANK YOU FOR YOUR CUSTOM
FAO REBECCA JENKINS

QUOTATION

Account..... 1001
Depot..... 1
Order No.....
Cust Adv No.....
Rep Code..... TF
CASH SALES

Page No	1	Date	27/01/2026	Quote No	Q11923	
Part Number	Description	Qty	Loc'n	Price	Disc%	Amount
ST-ZKM94 RC-E	KOMBI ENGINE 24.1CC	1	EACH	411.67	20.00	329.34
ST-ZKM-HL(O-145) 20"	KOMBI L R H'CUTTER 145	1	EACH	336.67	20.00	269.34
ST-ZFS461 C-EM	CLEARING SAW 45.6CC MT	1	EACH	1057.50	20.00	846.00
ST-ZBG86 C-E	BLOWER ANTI VIBRATION	1	Each	345.00	20.00	276.00
ST-ZHS87R-30	HEDGE TRIMMER	1	EACH	649.17	20.00	519.34
ST-ZFS411 C-EM	CLEARING SAW 41.6CC MT	1	EACH	949.17	20.00	759.34
CB-ZCT1215OPHR	COBRA PRESSURE WASHER	1	EACH	939.17	10.00	845.25
HO ZWD20	WATER PUMP HONDA	1	Each	466.67	15.00	396.67
						3844.61
						4241.28
						V.A.T. 768.926
						4613.53
						Total 5089.54
						=====
						Rate Goods V.A.T.
						20.00 4241.28 848.26

Quotation by TERRY FLYNN @ 14:10

FOR ALL YOUR MACHINERY AND AMENITY NEEDS

PAYMENT DUE ON PRESENTATION OF INVOICE UNLESS CREDIT FACILITY IN PLACE.
TITLE to Goods shown on Invoice is transferred only when payment has been received.
All queries relevant to this invoice must be received by payment date.
Interest will be charged on all overdue accounts.

Damage to goods must be notified in writing to the carriers and ourselves within three days of receipt of goods, failing which we can accept no responsibility. In the event of non-delivery, no claim can be entertained unless notice of such non-delivery reaches us within fourteen days from date of invoice. E&OE.
FULL TERMS & CONDITIONS AVAILABLE ON REQUEST. VAT Reg. No: GB 124 8509 70

Re: Further quotation

From Terry Flynn <terry@celticmowers.com>
Date Wed 28/01/26 11:51 AM
To Rebecca Jenkins <Rebecca.Jenkins@llanharan-cc.gov.wales>

Good morning,
Please find below quotation as requested :

HONDA WX10 water pump £375.00

Price is each and plus vat.

Regards
TERRY

TERRY FLYNN

DIRECTOR

Celtic Mowers Limited

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Tel: 01792 641517 Fax: 01792 644352

www.celticmowers.com



From: Rebecca Jenkins <Rebecca.Jenkins@llanharan-cc.gov.wales>
Sent: 28 January 2026 11:14 AM

RS Ron Smith & Co.

Specialists in Garden & Estate Machinery

4 NEWTOWN ROAD, SHRUB HILL,
 WORCESTER WR5 1HF
 Tel: (01905) 738800 Fax: (01905) 726241
 Email: sales@ronsmith.co.uk

THE GARDEN MACHINERY CENTRE
 ROCKFIELD ROAD, HEREFORD HR1 2UA
 Telephone: (01432) 266464/343433 Fax: (01432) 359644
 Email: sales@ronsmith.co.uk

www.ronsmith.co.uk
 VAT No. 275 0872 42

Llanharan Community Council
 2a Chapel Road
 Llanharan
 CF72 9QA

QUOTATION

Account..... G64787
 Depot..... 4
 Order No....
 Cust Adv No.
 Rep Code.... RM
 GMD Sales

Page No	1	Date	28/01/2026	Quote No	Q40107
Part Number	Description	Qty	Loc'n	Price	Amount
S1-KM94RCE	STIHL 4149 200 0089	1	EACH	367.00	367.00
S1-KM-HL-145-DEGREE-50	50CM H/T 42437405003	1	EACH	280.00	280.00
S1-FS461C-EM	4147 200 0395 CLEARING STIHL CLEARING SAW C/W AUTOCUT 46-2 MOWING HEAD	1	EACH	975.00	975.00
S1-BG86	2 STROKE BLOWER 4241 011 1753	1	EACH	306.00	306.00
S1-HS87R-30-INCH	STIHL HEDGETRIMMER	1	EACH	660.00	660.00
S1-FS411C-EM	4147 200 0398 CLEARING STIHL CLEARING SAW C/W AUTOCUT 46-2 MOWING HEAD	1	EACH	853.00	853.00
H1-WX10	HONDA WATER PUMP 1" HANDY WATER PUMP. MAX OUTPUT CAPACITY 130L/MIN	1	EACH	369.00	369.00
				V.A.T.	635.01
				Total	3810.00

Rate Goods V.A.T.
 20.00 3174.99 635.01

Quotation by ROB MANTON @ 14:59

BACS Details: Account: 22027658 Sort code: 40 47 17 Account name: Ron Smith & Co Limited
Please ensure you use your account number as a reference when making payment

HD 6/15 G Classic

Compact and mobile HD 6/15 G Classic cold water high-pressure cleaner with petrol engine and robust crankshaft pump. Ideally suited for municipalities, construction and handicraft.

The compact HD 6/15 G Classic is the ideal entry-level machine for starting out in the world of petrol-powered, mobile cold water high-pressure cleaners from Kärcher. Extremely easily transportable in a car, it can complete even more demanding cleaning tasks, for example on construction sites or in municipalities, with a working pressure of up to 150 bar, a robust crankshaft pump and a water volume of up to 600 litres per hour. The integrated petrol engine (EU STAGE V) allows autonomy from external power sources, air-filled wheels guarantee the required mobility in its place of use, and the ergonomic push handle and the practical accessory storage ensures user-friendly handling. The components, protected through thermo and safety valves, are easily accessible. The stable tubular steel frame of the HD 6/15 G Classic also reliably prevents damage resulting from external mechanical effects.



Image may not depict actual machine configuration

EQUIPMENT

Line	Article number	Description	Qty	List price each £	Net price each £	Net price total £
	1.187-010.0	HD 6/15 G Classic	1	596.00	506.60	506.60

Net amount

VAT

Total amount

Validity period:

Valid from: 29/01/2026

Valid until: 30/03/2026

Kärcher (UK) Limited has the right to amend the price if the EURO/GBP currency varies by more than 3% on the current year average of £0.882 to the EURO

If the average currency (on the day of placing the order) as per the Bank of England website - <http://www.bankofengland.co.uk/boeapps/iadb/Rates.asp> varies by more than 3%, either way, we are entitled to amend your quoted price

Warranty:

12 months parts and labour

Payment conditions:

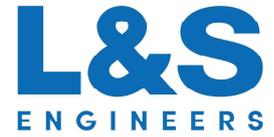
Within 30 days due net

L&S Engineers Ltd

Coppice Side Industrial Estate
West Coppice Road
Brownhills
Walsall
WS8 7HB

Tel. 01543 378189
Fax. 01543 370006

Email. info@lseengineers.co.uk
Web. www.lseengineers.co.uk



VAT Registration No: GB100556712
Company Reg No: 04224976

Delivery Address

Llanharan Community Council
2a Chapel Road
Llanharan
Pontyclun
Mid Glamorgan
CF72 9QA

QUOTATION

Contact:	Rachel Jenkins
Order Date	10/02/2026
Your Acc No:	1728666
Your Order No:	Quote 10.2.26
Taken By:	JadeM
Our Order No:	SO03171168

Qty	Part Number	Description	Unit Price	Line Total	Line VAT
1	WX10	1" WATER PUMP	392.70	392.70	78.54

Prices valid for 7 days

Goods Net:	392.70
Delivery:	7.50
Order Net:	400.20
VAT:	80.04
Total:	480.24

Pound sterling

